

IMPORTANT DATES

April 12 – Last Day of Classes

April 16 – Start of Examination Period

April 29 – Last Day of Examination Period

CONTACT US

Main Office: engg.grad@uregina.ca

Gina: gina.macpherson@uregina.ca

Wendy Tower: wendy.tower@uregina.ca

Book an advising appointment:

<https://www.uregina.ca/engineering/students/advising.html>

Dean's Honours List

The Dean's Honour List is being handled differently going forward. Students no longer need to apply. Students who qualify will be contacted by Wendy Tower. More details to follow nearer to the end of term with regard to the new procedure.

SAFETY MOMENT

Annual Access Renewals

Access cards and fobs for grad student offices and labs are renewed annually, with most expiring on June 15. There is no need to submit renewal requests yet (please watch for announcements in mid to late May). However, now is the time to make sure your safety training is up to date. If you wait until June, you may be locked out of your office/labs (and this will create a lot of unnecessary stress for yourself, and for us!)

Access cards/fobs are only renewed if training is valid. Please check your expiry dates now, and renew any training that has expired (or will expire soon). Contact Lauren.Bradshaw@uregina.ca if you require assistance with training registration. The Safety: Engg Grad Orientation on UR Courses needs to be renewed annually, while other safety courses are valid for 3 years.

And exciting news - this year, we will have a *NEW* online process for access renewals (and new requests too). It will be much easier, and much faster, to request renewals, get supervisor/faculty approvals, and track the status of requests. Watch for announcements coming soon!

GRADUATION PORTRAITS

If you graduated in the Fall of 2023 OR will graduate in the Spring of 2024 and have yet to have your photo taken, please contact Camera One Graduation Portraits to book an appointment. Deadline for photos for the 2023-2024 Class Composite is July 1, 2024.

Academic regalia is provided by Camera One. To book your appointment please go to www.Cameraone.ca under "Online Grad Signup", OR the direct booking site, <https://cameraonegrad.as.me>. There are In Studio and On Campus options - please check both.

If you are unable to come to Regina for a portrait session but still want to be on the Class Composite, please contact Camera One to discuss your options.

Camera One is the designated photographer for the Faculty of Engineering & Applied Science and prepares the Class Composite. Even if you are not located in Regina, you can contact them to make arrangements. There are many options for appointments, including the week of Convocation. Out-of-town Graduates coming to Regina are encouraged to sign up early to reserve a time for when you are here. Graduates that are photographed by the July 1st deadline will be included on the 2023-2024 Class Composite. If you have any questions, or have any issues booking please contact Camera One!

Camera One Graduation Portraits

info@c1grad.ca
[306-533-3347](tel:306-533-3347)
www.cameraone.ca

EXIT INSPECTIONS

Are you close to wrapping up your research? Finishing classes? Planning to graduate in the near future? If yes, and you have/had access to labs or office space, please make arrangements with your supervisor to complete your 'exit inspection' and return of keys/cards. This is one of the required steps in FGSR's Checklist for the Submission of a Thesis/Dissertation. It is also required for MENG students who used research labs.

Newsletter

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For us (and for your supervisors), this process ensures facilities are left in good condition, safe, and protected from unauthorized access. For YOU, this checklist needs to be completed (and keys returned) to get your deposit returned. This deposit is \$100 for most spaces.

The Exit Inspection form can be found here:

<https://www.uregina.ca/engineering/students/assets/exit-form.pdf>

Questions? Please contact Lauren.Bradshaw@uregina.ca.

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