

# Tuition and Fees

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Fees are assessed in Canadian dollars and are reviewed and approved by the U of R's Board of Governors each year. Changes in the rate of tuition and other fees normally become effective in the fall term of each year. The Board of Governors reserves the right to change fee rates without notice.

The [U of R Financial Services website](#) has information on the specific rates of tuition and fees that are assessed.

## Application Fee

The U of R assesses a one-time, non-refundable undergrad application fee upon application to the University.

## Tuition

Tuition is assessed at differential rates between domestic and international student status, and by program of study. Tuition is subsidized provincially and includes the cost of instruction and other costs related to the delivery of University services for students.

### Audit Tuition

The tuition to audit a course is set at 50% of normal tuition. There may be some additional fees based on the course being taken for audit. More

### Senior Citizens' Tuition Waiver

Tuition, subject to certain restrictions, may be waived for Canadian citizens or permanent residents of Canada 65 years of age and over (as of the end of the term in which they enrol) up to a maximum of 15 credit hours total during the Fall and Winter Terms (September to April) and a maximum of six credit hours total in Spring and Summer Terms (May to August). The waiver applies to tuition only. More information on how to register is available on the Registrar's Office website.

### International Student Tuition and Program Transfer Fee

The undergraduate tuition rate for international students on a study permit is 3.0 times the regular undergraduate tuition rate. Other fees are assessed at the same rate as for domestic students.

### International Tuition Deposit

International students on a study permit are required to pay a non-refundable \$500 tuition deposit upon acceptance of admission. The terms of the deposit include:

Class registration cannot proceed for new students who have been offered admission until payment of the deposit is received.

The deposit may be transferred between terms for the period the admission offer is valid.

100% of the tuition deposit is applied toward tuition and fees. The deposit is non-refundable.

### Tuition While Awaiting Permanent Residence or Protected Person Status

International students who have applied for permanent residence or protected person status continue to pay the differential tuition rate until the residency or protected person status is granted by the Government of Canada. Students must submit a copy of their permanent residence or protected person status to the appropriate Enrolment Services office. Any change in tuition rate that results from a change of immigration status, takes effect in the following term upon receipt of a copy of the official documentation confirming permanent residency or protected person status.

### International Student Program Transfer Fee

International students that request a Faculty transfer and do not have any credit hours earned from the U of R will be required to pay an administration fee of \$150.

### International Student Acceptance Letter Reprint Fee

International students who request a reprint of their acceptance letter from the UR International Enrolment Services office will be required to pay an administrative fee of \$50. Students who have their study visa declined or students who experience a University error will not be assessed this fee.

### Diplomatic, Consular, or Other Representatives

Diplomatic, consular, and other representatives of foreign countries, the UN and other international agencies, their spouse and dependents are exempt from international tuition by holding diplomatic status or by being dependents of those holding such status.

For purposes of exemption, a dependent of a person includes: a) spouse, b) unmarried child, or c) spouse's unmarried child. Dependent status must be fully documented and must have been established for a minimum of three years.

Students must present a valid diplomatic visa or a certified copy of the diplomat's diplomatic visa as well as proof of dependent status to the diplomat.

## Mandatory Fees

### University Level Mandatory Fees

The following fees are mandatory for all University of Regina students:

- student union fees;
- student health and dental insurance <sup>Note 1</sup>;
- U-Pass (transit pass);
- academic technologies Fee <sup>Note 2</sup>; and
- recreation and athletic fee <sup>Note 3</sup>.

**Note 1:** The student health and dental plan is assessed in the fall term for students who register in a minimum of 9 credits at the undergraduate level or 6 credits at the graduate level. Students who register in less than the minimum number of nine credits or register in the winter or spring/summer terms only must contact the University of Regina Students' Union to determine if they are eligible.

**Note 2:** The academic technologies fee is assessed to all students on and off campus (including Federated College Students). The fee will not be assessed for on campus or off campus contract classes.

**Note 3:** The recreation and athletic fee is used to provide partial funding for fitness, wellness, recreation, intramural, and sport (e.g., Varsity Sport, Competitive Club Sport, Sport Clubs) related programming, services, and allows them to access facilities, activities, services, and programs at no cost or at a subsidized rate. This fee is mandatory even if the student does not access facilities, activities, services, and programs. Related sport and recreation facilities on the University of Regina Main Campus. This fee is assessed to any student registered in courses scheduled as On-Campus.

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### Program Level Mandatory Tuition and Fees

Some additional mandatory tuition and fees are assessed depending on the program a student is admitted to and include the following:

- equipment fees;
- Local Government Authority program;
- NCLEX® and Canadian Nursing Association fees;
- student society fees; or
- other specific program related fees.

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### Course Level Mandatory Fees

Course specific fees are mandatory and may be assessed to cover costs associated with:

- special equipment;
- materials;
- field trips; or
- other items.

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### Other Mandatory Tuition and Fees

Other fees may be assessed to students on the basis of their admission route and participation in University learning activities. These tuition and fees can include:

- certificate courses fee;
- challenge examination fee;
- Co-operative Education fee;
- First Nations University of Canada building and association fees (for students admitted through the First Nations University of Canada);
- practicum and internship fees; or
- Prior Learning Assessment and Recognition (PLAR) fees.

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### Student Housing and Meal Plans

Student housing and meal plan rates vary in accordance with the housing and meal plans that are selected. More information on the Housing Services website.

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### Miscellaneous and Administrative Service Fees

Miscellaneous and administrative fees are assessed for specific requests for services. Examples include, but are not limited to:

- replacement of a photo ID and U-Pass;
- a replacement or duplicate parchment;
- printing services;
- external exam invigilation;
- appeal of grade; and
- other miscellaneous goods and services.

Students should consult the applicable service unit for more information on the specific fees that are required.

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### Due Dates and Payments

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#### Due Dates for Tuition and Fees

Tuition and other student fees are due on the first day of classes in each term. Students have a grace period before late payment charges are added to their account. Please refer to the current Academic Schedule for the end of penalty-free payment dates.

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#### Payment of Tuition and Fees

The University of Regina does not send tuition and fee statements through letter mail. Notification that electronic statements have been posted will be sent to a student's U of R e-mail account. Students are responsible for checking their U of R e-mail account regularly and for checking the balance of their account using [UR Self-Service](#).

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#### Electronic Statement of Account

The electronic statement of account is a detailed analysis of fees owing to the University. Fall term fees are normally posted in July; winter term and spring/summer term fees are normally posted when a student registers in classes.

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#### On-line Payments Using UR-Self Service

Payments can be made over the Internet with a Visa, MasterCard, or American Express credit card using [UR Self-Service](#).

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#### On-line Using Internet Banking

Payments can be made using Internet banking from all major Canadian Chartered Banks and Saskatchewan Credit Unions. Add the University of Regina as a payee and use the nine-digit student ID number as the account number. If payment is being made for a student registered with a Federated College (Campion College, Luther College, or First Nations University of Canada) select the Federated College as the payee.

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#### Payments by Telephone

Payments can be made by telephone using Visa, MasterCard, Discover Card, or American Express by calling (306) 585-4123. A student ID number will be required when making this kind of payment.

### Payments by Mail

Payments by cheque, money order, or bank draft can be sent to:

Financial Services  
3737 Wascana Parkway  
Regina, SK S4S 0A2 Canada

### In-person Payments

Payments by cash, cheque, money order, Interac Debit card, credit card (Visa, MasterCard, Discover Card or American Express), or U of R Gift Cards can be made in person at Financial Services, Room 205 in the Administration-Humanities Building.

**Note:** The Campus Store no longer sells U of R Gift Cards, but previously purchased U of R Gift cards will still be accepted.

### Wire Transfer Payments

The U of R has partnered with [Flywire](#) to streamline the tuition payment process for our international students. Flywire allows you to pay from any country and any bank. They also offer excellent foreign exchange rates, allowing you to pay in your home currency (in most cases) and save a significant amount of money, compared to traditional banks and credit card exchange rates.

### Payment of Tuition and Fees by Student Loan or Scholarship

Student loans and scholarships paid directly to the University are held and used for the payment of tuition and fees based on the term for which the loan or scholarship is valid, as follows:

Term	
Spring/Summer	Tuition and fees are withheld
Fall	Tuition and fees are withheld*
Winter	Tuition and fees are withheld
*Fall and winter tuition and fees are withheld for dual-term loans.	

More information on the regulations, policies, and procedures pertaining to student financial aid can be found in the Admissions section of this Calendar under Student Financial Aid.

### Payment of Tuition and Fees by Sponsorship

Businesses, tribal councils, funding agencies, or organizations that are sponsoring a U of R student will be invoiced once a letter or a Student Sponsorship Form is received from the funder. Students are responsible for paying any tuition and fees over and above the amount of sponsorship. The account is considered to be in arrears until payment is received by the funder. The sponsorship is considered to expire at the end of the term, at which point interest charges begin to accrue.

### Late Payments

The deadlines for payment of tuition and fees without penalty each term can be found in the Academic Schedule. Students who have not paid their tuition and fees by the deadline are assessed late payment penalties of 1.5% of the total amount owing.

### Outstanding Accounts

Students who owe money to the University will have a financial hold placed on their account and will not be allowed to register in classes, to obtain transcripts, or to receive parchments.

Outstanding accounts are turned over to a collection agency after approximately six months.

### Adjustment of Tuition and Fees

Students are responsible for consulting the Academic Schedule each term to familiarize themselves with these deadlines. Students may also check [UR Self-Service](#) (My Refund Schedule) or the Class Refund Schedule to view the deadlines that are specific to the classes in which they have registered for each term or part of term.

### Automatic Adjustment for Registration Changes

There are three drop deadlines each term:

- Deadline 1: 100% adjustment of tuition, mandatory term-based fees, and mandatory course-based fees.
- Deadline 2: 50% adjustment of tuition. All other mandatory fees are not adjusted.
- Deadline 3: No adjustment of tuition or other mandatory fees.

Adjustments generated by withdrawals in the 100% and 50% deadline periods are automatically credited to the student's account.

### Application for Adjustment of Tuition and Fees

Students who withdraw from one or more classes after the 100% deadline period may be eligible for an adjustment of tuition based on the portion of the term they were unable to attend for any of the following reasons:

- Serious illness or accident;
- Death or serious illness of an immediate family member;
- Hospitalization as a result of serious illness or accident; or
- Involuntary job transfer.

Mandatory term-based fees and mandatory course-based fees are not adjusted.

The date used to calculate the adjustment will be the date the student withdrew on [UR Self-Service](#) or the date the withdrawal request was received in writing from the student unless the student ceased attending classes which is supported by a documented date (for example - the date of hospitalization).

Adjustments for tuition for classes in Part of Term 1 are as follows:

Withdrawal in:		
Week 3: 77%	Week 7: 46%	Week 11: 15%
Week 4: 69%	Week 8: 38%	Week 12: 8%
Week 5: 62%	Week 9: 31%	Week 13: 0%
Week 6: 54%	Week 10: 23%	

Adjustment of tuition for classes in other parts of term are prorated proportionately to the days in the part of term.

A one-time adjustment of tuition may be possible when a student has made a registration error. Mandatory term-based and mandatory course-based fees are not adjusted. There will be no further fee adjustments for any subsequent errors.

Students are not normally liable for tuition or fees incurred as the result of a registration error by a University staff member. Students should ensure that they receive and keep a record of any registration or registration change made on their behalf, as they may be required to produce it.

Requests for adjustments are to be submitted to the Registrar’s Office on an [Application for Tuition Adjustment](#) which must include supporting documentation.

Reason	Documentation
Serious illness or accident including hospitalization	University of Regina Student Medical Certificate that has been completed by a Physician or Nurse Practitioner.
Death or serious illness of immediate family member	One of the following: Copy of death certificate or obituary. Letter from a Physician or Nurse Practitioner verifying the serious illness. Letter from a certified health professional (Social Worker, Counsellor, Psychologist, etc.).
Involuntary job transfer or call to military duty	A letter of support from the employer relating to the date of the required change.
Student registration error	A written explanation is required
University error	Complete details with supporting documentation. If supporting documentation is not available, provide dates and other information that will help support your request.

The University reserves the right to verify the authenticity of any supporting documentation that has been submitted.

The deadline for application is one calendar year from the end of the term for which the adjustment is requested.

Students may make a written appeal to the Registrar with respect to the outcome of their application for an adjustment of fees. The Registrar’s decision is final.

### Credit Balance

A credit balance resulting in an adjustment is retained on the student account unless:

- the student makes a request to the Financial Services Office to release the funds. Refunds are processed as credits back to the method the original payment was made (i.e. Credit card, Flywire, cheque);
- fees were paid by third-party sponsors, fees paid by the sponsor would be disbursed directly to the sponsor; or
- fees were paid by Canada Student Loans. Tuition and fees paid by a student loan are disbursed directly to Canada Student Loans.

### Education Deduction Certificate (T2202)

Education Deduction Certificates are posted to student [UR Self-Service](#) accounts by the last day of February.