

**RESEARCH TOWN HALL**  
**FRIDAY 29 MAY 2020 AT 1:30 PM**  
**VIA ZOOM**

Kathy McNutt advised of a change in format for the research town halls going forward. Each of the Vice-Presidents will provide an update on what is occurring in their respective areas.

Kathy welcomed Christa Windigo who will be working on the centralized schedules related to the Research Recovery Program and advised an introductory note will be going out to campus on Monday.

**Update from David Gregory**

David advised that they are working on an Academic Recovery Plan and a Teaching and Learning Recovery Plan.

Fall courses will be delivered remote thru Zoom (live as a group) or on-line (where they work on their own time). Low density on-campus classes will be offered with 15 or less students, where conversion to Zoom does not work well, and where students need these courses or labs in order to graduate. A smaller working group will be working on how to move students through campus safely.

A website has been developed for faculty and student support and services. Workshops will be offered in the fall to help faculty with on-line teaching in the fall. On-line proctoring for final exams in the fall.

**Update from Dave Button**

Dave mentioned that people are asking for more information and welcomed any and all questions. An Operations Recovery Committee has been developed with all administrative groups to look at the main campus as well as College Avenue Campus. We are maintaining the status quo for now.

We are down to three entrances at the main campus. Faculty, staff and students on campus remain steady at about 300 each week day. There may be slight increases with the opening on small labs and the health centre.

Facility Management are continuing working while people are away; contractors are now working in two shifts (split between day and night shifts). A consultant has been hired to work with academic and research folks to prepare for the fall (ie. numbers expected, classroom configurations, etc.).

Dave advised that the Health and Safety team is here to help with people working on campus as well as working from home. Please feel free to contact them, Dave Button directly, any administrative AVP or your Dean.

1. Will academic courses be available to undergraduate or graduate students?

*Applies to both.*

2. Questions were raised regarding washroom closures, face masks and cleaning of offices.

*Most washrooms are open; numbers will be monitored. Guidelines will be published regarding wearing face masks. Medical face masks are recommended for labs. Risk Assessments will determine if masks are required. Individual offices are not being cleaned*

*right now. Staff are working on all public areas. Guidelines will be coming out for areas where custodians do not work (ie. shared printers, counters, etc.).*

3. Any considerations about Health and Safety in Saskatoon?

*Dave Button will follow-up on this. Custodial services are being provided by Innovation Place right now. David Gregory advised that there are no on-campus courses being offered in Saskatoon in the fall.*

**Update from Kathy McNutt**

Kathy McNutt advised that Advanced Education approved their research plan on Monday. We are continuing to do risk assessments; 67 risk assessments have been done to date. Phase 2 will be a continuation of phase 1 except that the number of buildings where research activity is permitted will be expanded. Risk assessments are still required. Phase 2 will continue into July.

Two individuals will be allowed in labs if distancing is possible. This applies to both graduate and undergraduate students. We are looking for space to do medium risk face-to-face activities/interviews. A detailed plan will be coming out on Tuesday.

We are not looking at phase 3 right now; waiting for more clarity from the province.

4. Statement regarding provincial response to the research recovery plan.

*The response from the province was good. Individuals will travel alone in vehicles. The Risk Assessment Committee looks at each case. A schedule system is being developed for people in labs.*

5. Are Fedoruk Centre meetings linked to risk assessments?

Kathy will follow-up with John.

6. Thank you sent out to the Review Committee for their work with the 24 hour graduate student lab schedules. Can the schedules be adjusted on the fly?

Yes, schedules can be updated. Send any schedule updates to [Research.Office@uregina.ca](mailto:Research.Office@uregina.ca) and Christa will make the update. The goal is to have Faculty designates with proxy access to spaces the faculty controls.

7. Are amendments required for applications/forms that have already been completed for undergraduate students?

*No, as long as a Risk Assessment is done. If you are adding more people, you will need to update your schedules and submit to the Research Office ([Research.Office@uregina.ca](mailto:Research.Office@uregina.ca)).*

8. Comment made that the CCR Plan suggests keeping cohorts together in phase 2 scheduling, if possible.

9. Phd comprehensive exams are scheduled for June 15 (2 hours in the morning and 2 hours in the afternoon for written) and then two weeks later for the oral portion of the exam. How do we handle this?

*Speak with your Dean regarding space. Darren Cherwaty is available regarding space management (ie. staggered start times).*

10. What are the lab requirements for students in science?

*Some faculties have put lab kits together for students and mailed them out. There will be some on-campus labs in the fall.*

11. What are the safety requirements for labs?

*It was suggested to reach out of your Dean.*

12. What are the guidelines regarding stair cases (one way) and elevators?

*The consultant is working on these guidelines (signage, etc.). We anticipate things will pick up slightly in the fall, but interactions should be very minimal.*

13. Where do professors fit into the Risk Assessments? Same permission as students?

*Yes*

14. Comment made that people should take extra time to contact others regarding schedules particularly for shared research spaces; maintain clear communication.

15. Comment made that we should have a no-blame culture.

Kathy advised that the Research Town Halls will be held every second Friday. She thanked everyone for attending.