



# Casual Student Program:

## Admission Checklist



UNIVERSITY OF  
REGINA

Please fill out both sides of this checklist in full.

- My first language is English.  
or:
  - I have a photocopy of my English Language proficiency documentation as listed in the Undergraduate Calendar section on Admission and Re-Admission.
  
- I am over the age of 18....*or*:
  - I am a high school graduate and have a photocopy of my high school transcripts.



If you have answered “**no**” to any of these questions you are not eligible for the Casual Student program.

- I understand I am not eligible for this program if I have ever been required to discontinue or withdraw from the University or Regina or any other institution.
  
- I understand there is a non-refundable application fee that all new University of Regina students must pay at the time they apply and that paying the fee does not guarantee a seat in a class.



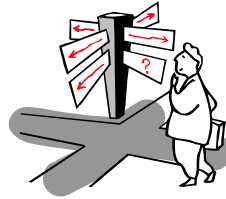
Did you know? If you have a degree from the University of Regina or another post-secondary institution, you may apply for admission as a special (post-graduate) student to the faculty offering the discipline in which you graduated. Please see the Admissions Office for further information.



# Casual Student Program: Registration Checklist

University  
of Regina

Please fill out both sides of this checklist in full.



- I understand I can register in a maximum two courses per semester as a Casual Student.
- I understand that as a Casual Student, I may not qualify for student loans, most awards, or generally, student visas. I can contact the Student Awards & Financial Aid office (Administration-Humanities Bldg. 207, 585-4325) for more details on student loans and awards.
- I understand some courses are not open to Casual Students. I have read the list in the Casual Student Program insert.
- I understand I can make an appointment for academic advising with the Student Development Centre (Riddell Centre, Rm 230, 585-4076).
- I have checked UR Self-Service online at <http://www.uregina.ca/compserv/postcard/> for class times and locations and have chosen class(es) with seats available.
- If the class I have chosen is full, it is my responsibility to check the class schedule for openings. I will phone the Casual Student Clerk at (306) 585-4115, fax (306) 585-5203, register in person at the Registrar's Office, or register myself online when a seat is available.
- I have a photocopy of the supporting documents for the prerequisites of the course(s) I want to register in. Refer to the Undergraduate Calendar for course descriptions and prerequisites.  
If no:  I realize I am responsible for obtaining written permission to register in the course(s) from the head of the department that offers the course.
- I understand I must withdraw from my class(es) in writing or drop my courses online and that withdrawal penalties will be assessed based on approved deadline dates. Refer to My Refund Schedule posted in UR Self-Service, or the Undergraduate Calendar Key Dates and Deadlines section.
- I understand if I fail any course or receive a second grade under 60% I will be required to leave the Casual Student program. If I meet normal admission requirements I can apply to transfer to a faculty, but I understand certain faculties will not accept students with a less than 60% average.
- I have read all of the above; I have completed and signed my Application for Admission & Registration for Casual Students; and I am ready to apply to the Casual Student program.

