UNIVERSITY OF REGINA
INSTRUCTIONAL TECHNOLOGY ADVISORY GROUP
MINUTES OF THE MEETING OF
October 6, 2015  1:00 p.m., LY 611.38


REGRETS:  S. Davis, G. van der Ven, M. Mehrandezh

The meeting was called to order at 1:05 p.m.

1. Approval of the Agenda
   MOTION:  C. Butz/W. Garreck - That the Agenda be approved as circulated. All in favour.
   CARRIED

2. Approval of the Minute of the Meeting of May 19, 2015
   MOTION:  A. Exner/ G. Bawden - That the Minutes be approved as circulated. All in favour.
   CARRIED

3. Business Arising from the Minutes

4. Items for Discussion
   4.1 ITAG Membership (S. Cheng)
       • It was suggested that the University Copyright Officer be a part of the ITAG committee. If this person were to join the committee, they would be a non-voting member and resource person for copyright and privacy issues that may arise. Suggestion was made to invite the Acting Copyright Officer to the next ITAG meeting to discuss this further. Motion tabled.

   4.2 Instructional Technology Inventory Review (S. Cheng)
       • The list of current technologies – supported and not supported by U of R found in the ITAG folder was discussed. It was determined that this list requires some updating.

   4.3 Collaboration Solutions (Google Apps and Microsoft 365) (S. Cheng)
       • Further discussion regarding Google Apps and Microsoft 365 occurred.

   4.4 Video-conferencing software (S. Cheng)
       • A. Exner will arrange for the Cisco WebEx demo.

   4.5 Campus-wide technology Survey
       • Due to the many technology options currently available, it was decided that a campus-wide survey can provide a true understanding of our students technology needs to present to administration. Secondary research to include what other institutions have in regards to software can be included. G. Bawden, A. Exner and T. Cunningham will form a working group to draft up a survey. It will be saved in the ITAG folder for the committee to review.

   4.6 Other business
       • Doug Wagner is currently testing the Mimio system; he will do a 10 minute demo of the smart board software in the next ITAG meeting.

5. Next Meeting (12 November 2015)

6. Adjournment
   MOTION:  C. Butz – That the meeting adjourn at 2:10 p.m.

   [Signature]

Stephen Cheng
Chair