TERRA Lab Research Application Form

(NOTE: Students using the lab for classes should fill out the “Instructional Use” Form.)

Applicant Name: ___________________________ Date: __________________

Department: ___________________________ ID: __________________

E-Mail: ___________________________ Signature: __________________

Phone Number: ___________________________ Card Expiry: __________________

- B.A. - B.Sc. - M.A. - M.Sc. - Ph.D. - Other (specify)

Research Project: ___________________________ Expected Completion Date: __________________

Title: ___________________________

Description: __________________ (or attach separate page)

Supervisor:

Name: (print) ___________________________ Signature: __________________

Support:

The TERRA facility is mandated to be self-supporting. Sufficient funds must be set aside to pay for computer maintenance and software licensing. All users, particularly those supported by external grants, are expected to contribute to the support of this facility. A facility usage charge of $100/month has been established. Those users who are unable to contribute the full facility usage charge may be granted an in-kind contribution. Students should seek financial support from their supervisors.

Please indicate your contribution to TERRA support:

Amount: ___________________________ FOAPAL: __________________

Fees: These fees are not included in the above facility usage charges. They must be paid by all users.

1. A $10 key-card access fee must be paid to the Geography Secretary.
2. All consumables (e.g. printing and plotting) will be charged at actual cost-recovery rates.

For TERRA Use:

Approved by: ___________________________ Date: __________________

Lab Director’s Signature

Key-card fee received and VIN card issued to applicant by: ___________________________ Date: __________________

Department Secretary’s Signature

$10 Cash ______ Code #: ____________ (in case applicant misplaces)
$10 Cheque ______