UNIVERSITY OF REGINA
INSTRUCTIONAL TECHNOLOGY ADVISORY GROUP
MINUTES OF THE MEETING OF
January 29, 2016 1:00 p.m., LY 610


REGRETS: C. Butz, G. van der Ven

The meeting was called to order at 1:03 p.m.

1. Approval of the Agenda
   MOTION: W. Garreck / G. Bawden - That the Agenda be approved as circulated. All in favour.
   CARRIED

2. Approval of the Minute of the Meeting of December 8, 2015
   • S. Davis noted that she is part of both TTAG and iTAG committees and should be indicated as present from both. S. Kuntz will make this change.
   MOTION: S. Davis / R. Kleer - That the Minutes be approved as circulated. All in favour.
   CARRIED

3. Business Arising from the Minutes

4. Items for Discussion
   4.1 Tlt 2016 Conference – May 2-3, 2016 (S. Cheng)
   • The Centre for Teaching and Learning is hosting this conference in collaboration with Centre for Continuing Education. Call for Proposals is now open and the deadline for submission is February 22, 2016.
   • More information can be found at the website: http://ttlt2016.ca/

   4.2 Campus-wide Instructional Technology Survey (S. Cheng)
   • T. Cunningham, G. Bawden, and A. Exner formed a working group to develop this survey. Since the last ITAG meeting, they have met 3 times regarding this. Today, they would like feedback from ITAG to help finalize it to for distribution. Each question was discussed and suggestions were made.
   • G. Bawden and T. Cunningham made note of the needed changes.
   • Distribution of the survey to faculty can be through “deans and dirs” list serv.
   • Student survey isn’t completed yet as it will be influenced by feedback gathered for the faculty survey. When the student survey is complete, it can be distributed to the “all students” list serv.
   • In the upcoming weeks, the working group will email link to the survey for email approval. The draft student survey will be sent via email as well.

   4.3 Other business
   • n/a

5. Next Meeting (18 March 2016 at 1 p.m.)

6. Adjournment
   MOTION: S. Davis – That the meeting adjourn at 2:34 p.m.

Stephen Cheng
Chair