



Space Allocation Committee

Meeting Minutes

March 8 - 2011

In Attendance:

Dave Button – Vice President – Administration
Rod Kelln – Vice President – Research
Lynn Wells – Associate Vice-President (Academic)
Nelson Wagner - Associate Vice-President (Facilities Management)
Neil Paskewitz – Director – Planning, Design & Construction
Alex Buehler – Manager – Campus Planning & Design

Meeting Agenda:

- A. Facilities Update
- B. Review updates/requests received from University Leadership Team

Notes:

- New/updated items are highlighted in **bold**.
- To view an Annex referenced in earlier updates, refer to the Space Allocation Committee Meeting Minutes provided for that date.

A. Facilities Update

B. Updates from ULT

Academic:

1. Arts

1.1 Thomas Hadjistavropoulos – October 29, 2009 - Requesting space for motion lab – current space in Classroom does not fit testing equipment.

June 21, 2010 – no solution in place at this time.

1.2 Heather Hadjistavropoulos – Space Request January 14 – 2010.

June 21, 2010 – Space for this request has not been identified. Heather has commenced fund raising for development of Psychology Teaching Lab.

June 21, 2010 – Space Allocation Committee has stated that fund-raising activities must be placed on hold until space has been allocated for this purpose. This is similar to the process for CFI grants, where space must be committed by the University prior to proceeding with an application.

September 10, 2011 Update: Options have been identified, but there is no recommendation at this time. Proposal to be developed and with approval of the Arts Space Committee and Dean, a recommendation will be tabled at the December SAC meeting.

November 10, 2010 Update: Planning in progress.

2. Business Administration

2.1 March 8, 2011 Space Request: Recommendation to re-allocate Storage room ED 616.1 from FM to Bus. Admin. Approved by Space Allocation Committee.

3. Centre for Continuing Education

3.1 March 8, 2011 Update: CB112 has been identified as the location for a pilot "state of the art" classroom . FM planning review and an initial concept have been completed. This initial concept will evolve as detailed discussions with the intended primary users (JSGSPP and CCE) are initiated. In addition to room condition assessment and improvement budgets (architectural, mechanical and electrical) FM is reviewing current classroom technologies , together with CTL, and will be receiving input from JSGSPP and CCE on the appropriate level of technology for the room given their projected pedagogical needs. Completion of construction for this project is projected for fall class occupancy.

3.2 March 8, 2011 Update: Community Pottery Program in CB008 - The City of Regina will be closing the Pasqua Community Centre and discontinuing its community pottery program. The City has offered this program and equipment to CCE. CCE has requested the allocation of CB008 and a portion of CB006.1 to accommodate the program. A feasibility review by FM and CCE has been initiated. FM is currently reviewing the condition (architectural, mechanical, electrical) of CB008 while CCE is reviewing the nature and fit of the academic programming. CCE is required to respond to the City of Regina on their decision to acquire the program, or not, by mid-late March. If approved, improvements to the rooms would be scheduled for completion for fall class occupancies.

4. Centre for Teaching and Learning

4.1 Dec 20, 2010. Move and consolidation of TDC and CATS. CTL and Archer Library have proposed developing a teaching space on Level 1 of the Library and consolidating the staff from ED6 and CW 1 into LY6 (current periodical reading room). In planning.

4.2 **March 8, 2011 Update. Preliminary planning completed. Initial budget established. Recommend approval of space allocation items listed in Appendix A (Items 1 thru 7) that will provide space for:**

4.2.1 Consolidation of CATS/TDC

4.2.2 Faculty of Nursing short term space requirements

4.2.3 Establishment of Confucious Institute

March 8, 2011 Space Allocation Committee has approved overall approach for Items 1 thru 7.

5. Education

6. Engineering

6.1 Yassar Morgan – Request for approximately 30 x 30 foot space to accommodate the Project: Dimensional Sub-centimeter positioning - short range wireless to accurately locate vehicles to improve safety, save fuel, etc. He will use a roller coaster with mini-vehicle running at high speeds. Possibilities: CAC, TDF.

June 21, 2010 – The space recommended for this purpose is temporary occupancy of the College Building tower CB501. Note that this is a temporary allocation, with the duration of occupancy determined by the redevelopment process for the College Building. Based on this space allocation, the CFI funding application has been submitted. CFI funding has been approved. Matching funds from Province to be confirmed.

September 10, 2010 – Expected funding approval December/January.

March 8, 2011 – Funding has been approved. Move to commence asap. This item closed.

6.2 **March 8, 2011 New request - Liming Dai request for research space. Engineering will accept shared space with FM in TD109 (formerly occupied by Dena McMartin).**

March 8, 2011 Space Allocation Committee has approved this temporary allocation to Engineering.

7. Fine Arts

8. Institut francais

9. Johnson-Shoyama Graduate School of Public Policy

10. Kinesiology & Health Studies

11. Library

11.1 **March 8, 2011. See item 4.2 above.**

12. Nursing

12.1 March 24, 2009 – Space Request – Temporary Allocation (duration 1 year): Katherine Bergman and staff to occupy AH429, 430.

September 17, 2009 update: AH426 was allocated to URSIAST Faculty of Nursing (secretarially July, 2009).

January 18, 2010 Update: It is expected that by July an office will be required for the Dean of Nursing. It is assumed that this need will be filled by the office currently used by Sheila Dresen. Additional office space will be required for Faculty for January 2011. Quantity to be confirmed.

June 21, 2010 Update – FM was asked by the Southern Saskatchewan Academic Health Sciences Network to provide a space analysis for programming requirements at the U of R campus, SIAST Wascana and SIAST Kelsey, and U of S medical program in Regina. Phase 1 macro assessment was completed May 28th and identified some gaps needing further study. Phase 2 micro assessment will be completed by June 25th for presentation on June 28, 2010. Joint submission by U of R, U of S, SIAST, and Regina Qu'Appelle Health Region possible for Fall submission for consideration in the 2011-12 budget process.

Regina: Immediate need for 2 offices at U of R for the dean will be accommodated in LB by Dean of Science. This is a temporary loan of space and does not address the long term requirements.

Saskatoon: The allocation of the Saskatoon IP space (see Section A.8.2, page 3) to Social Work means that the Faculty of Nursing requirements in Saskatoon will have to be met in a different fashion. FM will continue to work with the Nursing Faculty to find the space needed in Saskatoon. SIAST is now the most likely long term home for our Nursing Faculty in Saskatoon. SIAST cannot meet this need in the short and long term without additional infrastructure being built and a project funded. Our Facility Planning Study will include this gap and challenge. If we need to lease space in the short term, there is funding requested in our operations forecast requesting lease and fit up costs.

September 10, 2010 Update – Phase 2 Draft report submitted to RSSAHS Advisory Committee outlining short and long term space needs.

In brief – Critical Path:

- Hiring of Dean, faculty and administrative support staff. Required to develop curriculum and admit students (350 registering Sept 2010 for 2011 fall term).
- Funding and construction of microbiology lab space for Sept 2012 startup.

September 10, 2010 – Nursing program requires space to be fit-up as microbiology labs for September 2012. Funding request will be submitted to ministry of AEEI by Regina/South Saskatchewan Academic Health Sciences Advisory Committee.

November 8, 2010: \$11.25M funding approval announced October 14th for U of R/SIAST and U of S programs. Waiting for breakdown and allocation of costs.

Dec 20,2010 Update. FM is working with U of S and SIAST Kelsey on interim space solutions for locations of both programs in Saskatoon and Regina.

March 8, 2011 Update: Update on progress relating to space issues to follow at a later date.

Also see Item 4.2.

13. Science

13.1 September 10, 2010 – Science working with department of Geology on relocation from CW to LB. This impacts temporary assigned space in CK210 for grad students.

Recommending an extension to December 31, 2010.

September 10, 2010 SAC Response: Approved.

Dec 20,2010 Update. Faculty of Science advised that the department of Geology will vacate research lab space in CW Level 0 and move to LB building sometime in January 2011. Intent is to develop science graduate student space in the vacated CW Level 0 space.

March 8, 2011 Update: Design and Renovations for move of Geology research labs from CW-0 to LB in progress. Preliminary planning in progress for conversion of CW-0 to Math & Science grad student space. Recommending an extension of temporary occupancy of CK 210 to Dec 2011.

March 8, 2011 Space Allocation Committee has approved the extension of this temporary allocation (to December 31, 2011) to provide time for completion of Geology Space Planning.

14. Social Work

15. Student Affairs

15.1 **March 8, 2011 Info Item: Student Affairs may have future space request based on selection of Food Services vendor.**

16. UR International

16.1 January 7, 2010 Request from Sarah Goddard for single office for APT7 that will report to Livia Castellanos.

September 10, 2010 Update: Met with Sarah and Livia on Sept 2. Requires renovations to accommodate 3-4 persons. UR International will set-up meeting to confirm.

November 8, 2010 Update: UR Int'l met with FM Planning. Space plan in progress.

March 8, 2011 Update: Department has put project on hold. Pending CW Level 1 decision.

16.2 November 8, 2010: Request for student lounge. AVP met with FM to discuss requirements.

March 8, 2011 Update: Exploring options in CW Level 1. (see Appendix 'A' Item 8).

March 8, 2011 Space Allocation Committee – Item to be explored further with Registrar and UR International prior to allocation decision.

16.3 November 8, 2010: Request for private body cleansing stations for Muslim population. Suggestion is to locate in close proximity to the prayer room in RC251.21. Planning in progress.

March 8, 2011 Update: Design in progress. Closed.

16.4 December 20, 2010. Confucious Institute. Request office space for 3-4. Planning review in progress.

March 8, 2011 Update: Recommend backfill of current TDC office space in CW-1. (see Appendix 'A').

16.5 **March 8, 2011: Muslim Prayer room and Student Affairs classroom swap (RC251.21 & RC285). Project under way.**

March 8, 2011 Space Allocation Committee – Requesting confirmation from Student Affairs on usage of Prayer Room for other users.

Administration:

17. Facilities Management

18. Financial Services

19. Human Resources

20. Information Services

20.1 **A new A/V technician position will be required to support nursing. A request for space and a preferred location have yet to be formalized.**

21. Resource Planning

22. Enterprise Risk Management

Research:

23. Graduate Studies and Research

23.1 **March 8, 2011 Space Request: Recommend relocation of Grad Students Association from AH411 to RI-118. (see Appendix 'A' Item 9).**

March 8, 2011 Space Allocation Committee – Approved.

24. Office of Energy and Environment

25. Research Services

26. University/Industry Liaison

27. Canadian Plains Research Centre

28. Centre canadien de recherche sur les francophonies en milieu minoritaire

29. Centre for Studies on Energy and Environment

30. Centre for Sustainable Communities

31. Centre on Aging and Health

32. Humanities Research Institute

33. Indigenous Peoples Health Research Centre

34. Prairie Particle Physics Institute

35. Saskatchewan Population and Health Evaluation Research Unit

Other:

- 36. External Relations
- 37. Presidents Office
- 38. CUPE 2419

March 8, 2011 Space Request: Recommend move into a portion of renovated GSA space in AH411 (see appendix 'A', Item 10).

March 8, 2011 Space Allocation Committee – Approved.

39. URFA

- 39.1 September 10, 2010: URFA requesting additional space for additional office. FM exploring alternatives with URFA.
- 39.2 November 8, 2010 Update: FM has presented options for reconfiguration of existing space. Further discussions required with HR, URFA and CUPE 2419.
- 39.3 December 20, 2012 Update. Kelly K. met with URFA to review options. URFA's preference would be to move CUPE 2419 out of Campion College space in order to gain one office. Kelly has suggested that a possible location for CUPE 2419 would be to collocate with the Graduate Students Association. Current GSA space will not accommodate this extra office. FM looking at options to collocate GSA and CUPE 2419 in RI 118. (In planning).

March 8, 2011 Space Request: Recommend relocation of CUPE 2419 to AH411. This will free up office within their office suite in Campion College. (see Appendix 'A' Item 10).

March 8, 2011 Space Allocation Committee – Approved.

40. URSU

41. University Club

External Partners:

42.0 Campion College

- 42.1 September 3, 2009 Space Request: IMPACT Lab (Riegel, Robinson, Petty, Benedicenti) planning to submit a CFI application. Space requirement is approx. 400 SF. What is implication of space allocation for Campion CFI project?

September 17, 2009 SAC Response: Further work on this required. ORS to identify need, type and functional use of space and what the research relationship with and support from Campion will be.

January 18, 2010 Update: ORS has forwarded an overview of the IMPACT Lab – full report is included as Appendix B. The infrastructure proposed in this application will support two key components of research designed to understand the relationship of cognition to poetics and aesthetics, and to rapidly developing ubiquitous computing technology. The first component is to establish an advanced technology lab to facilitate data collection in our primary domains. The second is to strengthen links with the well-established \$28 million dollar CFI

funded Visual Simulation lab (VSIM) at Carleton University in order to transfer high technology knowledge from VSIM to the University of Regina and to foster innovative collaborative interdisciplinary research between the two institutions.

The preferred location of the lab is on the main campus, however a location in a vacant portion of the College Avenue Campus could be considered as an interim solution and to enable submission of the CFI request by the February 15 deadline.
FM will continue to pursue suitable locations on the main campus.

June 21, 2010 Update: For the purpose of the CFI application, space was committed to this research project in the basement level of the College Avenue Campus. Ideal location remains on the main campus, and will be explored upon approval of funding.

September 10, 2010 Update: CFI funding has been approved. Matching provincial funding expected to be approved December 2010.

March 8, 2011 Update: CB010 allocation confirmed. This item closed.

42.2 Campion has also expressed interest in taking ownership of corridor office space.

Presently there are no alternatives for the space shuffle that would enable this.

December 20, 2010 Update. For information – FM searched through the agreement records and reported that the Campion College space currently occupied by the U of R is in fact owned by the U of R.

March 8, 2011 Update: Transfer of ownership to Campion College, if approved, cannot occur until new space is found elsewhere on campus for current occupants.

43. Innovation Place

44. National Research Council

45. Canadian Police Research Centre

46. First Nations University

47. U of S College of Nursing

47.1 June 11, 2009 Update/Information Item - Four offices have been leased to U of S College of Nursing. Previous SAC decision allocated two seats in CK210, with the remaining offices CK164.20, and CK164.21 being loaned from CK. This has been modified - rather than CK210 space, two offices have been borrowed from FGSR.

September 17, 2009 Update: A lease agreement has been signed which includes CK144, CK146, CK164.20, and CK164.21 for the period July 1, 2009 to June 30, 2010.

This item will be closed.

December 18, 2009 Update: On January 12, 2010, U of S requested extension of this lease by 1 year. Availability of this space (by CK and FGSR) has not yet been confirmed.

June 21, 2010 – UPDATE. U of S faculty will be vacating space leased from SIAST Wascana as early as 2012. They are exploring options including space at FNUUniv as well as a stand-alone building to accommodate these faculty and their College of Medicine requirements in

Regina. The outcome of the Facility Planning Study being done for the South Saskatchewan Academic Health Sciences Network will help guide and/or direct the solution.

November 8, 2010: Lease has been renewed to June 30, 2011. Additional extensions will be required based on development planning for College of Nursing.

December 20, 2010 Update. FM is working with U of S to find leased space options in Regina to accommodate their program.

March 8, 2011 Update: Update on progress relating to space issues to follow at a later date.

Next Space Allocation Meeting: 2:00 p.m. April 25, 2011

Appendix 'A'

March 8, 2011

Space	Current Use	Proposed Use	Opinion of Probable Cost	Remarks
Education Level 3	Former Engineering Research Labs (vacant)	Nursing Faculty Office Space	\$350-\$375K	Office space for (8) Faculty
Education Level 6	CATS Office Space	Nursing Dean & Admin Offices	\$100-\$125K	CATS to consolidate with TDC in Archer Library
Archer Library Level 1	Student Study Space (Computer Workstations)	Learning Commons	\$720K	Computer Workstations would be salvaged and reused on level's 3, 4 & 5
Archer Library Level 6	Periodical Reading Room	CATS/TDC Office Space	\$260K	Existing Furniture and Shelving would be relocated in the Library on other floors
Archer Library Level 3,4,5	Student Study/Reading space	Same - but with enhanced technology	\$350K	Addition of group work stations & study space

\$1.83M

College West CW 112	TDC Office Suite	Confucious Institute	\$15K	2 Offices, Meeting Rm and Reception
College West CW 113/114	TDC Teaching Space	New Registrar High Tech "Learn'Lab" (32 seats)	\$100K	This room would also serve as the Emergency Operations Centre
College West CW 115/116	Registrar Classroom	International Student Lounge	\$195K	Space Allocation to reinforce university's commitment to UR International

\$260K

Research & Innovation Centre RI 118	Vacant	Graduate Students Assoc (GSA)	\$40K (Funded by RIC Project)	Would free up office space in AdHum and provide a more visible ground floor "store front" for the GSA
AdHum 411	GSA Office & lounge space	Subdivide for CUPE 2419 Office Space & HR Meeting Space	\$50-\$75K	Moving CUPE 2419 out of Campion solves a long standing space issue for URFA and accomodates growth for HR

College West Level 0	Former Dept of Geology Research Labs	Math & Science Graduate Student Space	\$750K	Space required for graduate students displaced by Residence reclamation in College West. Currently occupying CK 210.
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