

## **SEPTEMBER DATES TO REMEMBER:**

September 4 – Labour Day – No Classes! Most University Offices Closed

September 7 – Deadline to apply for Spring/Summer Deans Honour List

September 13 – LAST day to ADD/DROP without penalty (for most classes)

September 27 - Fall tuition is due today!

September 27 – Last Day to Add/drop a class for 50% tuition refund (for most classes)

September 29 – National Truth and Reconciliation Day- No Classes Most University Offices Closed

## **CAREER's DAY 2023**

**September 25**

***<https://www.uregina.ca/careercentre/ses/fair-expo/careers-day1/careers-title.html>***

## **Registration Regulations**

### Domestic Students

Doctoral students must be registered full-time each semester until completion of the PhD program (including the semester in which the defense is held). Masters students must be registered in a minimum of 3 credit or billable hours when accessing university resources in any given semester. Students are required to register on an annual basis.

### International Students

Doctoral students must be registered full-time every semester until completion of the PhD program (including the semester in which the defense is held).

Masters students must be registered full-time (six credit hours or more) in Fall and Winter semesters and minimally part-time (three credit hours or more) in the Spring/Summer semester.

## **Maintenance of Candidacy**

Thesis-based students who have completed the credit hour component of their program of studies, but have not completed all of the formal approved degree requirements (e.g. written a thesis and defense) are to register in one of the following:

GRST 995AA – Full-time Maintenance of Candidacy

GRST 995AB – Part-time Maintenance of Candidacy

## **Course Outside of the Program (related discipline, extra to the program, or undergraduate classes)**

Permission must be sought prior to registration in the course and it needs to be relevant to the program. Requests must be sent through UR Self-Service (graduate requests)

## **Course Offerings (info on general engineering courses)**

ENGG 701 – Winter only

ENGG 702 – Spring/Summer only

ENGG 703 – Fall only

ENGG 800 - This course is available only for Thesis-based students.

ENGG 900 – This course is available only for Thesis-based students and only Offered in Fall and Winter.

### **GRST 800AA**

All new students must complete this no cost tutorial in their first semester.

### **Graduation**

Students must apply to graduate. Deadlines to graduate are available at <https://www.uregina.ca/gradstudies/current-students/grad-convocation/deadlines.html>

### **TA/TA Positions**

GTA/TA letters will be out in early September. Please ensure your current visa letter and registration are complete to ensure you are eligible for a potential job offer. Only selected students will be contacted.

### **Coop Application Process and Deadline**

The application deadline for Co-op for Winter 2023 is September 11.

Check out their website: <http://www.uregina.ca/careercentre/coop/future-students/index.html>

Application forms are available [online](#). Submit both the application form and the memorandum of agreement (MOA) to the co-op office at [coop.office@uregina.ca](mailto:coop.office@uregina.ca). Shortly after submitting your application and MOA, your coordinator will be in touch to set up an entrance meeting with you. The meeting will be conducted via phone or zoom.

International Student?

If you are an International student and you want to apply for Co-op for Winter 2022, you must already have applied for your co-op work permit and have provided our office proof of your application. More information can be found [here](#).

### **Dean's Honour List Applications – Due September 6**

The Graduate Dean's list is a list of students recognized for academic achievement by the Faculty of Engineering.

In order to be considered you must meet **ALL** the requirements below:

- 1) Have completed all course requirements, including ENGG 900 and ENGG 800 (if it is a requirement of your program). You can apply if you are taking ENGG 900 this semester, with no other credit course.

\*\*\*Students who have completed the course requirements of their program and are working on their thesis are eligible to apply.

- 2) Have not received this award before (this is a one-time award).
- 3) **Have a CGPA of 90% or greater.**

This is open to all MASC, MENG, and PhD students.

The deadline to apply for the Spring/Summer Dean's Honor List is **Wednesday September 6, 2023**. Presentations will be made at our Fall orientation on Tuesday, September 12, 2023 2:30pm - 4:30pm. Unfortunately, late applications will not be accepted, if your grades are not approved and published before the deadline, please consider applying for Winter 2024 Dean's Honor List. Please make sure you meet the eligibility criteria to apply.

**To apply:**

- Send an email to [engg.gradadvising@uregina.ca](mailto:engg.gradadvising@uregina.ca) with your name and student ID and attach a clear copy of your unofficial transcripts.

Please note:

- This award is not added to your transcripts
- Decisions will be made and announced in September 2023. Awardees are encouraged to attend Fall 2023 orientation, certificates will be given out then.

**Safety Orientation & Training**

If you are a new graduate student, make sure you complete "Safety: Engg Grad Orientation" on UR Courses. You will be enrolled shortly! This has valuable information and resources for all graduate students, and is valid for one year. It is also required for access to student offices, MEng lounge, and all labs.

For those of you wanting an office space (MASC and PhD Students): Submit the office "Waitlist Form" to [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca). You will be given further instructions once an office space becomes available. <https://www.uregina.ca/engineering/students/forms/access-forms/grad-keycard.html>

For those of you looking for MEng lounge and/or lab access: The completed "Grad Key Request Form" (same link as above) can be submitted to [Lauren.Bradshaw@uregina.ca](mailto:Lauren.Bradshaw@uregina.ca). HOWEVER, safety training must be done FIRST. Please check page 2 of the form for requirements, and contact Lauren for registration.