DATE: May 4, 2018

TO: Council Committee on the Faculty of Graduate Studies and Research

FROM: Dr. Thomas Bredohl, Acting Dean - Faculty of Graduate Studies and Research

RE: Council Committee on the Faculty of Graduate Studies and Research

AGENDA for Wednesday, May 9, 2018 in AH 527.

1. APPROVAL of the AGENDA

2. APPROVAL of MINUTES – March 13, 2018 – circulated with the Agenda

3. BUSINESS ARISING FROM THE MINUTES.
   3.1 Follow-up report from the Executive of Council – April 25, 2018

4. REPORTS FROM FACULITES
   4.1 Faculty of Arts
   4.2 Faculty of Graduate Studies and Research
   4.3 Faculty of Kinesiology and Health Studies
   4.4 Faculty of Media, Art, and Performance
   4.5 Faculty of Science
   4.6 Johnson-Shoyama Graduate School of Public Policy

5. REPORT FROM THE VICE-PRESIDENT (RESEARCH)

6. REPORTS FROM FGSR
   6.1 Dean
   6.2 Associate Dean
   6.3 Manager, Graduate Scholarships and Awards
   6.4 Faculty Administrator
   6.5 PhD Committee
   6.6 Scholarship and Awards Committee

7. OTHER BUSINESS

8. ADJOURNMENT

NOTE:
The next meeting is scheduled for Thursday, September 13, 2018 at 2:30PM in AH 527.
The deadline for submission of agenda items will be Monday, August 27, 2018.
FOLLOW UP REPORT FROM
EXECUTIVE OF COUNCIL MEETING

Wednesday, April 25, 2018

Items in bold indicate further approval is required by Council, Senate and/or possibly the Board. Other items reached final approval at Executive of Council unless otherwise indicate and only in certain cases will go to Senate for information.

COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH

MOTION 1: Business – Advanced Standing for Completion of Canadian Police College Executive Development
MOTION 2: Business – Levene MBA with Specializations Admission Requirements
MOTION 3: Business – Levene Post Graduate Diploma Admission Requirements
MOTION 4: Education – Program Changes
MOTION 5: Faculty of Graduate Studies and Research – Council Committee Revision
MOTION 6: Faculty of Graduate Studies and Research – English Language Proficiency Requirements for FGSR
MOTION 7: Faculty of Graduate Studies and Research – Credit Hours in a Semester
4. Reports from Faculties

4.1 Faculty of Arts

**MOTION 1: Discontinuation of Program**
That the Masters in Applied Economics and Policy Analysis (MAEPA) program be discontinued effective 201830.

Rationale:
The MAEPA program has been facing a steady decline in the number of applications received, offers made, and students enrolled since 2012. Students are also taking longer than expected to complete the program, or are discontinuing their studies.

There are currently seven students enrolled in the MAEPA program. Two students will be completing their degree requirements by winter 2018. Another four will have completed their core course requirements by this time, after which they will need to complete the research project ECON 900 under the supervision of a faculty member. The remaining student will be required to complete her remaining course work by the end of winter 2019. The department will fulfill its obligation to offer courses and supervision to allow all the current MAEPA students to graduate.

The Economics department prepared a report outlining the state of their MAEPA program, which has been appended to this report (Appendix A).

(end of Motion 1)

4.2 Faculty of Graduate Studies and Research

**MOTION 1: Chairs of Thesis Defense**
That the instructions for chairs of thesis defense be changed effective 201830.

Current
9. The examining committee will discuss the thesis and its defense. The acceptability of the thesis and the defense are two different issues. The chair polls the committee, beginning with the external examiner, and asks two questions:
   a) Whether the thesis:  
      (i) Passes without revision,  
      (ii) Passes with revision,  
      (iii) Must be rewritten.
   b) Whether the defense was:  
      (i) Acceptable,  
      (ii) Not acceptable and must be repeated,  
      (iii) Unacceptable (Fails).

The External Examiner has the major vote in this decision; however, there must be agreement from other members, not necessarily a majority of the committee for any decision.
PROPOSED

9. The examining committee will discuss the thesis and its defense. The acceptability of the thesis and the defense are two different issues. The chair polls the committee, beginning with the external examiner, and asks two questions:

a) Whether the thesis:
   (i) Passes without revision,
   (ii) Passes with revision,
   (iii) Must be rewritten.

b) Whether the defense was:
   (i) Acceptable,
   (ii) Not acceptable and must be repeated,
   (iii) Not acceptable and student fails.

For the thesis to pass (either without or with revision) the External Examiner must agree that it passes; further, at least half of the committee must also agree that the thesis passes.

For the defense to be found acceptable, the External Examiner must agree that it is acceptable; further, at least half of the committee must also agree that the defense was acceptable.

Rationale:
Recently, FGSR rewrote the instructions for the chair of defenses. One issue that arose during this was that it is not clear what situations would constitute a thesis needing to be rewritten, or a student failing the defense.

(end of Motion 1)

MOTION 2: Time Limit Revision
That Masters Certificates and Post Graduate Diploma programs have a four-year time limit effective 201830.

Rationale:
Time limits for these programs have never been formally approved. After consulting all affected units, we have opted for the four-year period. Students may still request a Leave of Absence or Voluntary Withdraw or Extension as usual.

(end of Motion 2)

MOTION 3: Selection of External Examiners
That the selection of External Examiners be modified effective 201830.

CURRENT
Selection of External Examiners
The academic unit/faculty is responsible for recommending an External Examiner who is well-
qualified, objective and experienced.

- The External Examiner for masters candidates is usually a member from within the University, but outside the academic unit (with the exception of Education and Engineering who may nominate an External within their Faculty, but outside the program area).
- An External Examiner may also be any suitably qualified individual from private or public institutions, or from a comparable institution outside of Regina.
- An External Examiner for a doctoral defense must be from outside of the university and nominees are to have an established reputation in the area of the thesis research.
- When the proposed External Examiner is not an accredited member of FGSR, a condensed CV, containing contact information and relevant recent research/supervisory experience, must accompany the recommendation.
- A brief rationale in terms of the special field(s) of expertise and achievements is required on the nomination form.

An External Examiner may not be:

- a current or recent (last five years) collaborator (i.e., co-supervisor, co-author, co-grant holder) of the student or any member of the student's supervisory committee
- an adjunct, associate or full member of the student's academic unit or program area, or any member of the student's supervisory committee
- a family member or close friend of the student or of a member of the student’s supervisory committee

The following is not intended to be an exhaustive list:

- Any situation that is deemed by the Dean of FGSR to be a compromise to the academic integrity of the examination process will preclude approval of a given nominee.
- Apart from acknowledged expertise in the domain of the thesis topic, the minimum acceptable academic qualification of an external examiner is a degree equivalent to that for which the candidate is being examined.
- In selecting an External Examiner, he/she should not have acted as an external examiner in the candidate’s graduate program, or for a student with the same supervisor for a minimum period of two years.

Steps following Approval of an External Examiner:

- The Associate Dean of FGSR will review the nomination for External Examiner, and following approval will notify the Head of the academic unit/Graduate Coordinator.
- If the nominee is not acceptable, the Associate Dean will consult with the Head of the academic unit to select another examiner.
- The notice of approval will be accompanied by an Evaluation of Thesis Form for the External Examiner and an information form on the role of the External Examiner.
• For masters candidates, the department is then responsible for ensuring that the masters thesis and the accompanying forms are delivered to the External Examiner. For doctoral candidates, the forms and the thesis are sent by the FGSR Office.
• A thesis may not be given to the External Examiner until the formal approval letter and evaluation forms, which must accompany the copy of the thesis given to the External Examiner, are received from FGSR.

The External Examiner will normally have ten (10) working days for masters and four (4) weeks for doctoral, to read the thesis and respond in writing regarding acceptability for defense.

PROPOSED
Selection of External Examiners
The academic unit is responsible for recommending an External Examiner who is well-qualified, objective and experienced. It is important for the integrity of the student’s degree that the External Examiner be free from any conflict of interest (or even a perceived conflict of interest).

An External Examiner must satisfy the following:

• An External Examiner for a masters defense is usually from within the university, and must be outside the academic unit The Faculties of Education and Engineering may nominate an External Examiner from within their faculty, but outside the student’s program area.
• An External Examiner for a doctoral defense must be from outside of the University of Regina.
• An External Examiner is usually a faculty member from a university, but may also be any suitably qualified individual from private or public institutions.
• Nominees are to have an established reputation in the area of the thesis research and supervisory experience.
• Apart from acknowledged expertise in the domain of the thesis topic, the minimum acceptable academic qualification of an external examiner is a degree equivalent to that for which the candidate is being examined.

An External Examiner may not be:

• a current or recent (last five years) collaborator (i.e., co-supervisor, co-author, co-grant holder) of either the student, or of any member of the student's supervisory committee;
• an adjunct, associate or full member of the student's academic unit;
• an adjunct, associate of full member of the academic unit of any member of the student's supervisory committee;
• a family member or close friend of the student;
• a family member or close friend of any member of the student’s supervisory committee;
• a recent past (in the last 2 years) external examiner in the candidate's graduate program, or for a student with the same supervisor---this condition only applies to external examiners from outside the university.
The previous list is not an exhaustive list. The Dean of FGSR may reject a recommended External Examiner for any situation that the Dean believes will compromise the academic integrity of the examination process.

Steps for approval of an External Examiner

- Email the completed Nomination of External Examiner form to grad.defense@uregina.ca. Please include “External Examiner” in the subject line.
- If the proposed External Examiner is not an accredited member of FGSR, please attach either a CV for the proposed External Examiner, or a link to the proposed External Examiner’s website. This CV or website must contain contact information, relevant recent research and supervisory experience, and details about the proposed External Examiner’s degrees.
- A brief rationale in terms of the special field(s) of expertise and achievements is required on the nomination form.
- FGSR will review the nomination for External Examiner and following approval, will notify the supervisor and the academic unit.
- If the nominee is not acceptable, the Associate Dean will consult with the supervisor and the head of the academic unit to select another examiner.
- The notice of approval will be accompanied by an Evaluation of Thesis Form for the External Examiner, and an information form on the role of the External Examiner.
- For masters candidates, the department is then responsible for ensuring that the masters thesis and the accompanying forms are delivered to the External Examiner. For doctoral candidates, the forms and the thesis are sent by the FGSR Office.
- A masters thesis may not be given to the External Examiner until the department receives the formal approval letter from FGSR. A PhD thesis will be delivered to the External Examiner by FGSR; the External Examiner is not to be given a copy before then.
- The External Examiner will normally have two weeks for a masters thesis and four weeks for doctoral thesis, to read the thesis and respond in writing regarding acceptability for defense.

For students in faculties with departments, their academic unit is the department. For students in Education or Engineering, their academic unit is their program area. All other faculties and schools are considered to be the academic unit for their students.

Rationale:
The proposed does not represent a major change in policy. It is clarifying the language in the current policy and up-dating how these forms will be submitted.

(end of Motion 3)

MOTION 4: Supervisory Committees
That the policy for supervisory committees be modified effective 201830.
CURRENT

The Supervisory Committee for Masters Candidates

All Masters candidates in a thesis, project, practicum, report, exhibition, or recital program have a supervisor/advisor.

The supervisor assists the student in the selection of courses and development of a research project, guides and implements the research, and directs the writing of the thesis, project, practicum, report or the development of the exhibition or recital.

In some academic units, a student will have a supervisor from the beginning of the program. In other academic units, the supervisor may not be known until the student has been in the program for a short time and has become acquainted with the faculty members and their research interests.

A student may not register in thesis or project hours before a supervisor has been assigned. The selection of a supervisor is by mutual agreement between the faculty member and the student, and may require approval of the head of the academic unit. In some instances, it may be to the student’s advantage to have co-supervisors.

Responsibilities of the head of the academic unit (or designate):

a) Responsible for the graduate students in that unit.
b) Ensures that the courses required by the programs of the various students within the unit are provided so that the students can complete the coursework portion of their programs within a reasonable time frame.

Supervisor’s Role:

a) Guiding the student through the degree program.
b) Monitors the progress of the student and informs the student immediately if course/research performance falls below the required standard.
c) Once a thesis is complete, it is given to the supervisor for final assessment and approval for distribution. Once approved, the supervisor will distribute copies of the thesis to the supervisory committee members (in place or added for purposes of examination) and to the head of the academic unit (or designate).
d) Ensures that Nominations for an External Examiner are forwarded to the Faculty of Graduate Studies and Research with the “ready-to-defend” thesis, Committee Release form and Checklist for Submission of a thesis.

Supervisory Committee consists at least of the following:

a) Supervisor of the student's principal academic unit or program area.
b) One member of the student’s principal academic unit or program area (Faculty of Engineering and Applied Science requires two members). Adjuncts cannot be the sole committee member.

NOTE: Individuals from other universities or from external agencies/groups, in consultation with the Dean of FGSR, and because of their specialized knowledge of the research field, may be invited to serve on the Committee. FGSR Accreditation is required.
**Note:** Faculty members on term appointments and with **Accreditation Category B** cannot serve as a replacement for a tenured or tenure-track accredited faculty member on supervisory committees. The individual is in addition to the required minimum supervisory committee membership.

**The Supervisory Committee for Doctoral Candidates**  
A Supervisory Committee supervises the work of each student and guides the student in selecting any required courses, research planning and the preparation of the thesis.

The Supervisory Committee consists of:

a) The Head of the academic unit or designate, (or, for faculties without departments, the Dean of the faculty) serves as the **Chair of the doctoral committee**. (This is not to be confused with the Chair of the defense).

**Responsibilities of the head of the academic unit (or designate):**

- Responsible for the graduate students in that unit.
- Ensures that the courses required by the programs of the various students within the unit are provided so that the students can complete the coursework portion of their programs within a reasonable time frame.

b) The student's research supervisor(s).

c) A minimum of two members from the academic unit (cannot both be Adjunct). Additional members can be from either the academic unit or related academic units selected because of their knowledge of the proposed research field.

d) One member who is from a department other than the one and serves as an internal-external member. Adjunct professors to the academic unit are not eligible to serve as the internal-external committee member.

e) Individuals from other universities or from external agencies/groups, in consultation with the Dean of FGSR, and because of their specialized knowledge of the research field, may be invited to serve on the Committee. **FGSR Accreditation** is required.

**Note:** Faculty members on term appointments and with **Accreditation Category B** cannot serve as a replacement for a tenured or tenure-track accredited faculty member on supervisory committees. The individual is in addition to the required minimum supervisory committee membership.

**Meetings & Communication**  
The Supervisory Committee is expected to be in place within the first four (4) semesters (16 months) of the student’s program.

To facilitate the submission of yearly Progress Reports by the students, the committee should meet at least once every six to twelve months where the progress report is distributed by the research supervisor to each member of the committee.

The Committee may recommend changes and additions to the student’s program of courses, and changes in the research project.
The supervisor is to call a supervisory committee meeting annually and is responsible for keeping minutes of the Committee meetings in the academic unit.

PROPOSED

**The Supervisory Committee for Graduate Students**

Any Masters candidates in a thesis, project, exhibition, or recital program will have a supervisor and a supervisory committee (or possibly a panel). Masters candidates in practicum programs will have a supervisor. All Doctoral candidates will have a supervisor and a supervisory committee.

The supervisor, along with the supervisory committee, assists the student in the selection of courses, helps the student to develop a research project, guides and implements the research, and directs the planning and writing of the thesis (project or report) or the development of the exhibition or recital.

**Selection of Supervisory Committee**

In some academic units, a student will have a supervisor from the beginning of the program. In other academic units, the supervisor may not be known until the student has been in the program for a short time and has become acquainted with the faculty members and their research interests. In either case, students should have both a supervisor and a supervisory committee before they register in thesis or project hours. For Doctoral candidates, it is expected that the committee will be established within the first four semesters of the student’s program.

The selection of a supervisor is by mutual agreement between the faculty member and the student, and usually requires approval of the head of the academic unit. In some instances, it may be to the student’s advantage to also have a co-supervisor. The selection of the supervisory committee is also by mutual agreement between the student and supervisor/co-supervisor.

Supervisors, co-supervisors and committee members must be accredited with FGSR. Details on the FGSR accreditation policy can be found at: [www.uregina.ca/gradstudies/for-faculty-staff/accreditation](http://www.uregina.ca/gradstudies/for-faculty-staff/accreditation).

Below are the minimum requirements set by FGSR for a supervisory committee. Additional committee members may be added, and individual academic units may have additional requirements for the structure of graduate committees.

**A Masters Supervisory Committee consists of at least the following members:**

a) Student’s supervisor (must be from the student’s academic unit).

b) Student’s co-supervisor, if applicable.

c) One additional member of the student's academic unit
   (This member cannot be an external adjunct member of FGSR, unless there is a pre-existing formal agreement or permission has been granted by the Dean of FGSR).

**A Doctoral Supervisory Committee consists of at least the following members:**

a) Student’s supervisor (must be from the student’s academic unit).

b) Student’s co-supervisor, if applicable.
c) Two additional members of the student's academic unit. 
(These members cannot both be external adjunct members of FGSR, unless there is a pre-existing formal agreement or permission has been granted by the Dean of FGSR).

d) One member from the university who is from an academic unit other than the student's academic unit.
(This member serves as the “internal-external member”. For students in Education and Engineering, the internal-external member must from outside of the student’s faculty. Professors who are adjunct or associates in the student's academic unit are not eligible to serve as the internal-external committee member. A co-supervisor cannot fulfill the role of the internal-external member).

Additional Comments on the Structure of Committees:
- Supervisors, co-supervisors and committees members may change over a student’s program. Changes must be agreed to by the student and the members of the committee. Change of supervisor or co-supervisor must also be approved by the head of the academic unit. For details on changing supervisor or co-supervisor see [www.uregina.ca/gradstudies/current-students/policies/change-supervisor.html.](http://www.uregina.ca/gradstudies/current-students/policies/change-supervisor.html)
- For Doctoral students, a list of the committee members is included in the Annual Progress Report. For Masters students, the list of committee members is only sent to FGSR when the student submits their thesis. Any concerns about the structure of a student’s committee will be addressed at this time.
- On every committee there must a member, other than the supervisor, who is an internal member of the student’s unit on the committee (this is the intent of item c) of each list).
- Individuals from other universities or from external agencies or groups with specialized knowledge of the research field, may be invited to serve on the Committee. FGSR accreditation is required.
- There cannot be a conflict of interest (or even a perceived conflict) between members of a supervisory committee and the student. (See U of R policy GOV-022-010 for details).
- The Dean of FGSR may reject a recommended Committee for any reason that the Dean believes will compromise the academic integrity of the student’s program.

Roles and Responsibilities:
In general, the role of the committee is to support and guide the student in their program and research. Regular meetings between Masters students and their committee are strongly recommended. PhD students must meet with their entire committee at least once a year. Additionally, PhD students must also submit an annual progress report to FGSR. This report must be signed by the student’s supervisor and will be distributed to all committee members. FGSR may request a meeting with the student and their committee if it has concerns about a student’s progress.

Supervisor’s and co-supervisor’s Role:
- a) Committing to guide the student through their program and their research. This includes assisting with the selection of courses and the development and implementation of a research project.
- b) Overseeing the research and writing of the thesis (or project) and giving timely feedback to the student (between one and two weeks).
- c) Monitoring the progress of the student and informing the student immediately if their
performance in either courses or research falls below the required standard.

d) Offering and teaching research hours (901 or 902 classes) as required by the student.
e) Communicating to the student and the committee on the student’s progress and any concerns.
f) In the case of the supervisor, completing administrative duties with regards to the student’s progress. For PhD students, this includes approving the student’s annual progress report.
g) In the case of the supervisor, distributing copies (electronic copies is assumed, but if a committee member requests a paper copy, the student must provide one) of the completed thesis to the supervisory committee in a timely manner (two weeks before submission to FGSR is recommended). Ensuring that all defense forms are submitted to FGSR.

Supervisory Committee’s role:

a) Providing additional support to the student in their program, if needed.
b) Assisting with direct supervision of the student when the supervisor is unavailable.
c) Assisting with managing any concerns or conflicts between the supervisor and the student.
d) Recommending changes to the student’s program or research as needed.
e) Reading the student’s final thesis, project or report before it is sent to the external examiner. Giving timely feedback (within two weeks, unless prior arrangements have been made).

Responsibilities of the head of the academic unit (or designee):

a) Ensuring that the courses required by students within the unit are provided, so that the students can complete the coursework portion of their programs within a reasonable time frame.
b) Signing the Admissions Recommendation Form for the student; thus, agreeing to the admission of the student to the program, and the choice of the student’s supervisor.
c) Ensuring that the supervisor and committee are working well.
d) Signing off on the final version of the thesis before it is sent to FGSR.

For students in faculties with departments, their academic unit is the department. For students in Education or Engineering, their academic unit is their program area. All other faculties and schools are considered to be the academic unit for their students.

Rationale:

Summary of Changes to the Supervisory Committee Policy:

- Committees for Masters students should be set up before the student registers for research hours.
- A student should have a supervisor and possibly a co-supervisor, rather than 2 co-supervisors. FGSR wants one person (the supervisor) identified to be responsible for the administration procedures that must be completed for students. A supervisor and co-supervisor can divide the academic work as they see fit.
- Added the requirement that there cannot be a conflict of interest on the committee.
- The responsibilities of the supervisor, committee and department head are clearly stated. The supervisor is responsible for completing administrative tasks and must offer
sections of 901 or 902 classes (research hours) if they are required.

- If a student and supervisor have a conflict, the committee members should be the first people to help resolve the problem (the department head should be second, the graduate Dean of the faculty third and FGSR fourth).
- Remove the requirement that head of the department (or Dean of the faculty) be on every PhD committee. This is not a reasonable requirement for departments or faculties with many PhD students. The Head or Dean signs off on every student admitted to the PhD program and the student’s final PhD thesis.
- Masters committees require an additional member from the student’s unit, and PhDs require two. Currently we require that these members cannot both be adjuncts. I clarified this to cannot both be external adjuncts (so people from outside of the U of R who has adjunct status in the department).

*(end of Motion 4)*

### 4.3 Faculty of Kinesiology and Health Studies

**MOTION 1: Course Change**
That the KHS 860 course title and description change effective 2018-30.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>KHS 860 – Social Psychology of Physical Activity and Health To recognize the relationships between various social psychological concepts and human behaviour (leisure, exercise, sport and health behaviours). Diverse forms of social interaction, along with contemporary issues concerning social psychology and human behaviour will be discussed. The application of various social psychological theories with respect to sport/leisure participation and performance, health and exercise promotion, and exercise adherence/compliance will be presented and discussed.</td>
<td>KHS 860 – Psychology of Human Movement To recognize the relationships between various psychological concepts and human movement (for e.g., leisure, exercise, sport and health behaviours). Contemporary issues concerning psychology and human movement will be discussed. The application of various psychological theories with respect to sport/leisure participation and performance, health and exercise promotion, and exercise adherence/compliance will be presented and discussed.</td>
</tr>
</tbody>
</table>

**Rationale:**
To align the course title and description.

*(end of Motion 1)*

### 4.4 Faculty of Media, Art, and Performance

**MOTION 1: Program Change**
That the Master of Arts – Media Studies (thesis route) program be modified effective 2018-30.
Rationale:
The Department of Film’s intention was always to have FILM 804 and FA 804 as required components of the MA - Media Studies program, and to retain the option of an approved undergraduate course as an elective. The changes will not have a negative impact on any students currently in the program.

(end of Motion 1)

MOTION 2:  New Course
That FA 805 Interdisciplinary Doctoral Symposium be created effective 201930.

Interdisciplinary Doctoral Symposium (3)
Students will engage in epistemological discussion on artistic research and the research problematics elaborated within the program.

Rationale:
This doctoral research seminar is developed with the thesis supervisor. It requires the student to engage with peers in an advanced epistemological conversation concerning artistic research and the research problematics elaborated within the program.

The expected outcome is a half – day symposium that could include the full cohort of graduate and doctoral students. It should illustrate the student’s ability to engage in dialogue with colleagues across artistic research and practice. It must be completed (in any semester) before the students is eligible to defend. Students may use this seminar to test doctoral arguments and prepare for defense.

Within the proposed Interdisciplinary PhD in artistic Research, this will provide an opportunity for students to share the specifics of their research, test arguments, share approaches and
rehearse for the defense.

(end of Motion 2)

**MOTION 3: New Program**
That the Interdisciplinary PhD in Media and Artistic Research program be created effective 201930.

**Interdisciplinary PhD in Media and Artistic Research**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA 800 Seminar in Theory and Methods I</td>
<td>3</td>
</tr>
<tr>
<td>FA 803 Seminar in Theory and Methods II</td>
<td>3</td>
</tr>
<tr>
<td>FA 804 Studies in Media, ART, and Performance or FILM 804 Critical Investigations in Film</td>
<td>3</td>
</tr>
<tr>
<td>FA 805 Interdisciplinary Doctoral Symposium</td>
<td>3</td>
</tr>
<tr>
<td>FA 900 Comps (or studio equivalent)</td>
<td>0</td>
</tr>
<tr>
<td>Approved Graduate Electives (studio or theory)*</td>
<td>18</td>
</tr>
<tr>
<td>Thesis or Final Project:</td>
<td></td>
</tr>
<tr>
<td>FA 901 (thesis) or FA 902 (studio)</td>
<td>30</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>60</strong></td>
</tr>
</tbody>
</table>

*Approved Electives:
FA 801, FA 810AD, FA 870AA, FA 890AO, FA 890AZ, FA 890BA, FA 890BB, FA 890BC, FA 890BD, FA 890BE, FA 899
FILM 804, FILM 810AA, FILM 810AB, FILM 810AC, FILM 810AD, FILM 810AE, FILM 810AF, FILM 810AG, FILM 810AH, FILM 810AI, FILM 810AJ, FILM 810AK, FILM 810AL, FILM 810AM FILM 810AN FILM 810AO, FILM 810AP, FILM 810AT, FILM 820AN, FILM 831AS, FILM 890AA, FILM 890AB, FILM 890AC, FILM 890AD, FILM 890AO
MU 809AI, MU 817
SOST 880AM
THEA 810AB, THEA 820AA, THEA 820AD, THEA 820AE, THEA 820AQ

**Rationale:**
The need for the program is premised on our burgeoning numbers, the need to remain competitive and the challenge of operating under the Special Case format, which does not well reflect the diverse models of artistic research that we support. We are losing potential applicant to other programs and the status quo does not enable us to adequately publicize our program. Program proposal can be found here:
http://download.uregina.ca/UpLoad/DownloadAttachment/907af0b95540a1c8f9959fc0c848d259/

(end of Motion 3)
MOTION 1:  Course Change
That the directed reading course BIOL 835AM be converted to a regular new course BIOL 810 effective 2018-2030.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 835AM – Quantitative Methods (3)</td>
<td>BIOL 810 – Modelling Biological Data (3)</td>
</tr>
<tr>
<td>A guide to contemporary methods for fitting quantitative models to biological data. Emphasizes practical skills in using software for implementing models, testing hypotheses, and making predictions about biological and ecological systems. Students will independently analyze a dataset using methods presented in the course.</td>
<td>A guide to contemporary statistical models for biological data. Emphasizes practical skills in using software for implementing models, testing hypotheses, and making predictions about biological and ecological systems. Prior programming experience is recommended.</td>
</tr>
</tbody>
</table>

Rationale:
BIOL 835AM is an “integrated course” in statistics, focused on the use of R. It is co-taught with BIOL 490BW, which has recently been renamed Modelling Biological Data (it's original name was also Quantitative Methods in Biology). We think that the two courses should have the same name. The updated course description better describes the course. The Biology Dept. has recently approved converting both courses (undergraduate, graduate) to regular courses (as opposed to Selected Topics courses). The Biology Dept. is planning on offering this integrated course on a regular basis, and thus selected topics numbering is no longer appropriate.

(end of Motion 1)

MOTION 2:  Program Change
That the MSc Course Route program be modified effective 2018-2030.

<table>
<thead>
<tr>
<th>Current MSc – Course Route</th>
<th>Cr Hrs</th>
<th>Proposed MSc – Course Route</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
<td>3</td>
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<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
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<td>CS 8xx</td>
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<td>CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS 4xx/8xx*</td>
<td>3</td>
<td>CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS 4xx/8xx*</td>
<td>3</td>
<td>CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS/non-CS 8xx</td>
<td>3</td>
<td>CS/non-CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS/non CS 4xx/8xx*</td>
<td>3</td>
<td>CS/non-CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS 900</td>
<td>0</td>
<td>CS 900</td>
<td>0</td>
</tr>
<tr>
<td>CS 900</td>
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<td>CS 900</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>

*maximum of two 400-level courses may be taken (others are 800-level)
Rationale:
CS 900 (Computer Science Graduate Seminar) is a course designed to give graduate students experience and confidence in making formal presentations about their research area in the first instance and about their own research in the second instance. For course-based MSc. students, there is no requirement to undertake new research beyond what is done in their coursework, making it infeasible for them to make a formal presentation about their own research. As a result, we propose to modify the requirements of the MSc. Course Route to require just the first instance of CS 900.

(end of Motion 2)

MOTION 3: Course Change
That CS 900 course description change effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 900 Computer Science Graduate Seminar (0)</td>
<td>CS 900 Computer Science Graduate Seminar (0)</td>
</tr>
<tr>
<td>CS Graduate students must complete two semesters of CS 900. A student is required to make one presentation in each semester that they are enrolled in the seminar course and attend all scheduled presentations by their peers. In CS 900-001, the student will choose a topic within their research area. In CS 900-002, the student chooses a topic within their own research.</td>
<td>CS Graduate students must complete two semesters of CS 900, with the exception of MSc Course Route students, who must complete one semester of CS 900. When enrolled in CS 900, a student must make one presentation and attend all presentations. In the first semester of CS 900, the student will choose a Computer Science topic within their research area. In the second semester of CS 900 (if required), the student will choose a topic within their own research.</td>
</tr>
</tbody>
</table>

Rationale:
CS 900 (Computer Science Graduate Seminar) is a course designed to give graduate students experience in making formal presentations about their research area in the first instance and about their own research in the second instance. For course-based MSc. students, there is no requirement to undertake new research beyond what is done in their coursework, making it infeasible for them to make a formal presentation about their own research. As a result, we propose to modify the requirements of CS 900 to require that MSc Course Route students take one instance of this course.

The course description has also been edited to remove specific reference of section numbers. These section numbers are only used for internal tracking purposes, and the recent practice has been to use four sections of the course (with section 003 and 004 dedicated to Ph.D. students who completed their MSc. degree within our department, and therefore have already taken CS 900-001 and CS 900-002).

(end of Motion 3)
MOTION 4:  Course Re-activation and Change
That CS 903 be re-activated and the course title and description to be changed effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
</table>
| CS 903 CS Project (0)  
Project report, presentation, and defense are compulsory components that members of the examination committee, including the supervisor or co-supervisors and two or more faculty members, must deem acceptable. | CS 903 Computer Science Project Continuation (0)  
MSc. Project Route students who are unable to complete and defend their project by the end of the credit limit of their program may register in this course to maintain their full-time status.  
Note: Students may register in CS 903 a maximum of two times.  
Prerequisites: completion of 9 credits of CS 902 or CS 901, and 30 credits in total. |

Rationale:
Because of the uncertainty and risk of undertaking research, it is possible that MSc Project Route students may not be able to complete their project to the satisfaction of their supervisor and successfully defend the project by the end of their 30-credit program (21 credits of coursework, 9 credits of project research). For thesis-based students, the Maintenance of Candidacy courses enable them to maintain their full-time status and continue working towards the complete of their degree requirements. Since MSc Project Route students are not eligible to register in these courses, the Department of Computer Science proposes the activation and change of CS 903 for this purpose.

Note that CS 903 was used in a previous iteration of our MSc Project Route. It was deactivated based on changes to that program, and is no longer a requirement in our graduate program. FGSR has recommended that it be re-used for this new purpose.

CS 903 will be a zero-credit course, charged on the same fee schedule as GRST 995AA. Students enrolled in CS 903 will be considered full-time students. This course may only be taken twice. If a student is not able to successfully defend their project after two additional semesters of project work, the only path remaining for the student will be to transfer to the MSc. Course Route and complete their degree through coursework.

Note that the MSc Project route requires 9 credits of CS 902 (project research). However, students who transfer from the MSc Thesis route may have their existing CS 901 (thesis research) credits count towards project research. This is why the calendar description stipulates the completion of 9 credits of CS 902 or CS 901.

(end of Motion 4)
4.6 Johnson-Shoyama Graduate School of Public Policy

**MOTION 1: Course Change**
That JSGS 835AT – Health Law and Policy be converted to a new regular course JSGS 835 effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>JSGS 835AT Health Law and Policy (3)</td>
<td>JSGS 835 Health Law and Policy (3)</td>
</tr>
<tr>
<td>This course will provide an overview of issues at the intersection of health law and policy. It will include a basic introduction to the foundations of health law followed by examination of topical issues in this domain such as stem cell research, genetics, and medical tourism.</td>
<td>This course will provide an overview of issues at the intersection of health law and policy. It will include a basic introduction to the foundations of health law followed by examination of topical issues in this domain.</td>
</tr>
</tbody>
</table>

**Rationale:**
JSGS 835AT Health Law and Policy is now part of our regular course rotation and is an option in the Master of Health Administration (MHA) program. It is offered regularly with strong enrollments. Therefore, there is a need to designate a permanent course number. The updated course description will provide greater flexibility to instructors and facilitate efforts to keep the course content current.

(end of Motion 1)

**MOTION 2: New Course**
That JSGS 886 – MHA Placement be created effective 201830.

**JSGS 886 MHA Placement (3)**
This course is an experiential learning opportunity. Students spend one month embedded within a partner organization such as the Government of Saskatchewan’s Ministry of Health, during which time they work on a designated policy project under the supervision of a mentor within the organization, and the course instructor.

**Rationale:**
The MHA Placement began as a pilot in 201630, in collaboration with the Government of Saskatchewan’s Ministry of Health. It is designed to be an experiential learning opportunity during which MHA students will have the opportunity to apply their knowledge in a new professional context. It is a competitive opportunity to which students must apply and be selected following an interview process. Two students completed the Placement in 201630, two in 201710, two in 201730 and two in 201810. Evaluations from both students and our Ministry partner have been very positive, and we have committed to continuing this initiative indefinitely, with the potential of expansion. Thus far, students completed this work under the umbrella of JSGS 867 Advanced Policy Analysis, for which they received credit towards their MHA via individual program changes.
Given the success of the pilot and the intention to carry on with this initiative, it is an appropriate time to create a designed class for the MHA Placement. Doing so will eliminate the need to modify participating students’ programs, and will ensure their transcripts more precisely reflect their completion of this unique and valuable experience.

(end of Motion 2)

**MOTION 3: Program Change**

That the Master of Health Administration (MHA) program be modified effective 201830.

<table>
<thead>
<tr>
<th>Current Master of Health Administration</th>
<th>Cr Hrs</th>
<th>Proposed Master of Health Administration</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 9 of: JSGS 812, JSGS 814, JSGS 817, JSGS 823, JSGS 824, JSGS 826, JSGS 827, JSGS 829, JSGS 832, JSGS 833, JSGS 834, JSGS 835AT, JSGS 837</td>
<td>27</td>
<td>Choose 9 of: JSGS 812, JSGS 814, JSGS 817, JSGS 823, JSGS 824, JSGS 826, JSGS 827, JSGS 829, JSGS 832, JSGS 833, JSGS 834, <strong>JSGS 835</strong>, JSGS 837, <strong>JSGS 886</strong></td>
<td>27</td>
</tr>
<tr>
<td>JSGS 830AA*</td>
<td>1.5</td>
<td>JSGS 830AA*</td>
<td>1.5</td>
</tr>
<tr>
<td>JSGS 830AB*</td>
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<td>JSGS 830AB*</td>
<td>1.5</td>
</tr>
<tr>
<td>Total</td>
<td>30</td>
<td>Total</td>
<td>30</td>
</tr>
</tbody>
</table>

*The two in-person residency sessions can be taken in any semester and in any order

**Rationale:**

This program change adds the new JSGS 890 - MHA Placement course as an option in the MHA program, and updates the course number for Health Law and Policy (formerly JSGS 835AT).

(end of Motion 3)

**MOTION 4: Admission Requirement Change**

That the admission requirements for the Master of Health Administration (MHA) program be modified effective 201830.

<table>
<thead>
<tr>
<th>Current Admissions Requirements</th>
<th>Proposed Admissions Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):</td>
<td>Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):</td>
</tr>
<tr>
<td>1. Applicants must have a minimum of 3 years relevant health sector experience.</td>
<td>1. Applicants must have a minimum of 3 years relevant health sector experience.</td>
</tr>
<tr>
<td>MHA Mid-Career Option</td>
<td>MHA Mid-Career Option</td>
</tr>
</tbody>
</table>

**Rationale:**

This program change adds the new JSGS 890 - MHA Placement course as an option in the MHA program, and updates the course number for Health Law and Policy (formerly JSGS 835AT).

(end of Motion 3)
For those who lack an undergraduate degree, but have a minimum of 3 years relevant health sector-management experience, there is an option to be admitted to the MHA program as mid-career.

Rationale:
This clarification to the admissions requirements is necessary to more precisely capture the intent of this program. It is designed to help build management, administrative and policy capacity for current and future health sector leaders. The program is tailored for early to mid-career professionals, and it is important that students have some relevant health sector experience. However, management experience specifically is not necessary for students’ success in the program and is unnecessarily restrictive as an admissions requirement for this degree.

The mid-career entry route is designed for students with more extensive experience than the minimum three years required for students who meet all academic qualifications. Decisions regarding eligibility for the mid-career route are made by an Admissions Committee which evaluates each candidate’s academic and professional background, as presented in the application materials.

(end of Motion 4)

7. Other Business

8. Adjournment

FOR INFORMATION

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed (201810)</th>
</tr>
</thead>
<tbody>
<tr>
<td>JSGS 869 Ideas in Public Policy</td>
<td>JSGS 869 Ideas in Public Policy</td>
</tr>
<tr>
<td>The objective of this course is to review and discuss major theoretical perspectives that contribute to our understanding of public policy. Featuring extensive class discussions, the course focuses on three related factors: ideas, institutions, and power, and will help research students grasp major theoretical debates in policy analysis, with a special emphasis on sociological, political science, and interdisciplinary perspectives. Grade Mode: Credit/No Credit</td>
<td>The objective of this course is to review and discuss major theoretical perspectives that contribute to our understanding of public policy. Featuring extensive class discussions, the course focuses on three related factors: ideas, institutions, and power, and will help research students grasp major theoretical debates in policy analysis, with a special emphasis on sociological, political science, and interdisciplinary perspectives. Grade Mode: Credit/No Credit; Normal</td>
</tr>
</tbody>
</table>