



Space Allocation Committee

Meeting Minutes

December 20 - 2010

In Attendance:

Dave Button – Vice President – Administration
Rod Kelln – Vice President – Research
George Maslany – Vice President - Academic
Lynn Wells – Associate Vice-President (Academic)
Nelson Wagner - Associate Vice-President (Facilities Management)
Neil Paskewitz – Director – Planning, Design & Construction

Meeting Agenda:

- A. Facilities Update
- B. Review updates/requests received from University Leadership Team

Notes:

- New/updated items are highlighted in **bold**.
- To view an Annex referenced in earlier updates, refer to the Space Allocation Committee Meeting Minutes provided for that date.

A. Facilities Update

1. Campus Master Plan:

- 1.1 November 8, 2010 Update: The final draft of the Campus Master Plan – Demonstration Plan has been presented to UET (September 13), the Board of Governors (September 26), Senate (October 15), WCA Board (September 29), FNUUniv President (October 8), and at a Public Forum (October 7). To date all reviews of the plan have met with much interest and enthusiasm. The timeline for completion of the plan:

- 1.1.1 Review with WCA Architectural Advisory Committee (tba)

- 1.1.2 December 7 - Board Presentation and request for approval of Demonstration Plan, Vision and Principles, and modifications to previous campus plan. In the presentation, we will also describe the next steps that Facilities Management will take in response to the recommendations of the plan including:
 - planning for priority capital projects (College Avenue Campus and key main campus projects including campus entrance, landscape and roadway projects)
 - infrastructure plan
 - micro study of space usage
- 1.1.3 Final document draft to Working Committee - ~~December 10~~ **(Revised to January 4, 2010)**
- 1.1.4 Circulation of final document draft to Advisory and Steering Committee for Review – ~~December 20~~ **January 17, 2011** with deadline for comments ~~January 14~~ **January 29, 2011.**
- 1.1.5 Publish Date – ~~February 1, 2011~~ **February 22, 2011.** The communications plan for release of the final document will be coordinated with External Relations.

1.2 December 20, 2010 Update:

- 1.2.1 See revised dates above in Bold.**
- 1.2.2 Campus Master Plan was presented to Finance and Facilities Committee on December 6. The Demonstration Plan, Vision and Principles, and modifications to previous campus plan were approved at the Board Meeting on December 7.**

2. College Avenue Campus Redevelopment Strategy:

- 2.1 September 10 ,2010 Update: Draft Redevelopment Plan was presented to UET on June 24th. Board Package with options and recommendation was presented at the July 19, 2010 Finance and Facilities Board Meeting. The Board has approved that the College Campus Redevelopment be ranked as the top Major Capital priority. Current activities in progress include research on fundraising feasibility, and development of the preliminary design concepts.
- 2.2 November 8, 2010 Update: The College Avenue Campus Redevelopment project was presented to the Board on September 26, with the request for Approval in Principle for the project being approved. Further detail on the project will be presented for information at the December 6 Finance and Facilities Meeting.

December 20, 2010 Update: Project Summary has been created – see Appendix A.

- **A physical scope of work will be prepared that provides a vision of what the space will be and what it will look like. A draft of this material is targeted for mid January.**
- **To support the description of physical scope of work noted above, a detailed project concept will be prepared (the technical scope summary has been completed by FM).**
- **Marketing Plan to be prepared by ER. FM will provide support.**

- **FM will create a showcase project. Team will develop plans for one "state of the art" classroom in the College Building that will provide a "wow" factor and make donors and users believers in what the LOC could be if the funding and support was available.**

3. Facilities Management Planning – Client Service Strategy

- 3.1 With the re-organization of the Planning, Design and Construction Department complete, Facilities Management is implementing an enhanced Client Service Strategy. This initiative will provide dedicated planning support to each faculty and department, including integrated planning of growth strategies, consolidation, adjacencies, and support for annual budget preparation.
- 3.2 A Campus Planner has been assigned to each Faculty and Department (see Client Planner List – Appendix 1).
- 3.3 **December 20, 2010 Update: Nelson provided update to ULT (December 15) on Detailed Space Analysis that will take place in 2011.**

B. Updates from ULT

Academic:

1. Arts

- 1.1 Thomas Hadjistavropoulos – October 29, 2009 - Requesting space for motion lab – current space in Classroom does not fit testing equipment.
June 21, 2010 – no solution in place at this time.
- 1.2 Heather Hadjistavropoulos – Space Request January 14 – 2010.
June 21, 2010 – Space for this request has not been identified. Heather has commenced fund raising for development of Psychology Teaching Lab.
June 21, 2010 – Space Allocation Committee has stated that fund-raising activities must be placed on hold until space has been allocated for this purpose. This is similar to the process for CFI grants, where space must be committed by the University prior to proceeding with an application.
September 10, 2011 Update: Options have been identified, but there is no recommendation at this time. Proposal to be developed and with approval of the Arts Space Committee and Dean, a recommendation will be tabled at the December SAC meeting.
November 10, 2010 Update: Planning in progress.

2. Business Administration

3. Centre for Continuing Education

- 3.1 September 10, 2010: New space requested for Bombardier instructor. Solution has been presented to ESL through lease of workstation space from Springboard.
- 3.2 **December 20, 2010 Update: ESL has leased space within FNUUniv to serve this purpose. This item closed.**

4. Centre for Teaching and Learning

4.1 June 21, 2010 – There is a current project exploring the consolidation of CAT and DLD (currently on College Ave Campus). Space implications not known. Request will be re-submitted based on outcome of consolidation study.

November 10, 2010 Update: Planning in progress.

Dec 20, 2010 Update: Vi Maeers advised that DLD will stay at College Ave Campus. This item closed.

4.2 **Dec 20, 2010. Move and consolidation of TDC and CATS. CTL and Archer Library have proposed developing a teaching space on Level 1 of the Library and consolidating the staff from ED6 and CW 1 into LY6 (current periodical reading room). In planning.**

5. Education

6. Engineering

6.1 Yassar Morgan – Request for approximately 30 x 30 foot space to accommodate the Project: Dimensional Sub-centimeter positioning - short range wireless to accurately locate vehicles to improve safety, save fuel, etc. He will use a roller coaster with mini-vehicle running at high speeds. Possibilities: CAC, TDF.

June 21, 2010 – The space recommended for this purpose is temporary occupancy of the College Building tower CB501. Note that this is a temporary allocation, with the duration of occupancy determined by the redevelopment process for the College Building. Based on this space allocation, the CFI funding application has been submitted. CFI funding has been approved. Matching funds from Province to be confirmed.

September 10, 2010 – Expected funding approval December/January.

7. Fine Arts

8. Institut francais

9. Johnson-Shoyama Graduate School of Public Policy

10. Kinesiology & Health Studies

11. Library

11.1 **Dec 20, 2010. See item 4.2 above.**

12. Nursing

12.1 March 24, 2009 - Space Request - Temporary Allocation (duration 1 year): Katherine Bergman and staff to occupy AH429, 430.

September 17, 2009 update: AH426 was allocated to URSIAST Faculty of Nursing (secretariially July, 2009).

January 18, 2010 Update: It is expected that by July an office will be required for the Dean of Nursing. It is assumed that this need will be filled by the office currently used by Sheila

Dresen. Additional office space will be required for Faculty for January 2011. Quantity to be confirmed.

June 21, 2010 Update - FM was asked by the Southern Saskatchewan Academic Health Sciences Network to provide a space analysis for programming requirements at the U of R campus, SIAST Wascana and SIAST Kelsey, and U of S medical program in Regina. Phase 1 macro assessment was completed May 28th and identified some gaps needing further study. Phase 2 micro assessment will be completed by June 25th for presentation on June 28, 2010. Joint submission by U of R, U of S, SIAST, and Regina Qu'Appelle Health Region possible for Fall submission for consideration in the 2011-12 budget process.

Regina: Immediate need for 2 offices at U of R for the dean will be accommodated in LB by Dean of Science. This is a temporary loan of space and does not address the long term requirements.

Saskatoon: The allocation of the Saskatoon IP space (see Section A.8.2, page 3) to Social Work means that the Faculty of Nursing requirements in Saskatoon will have to be met in a different fashion. FM will continue to work with the Nursing Faculty to find the space needed in Saskatoon. SIAST is now the most likely long term home for our Nursing Faculty in Saskatoon. SIAST cannot meet this need in the short and long term without additional infrastructure being built and a project funded. Our Facility Planning Study will include this gap and challenge. If we need to lease space in the short term, there is funding requested in our operations forecast requesting lease and fit up costs.

September 10, 2010 Update – Phase 2 Draft report submitted to RSSAHS Advisory Committee outlining short and long term space needs.

In brief – Critical Path:

- Hiring of Dean, faculty and administrative support staff. Required to develop curriculum and admit students (350 registering Sept 2010 for 2011 fall term).
- Funding and construction of microbiology lab space for Sept 2012 startup.

September 10, 2010 - Nursing program requires space to be fit-up as microbiology labs for September 2012. Funding request will be submitted to ministry of AEEI by Regina/South Saskatchewan Academic Health Sciences Advisory Committee.

November 8, 2010: \$11.25M funding approval announced October 14th for U of R/SIAST and U of S programs. Waiting for breakdown and allocation of costs.

Dec 20, 2010 Update. FM is working with U of S and SIAST Kelsey on interim space solutions for locations of both programs in Saskatoon and Regina.

13. Science

13.1 September 10, 2010 – Science working with department of Geology on relocation from CW to LB. This impacts temporary assigned space in CK210 for grad students.

Recommending an extension to December 31, 2010.

September 10, 2010 SAC Response: Approved.

13.2 Dec 20,2010 Update. Faculty of Science advised that the department of Geology will vacate research lab space in CW Level 0 and move to LB building sometime in January 2011. Intent is to develop science graduate student space in the vacated CW Level 0 space.

14. Social Work

15. Student Affairs

16. UR International

16.1 January 7, 2010 Request from Sarah Goddard for single office for APT7 that will report to Livia Castellanos.

June 21, 2010 – no solution.

September 10, 2010 Update: Met with Sarah and Livia on Sept 2. Requires renovations to accommodate 3-4 persons. UR International will set-up meeting to confirm.

November 8, 2010 Update: UR Int'l met with FM Planning. Space plan in progress.

16.2 November 8, 2010: Request for student lounge. AVP met to discuss requirements.

16.3 November 8, 2010: Request for private body cleansing stations for Muslim population. Suggestion is to locate in close proximity to the prayer room in RC251.21. Planning in progress.

16.4 **December 20, 2010. Confucious Institute. Request for office space for 3-4. Planning in progress.**

16.5 **December 20, 2010. Request for International student Lounge in close proximity to CW level 1 offices. Planning in progress.**

Administration:

17. Facilities Management

18. Financial Services

19. Human Resources

19.1 For information only. Request for office space. AH 430 has been permanently allocated to HR. Required approval from President's Office to move Vianne's researcher to RI 212 (done). RI 212 is a temporary assignment. Closed.

20. Information Services

21. Resource Planning

22. Enterprise Risk Management

Research:

23. Graduate Studies and Research

24. Office of Energy and Environment

25. Research Services

26. University/Industry Liaison

27. Canadian Plains Research Centre

28. Centre canadien de recherche sur les francophonies en milieu minoritaire

- 29. Centre for Studies on Energy and Environment
- 30. Centre for Sustainable Communities
- 31. Centre on Aging and Health
- 32. Humanities Research Institute
- 33. Indigenous Peoples Health Research Centre
- 34. Prairie Particle Physics Institute
- 35. Saskatchewan Population and Health Evaluation Research Unit

Other:

- 36. External Relations
- 37. Presidents Office
- 38. CUPE 2419
- 39. URFA
 - 39.1 September 10, 2010: URFA requesting additional space for additional office. FM exploring alternatives with URFA.
 - 39.2 November 8, 2010 Update: FM has presented options for reconfiguration of existing space. Further discussions required with HR, URFA and CUPE 2419.
 - 39.3 **December 20, 2012 Update. Kelly K. met with URFA to review options. URFA's preference would be to move CUPE 2419 out of Campion College space in order to gain one office. Kelly has suggested that a possible location for CUPE 2419 would be to collocate with the Graduate Students Association. Current GSA space will not accommodate this extra office. FM looking at options to collocate GSA and CUPE 2419 in RI 118. (In planning).**
- 40. URSU
- 41. University Club

External Partners:

- 42.0 Campion College
 - 42.1 September 3, 2009 Space Request: IMPACT Lab (Riegel, Robinson, Petty, Benedicenti) planning to submit a CFI application. Space requirement is approx. 400 SF. What is implication of space allocation for Campion CFI project?

September 17, 2009 SAC Response: Further work on this required. ORS to identify need, type and functional use of space and what the research relationship with and support from Campion will be.

January 18, 2010 Update: ORS has forwarded an overview of the IMPACT Lab – full report is included as Appendix B. The infrastructure proposed in this application will support two key components of research designed to understand the relationship of cognition to poetics and aesthetics, and to rapidly developing ubiquitous computing technology. The first component is to establish an advanced technology lab to facilitate data collection in our primary

domains. The second is to strengthen links with the well-established \$28 million dollar CFI funded Visual Simulation lab (VSIM) at Carleton University in order to transfer high technology knowledge from VSIM to the University of Regina and to foster innovative collaborative interdisciplinary research between the two institutions.

The preferred location of the lab is on the main campus, however a location in a vacant portion of the College Avenue Campus could be considered as an interim solution and to enable submission of the CFI request by the February 15 deadline. FM will continue to pursue suitable locations on the main campus.

June 21, 2010 Update: For the purpose of the CFI application, space was committed to this research project in the basement level of the College Avenue Campus. Ideal location remains on the main campus, and will be explored upon approval of funding.

September 10, 2010 Update: CFI funding has been approved. Matching provincial funding expected to be approved December 2010.

42.2 Champion has also expressed interest in taking ownership of corridor office space. Presently there are no alternatives for the space shuffle that would enable this.

42.3 December 20, 2010 Update. For information – FM searched through the agreement records and reported that the Champion College space currently occupied by the U of R is in fact owned by the U of R.

43. Innovation Place

44. National Research Council

45. Canadian Police Research Centre

46. First Nations University

47. U of S College of Nursing

47.1 June 11, 2009 Update/Information Item - Four offices have been leased to U of S College of Nursing. Previous SAC decision allocated two seats in CK210, with the remaining offices CK164.20, and CK164.21 being loaned from CK. This has been modified - rather than CK210 space, two offices have been borrowed from FGSR.

September 17, 2009 Update: A lease agreement has been signed which includes CK144, CK146, CK164.20, and CK164.21 for the period July 1, 2009 to June 30, 2010.

This item will be closed.

December 18, 2009 Update: On January 12, 2010, U of S requested extension of this lease by 1 year. Availability of this space (by CK and FGSR) has not yet been confirmed.

June 21, 2010 – UPDATE. U of S faculty will be vacating space leased from SIAST Wascana as early as 2012. They are exploring options including space at FNUUniv as well as a stand- alone building to accommodate these faculty and their College of Medicine requirements in Regina. The outcome of the Facility Planning Study being done for the South Saskatchewan Academic Health Sciences Network will help guide and/or direct the solution.

November 8, 2010: Lease has been renewed to June 30, 2011. Additional extensions will be required based on development planning for College of Nursing.

December 20, 2010 Update. FM is working with U of S to find leased space options in Regina to accommodate their program.

Next Space Allocation Meeting: March 8, 2011

College Avenue Campus

A Vision for Serving the Community for the Next 100 Years

The historic College Avenue Campus will continue to support the academic mission of the University and the University's Strategic Plan.

The College Building, the Conservatory and Darke Hall will be fully restored and adaptively reused as a fundamental part of the University of Regina.

The Campus will be known as the **University of Regina Leadership and Outreach Centre (LOC)**. Integrating academic programming with outreach and training for both public and private sector professionals, it will serve as a Provincial and National destination.



New Atrium Between Conservatory and Darke Hall



View Inside of Atrium Facing South

The hub of the LOC will be a **new Executive Education Centre** that will equip the Centre for Continuing Education, Johnson Shoyama Graduate School of Public Policy and the broader community with state of the art meeting rooms for groups ranging from 20 to 300.

The Leadership and Outreach Centre will provide a large scale premier event and reception space in a modern, striking atrium that respects and enhances the heritage of the site by linking the Conservatory and Darke Hall.

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The Centre for Continuing Education will continue a proud heritage of providing:

- Business and Professional Development Programming
- Credit Studies
- Distance Learning
- English as a Second Language Programming
- Lifelong Learning Centre Programming
- Conservatory of Performing Arts

The Conservatory of Music function has been a component of the Regina College since it was founded in 1912

CCE will expand, capitalizing on the opportunities provided by the Executive Education Centre, including:

- Hosting University conferences, lectures, and leadership events
- 50% growth in classroom usage for Business and Professional Development and JSGSPP
- Expanded music lessons, programs and performances
- Collaboration on programming with others including Regina libraries, YMCA, United Way, Regina Folk Festival

Over the year CCE presently serves over 7,600 youth and adults who would not normally have access to the University of Regina.

Building on its success, **the Johnson Shoyama Graduate School of Public Policy will expand** as it strives to enhance its programming, research activity, student experiences, and engagement with external communities.

By 2020, it will become the champion for provincial and state-tier research and be seen as a central place for practical policy dialogue and engagement.

Their global reach will help them become a destination for international students and faculty, increasing both by 25% of their totals.

The school's international events and professional development programs will be preferred choices to meet Western Canada's public administration training and policy needs, diversifying their revenues and helping them grow a new significant endowment to fund research and internationally-focused activities.

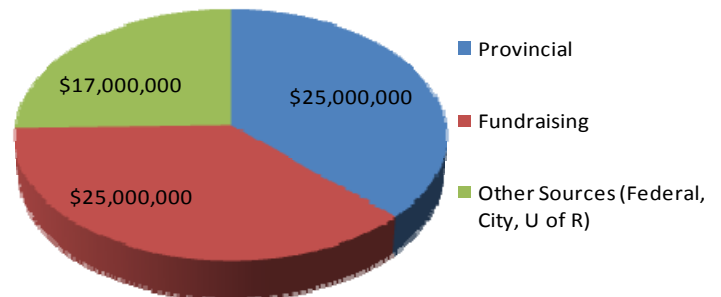
During 2009, JSGSPP Outreach & Training hosted 62 events at the Gallery Building with an annual attendance of over 1800 guests.

Darke Hall will again become a well used, bustling event space that maintains significant public access, **functioning as a community facility** – invigorated through partnerships with the broader community .

We will continue to honour the vision of the primary benefactor Mr. F.N. Darke “to build a temple to the arts, and a centre for cultural activity for the College and the Community”.



Project Funding Goals



Sustainable by Design

The College Avenue Campus Redevelopment will achieve Gold Certification in Leadership in Energy and Environmental Design (LEED), through:

- Sustainable site development
- Water efficiency
- Energy efficiency
- Materials selection
- Indoor environmental quality

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