

## 7. FINANCIAL AID

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### 7.1 AWARDS: GENERAL INFORMATION

The University of Regina offers a wide range of entrance and undergraduate awards either supported by the University of Regina or thanks to the generosity of many individual and corporate donors. For information about individual awards, consult the Student Awards & Financial Aid web site at [www.uregina.ca/awards](http://www.uregina.ca/awards). All awards information is subject to change without notice. The amounts of awards are subject to change without notice subject to the availability of funding.

#### 7.1.1 INQUIRIES

Inquiries about academic awards should be directed to:

Student Awards & Financial Aid  
Room 207, Administration-Humanities Building  
University of Regina  
Regina, Saskatchewan S4S 0A2  
Phone: (306) 337-2327; fax: (306) 585-5559  
Email: [scholarships@uregina.ca](mailto:scholarships@uregina.ca)  
Web site: [www.uregina.ca/awards](http://www.uregina.ca/awards)

Inquiries about athletic awards should be directed to:

Athletics Office  
Room 173.8 Centre for Kinesiology, Health and Sport  
University of Regina  
Regina, Saskatchewan S4S 0A2  
Phone: (306) 585-4797; fax: (306) 585-5693  
Web site: [www.uregina.ca/cougars](http://www.uregina.ca/cougars)

#### 7.1.2 APPLICATION FORMS AND DEADLINES

Application forms and associated deadlines for awards for which students must apply are available on the University's web site at [www.uregina.ca/awards](http://www.uregina.ca/awards). There are a number of awards in which no application is required.

Advertised application deadlines are effective at 4:30 p.m. on the date advertised. If a deadline falls on a weekend or statutory holiday, the deadline becomes 4:30 p.m. on the next business day.

#### 7.1.3 TYPES OF AWARDS

The term "award" encompasses four major types:

1. A scholarship is financial aid towards academic studies, awarded on academic merit alone, or on academic merit combined with other criteria and will appear on a student transcript.
2. A bursary is an award of money towards fees based on financial need and will not appear on a student transcript.

3. A prize is a reward for academic merit and will appear on a student transcript. Continued study is not a condition.
4. An athletic award is a grant of money to a student who participates in Canadian Inter-University Sport (CIS) competition and will appear on a student transcript. These awards are governed by CIS regulations.

Entrance awards are for students who will be attending the University of Regina for the first time.

Continuing awards are for students who have already completed at least one semester at the University of Regina.

### 7.2 AWARDS: GENERAL REGULATIONS

1. The University reserves the following rights:
  1. to give consideration to fair distribution in the allocation of awards;
  2. to withhold an award in any year in which there is no candidate who meets the selection criteria;
  3. to cancel and require repayment (in part or in full) of an award if the recipient has not complied with all of the terms, conditions, guidelines and regulations as set out in the terms of reference or is no longer a registered student.
2. For awards which require application, students will only be considered for awards for which they have submitted a full and complete application package.
3. Deferrals of awards will be allowed in the following circumstances only:
  1. Students on a Co-op work term: the award will be deferred to the semester following completion of the work term. If a student is enrolled in courses during their co-op work term, a pro-rated award may be granted;
  2. Students attending Université Laval as part of the Baccalauréat en Education program: the award will be deferred to the semester of their scheduled return.
4. Students must be registered at the University of Regina, or participating in a formal exchange program in which they pay tuition and fees at the University of Regina, in order to receive an award. Students on a letter of permission from their faculty may be eligible for receipt of awards and will be reviewed on a case by case basis.
5. Only University of Regina courses will be used in the calculation of averages for consideration of scholarships, bursaries, awards or prizes unless the recipient is a high school graduate entering from high school.
6. To qualify for an award, a student must have removed all incomplete grades, completed deferred examinations, and had any grade changes completed within six weeks following the end of the semester.
7. Receipt of awards is conditional upon the recipient's compliance with all of the terms, conditions, guidelines and regulations as set out in the terms of reference.
8. Appeals of awards regulations are considered first by the Manager, Student Awards & Financial Aid. These decisions may be further appealed to the Undergraduate Scholarship Committee. The decision of the Undergraduate Scholarship Committee is final and there is no further appeal process. Appeals must be submitted in writing to the Student Awards & Financial Aid Office, and must be accompanied by supporting documents. If the appeal is based on medical grounds, a letter from the attending physician is required.

### 7.3 COURSE LOADS AND CALCULATION OF AVERAGES

#### 7.3.1 ADMISSION AVERAGE USED FOR ENTRANCE AWARDS

The application deadline for most Entrance Awards is March 15. For the purposes of administering Entrance Awards, a student's

Admission Average will be used as calculated at the time of admission.

### 7.3.2 COURSE LOADS

#### 7.3.2.1 Minimum Course Load Requirements

To be eligible to earn undergraduate awards, a student must be registered in the minimum course load requirement as identified in the specific award criteria.

#### 7.3.2.2 Accommodation on Course Load Requirements for Students with Disabilities

Students who are registered with the University of Regina's Disability Resource Office (DRO) may be considered for awards provided their reduced course load requirements are confirmed and are deemed equivalent by the DRO to the minimum stated award criteria.

### 7.4 EXTERNALLY-ADMINISTERED AWARDS

University of Regina students may apply for additional scholarships and bursaries that are administered by other organizations. Information is posted on the main floor of the Dr. William Riddell Centre, the main floor of the Administration/Humanities Building and on the University's website at [www.uregina.ca/awards](http://www.uregina.ca/awards).

### 7.5 GOVERNMENT STUDENT FINANCIAL ASSISTANCE FOR SASKATCHEWAN RESIDENTS

The Government of Saskatchewan offers a variety of financial assistance programs available to Saskatchewan residents, including the Canada-Saskatchewan Integrated Student Loans Program. This program is delivered jointly by the Governments of Canada and Saskatchewan and provides financial assistance to full-time and part-time post-secondary students. Students who apply for a Canada-Saskatchewan Integrated Student Loan will be automatically considered for most student grants from both the Government of Canada and the Government of Saskatchewan.

#### 7.5.1 APPLICATION INFORMATION

Students must submit an application at the start of each academic year. Applications are typically available online in early June. Students are strongly encouraged to apply early to ensure they receive their funding in time.

#### 7.5.2 INQUIRIES

For information on the Canada-Saskatchewan Integrated Student Loans Program and other available programs, including student loan handbook, online and paper applications, contact:

Student Financial Assistance Branch  
Ministry of Advanced Education, Employment and Immigration  
200-3303 Hillside St.  
Regina, Saskatchewan S4S 6P4  
Phone: 306-787-5620 (in the Regina area or outside Canada)  
1-800-597-8278 (outside Regina)  
Email: [SFAWEB@sasked.gov.sk.ca](mailto:SFAWEB@sasked.gov.sk.ca)  
Web site: [www.student-loans.sk.ca](http://www.student-loans.sk.ca)

For on campus assistance with government financial assistance contact:

Student Awards & Financial Aid  
Room 207, Administration-Humanities Building  
Phone: (306) 337-4325; fax: (306) 585-5559  
Email: [student.loans@uregina.ca](mailto:student.loans@uregina.ca)  
Web site: [www.uregina.ca/awards](http://www.uregina.ca/awards)

#### 7.5.3 ELIGIBLE PROGRAMS

To be eligible for a Canada-Saskatchewan Integrated Student Loan, programs must lead to a degree, diploma or certificate and be of at least 12 weeks duration.

#### 7.5.4 REGISTRATION

Recipients of full-time Canada-Saskatchewan Integrated Student Loans must be registered in at least 60% of a full course load per semester (40% for students with a permanent disability), which for

undergraduate students at the University of Regina is 9 credit hours per semester (6 credit hours for students with a permanent disability). Students who plan to take courses in the Spring/Summer session should check with Student Awards & Financial Aid to ensure that their chosen combination of courses meets conditions. Students who are on a Co-op term are considered full-time. Students must be registered in the required credit hours before the University can complete the confirmation of enrolment section of the student loan document.

Students who are taking part of their course load at another institution on a letter of permission from their faculty (see §2.8.4) must complete a Student Loan Dual Registration form available at Student Awards and Financial Aid.

### 7.5.5 CONFIRMATION OF ENROLMENT/LOAN AGREEMENT FORMS

Students registered through one of the federated colleges have their confirmation of enrolment and/or loan agreement forms completed by their college. Students registered through the University of Regina have their confirmation of enrolment and/or loan agreement forms completed as follows:

- Full-time Saskatchewan students: Financial Services (Room 205, Administration-Humanities Building).
- Part-time students and students registered at two institutions in the same semester (Dual Registered): Student Awards & Financial Aid (Room 207, Administration-Humanities Building)

University of Regina photo ID or a photo ID driver's license is required to have the completed documents returned to the student.

Under no circumstances can the confirmation of enrolment be completed more than 30 days before the period of study start date or beyond the period of study end date.

### 7.6 GOVERNMENT STUDENT FINANCIAL ASSISTANCE FOR RESIDENTS OF OTHER PROVINCES, TERRITORIES AND THE U.S.A.

Students from other provinces, territories and the U.S.A. should seek advice from their home government regarding available financial assistance programs. Links to information on other provincial, territorial and U.S.A. government financial assistance programs may be found at [www.uregina.ca/awards/loans](http://www.uregina.ca/awards/loans).

Confirmation of enrolment and/or loan agreement forms for approved loans from other jurisdictions is completed by Student Awards & Financial Aid.

For assistance contact:

Student Awards & Financial Aid  
Room 207, Administration-Humanities Building  
University of Regina  
Regina, Saskatchewan S4S 0A2  
Phone: (306) 337-4325; fax: (306) 585-5559  
Email: [student.loans@uregina.ca](mailto:student.loans@uregina.ca)  
Web site: [www.uregina.ca/awards](http://www.uregina.ca/awards)

### 7.7 UNIVERSITY OF REGINA EMERGENCY LOANS

The purpose of the Emergency Loan fund is to provide assistance to students whose continued education at the University of Regina is at risk because of unexpected financial pressures. Students may apply for a short-term, interest-free emergency loan of up to \$1000 once in their academic career at the University of Regina. Emergency loans must be repaid in the same term that they were borrowed.

## 7. Financial Aid

In order to qualify for an emergency loan, students must:

- be a full-time student or on a Co-op work term. Students in the English as a Second Language program are also eligible.
- have achieved a minimum 60% TGPA in the last semester they attended, unless they are new to the University or returning after at least one year's absence
- be in good financial standing with the University of Regina (no funds owing to the University of Regina) up to the beginning of the term in which the funding is being requested.

Students apply as follows:

International students	Manager, International Student Success Office (CW 109)
Students of Campion College	Accountant, Campion College Academic Office (CM 304)
Students of Luther College	Treasurer, Luther College Student Services Office (LC 110)
Students of First Nations University of Canada	Assistant Registrar, First Nations University of Canada (SI 1031, First Nations University building)
Students of the Faculty of Education	Student Program Centre (ED 354)
Students of the Faculty of Social Work	General Office (ED 456)
All other students	Student Awards & Financial Aid (AH 207)

Applicants are asked to fill out a short form which requires disclosure of financial need and provide supporting documentation, such as, bills, receipts, copy of Lease agreement etc. Students will be given a brief interview.

The following costs incurred by students are covered by the fund (this list is not presumed to be complete): rent, mortgage payments, books, energy, power, food, transportation, basic telephone, essential clothing, drug prescriptions, emergency dental work, eye wear, or exceptional life circumstances (such as illness in the family).

Under most circumstances, the following costs are not covered by the fund: vehicle insurance, vehicle payments, vehicle lease payments, vehicle license plates (for students who do not have to commute to study), car repairs, cable or satellite television, credit card debts, exceptional long distance charges, or internet connection fees.

**Tuition fees, residence fees, and other university related fees are not covered by the Emergency Loan Fund.** Students whose tuition fees are in arrears should contact the Financial Services Office directly to make arrangements for repayment.

Cheques are normally available from Financial Services (AH 205) two business days after the loan is approved. Students must present photo identification in order to collect the cheque.