



Space Allocation Committee

Meeting Minutes

March 25, 2013, 1:00 – 3:00

Room: AH527

In Attendance:

Thomas Chase – Provost and Vice President (Academic)
Dennis Fitzpatrick – Vice President (Research)
Dave Button – Vice President (Administration)
Nelson Wagner – Associate Vice President – Facilities Management
Glenda Good – Associate Registrar
Alex Buehler – Manager – Campus Planning and Design
Neil Paskewitz – Director – Planning, Design & Construction

Meeting Agenda:

- A. Facilities Update - 10 minutes
- B. Review updates/requests received from University Leadership Team – 80 minutes

Notes:

- New/updated items are highlighted in **bold**.
- To view an Annex/Appendix referenced in earlier updates, refer to the Space Allocation Committee Meeting Minutes provided for that date.
- Minutes are posted at <http://www.uregina.ca/president/committees/sac.html>

A. Facilities Update

- 1. Student Housing Expansion
 - a. October 3, 2011 Update: The University is awaiting confirmation of the requested government contribution.
 - b. June 25, 2012 Update: Funding in the amount of \$2.5M for the design of the Student Residence has been approved. Request for Proposals for Architect, Engineers and

Construction Manager have been issued. The Architect has been selected, and the successful firm is Pattison MGM. Selection of Engineers and Construction Manager will be complete by July 20. Concept design to be complete for submission for board approval at the December 2012 meeting.

- c. September 27, 2012 Update: Concept Design in progress.
- d. January 14, 2013 Update: Concept design has been completed, and was approved by the Board at the December 5, 2012 meeting. Request for full funding has been submitted to the Province, and detailed design is in progress.
- e. **March 25, 2013 Update: Project has received \$10M in provincial funding in the March 20 budget. The Board has approved moving forward with contracts to begin the project including the following: demolition, tree removal/relocation, excavation, underground services, piling, parkade structure, substructure and below grade structural work. Approvals are pending from the Wascana Centre Authority Board of Directors, and the Provincial Orders in Council.**

2. 3D Cave Installation:

September 27, 2012 Update: The university has been offered 3D Visualization software and hardware from the Saskatchewan Research Council in Saskatoon. The AVP/ Research is working to complete the acquisition of this system. FM has been asked to explore options for a suitable location on campus. Recommendation to follow.

September 27, 2012 Space Allocation Committee Decision: Implementation of the 3D Cave installation is seen as a strong benefit to research efforts and is an opportunity for demonstration and promotion of these efforts to the general public. As such, public space can be considered to housing of this space.

January 14, 2013 Update: The equipment has been dismantled, boxed and shipped to the U of R, and will be stored at the TDF (Old Fire Hall on Grant Road). The recommended site for the Cave is a portion of Education 185 which would require renovations to accommodate the equipment. FM is reviewing design and budget implications.

March 25, 2013 Update: David Malloy is working with External Relations to find a donor to finance the installation and fit up of the space and equipment.

B. Updates from ULT

Academic:

1. Arts

1.1 Heather Hadjistavropoulos – Space Request January 14 – 2010.

June 21, 2010 – Space for this request has not been identified. Heather has commenced fundraising for development of Psychology Teaching Lab.

June 21, 2010 – Space Allocation Committee has stated that fundraising activities must be placed on hold until space has been allocated for this purpose. This is similar to the process for CFI grants, where space must be committed by the University prior to proceeding with an application.

September 10, 2010 Update: Options have been identified, but there is no recommendation at this time. Proposal to be developed and with approval of the Arts Space Committee and Dean, a recommendation will be tabled at the December SAC meeting.

November 10, 2010 Update: Planning in progress.

March 9, 2012 Update: Space requirement for instructional lab space is on the order of 2,500 SF in addition to the existing Clinical Psychology space (2,500 SF) on CW Level 1, which will remain as research space.

The Space Allocation Committee requested a presentation from Heather Hadjistavropoulos to develop further understanding of the clinic and key factors that influence the location within the campus. FM will coordinate a meeting at the earliest convenience of Dr. Hadjistavropoulos and the committee.

April 16, 2012 Update: Dr. Hadjistavropoulos provided an overview of the proposed Clinical Training Facility. Key issues that support the need for an expanded facility; Clinical training is required to support an accredited program, and the current program is limited by the available space. Present clinic is operated in a research lab, creating a challenge in client service with no reception and waiting area, and limitations to program growth without sufficient and dedicated space, expanded group rooms, and family meeting room.

June 25, 2012 Update: SAC requested that FM provide an inventory of all labs on campus that have facilities similar to what is detailed in this space request, and implications of CFI funding on joint use of space.

September 27, 2012 Update: FM met with Dr Richard MacLennan, head of Psychology, to review Instructional and Research Lab requirements for the department. It was pointed out that the Dr Heather Hadjistavropoulos' instructional lab request is to serve the clinical teaching needs for the department. This new space would be a shared teaching facility for 6-7 clinical faculty.

CFI funding issues were reviewed with the Office of Research Services. General funding principals are as follows:

- CFI funding can only be used to build facilities for research related to the application. The amount of space and associated costs have to be clearly identified in the submission.
- Facilities can be shared with other researchers so long as the original applicant's research activity is not adversely affected.
- Using research funded space for teaching is not allowed as CFI is not in the business of funding academic teaching needs.

As per the SAC request, attached list (~~appendix A~~) identifies psychology lab space on campus, how it is used (research or teaching) and all other space on campus that is similar in function to the current request for teaching space.

Refer to attached e-mail correspondence (~~appendix B~~) from Dr MacLennan to further explain the department needs.

September 27, 2012 Space Allocation Committee Decision: The Committee has approved the allocation of the College West Level 0 (CW020.1 through CW020.15) space for the Clinical Training Facility, on the condition that a report of the projected operating costs for the Facility be submitted to and approved by the Psychology Department Head, Dean of Arts and Provost.

March 25, 2013 Update: Approved as a permanent allocation of the requested CW Level 0 space on the condition that the Capital Funding for the fitup of the space, currently estimated at \$600,000, is established and the project commences in a timely manner. Presently, the source of Capital Funding is identified as donations which will be raised by External Relations. Special funding (\$30,000) has been committed from the Provost for this project. Funding is also under consideration from the Head of the Department of Psychology. External Relations has been actively canvassing for donor support, using the attached document Appendix 'E'. The progress of the fund-raising will be reviewed in 6 months, at which time the status of the conditional approval will be extended or canceled.

2. Business Administration

2.1 January 14, 2013 – New Space Request. Faculty of Business Administration CFI Application. Requesting space (preferably) in the Education building to build a research lab for Behavioral Business Research. Space requirement for this research lab is approx 2,000 square feet. All current space in the Education Building is allocated. No available space has been identified at this time.

March 25, 2013 Update: Facilities Management met with the Dean and Faculty Administrator to explore options including a move involving the Faculty of Nursing. (See request in Appendix 'B').

March 25, 2013 Recommendation – Pending approval of Nursing moving from ED 6th floor to the RIC building: Assign ED 6th floor Nursing space to the Faculty of Business Administration to accommodate growth and consolidation of the Kenneth Levene Graduate School program offices and support space. The proposed research lab would then be accommodated on the 5th floor.

March 25, 2013 Space Allocation Committee Decision – This request is approved. This item closed.

3. Centre for Continuing Education

3.1 January 12, 2012 Update: Reminder that there is critical need for space to adequately serve ESL. They are grossly under-accommodated with currently 3-4 faculty per office, and space scattered over the campus sometimes in sub-standard conditions.

January 12, 2012 Space Allocation Committee Decision: A working committee will be organized through the office of the Provost/VP Academic to examine short term and long term solutions for ESL.

March 9, 2012 Update: There was a tour with FM, Provost, CCE Director, and ESL Acting Head - Therese Gerrond to survey present conditions for ESL. The short term resolution will require significant innovation and possible redistribution of space. The long term solution will only come about as a result of a new building on campus.

4. Centre for Teaching and Learning

5. Education

5.1 January 14, 2013 Request: Dean McNinch and Dr Patrick Lewis have requested space for an Early Learning Centre. This proposal would be in partnership with either the Regina Public or Separate School boards and would require approx 1300-1800 square feet of research lab space for pre kindergarten (3-4 yr olds) and kindergarten (4-5 yr olds). The intent would be to have a fully functional teaching/learning classroom with an instructor from the school division. No available space has been identified at this time. Further work on this file is on hold pending outcome of budget request related to this project.

6. Engineering

6.1 March 25, 2013 Update: Yassar Morgan research space request was approved in September 2010 for CB 501. The room has been vacant since that time. An alternate location has apparently been assigned by Engineering for Morgan's research project. Recommendation: That the allocation to Yassar Morgan be cancelled and CB 501 be reassigned to CCE.

March 25, 2013 Space Allocation Committee Decision: The September, 2010 Allocation of CB501 to Engineering for Yassar Morgan's use has been cancelled, and CB-501 will remain allocated to the Centre for Continuing Education.

7. Fine Arts

8. Institut Francais

9. Johnson-Shoyama Graduate School of Public Policy

9.1 January 14, 2013 Request: Request for improved accessibility and additional program space for teaching and training sessions as per attached memo (~~Appendix A~~). No recommendation at this time.

10. Kinesiology & Health Studies

10.1 June 30, 2011 – New Space Request: Dean of Kinesiology has requested space in CK210 to facilitate expanded Lab facilities for delivery of the growing undergrad program. The CK210 space is presently allocated on a temporary basis to Science (for Grad Student space),

for a term ending December 31, 2011. More background on the Kinesiology request will be developed.

November 21, 2011 Update: In a Space Allocation Committee decision in early November, KH&S was allocated temporary occupancy of CK210, for a period starting January 1, 2012 and ending December 31, 2012. Science has found alternate temporary space within Science allocated space, and has vacated CK210.

March 9, 2012 Update: Room CK210 has been allocated to Arts pending approval of the CFI Request of Thomas Hadjistavropoulos.

January 14, 2013 Space Allocation Decision: The Thomas H. CFI grant application was unsuccessful. Therefore the recommendation is to extend the temporary allocation of CK 210 to Kinesiology to meet their instructional lab needs until a more permanent solution can be found. The committee has set the duration of temporary allocation to April 30, 2014.

10.2 Aspen Medical Centre: January 14, 2013 Request. The Medical Centre has requested space to accommodate a potential dental clinic on campus. They have been informed that there is no space currently available on campus. Accommodating this service would require an addition onto the CK facility roof. This item is on hold pending further development of the business plan.

11. Library

12. U of R Faculty of Nursing

12.1 January 14, 2013 Request: Request is for a student society room to accommodate the needs of the growing student body. No available space has been identified at this time.

12.2 **March 25, 2013 New Space Request: (See Appendix A) The Faculty of Nursing will be needing additional space by Sept 2013 for the following new positions: 2 Administrative positions, 3 Tenure Track Faculty and 3-5 additional full time instructors. The current Education building 6th floor space will not accommodate these additional positions. Recommendation – relocate the Faculty of Nursing from the 6th floor of the Education Building to the former NRC space in the east wing 5th floor of the Research & Innovation Centre.**

March 25, 2013 Space Allocation Committee Decision: This request is approved. FM to coordinate the relocation of IRAP from the RIC 5th Floor to Innovation Place.

13. Science

13.1 **March 25, 2013 New Space Request: Dr. Peter Leavitt has requested that the lab located in (RI545, formerly occupied by NRC) be allocated to the Faculty of Science and administered by the Institute of Environmental Change and Society (IECS). This allocation would enable utilization of a recently purchased gene sequencer, and accommodate additional space requirements such as future NSERC Strategic Grants or other CFI proposals (see Appendix C & D). FM met with Dr. Leavitt to explore options on the 5th floor of RIC.**

March 25, 2013 Space Allocation Committee Decision: The committee has declined this request and recommends that the Faculty of Science and IECS develop a plan for utilization of this new equipment within their existing inventory of space.

- 13.2 **March 25, 2013 New Space Request:** Dr. Tanya Dahms has requested space to house a Biosafety Level 2 Facility within the RIC Building, to fulfill the goals of Dr. Dahms related NSERC and CFI Grants (Appendix F). Lab requirements for the CFI & NSERC funded work were escalated after approval of the grants, creating a new need for Level 2 Lab facilities. This need has been met to date using shared space, but this solution is not sustainable. FM will work with the Faculty of Science and OH&S to determine options and develop a recommendation for the April 23 Space Allocation Meeting.

14. Social Work

- 14.1 **March 25, 2013 New Request:** The Saskatoon Social Work program has requested additional classroom space. Innovation Place has also informed FM that the existing lease will not be renewed after 2017, and alternate location must be found.

15. Student Affairs

- 15.1 **March 25, 2013 New Space Request:** The UR Guarantee Program and Student Success Centre is requesting a designated minimum 20 seat classroom space for students in the Academic Recovery Program to be piloted in Fall 2013. FM reviewed options with UR Guarantee. In the short term the Registrar's Office and UR Guarantee are to find a suitable location within current classroom inventory. Long term – UR Guarantee to review options with Student Affairs on converting some existing instructional space for dual use (possibly RC second floor).

- 15.2 **March 25, 2013 New Space Request:** The Aboriginal Student Centre is requesting storage space in the RI building. FM is reviewing options in the RI basement.

16. UR International

Administration:

17. Facilities Management

18. Financial Services

- 18.1 **November 21, 2011 Request:** Supply Management Services has outgrown their current space and have requested options for expansion or alternate location.
September 27, 2012 Update: FM met with URSU and SMS to review options on URSU space in College West 149 & 149.1 (former Soup outlet). URSU will work with FM on a proposal which will be tabled at the next URSU board meeting. If URSU approves a proposal that alters the current allocations or space owed by the University to URSU, SAC will be advised and/or asked to approve prior to any work being done.
January 14, 2013 Update: URSU is currently exploring leasing the space in College West 149 & 149.1 to accommodate the needs of the adjacent computer store outlet and a new food vendor, Extreme Pita. Contract with URSU and Extreme Pita is currently being finalized, with opening scheduled for September 1, 2013.

19. Human Resources

20. Information Services

- 21. Resource Planning
- 22. Enterprise Risk Management

Research:

- 23. Graduate Studies and Research
- 24. Institute for Energy, Environment and Sustainable Communities
- 25. Office for Research, Innovation and Partnership

25.1 March 9, 2012 New Space Request: Request for space to accommodate a Regional Data Centre. Basic requirement is for two interconnected offices for Stats Canada research. Under review by FM. Postponed until next meeting.

April 16, 2012 Update: Two possible locations were explored:

- Option 1 is RI 308.5. This space was jointly assigned to the faculties of Arts and Science as possible write up/computer space but has not been used by either. This space would meet the requirements for security and access and would require minor renovations to make it functional.
- Option 2 is the former UILO leased space in 2R. This space would also meet the requirements for security and access and would require renovations to make it functional. As 2R is not University owned space there would be ongoing lease costs.

April 16, 2012 Space Allocation Committee Request: FM to investigate integration of this service into the Library/Archives.

June 25, 2012 Update: FM met with David Malloy and Bill Sgrazzutti to review possible options in the Library.

September 27, 2012 Update: Still in review. No recommendation at this time.

- 26. Canadian Plains Research Centre

26.1 January 14, 2013 Request: This unit was recently rebranded as University of Regina Press. Currently located in leased space in 2 Research Drive, a request has been submitted by the VP Research for the Press to be located somewhere on the main campus proper to signal a new day for the press.

26.2 March 25, 2013 Update. CPRC officially changed it's name to University of Regina Press on March 1, 2013. FM met with the new director to review space requirements. The current location in 2R is acceptable. Minor renovations may be required to accommodate administrative changes for this unit. This item closed.

- 27. Centre canadien de recherché sur les francophonies en milieu minoritaire
- 28. Centre on Aging and Health
- 29. Humanities Research Institute
- 30. Indigenous Peoples Health Research Centre

30.1 January 14, 2013 Request: This unit is currently under allocated and somewhat hidden away in the old portion of the CKHS building. Improved office space and additional research space is requested as they have recently received a large SHRF grant.

- 31. Prairie Particle Physics Institute
- 32. Saskatchewan Population and Health Evaluation Research Unit

33. Canadian Centre for Public Safety and First Responders

33.1 January 14, 2013 Request: This unit recently completed their planning phase and have advanced to funding and implementation. Office space is required for an interim Director and support staff.

34. Office of VP Research

34.1 January 14, 2013 Request: Require office space to accommodate Bob Schad and Sylvia Watterer (temporarily housed in ORIP office space in the RIC building). ORIP has given notice to the VP Research that they will require this office space back to accommodate returning employees.

35. Saskatchewan Justice Institute

35.1 **It has been noted that there is a commercial entity named HazTech located in one of the offices leased for the Saskatchewan Justice Institute. Innovation Place has no knowledge of this tenant. FM is inquiring with Sask Justice.**

Other:

36. External Relations

37. Presidents Office

37.1 January 14, 2013 Request: The President's Advisory Committee on Art (PACA) has requested temporary space to catalog and store a new sizable donation to the collection. A location near the current vault in the basement of the Gallery building would be preferred. FM reviewed this request with PACA and CCE to find a suitable location. GA014 (presently a dance/movement/multi-purpose room used by the Lifelong Learning Centre) adjacent to the existing PACA storage vault is being recommended. CCE has yet to confirm the activities scheduled for this room can be moved to other locations. This request has been approved, pending confirmation from CCE.

March 25, 2013 Update: The University is still in negotiations with the donor regarding the terms of accepting the collection. CCE has reviewed usage of GA 014 and has requested that an alternate location for PACA be found as this room is use-specific and current programming cannot be accommodated elsewhere.

38. CUPE 2419

39. URFA

40. URSU

41. University Club

External Partners:

39. Campion College

40. Innovation Place

40.1 January 14, 2013 Request. Innovation Place has asked FM to look at consolidating U of R leased space to the second floor of 2R. This would involve moving JSGSPP from recently renovated space on the first floor to non contiguous and less functional space on the second

floor. The current JSGSPP lease agreement expires in 2015. FM is currently exploring options for the leased space within 2R.

March 25, 2013 Update: FM has reviewed consolidation and concluded that this is not feasible. This item closed.

40.2 January 14, 2013 Request: A tenant of Innovation Place, the Mera Group of Companies, has inquired on leasing space in the TDF facility on a month-by-month basis to conduct research. Facilities Management is recommending that the unused space within the TDF be made available for lease on a temporary basis until internal needs have been prioritized. Lease terms will be based on market rates, and will be on a month-by-month duration unless approved otherwise by the Space Allocation Committee. This request has been approved.

March 25, 2013 Update: Lease agreement has been signed. Terms – month to month.

41. National Research Council

41.1 January 14, 2013 – NRC is vacating the 5th Floor RIC and TDF space as of mid January, 2013. NRC's lease is currently in place until Feb. 28, 2013 for the TDF/Grant Road Space, and March 31, 2014 for the RIC 5th Floor office and lab space. IRAP also occupies a small amount of the NRC RIC 5th floor space, and has confirmed they will be maintaining office space in Regina, either in their current location or in alternate space. FM is reviewing options noting that Innovation Place has expressed interest in accommodating IRAP in the Research Park as one of their tenants.

March 25, 2013 Update: Innovation Place has expressed interest in having IRAP as a tenant in the Research Park. FM has reviewed the unit's space requirements and is recommending that IRAP be offered alternate office space in 2 Research Drive. ~620 Sq. Ft.

42. Canadian Police Research Centre

43. First Nations University

Next Space Allocation Meeting: April 23, 2013, 1:30 p.m.

Appendix 'A'

Space Allocation Committee Meeting March 25, 2013

RE: Request for additional space for the Faculty of Nursing

Facilities Management met with the Dr Gregory to review upcoming space requirements. The following issues were raised by the Dean to support moving the faculty office space from the 6th floor of the Education building to the 5th floor of the RIC bldg.

- Accreditation: The Faculty will undergo first level accreditation in January 2014. That the Faculty is dispersed among 3 buildings (and on two different floors in the Education Building) will likely be of concern to the accreditors. I am confident the reviewers will question the short- and longer-term space plans for the Faculty of Nursing.
- The SCBScN Program is delivered by two education agencies--SIAS and the UofR. The SCBScN is split among four geographical sites: Wascana, Regina, Saskatoon, and Swift Current. The Faculty of Nursing is concurrently divided among three buildings. Collectively, such geographical segregation is a real and undermining force requiring attention by the Faculty of Nursing to maintain coherence and unity.
- The Faculty needs to hire an additional 6 *tenure track faculty* and up to 15 instructors (7 to 8 in Regina; 7 to 8 in Saskatoon) over the next three years. The Regina-based prospective employees will place considerable pressure on the University vis-a-vis needed office space. NOTE: Should the Faculty be accorded space in the RIC Building, it will need to maintain its space on the third floor of the Education Building, i.e., offices, staff lounge, low-fidelity Simlab (389), and access to 388 (to connect with Swift Current).
- Although the current space on the 6th floor of the Education Building is attractive, it does not provide any modicum of privacy or confidentiality. The offices are separated by partitions and not walls; all discussions occur within the public domain. The Dean's Office (including the Associate Deans) are frequently required to leave the 6th floor office space to discuss confidential matters (student and/or staff issues).
- A larger Student Services area will enable the Faculty to better serve its constituents, i.e., students.
- Having the Faculty of Nursing under one roof will foster a stronger sense of community and identity for faculty, students, and support staff. The E-Learning Coordinator would be repatriated with the Faculty and he would then be available (physical proximity) to the Student Services Group and faculty members. Importantly, administration and faculty members would work side-by-side in serving students.
- The proposed space offers additional meeting room space for the Faculty; the need for this type of space has grown substantially as the Faculty ramps up its staff complement.
- The Faculty of Nursing has the resources needed to undertake modest renovations of the prospective space.



Appendix 'B'

FACULTY OF BUSINESS ADMINISTRATION

MEMORANDUM

DATE: March 14, 2013
TO: Space Allocation Committee
FROM: Andrew Gaudes, Dean, Faculty of Business Administration
RE: Request for additional space for Faculty of Business Administration

We are submitting a request for additional space on the sixth floor, if space is found for the Faculty of Nursing elsewhere.

The Faculty of Business Administration has an undergraduate student population of between 1400 and 1500 active students, a graduate student population of nearly 300, 40 faculty and 16 staff. We are in the process of filling two more full-time tenure-track positions, one to begin this September and the other later in the next fiscal year. When these two positions are filled we will have no vacant office space remaining and nowhere left to expand: we have already converted three storage rooms, one of our sessional offices and the former graduate student study lounge to offices.

Lack of space will present us with a number of problems:

- We will have nowhere to conduct deferred and special needs exams;
- We will have no space for guest lecturers, term positions, or other short-term uses.
- We will have one room (approximately 33.4 meters squared) to be used by all our sessionals (18 to 25 sessionals per semester, including the spring/summer). As you are aware, under the terms of the Collective agreement between the University of Regina and URFA, we must provide office space for sessional instructors.
- We are in the process of applying for accreditation as a business school, a necessary undertaking in order to remain competitive nationally and internationally. Accreditation requires that we add additional tenure track positions to our faculty complement. As a business school in a competitive national market, we must adapt to remain viable.
- We have an active group of professors emeriti whom either teach or continue to engage in externally funded research and whom share office space
- Enactus, a student group that offers free income tax preparation to students annually for a month or more requires space;

- UR Investing is a group of finance students who manage real funds. At this time they occupy a regular office but we want to provide them with Bloomberg Terminals in the near future, which would require a larger space. This is a computer system that enables professionals in finance and other industries to access a professional service through which users can monitor and analyze real-time financial market data movements and place trades on the electronic trading platform to the group;
- Since UR Investing deals with some University funds, we have a professional financial advisor who acts as director to the group, and who also teaches courses – this position should have an office.
- Our graduate student body occupies a room approximately 44.7 meters sq. as a graduate student lounge, a graduate student study area and a break-out room when needed. Considering that our graduate student body is one of the largest on campus and growing, this space is not adequate;
- We are using a small space available in the Centre for Management Development to conduct on-campus recruitment information sessions about our graduate program;
- Our current Levene Graduate School occupies three offices for the Associate Dean, the Manager and the academic advisor; a small and crowded office/reception area; and a GMAT testing centre. There is very little storage space available. The GMAT Test Centre requires a check-in terminal, and other paraphernalia which leaves almost no space in the reception area for students or potential students to wait.

If we were to be allocated the current Faculty of Nursing space, we would move the Kenneth Levene Graduate School there. The area would require few changes: we would move our three offices (Associate Dean, Manager and Academic Advisor), and the GMAT testing Centre. Another office could be used by our Graduate Student Society and our newly created Graduate Alumni group. The area would provide us with adequate storage space, something sorely lacking in the current configuration, space to collate student information and a meeting room for both students and faculty. The larger reception/gathering space could be used for our graduate and undergraduate information sessions, special occasion receptions, recruitment events etc. This calibre of facility is quite common for graduate programs in other schools nationally, and if available we are confident that alumni legacies would follow. If space provided, we may be able to move our graduate student lounge to this area, leaving more graduate study space available in the currently shared space on the fifth floor.

The current Levene School offices would be well used. Some of the offices could be offered to tenure-track faculty. We would like to create a professor emeriti lounge, restricted to our professor emeriti and their guests which would consist of a touchdown centre with perhaps four work stations. We could increase the space available to UR Investing for the Bloomberg terminals. With these changes we could then provide more space for sessionals, tenure-track faculty and term positions from the space currently allocated to professors emeriti and student groups.

I hope you find merit in our request for more space and give it due consideration if the area presently occupied by the Faculty of Nursing on the sixth floor becomes available in the coming year.

Appendix 'C'
Space Allocation Committee Meeting March 25, 2013

Space Proposal for the Administration of RIC 545 through the Institute of Environmental Change and Society (IECS)

IECS is a CFI-funded, world-class analytical and research facility and is physically located on the west side of the 5th floor of RIC (see appendix 1). To accommodate additional, non-budgeted research needs of crucial importance for the growing reputation of the Faculty of Science and the University of Regina, we are requesting permission to administer RIC 543 (former NRC laboratory space) through IECS.

After being approached by ORIP last year, IECS recently purchased a \$200,000 gene sequencer to free up CFI funds for new faculty. Originally, the equipment was supposed to be obtained as part of Dr. Babu's (Chemistry/Biochemistry) CFI application. In case of a successful application, the equipment was supposed to be housed in RIC 541, with shared access for Dr. Babu's research group and IECS. In addition, the VP-Research office agreed to support a ½ time Research Associate position to run and maintain the gene sequencer. Unfortunately, the proposal was not funded, and Dr. Babu has now moved into RIC 541.

To properly operate, the gene sequencer requires a dedicated clean work area that needs to be physically separate from other equipment to avoid cross-contamination of genetic material. Currently, within IECS there is no available space for the new gene sequencer without leaving \$500-1,000K of equipment idle at all times.

Therefore, the equipment will have to be relocated into a room that is separate from the existing Cellular Impacts Facility within IECS (RIC 534, 535, 535.1). The only available space is our Flex Laboratory (RIC 538.1), which currently supports three fulltime PhD-level researchers (Drs. Wissel, Simpson and Chao) and must also accommodate both visiting researchers and training activities through the Canadian Institute for Ecology and Evolution (ICEE).

As a solution to the current space / research limitations, we propose to move the gene sequencer into RIC 538.1, and relocate the Flex-Laboratory into RIC 545 (former NRC laboratory space). RIC 545 would be administered by IECS for a 3-5 year period on behalf of the University of Regina. Furthermore, RIC 545 is also sufficiently large to accommodate additional space requirements such as future NSERC Strategic Grants or other CFI proposals.

Ultimately, through this proposal we plan to optimize flexible and quick access to high-end laboratory space at the University of Regina to support world-class research and facilitate new research initiatives.

Appendix 'D'

Space Allocation Committee Meeting March 25, 2013

Notes on Institute of Environmental Change and Society (IECS)

1) Name and purpose of the institute,

Name: Institute of Environmental Change and Society.

Purpose: Rename second-generation Environmental Quality Analysis Laboratory (EQAL2) in a manner consistent with its mandate. Specifically, provide infrastructure and expert personnel for large-scope studies of the reciprocal interactions between changes in the biophysical environment and human society.

2) Rationale for need of institute

EQAL2 is the main instrumental node for environmental research at the University of Regina. The centre has been developed over 10 yrs through a series of 5 grants from the Canada Foundation for Innovation and Government of Saskatchewan to Director Peter Leavitt and collaborators. EQAL2 currently encompasses 6500 sq ft on the 5th floor of RIC, and includes nearly \$7M in equipment and infrastructure.

3) Goals

Provide world-class infrastructure and support-staff expertise in environmental research. Attract researchers from across the world to work in Saskatchewan. Attract and retain researchers of national and international calibre.

4) List of personnel

Director Peter R. Leavitt, CRC in Environmental Change and Society, Director of Canadian Institute of Ecology and Evolution

-Associate Director Björn Wissel, Adjunct Professor in Biology, and *Environmental Scientist (Chemical)*

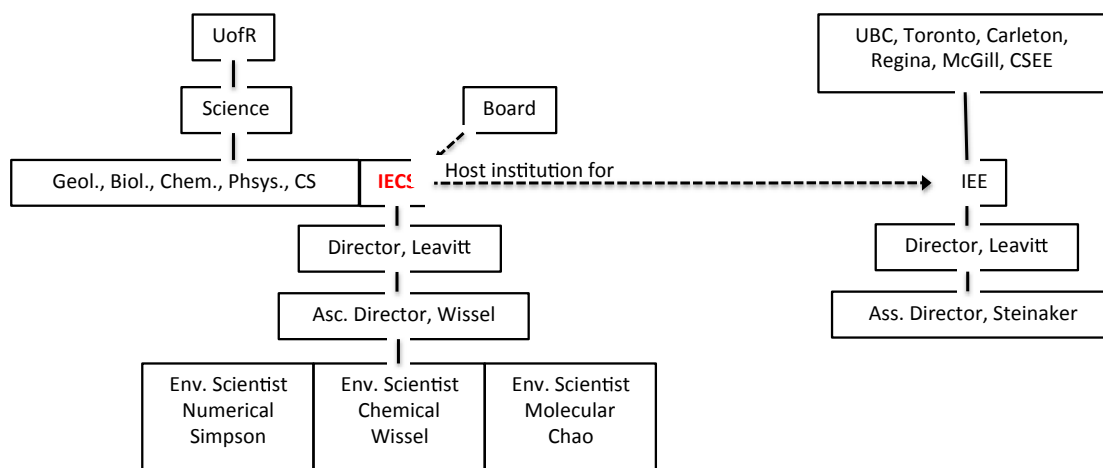
-Environmental Scientist (Numerical) Gavin Simpson, PhD University College London

-Environmental Scientist (Molecular) Tzu-Chiao Chao, PhD Bielefeld University

-Assistant Director Canadian Institute of Ecology and Evolution Diego Steinaker, PhD University of Regina

5) Administrative structure

- Environmental scientists report to Associate Director, AD reports to Director, Director reports to Dean of Science. IECS will establish a scientific advisor board, which will include Director, Dean Science, VP-R, and external scientists, as per description in CFI grant funding.
- Assistant Director CIEE reports to Director via separate mechanism.



6) Funding

- Establishment: \$7,000,000 from CFI/SK Government. Additional funding from federal KIPS program (ca. \$3-4M)
- Initial operations: \$700,000 from CFI
- Continuing operations: instrument/analysis-specific user fees in a 3 tiered structure (grantee, UofR scientist, external user). This model has been used for 10 years with EQAL1 and has averaged a \$100,000 balance towards repairs.
- Staff: Director, funded by CRC; Associate Director, funded by Faculty of Science; Environmental Scientists, funded by VP-R/Central. Any additional staff will be funded by continuing operations funds.
- Assistant Director, CIEE: 3-yr support, funded by IECS Initial operations, Fac. Science, VP-Research, and CIEE.

7) Physical resources (space, equipment),

See CFI proposal (on request). Space allocation has been approved by Facilities Management for an initial 5 year period.

8) Staff requirements

Initial staff requirements negotiated in 2009 as part of CFI application. VP-R guaranteed positions as part of CFI application. Additional staff requirements are responsibility of IECS staff via grants and other funding mechanisms.

9) Complementarity with existing research

Unique in Saskatchewan, and possibly Canada. Research scientist model is particularly innovative, in that positions are mandated to conduct independent research, and facilitate research of others through collaboration, education and technical support.



Realize. A psychology clinic
supporting the mental well-being
of our community.

CASE FOR SUPPORT

There is no real health without mental health.

Mental health is as essential to people's overall well-being as physical health. People of any age, cultural background, physical condition and income level may experience mental health challenges. While this clearly makes mental health an important issue for each individual, the impact of poor mental health is also felt by families, workplaces and communities.

Far too often, mental health challenges are hidden or ignored. While people have little difficulty understanding the need for physical health, some fail to appreciate the need for mental health.

The number of people struggling with mental health challenges confirms the magnitude of an issue that demands attention and action.

- 1 in 5 Canadians experiences a mental health issue every year
- 7 in 10 adults living with a mental illness began having mental health problems when they were younger than 18
- only 1 in 3 people who need mental health services in Canada actually receives them
- only 1 in 6 children diagnosed with a mental health problem gets treatment
- 2 out of 5 parents would not admit, even to their doctor, that their child has a mental illness
- 500,000 workers are off the job in Canada every day due to mental health problems
- mental health problems are the leading cause of disability in Canada

Source: Mental Health Commission of Canada

Access to knowledgeable and skilled mental health professionals and appropriate services is critically important to people recovering from a mental illness. It is also essential for promoting mental well-being throughout the community.

There is a shortage of community-based psychological services in southern Saskatchewan.

This makes initiatives like the Psychology Training Clinic at the University of Regina vitally important to the mental well-being of community residents.

The University of Regina's Psychology Training Clinic offers a vital service that fosters community mental health.

The University of Regina provides high quality education and training opportunities that foster the well-being of the surrounding community and beyond.

The on-campus Psychology Training Clinic, which is part of the University's nationally accredited Clinical Psychology Program, is testament to that commitment. It prepares future generations of knowledgeable and skilled mental health professionals and offers the community access to much-needed mental health services.

The Psychology Training Clinic meets a need not addressed by other mental health programs or organizations in the region: access to timely services for people with mild and moderate mental health issues.

Mild and moderate mental health difficulties can result in large personal and health care costs and significant time commitments, which may include frequent visits to a family physician or time off work. People experiencing these mental health challenges benefit from quick and early intervention.

But while those who experience severe mental health problems tend to receive immediate assistance, it is often difficult for those with mild to moderate mental health issues to access the professionals and services they need.

Timely intervention is the key factor for getting people on the road to recovery. It enables them to better manage their mental health issues and helps to prevent more severe difficulties in the future.

THE PSYCHOLOGY TRAINING CLINIC MISSION

Our mission is to provide an alternative setting for the provision of psychological services to residents in and around Regina.

We further aim to provide our student-therapists enrolled in the Clinical Psychology Program in the Department of Psychology with opportunities to implement psychological services under the direction of highly trained supervisors.

The Clinic is an integral part of the continuum of mental health care in the southern Saskatchewan region.

The Psychology Training Clinic is accredited by the Canadian Psychological Association and works in close collaboration with the Regina Qu'Appelle Health Region (RQHR) Mental Health Services.

Mental health providers within the Region frequently refer clients to the Clinic; a partnership that ensures children, families and adults who are on the RQHR wait list are served more quickly.

Community referrals to the Clinic typically come from family physicians, psychiatrists, psychologists and social workers.

Services offered in the Psychology Training Clinic vary from year to year depending on the expertise of the registered doctoral clinical psychologists who are assigned to the Clinic. Services may include: assessment and diagnostic services for children (focusing on ADHD and Autism Spectrum Disorders) and adults; individual cognitive behaviour therapy for adults (with concerns including anxiety, depression and chronic pain); and group-based cognitive behaviour therapy (for anxiety and depression).

THE PSYCHOLOGY TRAINING CLINIC AT A GLANCE

<i>Children served in 2011–12</i>	22
<i>Adults served in 2011–12</i>	57
<i>Assessment hours</i>	108
<i>Intervention hours</i>	384
<i>Non-direct hours</i>	1,354
<i>Supervision hours</i>	287
<i>Full-time clinical psychology graduate students</i>	44
<i>Graduate students working at the PhD level</i>	27
<i>Faculty members (Clinic supervisors)</i>	8

Meeting students' learning needs also supports the community's mental health service needs.

Blending academic knowledge and clinical practice, the Psychology Training Clinic benefits students and community residents alike.

- It capitalizes on the extensive expertise of University of Regina faculty to offer graduate students in clinical psychology and senior undergraduates in psychology an unparalleled opportunity to put theory into practice in a real clinical setting.
- It keeps students and faculty on the leading edge of knowledge and practice.
- It gives Regina and surrounding area residents access to state-of-the-art, evidence-based services for themselves and their families — a quality of service that may not be available or accessible elsewhere — for a modest fee.

Just like a hospital that is integral to the training of medical students, the Psychology Training Clinic is a critical component for preparing future psychologists and other mental health professionals.

It is equally important to residents of the community who commonly experience long waiting lists for required services.

"The opportunity to receive supervision in the Psychology Training Clinic was an integral part of my development as a psychologist. The clinic offers many major strengths and unique training opportunities.... Not only does the Clinic offer a valuable training environment, it also represents an important and well-received community resource for potential clients."

Jennifer Amy Claude Janzen, PhD
University of Regina alumna

The Clinic is increasingly challenged to meet the evolving needs of students and the community.

The Psychology Training Clinic operates from a collection of disjointed interior campus spaces. This temporary location meets basic needs, but constrains the Clinic from enhancing learning opportunities and adding community programs.

Space limitations prevent the Clinical Psychology Program from expanding, which in turn prevents the University of Regina from educating more of the mental health professionals the province needs.

The current space also limits the programs and services that can be offered to the public.

Of greatest concern is that the current Clinic location is not the best environment for education or for clinical services. It:

- does not replicate the professional setting in which graduates will work
- has small, overused spaces, often resulting in scheduling conflicts that limit the number of clients who can be seen or the amount of research that can be done
- is a collection of inefficient general-use spaces that are not ideal for providing psychology services, record keeping, meetings or patient consultations
- is difficult for the public to access, as they must navigate interior campus hallways to reach the Clinic

To meet the growing needs of students and the community, the Psychology Training Clinic must have larger, permanent, dedicated spaces consistent with the training and services it must provide.

Space for a new, expanded Clinic is available on campus. Funds are needed to open its doors.

A new larger, more-integrated location for the Psychology Training Centre has been identified on the University campus. Funding is the only thing preventing this space from being transformed into a safe, secure and high-quality learning and service environment for students and the community.

The University seeks \$600,000 in one-time external support to make this vital initiative a reality. This project is ready to proceed immediately, subject to funding.

These funds will enable the University to repurpose space that is currently vacant (used previously by the Geology Department) and make better and more-effective use of an under-used area.

Going forward, the Clinic's existing business model will continue to ensure ongoing operational sustainability.

Creating the best space for teaching, learning and service to the community will build capacity.

With external funding for the Psychology Training Clinic, the University of Regina will be able to create the ideal physical environment for faculty, students and community members.

Funds will build capacity by transforming space of approximately 3,000 sq. ft. into the new home of the Psychology Training Clinic. These funds will be used to:

- refurbish existing space to facilitate students' learning and client service, including developing:
 - observation rooms equipped with digital recording equipment and observation windows to enable students and faculty to observe treatment sessions
 - a small, private client waiting room
 - charting rooms for students
 - sound-resistant rooms for client assessment and treatment
 - family/child room for individual, family and group therapy
 - a large group room for group meetings
 - reception area and administrative space
- furnish the space appropriately, including couches and chairs used for client therapy
- provide filing and storage for safe and secure record-keeping
- assign dedicated research space that can lead to the creation and sharing of new knowledge

The new space will be readily accessible to all people — and welcoming to students, faculty and community clients alike.

"As a clinician serving in several roles in the community, I have found the Psychology Training Clinic to be essential to the training of clinical psychology students at all levels. This clinic has ensured that when students come to the community for placements, clinical training and employment opportunities they are well prepared. ... The Clinic also serves to offer care to clients who cannot be served by existing community resources. I have made a number of referrals to the Clinic in the past and have received very positive feedback."

Katherine Owens, PhD, R.D. Psych.
Senior Psychologist, Adult Therapy Program, Mental Health Clinic
Consultant Psychologist, CBI Physical Rehabilitation Centre

Realize. An enhanced Psychology Training Clinic offering superior learning opportunities and enriched community services.

With a permanent location better suited to its distinct needs, the Psychology Training Clinic will benefit students, faculty and the community alike. It will:

- **elevate students' learning** by providing an outstanding practical learning environment that replicates the professional workplace in which they will practice upon graduation
- **ensure the University of Regina continues to recruit and retain the best clinical psychology faculty and students** — knowledgeable and skilled professionals working on the cutting edge of the profession
- **create a more-welcoming, accessible and private environment for clients**
- **help address the shortage of mental health professionals in southern Saskatchewan.** It is likely to increase enrollment in the clinical psychology program because there will be more opportunities for students to complete the clinical hours required for graduation
- **enable community education programs to expand** by engaging graduates and others in the community seeking to build on their knowledge and skills
- **enrich services to under-served groups**, such as children and youth or older adults, whose mental health issues are too-often unaddressed
- **create new learning opportunities** for students in other programs needing clinical experience

INTEROFFICE MEMORANDUM

TO: SPACE ALLOCATION COMMITTEE
UNIVERSITY OF REGINA

FROM : DR. TANYA DAHMS
DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

SUBJECT: SPACE ALLOCATION REQUEST FOR BIOSAFETY LEVEL 2 FACILITY

DATE: 3/22/2013

CC: TERI DIBBLE, TIANNA GROSS, AUDREY PERRA, ANDREW CAMERON, LYNN MIHICHUK, DANIEL GAGNON

Dear committee members,

I am writing to request space to house a Biosafety level 2 facility* in the Research and Innovation Center (RIC) to fulfill the goals of my recently renewed National Science and Engineering Research Council (NSERC) and recently awarded Canada Foundation for Innovation (CFI) grants. The space needs must be located in RIC, ideally on the second or fifth floors where I currently have instrumentation.

At the time I wrote my CFI and NSERC research grants, culturing human cells and *Aspergillus nidulans* was considered level 1, but by the time the grant was awarded, they had been upgraded to level 2. To be able to pursue my NSERC and CFI funded research, my students and I have been granted access to RIC 322, Dr. Andrew Cameron's level 2 research laboratory, with the understanding that the Faculty of Science would be able to secure space to allow us to pursue this research. As Dr. Cameron, a relatively new faculty member in Biology, develops his laboratory and expands his research group, our presence is impinging more and more on their day to day research. Indeed, for the past several years and prior to having access to Dr. Cameron's space, Dr. Yost had graciously allowed my laboratory access to his level 2 facility to fulfill our summer student research funded by Canadian Cancer Society (CCS) scholarships. The subject of that research, which studies *A. nidulans* and two *Candida* strains, is now sufficiently developed to become the basis for joint SHRF and CIHR applications with Dr. Susan Kaminskyj (Biology, U. Saskatchewan) this fall (2013) and next winter (2014), respectively.

Not only have some of the organisms of interest to us been reclassified as Biosafety level 2, but my research continues to expand to include more level 2 organisms as new collaborations develop. For instance, new research requires us need to screen environmental isolates of *E. coli* (Yost) for their phenotypic response to the herbicide 2,4-D, which will also require level 2. In summary, at this point, the lack of access to a level 2 facility will severely compromise my research to the point at which I will be unable to fulfill the requirements of my successful CFI and NSERC grants, and to develop new and exciting collaborations that will ultimately lead to new funding.

An alternative approach to the issue would be to simply have the entire second floor of RIC be declared as a level 2 facility, which would encompass the research spaces of Drs. Buttigieg, Dahms, Manzon, Suh and Yost. However, it would mean that the washrooms housed in the laboratory section would no longer be accessible to those without level 2 biosafety training.

As an unrelated request, I would propose that my office be moved from the second floor of RIC to the fifth floor. I have recently acquired a new atomic force microscope (AFM) with CFI funds that is now housed in the IECS facility in RIC 535. My CFI proposal promises to develop new assays by integrating the new AFM with several microscopes currently housed in that space and purchased with funds to IECS (Leavitt). As I am the only researcher at UofR with adequate confocal, fluorescence correlation spectroscopy and AFM expertise to direct those experiments, my presence will be required on a very regular basis over the next five years. For this reason, I would very much like to have my office moved so that I am much more available for consultation with the students and visiting researchers developing those assays.

My lab and office space request proposal (excluding the alternate approach) has been reviewed and is supported by the Faculty of Science. I thank you for your consideration and look forward to your response.

Sincerely,
Tanya Dahms,
Professor of Biochemistry

*Biosafety level 2 criteria:

<http://www.uregina.ca/hr/hse/assets/docs/pdf/Containment%20Level%202%20Orientation%20Guide.pdf>