

## PROFESSIONAL DEVELOPMENT WINTER 2021 COURSE LISTINGS

### PROFESSIONAL CERTIFICATE PROGRAMS

Professional certificate courses are being offered in a blended format using Zoom and CCE Community. You will be required to commit to a total of 14 hours of learning including: pre-work, after class work with your group, and on your own. Course fees are \$625 + GST.

### PROJECT MANAGEMENT

Prerequisite Courses	Date	Instructor	Time
Fundamentals of Project Management	Tue-Thu, Jan 11-13	Penny Popp	8:30 am-12:30 pm
Project Planning & Scheduling	Wed-Fri, Jan 27-29	Harlan Kennedy	8:30 am-12:30 pm
Required Courses	Date	Instructor	Time
Project Quality Management	Wed-Fri, Feb 10-12	Shari Hildred	8:30 am-11:30am
Project Risk Management	Wed-Fri, Mar 3-5	Shari Hildred	8:30 am-11:30 am
Stakeholder, Resource & Communication Management	Mon-Wed, Mar 15-17	Penny Popp	8:30 am-12:30 pm
Cost & Procurement Management	Wed-Fri, Apr 7-9	Shari Hildred	8:30 am-11:30 am
Project Management Practicum (taken last)	Mon-Wed, Apr 26-28	Harlan Kennedy	8:30 am-12:30 pm

### PROFESSIONAL LEADERSHIP

Required Courses	Date	Instructor	Time
Principles of Effective Leadership	Tue-Thu, Jan 5-7	Cristine Saxon	8:30 am-11:30 am
Coaching & Mentoring Employees	Wed-Fri, Jan 20-22	Cristine Saxon	8:30 am-11:30 am
Creating Effective Work Groups	Mon-Wed, Feb 8-10	Shelley Vendramin	8:30 am-12:30 pm
Interpersonal Communication	Wed-Fri, Feb 24-26	Penny Popp	8:30 am-12:30 pm
Negotiation & Conflict Resolution	Mon-Wed, Mar 8-10	Jacqueline Messer-Lepage	8:30 am-11:30 am
Elective Courses (2 are required)	Date	Instructor	Time
<i>Career Development:</i>			
Leading Change	Wed-Fri, Mar 24-26	Penny Popp	8:30 am-12:30 pm
Leading in a Diverse Environment	Fall 2021	Cristine Saxon	TBA
Transformational Leadership	Fall 2021	Shawn Stevenson	TBA
<i>Personal Development:</i>			
Authentic Leadership	Mon-Wed, Apr 5-7	Bob Hornsberger	8:30 am-12:00 pm
Developing a Personal Leadership Plan	Wed-Fri, Apr 21-23	Cristine Saxon	8:30 am-12:00 pm
Leading & Motivating Employees	Fall 2021	Bob Hornsberger	TBA

### BUSINESS ANALYSIS

Prerequisite Courses	Date	Instructor	Time
Fundamentals of Business Analysis	Wed-Fri, Jan 13-15	Eli Rizk	1:30 pm-4:30 pm
Required Courses	Date	Instructor	Time
Business Analysis: Planning & Monitoring	Mon-Wed, Feb 1-3	Syed Moazzam	1:30 pm-4:30 pm
Strategy Analysis	Wed-Fri, Feb 22-24	Ryan Gerstmar	1:30 pm-4:30 pm
Elicitation & Collaboration	Mon-Wed, Mar 8-10	Shawn Stevenson	1:30 pm-4:30 pm
Requirements Life Cycle Management	Wed-Fri, Mar 24-26	Shawn Stevenson	1:30 pm-4:30 pm
Requirements Analysis & Design Definition; Solution Evaluation	Mon-Wed, Apr 12-14	Eli Rizk	1:30 pm-4:30 pm
Business Analyst Practicum (taken last)	Wed-Fri, Apr 28-30	Tanys McWatters	1:00 pm-5:00 pm



## PROFESSIONAL MANAGEMENT

Required Courses	Date	Instructor	Time
Fundamentals of Project Management	Tue-Thu, Jan 11-13	Penny Popp	8:30 am-12:30 pm
Principles of Effective Leadership	Tue-Thu, Jan 5-7	Cristine Saxon	8:30 am-11:30 am
Business Communication	Wed-Fri, Feb 10-12	Pam Kapoor	1:30 pm-4:30 pm
Fundamentals of Accounting for Non-Accountants	Fall 2021	TBA	TBA
Elective Courses (3 are required)	Date	Instructor	Time
<b>Organizational Management:</b>			
Negotiation & Conflict Resolution	Mon-Wed, Mar 8-10	Jacqueline Messer-Lepage	8:30 am-11:30 am
Strategy & Risk Management	Wed-Fri, Mar 10-12	Shari Hildred	1:30 pm-4:30 pm
Customer Care	Fall 2021	TBA	TBA
<b>Personnel Management:</b>			
Effective Recruitment & Retention	Wed-Fri, Apr 21-23	Shari Hildred	1:30 pm-4:30 pm
Performance Management	Fall 2021	Jacqueline Messer-Lepage	TBA
Leading in a Diverse Environment	Fall 2021	Cristine Saxon	TBA

## ORGANIZATIONAL INNOVATION – ON HOLD UNTIL WINTER 2021

Prerequisite Courses	Date	Instructor	Time
Fundamentals of Innovation	Wed-Fri, Jan 20-21	Chris McKee	1:30 pm-4:30 pm
Required Courses	Date	Instructor	Time
Identifying Innovations	Wed-Fri, Feb 17-19	Trish Livingstone	8:30 am-11:30 am
Operational & Strategic Problem Solving	Wed-Fri, Mar 10-12	Trish Livingstone	8:30 am-11:30 am
Implementing & Sustaining Change (must be last certificate course taken)	Mon-Wed, Apr 26-28	Chris McKee	1:30 pm-4:30 pm
Elective Courses (3 are required)	Date	Instructor	Time
Data Analytics for Innovation	Mon-Wed, Mar 29-31	Trish Livingstone	8:30 am-11:30 am
Navigating Change – Leading Through Uncertainty	Wed-Fri, Apr 14-16	Dan Florizone	8:30 am-11:30 am
Change Management	Fall 2021	Chris McKee	TBA
Inspiring Innovation – Creating a Culture for Change	Fall 2021	Dan Florizone	TBA
Facilitating Improvement – Staff & Client Engagement	Fall 2021	TBA	TBA

## ADVANCED LEADERSHIP CERTIFICATE

THE PREREQUISITE TO TAKING THE ADVANCED LEADERSHIP CERTIFICATE IS COMPLETION OF THE [PROFESSIONAL LEADERSHIP CERTIFICATE](#) THROUGH CAREER & PROFESSIONAL DEVELOPMENT. SIMILAR, RECENT AND RELEVANT LEADERSHIP TRAINING MAY BE CONSIDERED.

**THIS IS A COHORT-BASED PROGRAM** THAT INCLUDES FIVE TWO-DAY 3,5 HOUR COURSES THAT ARE SCHEDULED BI-WEEKLY IN A SINGLE SEMESTER. STUDENTS COMPLETE THE PROGRAM AS A CLASS FROM START-TO-FINISH AND MUST COMMIT TO ALL OF THE DATES LISTED.

**COST: \$3500 + GST**

Required Courses	Date	Instructor	Time
Advanced Leadership Kick Off	Thu, Jan 28	All instructors	1:00 pm-4:30 pm
Discover Your Potential	Thu-Fri, Feb 4-5	Cristine Saxon	1:00 pm-4:30 pm
Express Your Vision	Thu-Fri, Feb 18-19	Penny Popp	1:00 pm-4:30 pm
Inspire Impact	Thu-Fri, Mar 4-5	Laura Soparlo	1:00 pm-4:30 pm
Choose with Purpose	Thu-Fri, Mar 18-19	Penny Popp	1:00 pm-4:30 pm
Achieve Resilience	Wed-Thu, Apr 7-8	Jacque Messer-Lepage	1:00 pm-4:30 pm
Program Close	Thu-Fri, Apr 22-23	All instructors	1:00 pm-4:30 pm



Career & Professional  
Development  
Centre for Continuing Education

## BUSINESS ESSENTIALS PROGRAM

DELIVERED BY INDUSTRY EXPERTS, THIS PROGRAM HAS BEEN CAREFULLY CURATED FOR SASKATCHEWAN BUSINESSES WHO HAVE BEEN IMPACTED BY THE PANDEMIC AND ALSO FOR THOSE WANTING TO GAIN FOUNDATIONAL TOOLS FOR BUSINESS SUCCESS WITH IMMEDIATELY APPLICABLE SKILLS RELEVANT TO ANY INDUSTRY.

**THIS IS A COHORT-BASED PROGRAM** THAT INCLUDES SIX 3-HOUR COURSES THAT ARE SCHEDULED OVER TWO WEEKS. STUDENTS COMPLETE THE PROGRAM AS A CLASS FROM START-TO-FINISH AND MUST COMMIT TO ALL OF THE DATES LISTED.

**COST: \$1425 + GST**

Required Courses	Date	Instructor	Time
Order, Disorder, Re-Order...Embracing Change During Uncertain Times	Mon, Jan 18	Penny Popp	8:30 am-11:30 am
Understanding Stress and Resilience	Tue, Jan 19	Jacque Messer-Lepage	8:30 am-11:30 am
Using Crisis to Spark Process Improvement and Innovation	Wed, Jan 20	Laura Soparlo	8:30 am-11:30 am
Navigating Difficult Conversations	Mon, Jan 25	Jacque Messer-Lepage	8:30 am-11:30 am
Customer Experience Part I	Tue, Jan 26	Dawn Kobayashi	8:30 am-11:30 am
Customer Experience Part II	Wed, Jan 27	Dawn Kobayashi	8:30 am-11:30 am

## SUPPLY CHAIN MANAGEMENT DIPLOMA PROGRAM

Courses are temporarily being offered only via self-study through Supply Chain Canada. Please see the website at <https://www.supplychaincanada.com/education-and-training/smt-program>

Course	Date	Instructor	Room
SMT-Logistics	TBA	TBA	
SMT-Operations Management	TBA	TBA	
SMT-Transportation	TBA	TBA	
SMT-Procurement	TBA	TBA	

## SEMINARS

SEMINARS ARE BEING OFFERED IN A BLENDED FORMAT USING ZOOM AND URCOURSES. YOU WILL BE REQUIRED TO COMMIT TO PRE-WORK, AFTER CLASS WORK WITH YOUR GROUP, AND ON YOUR OWN.

Seminar	Date	Time	Instructor	Cost
Project Management Professional (PMP®) Prep Course	Thu-Fri, Feb 4-5; and Wed-Fri, Feb 24-26	8:30 am-2:30 pm	Shari Hildred	\$1600
Business Writing for Subject Matter Experts	Wed-Fri, Mar 3-5	8:30 am-12:30 pm	Penny Popp	\$625

## MORE INFORMATION

### Full Course & Program Descriptions & Online Registration:

Visit our website at [www.uregina.ca/cce](http://www.uregina.ca/cce)

### Contact Us:

Phone: 306-585-5748  
Email: [SIS.Noncredit@uregina.ca](mailto:SIS.Noncredit@uregina.ca)



Career & Professional  
Development  
Centre for Continuing Education