MINUTES OF THE
COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH
May 9, 2018

Members Present:
I Al-Anbagi, E Arries, J Barden, J Bazzul, T Bredohl (Chair), C Bradley (Proxy), P Bruno, S Britto, D Candow, K Finlay (Proxy), S Campbell, J D’arcy, G Donnelly, O Hoeber, K Irwin, B Jeffery, T Katapally, O Lovik, D Malloy, S McInnes, K Meagher, N Novik, N Onder, C Oriet, K Rasmussen, C Ramsay, K Ricketts, T Salm, D Sharpe, D Sorensen, D Stilling, C Toman, H Weger, A Zarzeczny

Regrets:
C Butz, Y Morgan, F Pirbha-Illlich

1. APPROVAL OF THE AGENDA
   Stilling - Ramsay
   MOVED to approve the agenda as circulated.  
   CARRIED

2. APPROVAL OF MINUTES from March 13, 2018
   Novik - Irwin
   MOVED to approve the minutes as circulated. 
   CARRIED

3. BUSINESS ARISING FROM THE MINUTES – No business

4. REPORTS FROM FACULTIES

4.1 Faculty of Arts

MOTION 1: Discontinuation of Program
Onder – Oriet
MOVED to discontinue the Masters in Applied Economics and Policy Analysis (MAEPA) program effective 201830.

CARRIED

4.2 Faculty of Graduate Studies and Research

MOTION 1: Chairs of Thesis Defense
Meagher – Stilling
MOVED to change the instructions for chairs of thesis defenses effective 201830.

CARRIED

Current
9. The examining committee will discuss the thesis and its defense. The acceptability of the thesis and the defense are two different issues. The chair polls the committee, beginning
with the external examiner, and asks two questions:

a) Whether the thesis:  
   (i) Passes without revision,  
   (ii) Passes with revision,  
   (iii) Must be rewritten.

b) Whether the defense was:  
   (i) Acceptable,  
   (ii) Not acceptable and must be repeated,  
   (iii) Unacceptable (Fails).

The External Examiner has the major vote in this decision; however, there must be agreement from other members, not necessarily a majority of the committee for any decision.

PROPOSED

9. The examining committee will discuss the thesis and its defense. The acceptability of the thesis and the defense are two different issues. The chair polls the committee, beginning with the external examiner, and asks two questions:

a) Whether the thesis:  
   (i) Passes without revision,  
   (ii) Passes with revision,  
   (iii) Must be rewritten.

b) Whether the defense was:  
   (i) Acceptable,  
   (ii) Not acceptable and must be repeated,  
   (iii) Not acceptable and student fails.

For the thesis to pass (either without or with revision) the External Examiner must agree that it passes; further, at least half of the committee must also agree that the thesis passes.

For the defense to be found acceptable, the External Examiner must agree that it is acceptable; further, at least half of the committee must also agree that the defense was acceptable.

1 Abstained
1 Opposed
CARRIED

MOTION 2:  Time Limit Revision
Meagher – Irwin
MOVED to revise the Masters Certificates and Post Graduate Diploma programs to a four-year time limit effective 201830.

CARRIED

MOTION 3:  Selection of External Examiners
Meagher – Irwin
MOVED to modify the selection of External Examiners effective 201830.

CURRENT
Selection of External Examiners
The academic unit/faculty is responsible for recommending an External Examiner who is well-
qualified, objective and experienced.

- The External Examiner for masters candidates is usually a member from within the University, but outside the academic unit (with the exception of Education and Engineering who may nominate an External within their Faculty, but outside the program area).
- An External Examiner may also be any suitably qualified individual from private or public institutions, or from a comparable institution outside of Regina.
- An External Examiner for a doctoral defense must be from outside of the university and nominees are to have an established reputation in the area of the thesis research.
- When the proposed External Examiner is not an accredited member of FGSR, a condensed CV, containing contact information and relevant recent research/supervisory experience, must accompany the recommendation.
- A brief rationale in terms of the special field(s) of expertise and achievements is required on the nomination form.

An External Examiner may **not** be:

- a current or recent (last five years) collaborator (i.e., co-supervisor, co-author, co-grant holder) of the student or any member of the student's supervisory committee
- an adjunct, associate or full member of the student's academic unit or program area, or any member of the student's supervisory committee
- a family member or close friend of the student or of a member of the student's supervisory committee

The following **is not intended to be an exhaustive list:**

- Any situation that is deemed by the Dean of FGSR to be a compromise to the academic integrity of the examination process will preclude approval of a given nominee.
- Apart from acknowledged expertise in the domain of the thesis topic, the minimum acceptable academic qualification of an external examiner is a degree equivalent to that for which the candidate is being examined.
- In selecting an External Examiner, he/she should not have acted as an external examiner in the candidate's graduate program, or for a student with the same supervisor for a minimum period of two years.

**Steps following Approval of an External Examiner:**

- The Associate Dean of FGSR will review the nomination for External Examiner, and following approval will notify the Head of the academic unit/Graduate Coordinator.
- If the nominee is not acceptable, the Associate Dean will consult with the Head of the academic unit to select another examiner.
- The notice of approval will be accompanied by an Evaluation of Thesis Form for the External Examiner and an information form on the role of the External Examiner.
• For Masters candidates, the department is then responsible for ensuring that the Masters thesis and the accompanying forms are delivered to the External Examiner. For doctoral candidates, the forms and the thesis are sent by the FGSR Office.
• A thesis may not be given to the External Examiner until the formal approval letter and evaluation forms, which must accompany the copy of the thesis given to the External Examiner, are received from FGSR.

The External Examiner will normally have ten (10) working days for masters and four (4) weeks for doctoral, to read the thesis and respond in writing regarding acceptability for defense.

PROPOSED
Selection of External Examiners
The academic unit is responsible for recommending an External Examiner who is well-qualified, objective and experienced. It is important for the integrity of the student’s degree that the External Examiner be free from any conflict of interest (or even a perceived conflict of interest).

An External Examiner must satisfy the following:

• An External Examiner for a masters defense is usually from within the university, and must be outside the academic unit The Faculties of Education and Engineering may nominate an External Examiner from within their faculty, but outside the student’s program area.
• An External Examiner for a doctoral defense must be from outside of the University of Regina.
• An External Examiner is usually a faculty member from a university, but may also be any suitably qualified individual from private or public institutions.
• Nominees are to have an established reputation in the area of the thesis research and supervisory experience.
• Apart from acknowledged expertise in the domain of the thesis topic, the minimum acceptable academic qualification of an external examiner is a degree equivalent to that for which the candidate is being examined.

An External Examiner may not be:

• a current or recent (last five years) collaborator (i.e., co-supervisor, co-author, co-grant holder) of either the student, or of any member of the student’s supervisory committee;
• an adjunct, associate or full member of the student’s academic unit;
• an adjunct, associate of full member of the academic unit of any member of the student’s supervisory committee;
• a family member or close friend of the student;
• a family member or close friend of any member of the student’s supervisory committee;
• a recent past (in the last 2 years) external examiner in the candidate’s graduate program, or for a student with the same supervisor---this condition only applies to external examiners from outside the university.
The previous list is not an exhaustive list. The Dean of FGSR may reject a recommended External Examiner for any situation that the Dean believes will compromise the academic integrity of the examination process.

Steps for approval of an External Examiner

- Email the completed Nomination of External Examiner form to grad.defense@uregina.ca. Please include “External Examiner” in the subject line.
- If the proposed External Examiner is not an accredited member of FGSR, please attach either a CV for the proposed External Examiner, or a link to the proposed External Examiner’s website. This CV or website must contain contact information, relevant recent research and supervisory experience, and details about the proposed External Examiner’s degrees.
- A brief rationale in terms of the special field(s) of expertise and achievements is required on the nomination form.
- FGSR will review the nomination for External Examiner and following approval, will notify the supervisor and the academic unit.
- If the nominee is not acceptable, the Associate Dean will consult with the supervisor and the head of the academic unit to select another examiner.
- The notice of approval will be accompanied by an Evaluation of Thesis Form for the External Examiner, and an information form on the role of the External Examiner.
- For Masters candidates, the department is then responsible for ensuring that the Masters thesis and the accompanying forms are delivered to the External Examiner. For doctoral candidates, the forms and the thesis are sent by the FGSR Office.
- A Masters thesis may not be given to the External Examiner until the department receives the formal approval letter from FGSR. A PhD thesis will be delivered to the External Examiner by FGSR; the External Examiner is not to be given a copy before then.
- The External Examiner will normally have two weeks for a Masters thesis and four weeks for doctoral thesis, to read the thesis and respond in writing regarding acceptability for defense.

For students in faculties with departments, their academic unit is the department. For students in Education or Engineering, their academic unit is their program area. All other faculties and schools are considered to be the academic unit for their students.

CARRIED

MOTION 4: Supervisory Committees
Meagher – Irwin
MOVED to modify the policy for supervisory committees effective 201830.
*Friendly amendment to remove (or possibly a panel) in the proposed section of The Supervisory Committee for Graduate Students.

CURRENT
The Supervisory Committee for Masters Candidates
All Masters candidates in a thesis, project, practicum, report, exhibition, or recital program have
a supervisor/advisor.

The supervisor assists the student in the selection of courses and development of a research project, guides and implements the research, and directs the writing of the thesis, project, practicum, report or the development of the exhibition or recital.

In some academic units, a student will have a supervisor from the beginning of the program. In other academic units, the supervisor may not be known until the student has been in the program for a short time and has become acquainted with the faculty members and their research interests.

A student may not register in thesis or project hours before a supervisor has been assigned. The selection of a supervisor is by mutual agreement between the faculty member and the student, and may require approval of the head of the academic unit. In some instances, it may be to the student’s advantage to have co-supervisors.

**Responsibilities of the head of the academic unit (or designate):**

a) Responsible for the graduate students in that unit.
b) Ensures that the courses required by the programs of the various students within the unit are provided so that the students can complete the coursework portion of their programs within a reasonable time frame.

**Supervisor’s Role:**

a) Guiding the student through the degree program.
b) Monitors the progress of the student and informs the student immediately if course/research performance falls below the required standard.
c) Once a thesis is complete, it is given to the supervisor for final assessment and approval for distribution. Once approved, the supervisor will distribute copies of the thesis to the supervisory committee members (in place or added for purposes of examination) and to the head of the academic unit (or designate).
d) Ensures that Nominations for an External Examiner are forwarded to the Faculty of Graduate Studies and Research with the “ready-to-defend” thesis, Committee Release form and Checklist for Submission of a thesis.

**Supervisory Committee consists at least of the following:**

a) Supervisor of the student’s principal academic unit or program area.
b) One member of the student’s principal academic unit or program area (Faculty of Engineering and Applied Science requires two members). Adjuncts cannot be the sole committee member.

NOTE: Individuals from other universities or from external agencies/groups, in consultation with the Dean of FGSR, and because of their specialized knowledge of the research field, may be invited to serve on the Committee. FGSR Accreditation is required.

**Note:** Faculty members on term appointments and with Accreditation Category B cannot serve as a replacement for a tenured or tenure-track accredited faculty member on supervisory
committees. The individual is in addition to the required minimum supervisory committee membership.

**The Supervisory Committee for Doctoral Candidates**
A Supervisory Committee supervises the work of each student and guides the student in selecting any required courses, research planning and the preparation of the thesis.

The Supervisory Committee consists of:

a) The Head of the academic unit or designate, (or, for faculties without departments, the Dean of the faculty) serves as the **Chair of the doctoral committee**. (This is not to be confused with the Chair of the defense).

**Responsibilities of the head of the academic unit (or designate):**
- Responsible for the graduate students in that unit.
- Ensures that the courses required by the programs of the various students within the unit are provided so that the students can complete the coursework portion of their programs within a reasonable time frame.

b) The student’s research supervisor(s).

c) A minimum of two members from the academic unit (cannot both be Adjunct). Additional members can be from either the academic unit or related academic units selected because of their knowledge of the proposed research field.

d) One member who is from a department other than the one and serves as an internal-external member. Adjunct professors to the academic unit are not eligible to serve as the internal-external committee member.

e) Individuals from other universities or from external agencies/groups, in consultation with the Dean of FGSR, and because of their specialized knowledge of the research field, may be invited to serve on the Committee. **FGSR Accreditation** is required.

**Note:** Faculty members on term appointments and with **Accreditation Category B** cannot serve as a replacement for a tenured or tenure-track accredited faculty member on supervisory committees. The individual is in addition to the required minimum supervisory committee membership.

**Meetings & Communication**
The Supervisory Committee is expected to be in place within the first four (4) semesters (16 months) of the student’s program.

To facilitate the submission of yearly Progress Reports by the students, the committee should meet at least once every six to twelve months where the progress report is distributed by the research supervisor to each member of the committee.

The Committee may recommend changes and additions to the student’s program of courses, and changes in the research project.

The supervisor is to call a supervisory committee meeting annually and is responsible for keeping minutes of the Committee meetings in the academic unit.
PROPOSED

The Supervisory Committee for Graduate Students

Any Masters candidates in a thesis, project, exhibition, or recital program will have a supervisor and a supervisory committee (or possibly a panel). Masters candidates in practicum programs will have a supervisor. All Doctoral candidates will have a supervisor and a supervisory committee.

The supervisor, along with the supervisory committee, assists the student in the selection of courses, helps the student to develop a research project, guides and implements the research, and directs the planning and writing of the thesis (project or report) or the development of the exhibition or recital.

Selection of Supervisory Committee

In some academic units, a student will have a supervisor from the beginning of the program. In other academic units, the supervisor may not be known until the student has been in the program for a short time and has become acquainted with the faculty members and their research interests. In either case, students should have both a supervisor and a supervisory committee before they register in thesis or project hours. For Doctoral candidates, it is expected that the committee will be established within the first four semesters of the student’s program.

The selection of a supervisor is by mutual agreement between the faculty member and the student, and usually requires approval of the head of the academic unit. In some instances, it may be to the student’s advantage to also have a co-supervisor. The selection of the supervisory committee is also by mutual agreement between the student and supervisor/co-supervisor.

Supervisors, co-supervisors and committee members must be accredited with FGSR. Details on the FGSR accreditation policy can be found at: www.uregina.ca/gradstudies/for-faculty-staff/accreditation.

Below are the minimum requirements set by FGSR for a supervisory committee. Additional committee members may be added, and individual academic units may have additional requirements for the structure of graduate committees.

A Masters Supervisory Committee consists of at least the following members:
   a) Student’s supervisor (must be from the student’s academic unit).
   b) Student’s co-supervisor, if applicable.
   c) One additional member of the student’s academic unit
      (This member cannot be an external adjunct member of FGSR, unless there is a pre-existing formal agreement or permission has been granted by the Dean of FGSR).

A Doctoral Supervisory Committee consists of at least the following members:
   a) Student’s supervisor (must be from the student’s academic unit).
   b) Student’s co-supervisor, if applicable.
   c) Two additional members of the student’s academic unit.
      (These members cannot both be external adjunct members of FGSR, unless there is a
pre-existing formal agreement or permission has been granted by the Dean of FGSR).

d) One member from the university who is from an academic unit other than the student’s academic unit.
   (This member serves as the “internal-external member”. For students in Education and Engineering, the internal-external member must from outside of the student’s faculty. Professors who are adjunct or associates in the student’s academic unit are not eligible to serve as the internal-external committee member. A co-supervisor cannot fulfill the role of the internal-external member).

Additional Comments on the Structure of Committees:

- Supervisors, co-supervisors and committees members may change over a student’s program. Changes must be agreed to by the student and the members of the committee. Change of supervisor or co-supervisor must also be approved by the head of the academic unit. For details on changing supervisor or co-supervisor see www.uregina.ca/gradstudies/current-students/policies/change-supervisor.html.
- For Doctoral students, a list of the committee members is included in the Annual Progress Report. For Masters students, the list of committee members is only sent to FGSR when the student submits their thesis. Any concerns about the structure of a student’s committee will be addressed at this time.
- On every committee there must a member, other than the supervisor, who is an internal member of the student’s unit on the committee (this is the intent of item c) of each list).
- Individuals from other universities or from external agencies or groups with specialized knowledge of the research field, may be invited to serve on the Committee. FGSR accreditation is required.
- There cannot be a conflict of interest (or even a perceived conflict) between members of a supervisory committee and the student. (See U of R policy GOV-022-010 for details).
- The Dean of FGSR may reject a recommended Committee for any reason that the Dean believes will compromise the academic integrity of the student’s program.

Roles and Responsibilities:

In general, the role of the committee is to support and guide the student in their program and research. Regular meetings between Masters students and their committee are strongly recommended. PhD students must meet with their entire committee at least once a year. Additionally, PhD students must also submit an annual progress report to FGSR. This report must be signed by the student’s supervisor and will be distributed to all committee members. FGSR may request a meeting with the student and their committee if it has concerns about a student’s progress.

Supervisor’s and co-supervisor’s Role:

a) Committing to guide the student through their program and their research. This includes assisting with the selection of courses and the development and implementation of a research project.

b) Overseeing the research and writing of the thesis (or project) and giving timely feed-back to the student (between one and two weeks).

c) Monitoring the progress of the student and informing the student immediately if their performance in either courses or research falls below the required standard.

d) Offering and teaching research hours (901 or 902 classes) as required by the student.
e) Communicating to the student and the committee on the student’s progress and any concerns.
f) In the case of the supervisor, completing administrative duties with regards to the student’s progress. For PhD students, this includes approving the student’s annual progress report.
g) In the case of the supervisor, distributing copies (electronic copies is assumed, but if a committee member requests a paper copy, the student must provide one) of the completed thesis to the supervisory committee in a timely manner (two weeks before submission to FGSR is recommended). Ensuring that all defense forms are submitted to FGSR.

Supervisory Committee’s role:
a) Providing additional support to the student in their program, if needed.
b) Assisting with direct supervision of the student when the supervisor is unavailable.
c) Assisting with managing any concerns or conflicts between the supervisor and the student.
d) Recommending changes to the student’s program or research as needed.
e) Reading the student’s final thesis, project or report before it is sent to the external examiner. Giving timely feedback (within two weeks, unless prior arrangements have been made).

Responsibilities of the head of the academic unit (or designee):
a) Ensuring that the courses required by students within the unit are provided, so that the students can complete the coursework portion of their programs within a reasonable time frame.
b) Signing the Admissions Recommendation Form for the student; thus, agreeing to the admission of the student to the program, and the choice of the student’s supervisor.
c) Ensuring that the supervisor and committee are working well.
d) Signing off on the final version of the thesis before it is sent to FGSR.

For students in faculties with departments, their academic unit is the department. For students in Education or Engineering, their academic unit is their program area. All other faculties and schools are considered to be the academic unit for their students.

4.3 Faculty of Kinesiology and Health Studies

MOTION 1: Course Change
Candow – Bruno
MOVED to change the course title and description of KHS 860 effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>KHS 860 – Social Psychology of Physical Activity and Health</td>
<td></td>
</tr>
<tr>
<td>To recognize the relationships between various psychological concepts and human movement</td>
<td>KHS 860 – Psychology of Human Movement</td>
</tr>
<tr>
<td></td>
<td>To recognize the relationships between various psychological concepts and human movement</td>
</tr>
</tbody>
</table>

3 Abstained
1 Opposed
CARRIED
social psychological concepts and human behaviour (leisure, exercise, sport and health behaviours). Diverse forms of social interaction, along with contemporary issues concerning social psychology and human behaviour will be discussed. The application of various social psychological theories with respect to sport/leisure participation and performance, health and exercise promotion, and exercise adherence/compliance will be presented and discussed.

(For e.g., leisure, exercise, sport and health behaviours). Contemporary issues concerning psychology and human movement will be discussed. The application of various psychological theories with respect to sport/leisure participation and performance, health and exercise promotion, and exercise adherence/compliance will be presented and discussed.

4.4 Faculty of Media, Art, and Performance

MOTION 1: Program Change
Ramsay – Irwin
MOVED to modify the Master of Arts – Media Studies (thesis) program effective 2018/30.

<table>
<thead>
<tr>
<th>Current MA in Media Studies</th>
<th>Cr Hrs</th>
<th>Proposed MA in Media Studies</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA 800</td>
<td>3</td>
<td>FA 800</td>
<td>3</td>
</tr>
<tr>
<td>FA 803</td>
<td>3</td>
<td>FA 803</td>
<td>3</td>
</tr>
<tr>
<td>Two of:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FA 804</td>
<td>6</td>
<td>FA 804</td>
<td>3</td>
</tr>
<tr>
<td>FILM 804</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FILM 810AA-ZZ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FILM 8xx or FAxx elective*</td>
<td>3</td>
<td>FILM 804</td>
<td>3</td>
</tr>
<tr>
<td>FILM 901</td>
<td>15</td>
<td>FILM 3xx-8xx or FA 3xx-8xx*</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL</td>
<td>30</td>
<td>FILM 901</td>
<td>15</td>
</tr>
</tbody>
</table>

*With approval of Supervisor

*In exceptional circumstances and with the permission of the Supervisor(s) and the Department Head, a maximum of 3 credit hours of senior undergraduate courses (300-400 level) in a discipline of direct relevance to the student’s proposed program of study may be taken.

CARRIED

MOTION 2: New Course
Irwin – Ramsay
MOVED to create FA 805 Interdisciplinary Doctoral Symposium effective 2018/30.

FA 805 Interdisciplinary Doctoral Symposium (3)
Students will engage in epistemological discussion on artistic research and the research problematics elaborated within the program.

CARRIED

MOTION 3: New Program
Irwin – Ramsay
MOVED to create the Interdisciplinary PhD in Media and Artistic Research program effective 201830.

**Interdisciplinary PhD in Media and Artistic Research**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA 800 Seminar in Theory and Methods I</td>
<td>3</td>
</tr>
<tr>
<td>FA 803 Seminar in Theory and Methods II</td>
<td>3</td>
</tr>
<tr>
<td>FA 804 Studies in Media, ART, and Performance or FILM 804 Critical Investigations in Film</td>
<td>3</td>
</tr>
<tr>
<td>FA 805 Interdisciplinary Doctoral Symposium</td>
<td>3</td>
</tr>
<tr>
<td>FA 900 Comps (or studio equivalent)</td>
<td>0</td>
</tr>
<tr>
<td>Approved Graduate Electives (studio or theory)*</td>
<td>18</td>
</tr>
<tr>
<td>Thesis or Final Project: FA 901 (thesis) or FA 902 (studio)</td>
<td>30</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>60</strong></td>
</tr>
</tbody>
</table>


4.5 **Faculty of Science**

**MOTION 1: Course Change**

Weger – Kinlay

MOVED to convert BIOL 835AM, a directed reading course to BIOL 810, a regular new course effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 835AM – Quantitative Methods (3)</td>
<td><strong>BIOL 810 – Modelling Biological Data (3)</strong></td>
</tr>
<tr>
<td>A guide to contemporary methods for fitting quantitative models to biological data. Emphasizes practical skills in using software for implementing models, testing hypotheses, and making predictions about biological and ecological systems. Students will independently analyze a dataset using methods presented in the course.</td>
<td>A guide to contemporary statistical models for biological data. Emphasizes practical skills in using software for implementing models, testing hypotheses, and making predictions about biological and ecological systems. Prior programming experience is recommended.</td>
</tr>
</tbody>
</table>

CARRIED
**MOTION 2: Program Change**
Weger – Al-Anbagi
MOVED to modify the MSc Course Route program effective 201830.

<table>
<thead>
<tr>
<th>Current MSc – Course Route</th>
<th>Cr Hrs</th>
<th>Proposed MSc – Course Route</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS 8xx</td>
<td>3</td>
<td>CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS 4xx/8xx*</td>
<td>3</td>
<td>CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS 4xx/8xx*</td>
<td>3</td>
<td>CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS/non-CS 8xx</td>
<td>3</td>
<td>CS/non-CS 8xx</td>
<td>3</td>
</tr>
<tr>
<td>CS/non-CS 4xx/8xx*</td>
<td>3</td>
<td>CS/non-CS 4xx/8xx*</td>
<td>3</td>
</tr>
<tr>
<td>CS 900</td>
<td>0</td>
<td>CS 900</td>
<td>0</td>
</tr>
<tr>
<td>CS 900</td>
<td>0</td>
<td>CS 900</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>

*maximum of two 400-level courses may be taken (others are 800-level)

**MOTION 3: Course Change**
Weger – Al-Anbagi
MOVED to change the CS 900 course description effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 900 Computer Science Graduate Seminar (0)</td>
<td>CS 900 Computer Science Graduate Seminar (0)</td>
</tr>
<tr>
<td>CS Graduate students must complete two semesters of CS 900. A student is required to make one presentation in each semester that they are enrolled in the seminar course and attend all scheduled presentations by their peers. In CS 900-001, the student will choose a topic within their research area. In CS 900-002, the student chooses a topic within their own research.</td>
<td>CS Graduate students must complete two semesters of CS 900, with the exception of MSc Course Route students, who must complete one semester of CS 900. When enrolled in CS 900, a student must make one presentation and attend all presentations. In the first semester of CS 900, the student will choose a Computer Science topic within their research area. In the second semester of CS 900 (if required), the student will choose a topic within their own research.</td>
</tr>
</tbody>
</table>

**MOTION 4: Course Re-Activation and Change**
Weger – Stilling
MOVED to re-activate and change the course title and description effective 201830.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 903 CS Project (0)</td>
<td>CS 903 Computer Science Project Continuation (0)</td>
</tr>
<tr>
<td>Project report, presentation, and defense are compulsory components that members of the</td>
<td>MSc. Project Route students who are unable to complete and defend their project by the end of</td>
</tr>
</tbody>
</table>
examination committee, including the supervisor or co-supervisors and two or more faculty members, must deem acceptable. the credit limit of their program may register in this course to maintain their full-time status. Note: Students may register in CS 903 a maximum of two times. Prerequisites: completion of 9 credits of CS 902 or CS 901, and 30 credits in total.

4.6 Johnson-Shoyama Graduate School of Public Policy

MOTION 1: Course Change
Zarzeczny – Katapally
MOVED to convert JSGS 835AT, a directed reading course to JSGS 835, a regular new course effective 201830.
*Friendly amendment to change the course number to JSGS 841.

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>JSGS 835AT Health Law and Policy (3)</td>
<td>JSGS 841 Health Law and Policy (3)</td>
</tr>
<tr>
<td>This course will provide an overview of issues at the intersection of health law and policy. It will include a basic introduction to the foundations of health law followed by examination of topical issues in this domain such as stem cell research, genetics, and medical tourism.</td>
<td>This course will provide an overview of issues at the intersection of health law and policy. It will include a basic introduction to the foundations of health law followed by examination of topical issues in this domain.</td>
</tr>
</tbody>
</table>

CARRIED

MOTION 2: New Course
Zarzeczny – Katapally
MOVED to create JSGS 886 – MHA Placement effective 201830.

JSGS 886 MHA Placement (3)
This course is an experiential learning opportunity. Students spend one month embedded within a partner organization such as the Government of Saskatchewan’s Ministry of Health, during which time they work on a designated policy project under the supervision of a mentor within the organization, and the course instructor.

CARRIED

MOTION 3: Program Change
Zarzeczny – Stilling
MOVED to modify the Master of Health Administration (MHA) program effective 201830.

<table>
<thead>
<tr>
<th>Current Master of Health Administration</th>
<th>Cr Hrs</th>
<th>Proposed Master of Health Administration</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 9 of:</td>
<td>27</td>
<td>Choose 9 of:</td>
<td>27</td>
</tr>
<tr>
<td>JSGS 812, JSGS 814, JSGS 817, JSGS</td>
<td></td>
<td>JSGS 812, JSGS 814, JSGS 817, JSGS</td>
<td></td>
</tr>
<tr>
<td>823, JSGS 824, JSGS 826, JSGS 827,</td>
<td></td>
<td>823, JSGS 824, JSGS 826, JSGS 827,</td>
<td></td>
</tr>
<tr>
<td>JSGS 829, JSGS 832, JSGS 833, JSGS</td>
<td></td>
<td>JSGS 829, JSGS 832, JSGS 833, JSGS</td>
<td></td>
</tr>
<tr>
<td>834, JSGS 835AT, JSGS 837</td>
<td></td>
<td>834, JSGS 841, JSGS 837, JSGS 886**</td>
<td></td>
</tr>
</tbody>
</table>

CARRIED
MOTION 4: Admission Requirement Change
Zarzeczny – Stilling
MOVED to modify the admission requirements for the Master of Health Administration (MHA) program effective 201830.

<table>
<thead>
<tr>
<th>Current Admissions Requirements</th>
<th>Proposed Admissions Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable): 1. Applicants must have a minimum of 3 years relevant health sector management experience.</td>
<td>Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable): 1. Applicants must have a minimum of 3 years relevant health sector experience.</td>
</tr>
<tr>
<td>MHA Mid-Career Option</td>
<td>MHA Mid-Career Option</td>
</tr>
<tr>
<td>For those who lack an undergraduate degree, but have considerable relevant health sector management experience, there is an option to be admitted to the MHA program as mid-career.</td>
<td>For those who lack an undergraduate degree, but have considerable relevant health sector experience, there is an option to be admitted to the MHA program as mid-career.</td>
</tr>
</tbody>
</table>

5. REPORTS FROM VICE PRESIDENT (RESEARCH) (Dr. Malloy)
- Announcement for the AVPRD position will come out soon. The campus engagement was impressive and the committee members were wonderful.
- Congress is fast approaching.

6. REPORTS FROM FGSR
6.1 Dean (Dr. Bredohl)
- The Indigenous Summer Institute is scheduled for August. The deadline for applications is May 18, 2018. You can find more information on our website.
- This is the end of the semester so a big thanks to Karen for all her hard work as the Associate Dean.

6.2 Associate Dean (Dr. Meagher)
- Currently working on changing the website regarding policy. The process for defenses will also be updated.
6.3 Manager, Graduate Scholarships and Awards (Darlene Sorensen)
- Spring Competition now open in GAP: application deadline of May 30.
- Governor General’s Academic Gold Medal: currently being adjudicated; will be sent to Executive of Council shortly, in time for approval before convocation.
- GSBF Funding: This new school year’s allocation will be transferred to each faculty’s accounts in May.
- Tri Council Funding announcements have now all been made: we were awarded with 3 SSHRC Docs; 2 CIHR Docs; 1 MSFSS; 14 CGS M; 28 -USRAS‘; this is a 14% increase in awards over last year.

6.4 Faculty Administration (Mandy Kiel)
- FGSR’s renovations are now complete.
- Pushing forward with completing other projects.

6.5 PhD Committee – No report.

6.6 Scholarships and Awards Committee – No report.

7. NO OTHER BUSINESS

Adjournment (3:51PM)