

Part-time MBA

<http://levene.uregina.ca>

Dean's Message

The Faculty of Business Administration offers the part-time Master of Business Administration (MBA) program, primarily for working managers and professionals who wish to earn a graduate degree. Students interested in a full-time MBA should pursue the MBA International degree.

Part-time MBA - Admission Requirements

Applicants must meet the following entrance requirements:

1.	Applicants are normally required to have completed a four-year undergraduate degree in any field with a minimum acceptable grade point average equivalent to Canadian 70%. The undergraduate degree may be in any discipline. <i>The minimum admission standards for undergraduate degrees obtained from universities outside of Canada are found at:</i> http://www.uregina.ca/gradstudies/intl/min_standards.shtml
2.	Applicants are normally required to have at least two years of full-time relevant work experience.
3.	Applicants must complete the Graduate Management Admissions Test (GMAT). A minimum score of 500 is normally required on the GMAT. <i>Information about the GMAT is found at:</i> http://levene.uregina.ca/download/GMAT_Information.pdf Also see: http://www.mba.com
4.	International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required TOEFL score is 580 paper-based / 80 internet-based. See <i>the Faculty of Graduate Studies and Research website for minimum required scores on other language tests:</i> http://www.uregina.ca/gradstudies/calendar/appl_proc.shtml#englishreq

Note: Meeting these minimum requirements is not a guarantee of acceptance to the Faculty.

Part-time MBA - How to Apply

Applicants must submit a full application, which includes the following:

1. **Application Form** - Apply online at: <https://dataware.cc.uregina.ca/app/Misc/introduction.cfm>
2. **Resumé**
3. **Personal Statement** (Explain why you wish to enter the program - maximum 250 words)
4. **2 Confidential Recommendations** - Use the form at:
<http://www.uregina.ca/gradstudies/forms/Confidential%20Recommendation.pdf>
5. **Official Transcripts** (Must be received from the issuing university in an envelope sealed and bears an official University stamp across the seal. Transcripts in languages other than English or French must be accompanied by a certified literal translation.)
6. **GMAT Score**
7. **Proof of English proficiency** (If the language of instruction in the undergraduate degree was not English) See the list of universities whose graduates are exempt from English proficiency requirements:
http://www.uregina.ca/gradstudies/intl/univ_exempted.shtml

Part-time MBA - Qualifying Courses

Prior to beginning the GBUS graduate courses within the MBA program, applicants are required to have completed the following eight (8) undergraduate qualifying courses (or equivalents), each with a grade of no less than 70%:

BUS 210	Introduction to Marketing
BUS 260	Introduction to Organizational Behaviour
BUS 285	Introduction to Financial Accounting
BUS 288	Introduction to Managerial Accounting

BUS 290	Introduction to Finance
ECON 201	Introductory Microeconomics
ECON 202	Introductory Macroeconomics
STAT 100	Statistics

Most applicants whose undergraduate degree is in business, administration, or commerce will have previously taken similar courses that fulfill this requirement. Students who lack any of the above qualifying courses must successfully complete these courses (or approved substitutes) before taking more than one graduate level GBUS course. All qualifying courses must be passed with a grade no less than 70%. Qualifying students may be discontinued from the program if they receive one grade less than 70%.

Part-time MBA - Program Requirements (30 credit hours)

Required:	GBUS 815	Business Policy & Strategy (taken after the completion of 5 courses)
	GBUS 832	Accounting for Managers
	GBUS 833	Financial Management
	GBUS 840	Strategic Marketing
	GBUS 866	Managing Information Systems
	GBUS 817	Human Behaviour in Organizations
	GBUS 843	Strategic Human Resource Management
Any 3 GBUS electives <u>OR</u> 1 GBUS elective + GBUS 900 Project		

GBUS 900 Project

The GBUS 900 Project is worth 6 credit hours. Students following the project option must prepare and present a paper on a suitable topic. The project will be supervised by a faculty member of the Faculty of Business Administration. A bound copy of the report will be filed with the office of the Dean of Business Administration.

Part-time MBA - Advanced Standing

Advanced Standing is awarded to a student upon demonstration of acquired knowledge of a course's content through university or professional courses. The student is given advanced standing but this **does not** reduce the number of credit hours or fees required by an existing program. Students are registered in an Advanced Standing section and charged the associated tuition and fees.

Up to 9 credit hours of advanced standing will be offered to holders of the following designations:

- C.A. (Chartered Accountant)
 - C.M.A. (Certified Management Accountant)
 - Direxion Leadership Development Program (The Canada School of Public Service)
 - C.G.A. (Certified General Accountant)
 - C.F.A. (Chartered Financial Analyst)
- *Students who receive Advanced Standing for the Direxion designation may not receive credit for GBUS 817.*
 - *Students who receive Advanced Standing for the C.A., C.G.A., C.M.A., or C.F.A. designation may not receive credit for GBUS 832.*
 - *Students who receive Advanced Standing for the C.F.A. designation may not receive credit for GBUS 833 or GBUS 891.*
- Up to nine credit hours of advanced standing may be offered to those who hold a Master's degree in a related area (e.g., Master of Public Administration; Master of Human Resource Mgmt), or those who hold the MBA degree from another university.

Part-time MBA - Transfer Credit Policy

The transfer credit policy enables up to three courses (9 credit hours) to be transferred into the part-time MBA program from other institutions. The courses to be transferred must be approved in advance by the Faculty of Business Administration and the Faculty of Graduate Studies and Research at the University of Regina.

Part-time MBA - Mid-Career Option

A limited number of mid-career managers with suitable work experience, but who lack an undergraduate degree, may be admitted to the part-time MBA program. Mid-career managers must meet the part-time MBA program's qualifying course requirements before beginning graduate GBUS courses, if they have not been completed prior to acceptance. These qualifying course requirements for the part-time MBA program are listed on page 2.

Part-time MBA - Tuition

- \$19,000 for part-time MBA program (\$1,900 per course x 10 courses).
- Qualifying courses, if required, are at an additional cost
- University of Regina incidental fees also apply (approximately \$100 - \$250 per semester)
- International students pay additional \$500 visa fee per semester.
- Course materials cost approximately \$250 per course x 10 courses = \$2,500

Benefits of the Part-time MBA Program

- Flexible course choices.
- Ideal for part-time students.
- High level of interaction with professors and peers.
- Class sizes under 40 students.

For more information, please contact:

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