Graduation

Governing Academic Program

Students follow the requirements of their academic program that were in effect in the year they were admitted to the program unless (a) that version of the program is terminated or (b) they obtain the permission of their faculty to follow a different set of requirements. In the case of programs requiring choice of a major, the governing program is the one in effect at the time the student chooses the major.

When a program or set of program requirements is terminated, the faculty will set a deadline for students who are currently in the program to complete its requirements. Students who are re-admitted or transfer to the faculty are required to follow a new program unless otherwise stated. Students who have not completed the old program requirements by the deadline must choose a new program.

If a program or set of program requirements must be terminated without notice, students will be assisted in finding courses to substitute for those that are no longer offered.

Awarding of Concurrent and Additional Degrees, Diplomas, and Certificates

Upon formal application by a student, the University may permit enrolment in two concurrent undergraduate programs. Enrolment in two concurrent undergraduate programs is different from enrolment in a joint program leading to two degrees. Joint programs are indicated as such in the faculty sections of this Calendar and on the Application for Undergraduate Program Admission. A student's primary program will be the one the student declares and is subject to any approved faculty regulations. Faculties will determine which of their undergraduate programs cannot be taken concurrently with another and will publish this information. Students should refer to their faculty section.

As well, students who already hold a bachelor's degree from the University of Regina or another institution may pursue undergraduate studies leading to additional bachelor's degrees of the same or another designation.

The following conditions apply to concurrent and additional programs. Conditions 4 and 5 apply to degree programs only.

1. To graduate with a certificate, diploma, or degree, a student must first be admitted to the associated program (see the Admissions section of this Calendar). Exceptions to this regulation may be approved by the dean of the faculty that offers the program.
2. All of the requirements for each program must be met.
3. If students hold a first degree from another institution, they must meet the faculty's residency requirement for subsequent programs.
4. The principal area of study or academic emphasis of each program must be different. This determination will be made by the dean of the faculty that offers the second program.

5. 30 additional credit hours must be completed for each additional degree beyond the first. If the degree programs are of different lengths, then the cumulative total required is 30 credit hours plus the credit hours of the longer program. For example, a student who completes both a three-year (90 credit hour) and a four-year (120 credit hour) degree program, in either order or concurrently, requires 150 credit hours (30 + 120) to graduate with the second degree. Formal after degree programs may require additional credit hours.

6. When a student who is enrolled in two programs concurrently graduates from a primary program, and the secondary program remains valid and current, the former secondary program becomes the primary program. A new student primary program record will be created by either Enrolment Services (programs in different faculties) or the student's faculty or college (programs in the same faculty).

University Minimum Grade Point Average and Institutional Honours

Minimum Grade Point Averages to Graduate

A minimum undergraduate grade point average (UGPA) of 60.00% is required for graduation for all undergraduate degree, diploma, and certificate programs. In addition, all undergraduate students must also meet their program grade point average (PGPA) required for graduation. The PGPA will be calculated only on those courses which form part of the degree, diploma, and certificate program (failed courses and extra courses are not included). Students should check with their faculty advisor regarding these standards. Each faculty may set its own standards for graduation provided that they are not less than the University minimum.

Distinction and Great Distinction

Also refer to faculty specific graduation regulations.

Distinction and Great Distinction designations are awarded to students who have completed a degree program.

A minimum program grade point average (PGPA) of 80.00% is required for graduation with Distinction.

A minimum PGPA of 85.00% is required for graduation with Great Distinction.

Honours and High Honours

Honours and High Honours are awarded to degree programs in which students take a more intensive concentration in their major area. These standards are faculty specific, and students should check with their faculty sections or their advisors regarding Honours and High Honours.

Other Institutional Honours

In accordance with University and faculty regulations, in addition to those noted above, the following institutional honours appear on students' transcripts, parchments, and in the Convocation program: Students should also refer to their faculty regulations regarding Intuitional Honours.

Institutional Honours are defined as follows:

Co-operative Education
Students who successfully complete the number of work terms required by their faculty will graduate with a Co-operative Education designation.

Internship (Engineering and Actuarial Science)
Students who successfully complete the number of work terms required by their faculty will graduate with an Internship designation.

Bilingual mention/mention bilingue
A minimum of 40% and maximum of 60% of courses counted towards the degree program taken in French, including at least 3 courses from departments other than French (but must be from the Faculties of Arts; Media, Art, and Performance; or Science).

International
Refer to specific faculty regulations regarding this designation.

Applying to Graduate

Graduation is not automatic upon completion of a program.

To graduate, students must complete and submit an Application for Graduation form for *each* credential (degree, diploma, certificate) they are applying for. Students will apply to graduation through UR Self-Service. Applications for graduation may be submitted at any time, before or after completion of program requirements, and are processed in the order in which they are received. Students who are applying to graduate at the end of fall term are recommended to submit their applications to their faculty, federated college, or academic unit at least three months before the projected completion of their program.

Note: Students who plan to attend the Convocation ceremony should pay attention to the relevant application and attendance deadlines in the Convocation and Convocation Ceremonies section below.

If an application is denied, the student must apply for graduation again once all requirements have been fulfilled.

Financial Holds and Graduation

Students who have an outstanding account with Financial Services, the Library, AV Services, or a federated college, may be approved for graduation, have their degree, diploma, or certificate conferred, and participate in the Convocation ceremony. Their parchment and any other certification, including transcripts, letters of confirmation, and congratulatory letters will be withheld until their account is paid in full.

Personal and Contact Information

It is necessary for all potential graduates to review their personal and contact information in UR Self-Service, ensuring that their full legal name, mailing address, and preferred e-mail address is correct. Preferred e-mail is important for communications about graduation and the ceremony, the Alumni association, and the Graduate Retention Program (undergraduate students only).

Application to Graduate and Participation in Convocation Ceremonies during a Suspension, Expulsion, or Exclusion

Students who have been suspended, expelled, or excluded may not apply to graduate or participate in Convocation ceremonies.

Approval to Graduate and Conferral of Degrees

The eligibility of all applicants for graduation is checked by the faculty that will approve the degree, diploma, or certificate (for students registered in the federated colleges, or academic units, a first check is made by the college or academic unit and a final check by the faculty). Applicants must successfully complete all the course requirements for the degree, diploma, or certificate for which they have applied and must meet the minimum UGPA of 60.00% and the minimum PGPA for graduation in that program.

When program requirements have been met, the applicant is recommended by the faculty for approval of graduation to the Executive of Council, which meets monthly from September to November and January to June (for the current year's meeting dates refer to the Executive of Council webpage.)

The relevant degree, diploma, or certificate is conferred by the University Chancellor within one week after approval by the Executive of Council.

Note: Faculties may not meet monthly. Students should refer to the faculty sections of this Calendar for information about minimum processing times to prepare applications for approval by the Executive of Council.

Posthumous Credentials

A degree, diploma, or certificate may be awarded posthumously when the requirements for a degree, diploma, or certificate are 75 per cent completed on the recommendation of the primary faculty of registration. The concurrence of the student's next of kin is required for the faculty to submit the application for graduation. Posthumous credentials will be acknowledged in the Convocation program and may be acknowledged or presented at the ceremony.

A credential is not considered to be posthumous if the student dies following completion of the program requirements but prior to formal approval for conferral, or following conferral of the credential, but prior to the ceremony at which the credential would have been acknowledged.

Graduands on Letter of Permission

Students who, in the final term before graduation, are approved by their faculty or college to take a course towards their program at another post-secondary institution must have official transcripts sent from that institution to the University of Regina Registrar's Office certifying their final grade. The official transcript must be received in the Registrar's Office (AH 210) no later than five business days before the meeting of the Executive of Council to approve the lists of graduands. Refer to the Executive of Council web page for meeting dates.

Transcript Record

All degree, diploma, or certificate program information, except the date of conferral, appears on students' official transcripts as soon as they are approved for graduation by their faculty. The date of conferral appears on the official transcript once the Chancellor has conferred the degree (see Approval to Graduate and Conferral of Degrees section above).

Parchments

Parchments are issued at the Convocation ceremony to attending graduates. After the ceremony, parchments are held at the Registrar's Office for approximately two weeks after the ceremony. Graduates with proof of identity may collect their parchment at the Registrar's Office, AH 210. A third-party must have written, signed authorization from the graduate and show their photo identification to collect a parchment.

The remaining parchments will be mailed to the address students have listed as their mailing address in UR Self-Service. Students must ensure their **mailing** address is up to date in UR Self-Service by then end of their last term. If the parchment is returned to the University, graduates will be responsible for the re-mailing costs.

Additional information and forms referred to in the following items may be obtained from the convocation website.

Name on Parchment

Parchments are printed with the **full legal name** of the graduate, as recorded in the University's student information system at the time of graduation. Students are required to provide proof to the Registrar's Office in support of any request for correction or change of name. For more information about legal name and name change and supporting documentation refer to the UR Policy website and/or the Change of Name form.

Digital Parchments

After the degrees, diplomas, or certificates are conferred by the Chancellor, the Registrar's Office will issue secure, digital parchments through MyCreds™. Graduates will receive an e-mail notification.

Parchments awarded prior to 2019
Alumni prior to 2019 can request a digital parchment through the Registrar's Office Store.

Early Release of Parchment

Graduates who require a paper parchment before the Convocation ceremony at which it is to be issued, should order an "Early Release of Parchment" through the Registrar's Office Store accompanied by the processing fee. The request for an early release of parchment does not trigger early graduation approval by the faculty.

Deadlines to Order an Early Release of Parchment
May 1 for Spring Convocation
September 1 for Fall Convocation

Duplicate and Replacement Parchments

Students may order a duplicate or replacement parchment through the online Registrar's Office Store.

The following conditions apply:

1. The graduate's University of Regina financial account must be at zero balance. Orders will not be processed if there are amounts owing.
2. The University will issue a duplicate parchment if the graduate would like a paper copy of their parchment. "Duplicate" and the date of printing will be noted.
3. If a parchment has been lost, damaged, or destroyed; or if a graduate has a legal name change, the graduate may order a replacement paper parchment.
4. If a replacement parchment is requested because of a legal name change, the graduate will need to complete a Change of Name form, provide proper documentation, and return the completed form and the original parchment to the Registrar's Office, AH 210. The original parchment must be returned before a replacement is issued.
5. The prescribed fee must be received prior to processing.
6. If a graduate orders a replacement parchment due to a name change, the reprint will be done in the current style with the signatures of officials now in office along with the original conferral date.
7. It is the graduate's responsibility to ensure the shipping address information is correct.
8. The graduate declares that in requesting a duplicate or replacement parchment, that neither the original nor the duplicate parchment shall be used for fraudulent purposes, for forgery purposes, or to misrepresent the qualifications, training, and education of either their selves or another person. It is understood that if a graduate violates this declaration, the graduate shall be subject to disciplinary measures under University of Regina academic misconduct policy.

Convocation Ceremonies

Convocation is the assembly of the University Chancellor, the University Senate, and all graduands of the University of Regina. Convocation meets twice a year to present graduates with their degrees, diplomas, and certificates and to acknowledge scholarships and prizes. These ceremonies are usually held in early June, and in mid-October.

January 31 – deadline for receipt of applications for graduation for Spring Convocation. Students who apply to graduate between August 1 and January 31, and who complete their program requirements no later than the end of the winter term, are eligible to attend Spring Convocation.

July 31 – deadline for receipt of applications for graduation for Fall Convocation. Students who apply between February 1 and July 31, and who complete their program requirements no later than the end of the spring/summer session, are eligible to attend Fall Convocation.

In early April, for spring, and in early September, for fall, those eligible to attend Convocation will be notified by e-mail when the convocation information has been posted to the website. This information includes details about the ceremony, photographs, social functions, and other services available to graduates (e.g., diploma framing). Parents and friends are encouraged to attend the ceremony. It may be necessary to limit the number of guests per graduand due to space constraints at the venue. This limit is determined by how many graduands indicated they are attending the ceremony.

Inquiries about the convocation ceremony may be directed to ur.graduation@uregina.ca. For dates of future convocations and all information relating to the convocation ceremonies, consult the website at: www.urconvocation.ca.

Academic Regalia

University regulations require graduands who are participating in the Convocation ceremony to do so in proper, approved academic regalia. The University of Regina graduands do not wear caps (mortarboards). All graduands wear black gowns except for the following: PhD students wear a scarlet gown with royal blue trim, facing, and cuffs; Federated College students wear the color of gown approved for the federated college – that is red for Campion College, sky blue for the First Nations University of Canada, and royal blue for Luther College.

Graduands are welcome to wear their Indigenous ceremonial dress, other cultural ceremonial dress, or their military or law enforcement dress uniform with, or instead of, the gown at the Convocation ceremonies. In these instances, graduands must still be hooded and wear the University of Regina hood.

Protocol inquiries about appropriate academic regalia should be directed to the Registrar's Office: ur.graduation@uregina.ca. A list of degree hoods and descriptions is available on the website.

University of Regina Alumni Association

The University of Regina Alumni Association (URAA) was established in 1974 to promote the accomplishments and support the development of the University of Regina, its students, and alumni. This is reflected in URAA's vision statement: "We are the leading proponent of our University and our alumni throughout the world." URAA's tag line echoes this sentiment: "Alumni driven, bridging the University of Regina with our global community." Membership is automatic to all who have earned a degree, diploma, or certificate from the University of Regina faculties and the Centre for Continuing Education. The Association is governed by a volunteer board of directors who are elected annually by the membership.

Through its many fundraising efforts URAA has supported and sponsored events and activities such as the Alumni Crowning Achievement Awards, Ten Thousand Coffees, Inspiring Leadership Forum, Welcome Week, Spring and Fall Convocation, U of R Career Fair, the U of R Cougars Slam Dunk, and the U of R Student Emergency Fund.

URAA has established several scholarships for students that are sponsored annually. Further information is available at alumni.uregina.ca/uraa/scholarships. At each spring and fall convocation, the URAA board member is honoured to welcome each graduate as a new alumnus to the Association.

U of R alumni receive a variety of benefits and services including Degree Frames, Home & Auto Insurance, Life Insurance, MasterCard, Degrees magazine, Alumni Connect Newsletter, promotions exclusive to alumni and information about upcoming activities and programs.

Alumni can update their contact information by contacting Alumni and Community Engagement at:

Alumni and Community Engagement
E-mail: uralumni@uregina.ca
Website: www.alumni.uregina.ca
Tel (toll-free): 1-877-779-4723 Tel (Regina): 306-585-4503

Graduate Retention Program

In January of each year, the Registrar's Office supplies a list of names of graduates from undergraduate programs to the Government of Saskatchewan, Ministry of Advanced Education. For example, graduates officially awarded their degree/diploma/certificate in 2022 will be submitted in January 2023 for the 2022 tax year. The Ministry of Advanced Education determines the eligibility of the individual graduate for the Graduate Retention Program (GRP) and issues the relevant certificates through the Advanced Education portal.

Students who grant permission to have their name included on the list submitted to the Ministry of Advanced Education must select "Yes" on the Application for Graduation in UR Self-Service and provide their Social Insurance Number if it is not already in the student information system. Students who select "No" will not have their name submitted and it will then be their responsibility to apply on their own behalf to the Ministry of Advanced Education to determine their eligibility.

IMPORTANT: All personal information must be correct and complete in UR Self-Service by December 1. Mandatory information includes birthdate, gender, SIN, mailing address, telephone number, and preferred e-mail address. Mandatory information required by the Government that is missing or formatted incorrectly in UR Self-Service will not be submitted.

For more information or to report non-receipt of the certificate, contact:

Ministry Advanced Education, Student Service Centre
Tel: 1-800-597-8278 (toll-free)
Tel: 306-787-5620 (in Regina area or outside Canada)
E-mail: studentservices@gov.sk.ca
Website:https://www.saskatchewan.ca/residents/education-and-learning/graduate-retention-program.