



TRANSFER CREDIT APPLICATION FORM

Complete this form if you wish to have classes assessed/transferred from another post-secondary institution. Identify the courses that you have completed at your previous institution (one institution per application), *and* indicate the most likely equivalency. Please ensure the Registrar's Office has copies of all final official transcripts from previously attended institutions (as required for Admission). When submitting this form please ensure the following:

1. Please submit **a full syllabus** with your professors contact information, textbooks used, marks distribution; detailed lab information; we will **not** accept a class/calendar description or a course outline;
2. Syllabi must be from the class that **you** studied (not from another semester);
3. If requesting a transfer credit for engineering courses from a technical school please provide documentation that your instructor(s) are registered PEng or PGeol;
4. Ensure that you are only requesting transfer credits of classes you've received the UR equivalent of 60% or higher.

Name: _____ SID: _____

Regina Address: _____

Email: _____ Engineering Major: _____

Name of Institution: _____ Date of Attendance (year): _____

COURSE	COURSE #	FULL COURSE NAME	CR.	GRADE	WHEN TAKEN	UR COURSE ABBREVIATION	UR COURSE #	FULL UR COURSE NAME
Ex) MATH	100	Intro to Linear Algebra	3.0	A or 89	Fall 2016	MATH	122	Linear Algebra I

With my signature, I understand and confirm that all of my related course documentation, as outlined in #1 above, is submitted with this application; that evaluation decisions are not negotiable; that this process, depending on the complexity of the case, may take an extended period of time.

Signature: _____ Date: _____

Please note that classes with an engineering design component will not be considered. If you are requesting classes from an accredited Canadian institution this may be considered on a case-by-case basis.