UNIVERSITY OF REGINA
INSTRUCTIONAL TECHNOLOGY ADVISORY GROUP
MINUTES OF THE MEETING OF
TUESDAY, JANUARY 20, 2015, 2:30 p.m., LY 610


REGRETS:

The meeting was called to order 2:30 p.m.

1. Approval of the Agenda
   MOTION: A. Couros/K. Finlay - That the Agenda be approved as circulated. All in favour. CARRIED

2. Approval of the Minute of the Meeting of Dec 8, 2014
   MOTION: G. Nowlan/A. Exner - That the Agenda be approved as circulated. All in favour. CARRIED

3. Business Arising from the Minutes

4. Chair’s Remarks
   - Priorities of academic projects though council
   - Governance model
   - UIT – priorities – public
   - Indicatives of concern process/structure frame work
   - Clarification from Bill Sgrazzutti/David Wilson in next meeting
   - The number of faculty members should not be too large
   - A member can vote but guest can present at meetings
   - Criteria – teaching projects

5. Items for Discussion

5.1 Usage of publisher website for assessment – privacy issues and maintenance of grades for 6 months (Greg Bawden)
   - R. Kleer – we don’t write policies – Issues
   - Should there be a University policy regarding privacy issues?
   - Registers Office (Undergraduate Calendar) – at least 75% of the work can be reassessed; good over up to 25% of total grade without requesting permission
   - Give students option on how to complete assignments (software)

5.2 Wikispaces (Trevor Cunningham and Alec Couros)
   - Licence expires October 2015
   - Migration needed
5.3 **WordPress (Alec Couros)**

- Replace with Google Apps suggested
- Investigate
- Recommend invest in students identities cloud app
- Will do a CTL session on WordPress

5.4 **Goggle Apps (Rick Kleer and Alec Couros)**

- In-depth discussion postponed till next meeting
- Initiative— IS project
- Presentation suggested
- Integrate authentication for Google Apps

5.5 **Learning Management Systems including Canvas and Brightspace (Rick Kleer and Stephen Cheng)**

- Canvas price
- Goggle Docs Integration
- Brightspace Learning Management System
- Investigate options and demonstrations —S. Cheng

6. **Next Meeting (March 5, 2015)**

7. **Adjournment**

   The meeting was adjourned at 4:02 p.m.

   [Signature]

   Stephen Cheng
   Chair