Thesis Hours Activity Agreement

See reverse (page 2) for instructions.

<table>
<thead>
<tr>
<th>Year</th>
<th>Term</th>
<th>Student ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student Last Name: __________________________  Student First Name: __________________________

University of Regina Student E-mail Address: __________________________  Student Cell Phone Number: __________________________

Brief description of work to be completed towards thesis this term:

Student Signature: __________________________  Date Signed: __________________________

Faculty Supervisor Signature: __________________________  Date Signed: __________________________

Faculty of Education, Office of Research and Graduate Programs in Education Use Only

Check one: Student has thesis hours or is in maintenance:

- [ ] Thesis Hours: CRN: ED 901 - __________
- [ ] Maintenance: CRN: GRST 995 __________-001

Date SFASRPO approval entered: __________________________

Date emailed student RE instructions: __________________________

Distribute Copies:  [ ] Copy to Faculty Supervisor  [ ] Original to Student File

Instructions follow on reverse (page 2).
Thesis Hours Activity Agreement Instructions

The purpose of this agreement is to document the activities you will complete to obtain credit from your faculty supervisor for your thesis hours in the term specified. You and your faculty supervisor must complete, sign, and submit a new copy of this form for each term in which you wish to register in thesis hours.

To avoid late registration penalties, you must complete and sign this form in advance of the registration deadline. A list of deadlines for each term is available here: http://www.uregina.ca/student/registrar/registration/academic-schedule.html

Registration deadlines are the student’s responsibility.

When complete and signed, you can deliver the form in person to Education Building, room 236; fax it to 306-585-5387; or forward as a scanned e-mail attachment to edgrad@uregina.ca . When the agreement has been received, our office will enter the registration permission code on your student account and will notify you by e-mail with registration instructions for your thesis hours.

Master’s Students:

Master’s students are allotted 15.0 credit hours in which to complete the following thesis requirements: complete literature reviews, write thesis proposal, obtain Research Ethics Board approval, research and gather data, analyze data, write, and defend thesis. Please consult with your faculty thesis supervisor prior to beginning, and at each step of, your thesis work.

The following is a sample outline of the work required to complete a 15.0 credit hour thesis:

<table>
<thead>
<tr>
<th>First 3.0 credit hours</th>
<th>Work with your thesis supervisor to create a thesis proposal, complete your literature review, and possibly submit your application for Research Ethics Board approval.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second 3.0 credit hours</td>
<td>Receive your Research Ethics Board approval and begin research on your thesis.</td>
</tr>
<tr>
<td>Third 3.0 credit hours</td>
<td>Complete your research and analyse the data; begin to write your thesis.</td>
</tr>
<tr>
<td>Fourth 3.0 credit hours</td>
<td>Continue to write your thesis; submit early drafts to your thesis supervisor. Work with your supervisor and thesis committee on subsequent drafts of your thesis.</td>
</tr>
<tr>
<td>Fifth, and final, 3.0 credit hours</td>
<td>Submit your final draft for approval, External Examiner reviews thesis, receive approval for defence, complete defence, complete post-defence corrections to thesis.</td>
</tr>
</tbody>
</table>

As you can see from the above, if you are registered for 3.0 credit hours each semester (part-time) it will take five semesters to complete a 15.0 credit hour Master’s thesis. Students who do not complete their thesis within the allotted hours are required to register in Maintenance Hours.

PhD Students:

PhD students are allotted 39.0 credit hours in which to complete the following program requirements: complete literature reviews, complete comprehensive examination, write thesis proposal, obtain Research Ethics Board approval, research and gather data, analyze data, write, and defend thesis. Students who do not complete their thesis within the allotted hours are required to register in Full-time Maintenance hours.