
AGENDA



University
of Regina

Go far,
together.

EXECUTIVE OF COUNCIL

Date: 18 April 2024
To: Executive of Council
From: Glenys Sylvestre, University Secretary
Re: Meeting of 24 April 2024

A meeting of Executive of Council is scheduled for 24 April 2024, 2:30-4:30 p.m. in the Administration Humanities Building, Room 527 (AH 527) and via web conferencing (Zoom). As per Section 4.6.2 of the Council Rules and Regulations, meetings shall be closed except to persons invited to attend and members of Council who chose to attend as guests.

AGENDA

1. **Approval of the Agenda**
2. **Approval of the Minutes of 25 March 2024 – Circulated with the Agenda**
3. **Business Arising from the Minutes**
4. **Remarks from the Chair**
5. **Report from the University Secretary**
6. **Report from Committees of Council**
 - 6.1 Council Committee on Undergraduate Admissions and Studies, Appendix I, pp. 2-20
 - 6.2 Council Committee on Budget, Appendix II, pp. 21
7. **Graduand Lists**
 - 7.1 Graduand Lists for Approval – Omnibus Motion – *Distributed Confidentially*
 - 7.1.1 Faculty of Business Administration
 - 7.1.2 Faculty of Graduate Studies and Research
 - 7.1.3 Centre for Continuing Education
8. **Other Business**
9. **Adjournment**

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on Undergraduate Admissions and Studies

Item(s) for Decision:

1. COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES

1.1 Faculty of Business Administration

1.1.1 Business Administration Co-operative Education Program Requirements – Revision

MOTION: That the minimum hours that a Business Co-op student needs to be enrolled in the term before their co-op placement be revised, effective 202430.

Co-operative Education Program in Business Administration (U of R)

The faculty offers a program in co-operative University education whereby students spend alternate four-month periods taking University courses and obtaining business-oriented experience in organizations. Students in this program will normally take an additional eight months to complete the BBA degree requirements. This is compensated for by greater earning potential and greater job opportunities while attending University and after graduation.

Experience has shown that such an arrangement tends to improve students' motivation and academic performance. The practical experience aids students in choosing the area of studies best suited to their talents.

The criteria for entrance into the Co-operative Education Program for Business Administration students are:

1. Students must apply in the term they will be completing between 54-81 credit hours in the BBA program (including the credit hours in the term of application to the Co-op Program).
2. Application must be made to the Co-op office during the first week of a term.
3. Students must have a passing grade in ENGL 100, BUS 007, BUS 260, and BUS 285.
4. Students must have an entrance and maintenance PGPA of at least 67.50%.
5. Students must be in good standing.

For students to earn the co-operative education designation through the Faculty of Business Administration, three (3) work terms are required. Students will have the option of completing a fourth work term; however, the student must submit in writing a request for a fourth work term supported by special circumstances. Permission must be granted by the faculty office. Business co-op students are allowed to take a maximum of two summer work terms and must end their degree on an academic term.

Students must be registered in at least ~~12~~ 9 credit hours of classes in academic terms.

Note: ~~During the spring/summer academic term, 9 credit hours of course registrations will fulfill the co-op requirement.~~ The co-op program is not available to diploma, certificate, or part-time students. Refer to the General Information for Students section of this Calendar for the general regulations governing co-op programs.

Students are normally permitted to take a maximum of 3 credit hours while on a work term. If a student wishes to take more than 3 credit hours, written permission from the student's employer must be provided as well as approval by the program advisor.

Rationale:

This proposed change was brought forward in discussion with the U of R Centre for Experiential & Service Learning and careful consideration. Changing the registration requirements for Business Co-op students to be registered in 9 credit hours in any term prior to going on a Co-op work term would align with:

- full-time student definition of 9 credit hours used across campus
- full-time student definition of 9 credit hours used by student loans
- most registration requirements of other U of R faculties offering Co-op
- the requirements of the FNUniv Co-operative Education Program in Administration

(end of Motion)

1.2 Faculty of Education**1.2.1 Arts Education Elementary Program (Four-Year) – Program Revision**

MOTION: That the following change be made in Arts Education Elementary program (four-year) to meet Saskatchewan Professional Teachers Regulatory Board (SPTRB) certification requirements, effective 202430.

(p. 206 of the 2024-2025 Undergraduate Calendar)

Arts Education Elementary Program (Four-Year) Program

Four-Year Arts Education Elementary Program (120 credit hours)	
Term 1-2	
Media, Art, and Performance Elective (3) ECS 101 (3) ECS 102 (3) ENGL 100 (3) ENGL 110 or INDG 208 (3) INDG 100, INA 100, INA 210, INAH 100, INHS 100, or an Indigenous language (Anihšīnāpēmowin, Cree, Dene, Nakota) (3) MATH 101 (3) Natural Science Elective (3) note 1 ELIT, EDAN, EDRA. EMUS, EVIS 101 or 202 (3) ELIT, EDAN, EDRA. EMUS, EVIS 101 or 202 (3)	
Term 3 (Fall)	Term 4 (Winter)
One of ELIT 101, EDAN 101, EDRA 101. EMUS 101 or EVIS 101 (3) EAE 201 (3) ECS 203 (3) ELIT 101, ELIT 202, OR ELNG 200 (3) Media, Art, and Performance Elective 100- 400 level (3)	One of ELIT 202, EDAN 202, EDRA 202, EMUS 202 or EVIS 202 (3) Open elective (3) Non-education elective (3) Modern Language (3) (note 2) ECE 200/300/400 level (3)
Term 5	Term 6

Four-Year Arts Education Elementary Program (120 credit hours)	
EAE 302 (3) EMTH 310 (3) ELNG 310 (3) EPE 310 OR EHE 310 (3) ECS 401 (3)	ERDG 310 (3) EAE 350 (3) EFLD 360 (0) ECCU 400 (3) ESCI 310 (3) ESST 310 (3)
Term 7	Term 8
EFLD 402 (15)	Two Media, Art, and Performance Elective 200 – 400 level (6) EPSY 400 (3) Non-education elective (3) Open elective Non-education elective (3)
Notes: 1. Natural science courses are to be selected from Astronomy, Biology, Chemistry, Geology, Physics, or an approved natural science. 2. An Indigenous language course such as Cree, Dene, Nakota or Anihšīnāpēmowin is suggested.	

Rationale:

This change will meet the SPTRB Teacher's Certification requirement on academic components. Normally, the effective date for this motion would be for the next calendar year; however, the 202430 effective date is necessary to comply with the SPTRB.

(end of Motion)

1.2.2 Four-Year Elementary Bachelor of Education (BEd) SUNTEP Program – Program Revisions

MOTION: That the following change be made in Four-Year Elementary BEd SUNTEP Program, effective 202520.

(p. 197 of the 2024-2025 Undergraduate Calendar)

Four- Year Elementary BEd SUNTEP Program (120 Credit Hours)	
Term 1 (Fall)	Term 2 (Winter)
EPS 116 (3) *INDG 100 (3) *KHS 139 (3) *MATH 101 (3)	ECCU 200 (3) *ENGL 100 (3) *ESST 100 (3) *Non-education Elective (Media, Art and Performance) (3)
Term 3 (Spring Summer)	
* EMCH 150 (6)	
Term 4 (Fall)	Term 5 (Winter)
*BIOL 140 (3) *INDG 221 (3) EFDN _____ (3)-Education Elective (3) *Non-Education Elective (Social Science) (3)	EPS 100 (3) ECE 205-200-400 level (3) ELNG 205 (3) EPSY 205 (3)

*Non-Education Elective (Media, Art, and Performance) (3)	ELIB 216 Education Elective (3)
Term 6 (Fall)	Term 7 (Winter)
EPS 215 (3) EFLD 050 (OCRE) (0) EAES 215 (3) EMTH 215 ESCI 310 (3) EPE 215 EHE 215 (3) ESST 215 ERDG 310 (3)	EFLD 051 (OCRE) (0) EPS 225 (3) EHE 215 EPE 215 (3) EPSY 225 (3) ERDG 215 ESST 215 (3) ESCI 215 EMTH 310 (3)
Term 8 (Fall)	Term 9 (Winter)
EFLD 405 (Internship) (15)	ECCU 300 (3) ELNG 325 310 (3) EPSY 322 (3) Education Elective (3) *Non-Education Elective (Indigenous Studies) (3)

*Academic course work (**Non-Education Hours – 39**)

Notes:

1. ~~Required Hours – 120~~
2. ~~Non-Education Hours – 39~~
3. ~~Senior Non-Ed Hours – 9~~
4. ~~One (1) Indigenous Language~~

Rationale:

In order to be responsive to the changing needs of education SUNTEP is updating some course offerings on the template. These changes will increase flexibility in the program offering to benefit the students. This will also maximize post-secondary transfer credits for students who join SUNTEP.

(end of Motion)

1.2.3 Le Bac Grade Conversion Chart – Revisions

MOTION: That the *Bac en éducation (élémentaire, secondaire et français de base)* section of the Calendar be revised, effective 202510.

pp. 198-199 of the 2024-2025 UG Calendar

Pour passer de la 2e année à l'année du pré-internat

- maintenir une moyenne d'au moins 65 % en 2e année*
- réussir les cours CSO 1903 et CSO 2902 à l'Université Laval (élémentaire et secondaire), ou réussir les cours ECS 200 et 210 (français de base).
- maintenir une moyenne d'au moins 70% dans les cours de français*
- avoir ~~complete~~ complété au moins 57 heures de crédits dans son programme

*Le tableau de conversion suivant sera utilisé pour calculer la moyenne:

<u>Université Laval</u>	<u>University of Regina</u>
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<u>A+</u>	<u>97%</u>
<u>A</u>	<u>93%</u>
<u>A-</u>	<u>89%</u>
<u>B+</u>	<u>86%</u>
<u>B</u>	<u>82</u>
<u>B-</u>	<u>79</u>
<u>C+</u>	<u>75</u>
<u>C</u>	<u>72</u>
<u>C-</u>	<u>68</u>
<u>D+</u>	<u>65</u>
<u>D</u>	<u>61</u>
<u>E</u>	<u>Échec (Pas de crédit)</u>

Remarque : Aux fins du transfert de crédits, une note neutre de TC sera ajoutée au dossier de l'étudiant et apparaîtra sur le relevé de notes officiel de l'étudiant.

Rationale: Le tableau clarifie comment les notes obtenues à l'Université Laval en format lettre seront converties en format numérique pour déterminer la progression dans le programme.

The conversion table clarifies how the letter grades given at U Laval will be converted to a numerical grade to determine progress in program.

(end of Motion)

1.2.4 **Two-Year Elementary Bachelor of Education After Degree (BEAD) SUNTEP (60 Credit Hours) – New Program**

MOTION: To create the SUNTEP Elementary BEd After Degree (BEAD) Program (60 Credit Hours), effective 202520.

Two-Year Elementary Bachelor of Education After Degree (BEAD) SUNTEP (60 credit hours)	
	Term 1 (Winter)
	EPS 100 (3) ECCU 200 (3) ESST 100 (3)
Term 2 (Fall)	Term 3 (Winter)
EPS 215 (3) EHE 215 or EPE 215 (3) EAES 215 (3) ERDG 310 (3) ESCI 310 (3) EFLD 050 (OCRE) (0)	EPS 225 (3) EPSY 225 (3) ESST 215 (3) EMTH 310 (3)
Term 4 (Fall)	Term 5 (Winter)

EFLD 405 (Internship) (15)	ECCU 300 (3) ELNG 310 (3) EPSY 322 (3)
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Rationale:

SUNTEP BEAD at the University of Regina will give Métis students access to an after degree where currently no Métis specific one exists. This provides students an opportunity to connect with their culture and Métis focused pedagogy to complete their teaching degree.

Students who choose SUNTEP BEAD would enter in the Winter Semester and will be required to take three foundational components that include Culturally Responsive and Relational Pedagogy, antiracist / anti-oppressive education as well as Metis traditions and culture as these align with the beliefs and values of SUNTEP. This 60 credit hour template fits within the current SUNTEP framework and meets Professional A certification requirements.

Please see Attachment A for the Registrar's Undergraduate Academic Programming Questionnaire.

(end of Motion)

1.3. Faculty of Media, Art, and Performance

1.3.1 Faculty of Media, Art, and Performance Concurrent Program Regulation – Revisions

MOTION: To update the MAP Concurrent Program requirements, effective 202520.

Concurrent Programs

Also refer to **Enrolment in a Concurrent Credential** (p.32 of 2024-2025 Undergraduate Calendar)

Upon formal application by a student, the Faculty of Media, Art, and Performance will permit enrolment in two concurrent undergraduate programs, except the Bachelor of Music Education which may not be taken concurrently with another program. **MAP students wishing to enroll in a concurrent program must have 15 credit hours and a UGPA of 65%.** ~~with prior approval of the appropriate department head(s), Undergraduate Applications for concurrent programs are~~ **and must be approved by the MAP or federated college academic advisor of the primary program.**

Primary Program

A student's primary program will be the one the student declares as such, with department head's approval. Admission to concurrent programs in the same faculty must have the approval of both department heads. The Faculty office will process the application.

Registration

Students will be eligible to register in courses restricted to either of their two programs and will register with their primary faculty. Please note that some courses:

- may be restricted to first majors and then to second majors;
- are only offered once per year, or once in every two years.

Some programs may require a block of courses be taken in the same term.

Fees

Students in concurrent programs in different faculties will pay fees associated with their primary program.

Awards

Students will be eligible for faculty awards in the faculty of their primary program only.

Rationale:

We do not want students to add a concurrent program in their first term because we want them to establish good academic standing. This step will also ensure that we add the program to their student record. Once they are ready to graduate from that program, it will be officially noted on their online graduation application.

(end of Motion)

ITEM(S) FOR INFORMATION

1. LA CITE UNIVERSITAIRE FRANCOPHONE

pp. 361-362 and pp. 369-370 in the 2024-2025 Undergraduate Calendar

Bachelor of Arts (BA) in French as a Second Language

Credit Hours	BA in French as a Second Language Course Requirements
Core Requirements – 21 Credit Hours	
3.0	FRN 352 or ENGL 100
3.0	INDG 100
3.0	# Any 100- or 200-level Indigenous Knowledge course from the following: INCA, INHS, INDG (except INDG 100 and 104). Another course may be approved by La Cité as having substantial Indigenous content.
3.0	# One of: PHIL 150, ECON 224, any 100- or 200-level MATH course, SOST 201, or any 100- or 200-level STAT course
3.0	# Any 100- or 200-level Social Sciences course from the following: ANTH, ECON, GES (except GES 121, 203, 207, and 297AA-ZZ), HS, ILP, IS, JRN, JS, NSLI, PPE, PSCI, PSYC, SOC, SOST
3.0	# Any 100- or 200-level Media, Arts, and Performance course from the following: ART, ARTH, CTCH, FILM, INA, INAH, MAP, MU, MUCO, MUEN, MUHI, MUTH, THAC, THDS, THEA, THST, THTR
3.0	# Any 100- or 200-level Science course from the following: ASTR, BIOC, BIOL, CHEM (except CHEM 100), CS, GEOL, GES 121, 203, 207, or 297AA-ZZ, PHYS
Any required course category with a hashtag (#) can be replaced by a FRN course corresponding with the category with the approval of the department head. There exists a course in French for every required category. Please consult your academic advisor to find the list of available and pre-approved courses.	
Major Requirements – 63 Credit hours	
9.0	FRN 185
9.0	FRN 285
3.0	FRN 301
3.0	FRN 302
3.0	FRN 250 AA-ZZ
3.0	FRN 350 AA-ZZ
3.0	FRN 235
3.0	FRN 236
3.0	FRN 330 AA-ZZ
3.0	FRN 265
3.0	FRN 366
3.0	FRN 246
3.0	FRN 340 AA-ZZ
3.0	EAS 200
3.0	EAS 201 EAS 210
6.0	Two FRN 400-level courses
Elective Requirements – 36 Credit Hours	
36.0	12 Electives
120.0	Total 65.00% major GPA required, and 60.00% PGPA & 60.00% UGPA required

Bachelor of Art Honours in French as a Second Language

Credit Hours	BA Hons in French as a Second Language Course Requirements
Core Requirements – 21 Credit Hours	
3.0	FRN 352 or ENGL 100
3.0	INDG 100
3.0	# Any 100- or 200-level Indigenous Knowledge course from the following: INCA, INHS, INDG (except INDG 100 and 104). Another course may be approved by La Cité as having substantial Indigenous content.
3.0	# One of: PHIL 150, ECON 224, any 100- or 200-level MATH course, SOST 201, or any 100- or 200-level STAT course
3.0	# Any 100- or 200-level Social Sciences course from the following: ANTH, ECON, GES (except GES 121, 203, 207, and 297AA-ZZ), HS, ILP, IS, JRN, JS, NSLI, PPE, PSCI, PSYC, SOC, SOST
3.0	# Any 100- or 200-level Media, Arts, and Performance course from the following: ART, ARTH, CTCH, FILM, INA, INAH, MAP, MU, MUCO, MUEN, MUHI, MUTH, THAC, THDS, THEA, THST, THTR
3.0	# Any 100- or 200-level Science course from the following: ASTR, BIOC, BIOL, CHEM (except CHEM 100), CS, GEOL, GES 121, 203, 207, or 297AA-ZZ, PHYS
Any required course category with a hashtag (#) can be replaced by a FRN course corresponding with the category with the approval of the department head. There exists a course in French for every required category. Please consult your academic advisor to find the list of available and pre-approved courses.	
Major Requirements – 72 Credit hours	
9.0	FRN 185
9.0	FRN 285
3.0	FRN 301
3.0	FRN 302
3.0	FRN 250 AA-ZZ
3.0	FRN 350 AA-ZZ
3.0	FRN 235
3.0	FRN 236
3.0	FRN 330 AA-ZZ
3.0	FRN 265
3.0	FRN 366
3.0	FRN 246
3.0	FRN 340 AA-ZZ
3.0	EAS 200
3.0	EAS 201 <u>EAS 210</u>
3.0	One other FRN 300-level course
9.0	Three FRN 400-level courses
3.0	FRN 499 – Dissertation spécialisée
Elective Requirements – 27 Credit Hours	
27.0	9 Electives
120.0	Total 75.00% major GPA required, and 70.00% PGPA & 60.00% UGPA required

Rationale: There was a typo when this motion was originally submitted. Une coquille s'est glissée dans cette motion.

I. PROGRAM INFORMATION

Program Name:

Type of Program:

	Certificate
	Diploma
	Baccalaureate
X	After Degree
	Other (specify):

Credential Name (if different from Program Name): SUNTEP BEAD

Faculty(ies)/School(s)/Department(s): Education

Expected Proposal Submission Date (Month/Year):

Expected Start Date (Month/Year): 202510

II. RATIONALE (CCAM)

1. Describe the rationale/need for this program.

SUNTEP BEAD at the University of Regina will give Métis students access to an after degree where currently no Métis specific one exists. This provides students an opportunity to connect with their culture and Métis focused pedagogy to complete their teaching degree.

2. What are the key objectives and/or goals of this program and how will it be delivered?

Students who choose SUNTEP BEAD would enter in the Winter Semester and will be required to take three foundational components that include Culturally Responsive and Relational Pedagogy, antiracist / anti-oppressive education as well as Métis traditions and culture as these is align with the beliefs and values of SUNTEP.

3. How does this program compare to similar programs (Provincial/National)?

Currently, there are no Métis specific after degree education programs that exist.

This 60 credit hour template fits within the current SUNTEP framework, aligns with the Faculty of Education BEAD and meets Professional A certification requirements.

4. List the expected benefits of the program to University of Regina students.

This is a pathway to support Métis students at the U of R and also attract new students.

5. What is the impact on current programs? Does this program duplicate or overlap with existing University programming in any way? If so, the affected unit(s) must be consulted. Attach letters from affected units that show the host unit(s) and affected unit(s) have established a plan for managing the program overlap.

Students who enter this program will backfill courses being run currently. The template was developed in collaboration and partnership of Gabriel Dumont Institute – SUNTEP and the Faculty of Education. No duplication or overlap exists with other university programming.

III. STRATEGIC CONSIDERATIONS (CCAM)

1. How does this program support your Faculty's Strategic Plan?

The partnership with GDI SUNTEP aligns with the following commitments in the strategic plans:

We are committed to Truth and Reconciliation

- Create a respectful, culturally relevant, and responsive learning environment to support Indigenous students, staff and faculty

We are committed to community engagement

- Develop and support meaningful relationships between the Faculty of Education and the diverse communities in Saskatchewan, with a specific focus to work with the sovereign First Nations and Métis/Michif Nation: Saskatchewan

The creation of the SUNTEP BEAD offers students an opportunity to connect with their culture and Métis focused pedagogy to complete their teaching degree.

2. How does this program support the University Strategic Vision and Objectives and/or create other opportunities for the University?

The SUNTEP BEAD aligns with the following commitments in the U of R strategic plans:

AREA OF FOCUS #2: TRUTH & RECONCILIATION

Objective

a) Improve supports for Indigenous students, faculty, and staff.

- Create opportunities and enhance student success by increasing availability of academic and student supports that are relevant, culturally affirming, and innovative.

AREA OF FOCUS #5: IMPACT AND IDENTITY

Objective

a) Broaden Partnerships

- Forge reciprocal relationships with all of our stakeholders that contribute to developing relevant curriculum and impactful academic and non-academic programs and experiences.

The creation of the SUNTEP BEAD offers students an opportunity to connect with their culture and Métis focused pedagogy to complete their teaching degree with a community focus.

3. Are there any other strategic considerations for this program?

Gabriel Dumont Institute and the University of Regina have a partnership that has flourished for over 40 years. The creation of the SUNTEP BEAD is one more way that this relationship continues to grow and support Métis people. The partnership that began with SUNTEP now includes Gabriel Dumont College, a Community Based Masters and a new Ed Doc (2024) program. The SUNTEP BEAD is one more pathway that will be available.

4. Does this program support external and/or community needs? Please attach letters of support if available.

This was developed and brought forth from GDI through the Faculty of Education as a collaborative partnership that will support students. As this is initiated by the community partner no other considerations are needed.

IV. Program Plan

1. What are the program admission requirements?

Students must possess an approved first undergraduate degree with a minimum UPGA of 65%. Students must have a minimum of 39 credit hours which are supportive of provincial curricula.

2. Insert the proposed curriculum here.

Two-Year Elementary Bachelor of Education After Degree (BEAD) SUNTEP (60 credit hours)	
	Term 1 (Winter)
	EPS 100 (3) ECCU 200 (3) ESST 100 (3)
Term 2 (Fall)	Term 3 (Winter)
EPS 215 (3) EHE 215 or EPE 215 (3) EAES 215 (3) ERDG 310 (3) ESCI 310 (3) EFLD 050 (OCRE) (0)	EPS 225 (3) EPSY 225 (3) ESST 215 (3) EMTH 310 (3)
Term 4 (Fall)	Term 5 (Winter)
EFLD 405 (Internship) (15)	ECCU 300 (3) ELNG 310 (3) EPSY 322 (3)

3. Is any of the curriculum new or under development? If so, list here.

Course Name	Subject and Course Number	NEW	UD	Anticipated Date of Course Availability
N/A				

Note: Please attach new and under development course descriptions as appendices.

4. What are the total credit requirements? Are there other conditions a student must fulfill to graduate?

This is a 60 credit hour template that fits within the current SUNTEP framework and meets Professional A certification requirements.

5. Are there any other program specific regulations that differ from other programs within the faculty (minimum GPA requirements, etc.)?

N/A

6. What is the source of students for the program?

This is a new opportunity for students and it is anticipated that students will come from different parts in Western Canada.

7. How will students be recruited to the program?

The SUNTEP BEAD will be advertised similar to the current GDI SUNTEP programming. (Social media, radio etc.)
 Note: There have already been requests from prospective students for this opportunity.

8. What is the expected 5 year enrolment?

Year 1	Year 2	Year 3	Year 4	Year 5
1	4	5	5	5

9. How will prospective and current students receive academic advising?

SUNTEP Program Head and Faculty will advise students in partnership with the Faculty of Education.

10. Will this program be delivered in a distance or distributed manner. That is, is it planned that the entire program or specific courses will be delivered:

Online

At a distance (in a specific community for example)

Video-conferenced or distributed.

Please provide details.

All courses are face to face.

V. Needs and Costs of the Program (CCB)

No additional costs as students will fit into the current SUNTEP program template.

1. Are there any new faculty/staff resources required for the program? What will be the cost of the new resources?

N/A

2. What is the budget source of the new resources?

N/A

3. What existing faculty/staff resources will be used? Is this additional workload or are these resources being redirected?

n/a

4. Will the program have any specialized needs for off-site delivery, either online or video-conferenced or live-streamed or at a distance? If so, is there specific funding arranged for the development and delivery of such courses? What timelines are present for development and delivery (given it usually takes up to a year to develop an online course)? Have you consulted the Distance and Distributed Learning Committee and the Flexible Learning Division of CCE about such proposed development?

n/a

5. Proposed budget and revenue from the Program.

N/A

6. What additional Library holdings are required and what is the cost?

N/A

7. Will the program have any specialized classroom, laboratory, or space needs? If yes, please specify.

N/A

VI. Faculty/Department/Academic Unit Contact Person

Contact Person(s)	Email	Telephone
Jeannine Whitehouse	Jeannine.whitehouse@gdins.org	306-347-4125
Michael Cappello	Michael.cappello@uregina.ca	306-585-4606

VII. Approvals

	Signature (if required)	Date
Department Head/Program Director		
Associate Dean (Undergraduate)		
Departmental/Program Council		
Faculty Council		March 15, 2024
CCUAS		April 4, 2024
CCB (if deferred)		
CCAM (if deferred)		
Executive of Council		
Senate		

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on Budget

CCB has typically reported to Council or the Executive of Council at the end of the winter term, a time that coincides with the conclusion of the annual budget making process. CCB last reported to the Executive of Council on February 15, 2023 meeting and to U of R Council in April 2023. This report includes some important highlights about CCB's work during 2023-24 academic year.

CCB has held its regular meetings and additional meetings in March as needed. With financial impacts from the pandemic and remote operations now behind us, the CCB has returned to the regular work during 2023-24 academic year. As in the past, CCB had an active participation in the 2024-25 Budget making process in its advisory role to the President and the VPs. This work was structured along the budget timelines specified on the Unit Budget Submissions Document 2024-25 (AVP Finance, Dec 1, 2023) and the new framework and budget submissions template that Provost implemented for academic units.

CCB main activities in this process include:

- Review of budget submissions from Faculties and other units
- Attending budget presentations, which this year were scheduled at separate times with the Deans budget presentations in mid-January and other budget managers presentations in mid-February.
- Discussing and deliberating on the budget requests to identify priorities of new budget allocations (several meetings during the first weeks of March)
- Producing a set of recommendations for the President with some in-principle recommendations and with other specific recommendations on initiatives and positions to receive funding in the upcoming Budget (all passed with unanimous support at the CCB Meeting of March 20).

While in the past CCB has recused itself in either commenting or making recommendations that involve tuition changes, this year given the large revenue windfall from significantly higher than projected increase in international enrollments in 2023-24, CCB recommended to the President that there is a pause in tuition increase for the 2024-25 Budget.

For more details on all CCB recommendations to the President for the 2024-25 Budget please consult the CCB March 20, 2024 minutes expected to be approved on the upcoming CCB meeting of April 22.

In the upcoming meetings, CCB expect to review and provide feedback on the new operational guidelines for budget allocation decisions, an activity that is consistent with our TOR. In addition, once the 2024-25 budget is released in May, CCB intends to provide feedback on this year budget making process. Our focus for this exercise will be about structuring CCB future work so that we play our advisory role effectively and constructively, while meeting our mandate in being an independent voice of Council in budgetary matters.

Agendas and approved minutes/notes of CCB meetings are available at:

<https://ursource.uregina.ca/executive/governance/council-committees/council-committee-on-budget.html>

Monika Çule, Chair

Submitted on behalf of CCB on April 16, 2024