



Space Allocation Committee

Meeting Minutes

November 21, 2011

Room: AH527

In Attendance:

Dave Button – Vice President (Administration)
Thomas Chase – Provost and Vice President (Academic)
Dennis Fitzpatrick – Vice President (Research)
Nelson Wagner - Associate Vice President (Facilities Management)
Neil Paskewitz – Director – Planning, Design & Construction

Meeting Agenda:

- A. Facilities Update - 5 minutes
- B. Space Analysis Presentation – 25 minutes
- C. Review updates/requests received from University Leadership Team – 30 minutes

Notes:

- New/updated items are highlighted in **bold**.
- To view an Annex referenced in earlier updates, refer to the Space Allocation Committee Meeting Minutes provided for that date.

A. Facilities Update

1. Student Housing Expansion – October 3, 2011 Update: The University is awaiting confirmation of the requested government contribution.
2. College Avenue Campus Advisory Committee - October 3, 2011 Update: Advisory Committee continues to explore possibilities for partnership opportunities.

3. Detailed Space Study:

- a. October 3, 2011 Update: A Space Study was prepared as part of the Technical Analysis for the Campus Master Plan. General findings of the Space Study are provided in the Plan on page 41. The study identified areas of opportunity, including improved utilization of classrooms, and a possible over-allocation of instructional labs, with a recommendation that further detail be assembled on these and other potential opportunities. This next phase will be done in close collaboration with the Faculties and Departments, and will commence immediately. Results of the detailed Space Utilization Strategy will be presented to Finance and Facilities on February 7, 2012. The draft report will be presented to the Space Allocation Committee at the December 16, 2011 SAC Meeting.

An overview of the approach and planned outcomes will be provided by the project team. See Agenda in attached Annex B.

November 21, 2011 Update: Report is in progress and is on track to present finding in December SAC meeting.

B. Updates from ULT

Academic:

1. Arts

- 1.1 Thomas Hadjistavropoulos – October 29, 2009 - Requesting space for motion lab – current space in Classroom does not fit testing equipment.

June 21, 2010 – no solution in place at this time.

October 3, 2011 – Update: Dr. Hadjistavropoulos has a CFI application in place, with a request for 2000 Sq Ft of space.

October 3, 2011 Space Allocation Committee decision: SAC will support the CFI submission with a commitment for space based on the detailed programming requirements.

November 21, 2011 Update: Dr. Hadjistavropoulos has expressed interest in CK210 space based on its condition and existing layout being close to the requirements, and therefore minimizing the renovation cost.

November 21, 2011 Space Allocation Committee Decision: The committee requested that further options for alternate space, or space sharing scenarios be explored. For the present state of the CFI submission, CK210 can be considered committed to Dr. Hadjistavropoulos for this purpose, starting January 1, 2013.

- 1.2 Heather Hadjistavropoulos – Space Request January 14 – 2010.

June 21, 2010 – Space for this request has not been identified. Heather has commenced fund raising for development of Psychology Teaching Lab.

June 21, 2010 – Space Allocation Committee has stated that fund-raising activities must be placed on hold until space has been allocated for this purpose. This is similar to the process for CFI grants, where space must be committed by the University prior to proceeding with an application.

September 10, 2010 Update: Options have been identified, but there is no recommendation at this time. Proposal to be developed and with approval of the Arts Space Committee and Dean, a recommendation will be tabled at the December SAC meeting.

November 10, 2010 Update: Planning in progress.

2. Business Administration

2.1 November 21, 2011 Request: Business Admin has growing faculty office requirements.

The first step to address this involves conversion of existing grad student space. Next step will require decommissioning Classroom ED542. Consultation with the Registrar's Office indicates that this classroom is well used by the RO, therefore alternative options are being explored.

3. Centre for Continuing Education

4. Centre for Teaching and Learning

5. Education

6. Engineering

6.1 November, 2011 Request: Dena McMartin has requested a space swap to consolidate her research activities. She presently occupies RI445, plus has some equipment in TD103. She requests assignment of RI439 to accommodate her grad student and research requirements.

November 21, 2011 Space Allocation Committee Decision: This request is on hold pending further study.

7. Fine Arts

8. Institut francais

9. Johnson-Shoyama Graduate School of Public Policy

10. Kinesiology & Health Studies

10.1 June 30, 2011 – New Space Request: Dean of Kinesiology has requested space in CK210 to facilitate expanded Lab facilities for delivery of the growing undergrad program. The CK210 space is presently allocated on a temporary basis to Science (for Grad Student space), for a term ending December 31, 2011. More background on the Kinesiology request will be developed.

10.2 **November 21, 2011 Update: In a Space Allocation Committee decision in early November, KH&S was allocated temporary occupancy of CK210, for a period starting January 1, 2012 and ending December 31, 2012. Science has found alternate temporary space within Science allocated space, and has vacated CK210.**

11. Library

12. Nursing

- 12.1 **November 21, 2011 Update: The U of R Nursing Faculty has started long term planning to accommodate second and third year programming.**

13. Science

14. Social Work

15. Student Affairs

- 15.1 **November 21, 2011 Update: Exploring options for the Aboriginal Student Centre. The Provost/VP Academic is initiating a discussion with the group and stakeholders to set a new vision for the centre. Once this is established, FM will explore options to meet the space requirements.**

16. UR International

Administration:

17. Facilities Management

18. Financial Services

- 18.1 **November 21, 2011 Request: Supply Management Services has outgrown their current space and have requested options for expansion or alternate location.**

19. Human Resources

20. Information Services

21. Resource Planning

22. Enterprise Risk Management

Research:

23. Graduate Studies and Research

24. Institute for Energy, Environment and Sustainable Communities

- 24.1 **November 21, 2011 Update: FM Planning has completed a program space assessment which was approved by Bob Schad and Gordon Huang. Preliminary design is progress. Additional lease space of 200 Sq. Ft. will be required. This additional space has been approved by Innovation Place.**

25. Office of Research Services

26. Canadian Plains Research Centre

27. Centre canadien de recherche sur les francophonies en milieu minoritaire

28. Centre on Aging and Health

29. Humanities Research Institute

30. Indigenous Peoples Health Research Centre

31. Prairie Particle Physics Institute

32. Saskatchewan Population and Health Evaluation Research Unit

Other:

- 33. External Relations
- 34. Presidents Office
- 35. CUPE 2419
- 36. URFA
- 37. URSU
- 38. University Club

External Partners:

42.0 Campion College

42.1 Campion has also expressed interest in taking ownership of corridor office space.

Presently there are no alternatives for the space shuffle that would enable this.

December 20, 2010 Update. For information – FM searched through the agreement records and reported that the Campion College space currently occupied by the U of R is in fact owned by the U of R.

March 8, 2011 Update: Transfer of ownership to Campion College, if approved, cannot occur until new space is found elsewhere on campus for current occupants.

June 30, 2011 Update: Campion College has requested valuation of space. Cost implication to the University is approximately \$2M to create alternate space.

43. Innovation Place

44. National Research Council

45. Canadian Police Research Centre

46. First Nations University

47. U of S College of Nursing

47.1 June 11, 2009 Update/Information Item - Four offices have been leased to U of S College of Nursing. Previous SAC decision allocated two seats in CK210, with the remaining offices CK164.20, and CK164.21 being loaned from CK. This has been modified - rather than CK210 space, two offices have been borrowed from FGSR.

September 17, 2009 Update: A lease agreement has been signed which includes CK144, CK146, CK164.20, and CK164.21 for the period July 1, 2009 to June 30, 2010.

This item will be closed.

December 18, 2009 Update: On January 12, 2010, U of S requested extension of this lease by 1 year. Availability of this space (by CK and FGSR) has not yet been confirmed.

June 21, 2010 Update: U of S faculty will be vacating space leased from SIAST Wascana as early as 2012. They are exploring options including space at FNUUniv as well as a stand-alone building to accommodate these faculty and their College of Medicine requirements in

Regina. The outcome of the Facility Planning Study being done for the South Saskatchewan Academic Health Sciences Network will help guide and/or direct the solution.

November 8, 2010: Lease has been renewed to June 30, 2011. Additional extensions will be required based on development planning for College of Nursing.

December 20, 2010 Update. FM is working with U of S to find leased space options in Regina to accommodate their program.

June 30, 2011 Update: FM toured on April 18th with U of S Nursing representatives, examining possible locations such as the Orr Centre on Lewvan Drive.

October 3, 2011 Update: Orr Centre has been examined and deemed not feasible. Exploring other possibilities.

November 21, 2011 Update: In a recent meeting with the South Saskatchewan Academic Health Sciences Network, the U of S will be working with SIAST Wascana Campus, FNUniv, and possibly the U of R/Innovation Place to meet short term office requirements for Sept, 2012.

Next Space Allocation Meeting: 1:30 a.m., December 16, 2011