Instructional Technology Advisory Group

Introduction

The Instructional Technology Advisory Group (ITAG), through its understanding of the teaching and learning needs of the University of Regina, will advise and convey recommendations to Deans’ Council and project requests to the University Information Technology Steering Committee (UITSC) via Information Services on matters that relate to instructional technologies. ITAG has as its primary role, to learn from and consult with the university community, including the Teaching and Learning Advisory Group, about the advancement of teaching and learning with technology and to share this information with the appropriate decision-making bodies.

The existing ad hoc nature of the working relationship among the various units that deliver instructional technologies to instructional spaces no longer serves the advancement of our University’s pedagogy. ITAG will focus on creating consensus and commitment to a common set of technologies and services in support of the University’s pedagogical mission.

The Centre for Teaching and Learning (CTL) at the University of Regina has relied extensively on the expertise of its employees and many faculty members and instructors to generate ideas with regard to various services, programs, workshops and professional development opportunities to support pedagogical enhancement. While this approach has provided University of Regina faculty, instructors and students with a variety of excellent learning opportunities over the past number of years it is important that CTL continues to enhance its service and program offerings and the processes by which they are identified, developed and delivered. Further, it is necessary to continually explore, and implement when necessary, the appropriate technology and software to support the continued pedagogical mission of the University.

Information Services (IS) has been responsible for the selection, implementation, support, upgrade and replacement of the technologies and services available within the University’s existing shared classrooms and computer laboratories. IS has also been responsible for the ongoing maintenance and support of technologies placed in newly constructed classroom and computer laboratory space by Facilities Management. Although IS has worked with the Centre for Teaching and Learning, Facilities Management (FM), Faculties, the Library, and the Registrar’s Office implementation of this work has been on an ad hoc basis.

Therefore, it is recommended that the Instructional Technology Advisory Group be created and be comprised of members representing the Centre for Teaching and Learning, Faculties, the Centre for Continuing Education/Flexible Learning Division, Facilities Management and Information Services. ITAG will have as its mission the creation and updating of a common set of technological standards, solutions, and services that are to be delivered in the University’s instructional spaces including classrooms, computer and science laboratories, and virtual/online learning environments.

Instructional Technology Advisory Group

Faculty Associate – Centre Teaching and Learning (Chair)  
Manager of Instructional Technologies – Centre for Teaching and Learning  
4 Faculty Members appointed by Dean’s Council  
2 members from Centre for Continuing Education/Flexible Learning Division  
1 member from Facilities Management  
1 member from Information Services – Networks & Infrastructure  
1 member from Information Services – AV Services  
1 member from the University of Regina Library

One ‘alternate’ may be named by area to ensure ongoing participation in the meetings and planning sessions.

Deans Council  
October 29, 2014.
Instructional Technology Advisory Group

Terms of Reference

ITAG has been created to ensure a common technology standard and implementation approach is recommended to address the instructional technology needs of the larger University. These standardized technologies and services need to reflect the teaching needs of faculty and instructors and the learning needs of students.

ITAG is to accomplish its mandate through communication with the Teaching and Learning Advisory Group and by an inclusive and consultative process that it shall design and implement. Further, in collaboration with the Teaching and Learning Advisory Group, it will review current practices in the use of instructional technology and examine current usage patterns. Moreover, its members will solicit University wide and faculty level input. ITAG will understand the vision for teaching and learning at the University of Regina, propose solutions to address the vision via technology, software and service support development and share this information with Deans’ Council and the University Information Technology Steering Committee via Information Services. ITAG will disseminate information and publicize technological developments in teaching and learning through a variety of mechanisms.

Other tasks will include:

1. monitoring the changing technological landscape of teaching and learning,
2. becoming an ambassador for technologically enhanced teaching and learning at the University,
3. spreading teaching and learning information, notes, articles, etc. to the University community,
4. recommending technology and service standards for best practices in teaching and learning,
5. recommending appropriate and responsive technological programming and support strategies that can be provided to faculty and instructors who wish to utilize instructional technology,
6. coordinating feasibility assessments and, based on the information gathered, recommending a process of technological selection, prioritization of implementation, and review of progress towards meeting the technological vision for teaching and learning at the University, and
7. ensuring technology standardization and service coordination across CTL, FM, Faculties, CCE/FLD, the Library, and IS.

The Chair will report on a regular basis on the activities of the working group to the University Information Technology Steering Committee (UITSC) and Deans’ Council.

Length of Commitment/Term

On a 3 year rotational basis, 4 Faculties will be asked to appoint one faculty member or instructor, plus one alternate, to serve on this working group for a three-year term as per the attached procedure (see Appendix A). All other members will be appointed by their Senior Department Head. Meetings will be held approximately three to four times per year.

Administrative Support

The Library and Centre for Teaching and Learning will provide administrative support to the Instructional Technology Working Group.

Deans Council
October 29, 2014.
Faculty Representation

In order to minimize the impact of turnover in working group membership by the Faculty representatives a rotating schedule has been developed and staggered terms will be for the first four representatives. All subsequent terms will be three years in duration with representatives appointed in September.

| Faculty of Education          | 2014 – 2015, 2019 – 2022 |
| Faculty of Nursing            | 2014 – 2016, 2020 – 2023 |
| Faculty of Arts               | 2014 – 2017, 2020 – 2023 |
| Faculty of Science            | 2014 – 2017, 2021 – 2024 |
| Faculty of Business Administration | 2016 – 2019, 2023 – 2026 |
| Faculty of Kinesiology and Health Studies | 2017 – 2020, 2023 – 2026 |
| Faculty of Social Work        | 2017 – 2020, 2024 – 2027 |
| Faculty of Fine Arts          | 2018 – 2021, 2025 – 2028 |

ITAG 2014 – 15
Education, Nursing, Arts, and Science

ITAG 2015 – 16
Nursing, Arts, Science, and Engineering & Applied Science

ITAG 2016 – 17
Arts, Science, Engineering & Applied Science, and Business Administration

ITAG 2017 – 18
Engineering & Applied Science, Business Administration, Kinesiology & Health Studies, and Social Work

ITAG 2018 – 19
Business Administration, Kinesiology & Health Studies, Social Work and Fine Arts

ITAG 2019 – 20
Kinesiology & Health Studies, Social Work, Fine Arts, and Education

ITAG 2020 – 21
Fine Arts, Education, Nursing, and Arts

ITAG 2021 – 22
Education, Nursing, Arts, and Science

ITAG 2022 – 23
Nursing, Arts, Science, and Engineering & Applied Science

ITAG 2023 – 24
Science, Engineering & Applied Science, Business Administration, and Kinesiology & Health Studies

ITAG 2024 – 25
Engineering & Applied Science, Business Administration, Kinesiology & Health Studies, and Social Work

ITAG 2025 – 26
Business Administration, Kinesiology & Health Studies, Social Work, Fine Arts

Deans Council
October 29, 2014.