DATE: March 6, 2015

TO: Council Committee on the Faculty of Graduate Studies and Research

FROM: Dr. Armin Eberlein, Dean
Faculty of Graduate Studies and Research

RE: Meeting of the Council Committee on the Faculty of Graduate Studies and Research – AGENDA
A meeting of the Council Committee on the Faculty of Graduate Studies and Research is scheduled for Monday, March 9, 2015. CW 113

1. APPROVAL OF THE AGENDA

2. APPROVAL OF MINUTES OF January 12, 2015 – circulated with the Agenda

3. BUSINESS ARISING FROM THE MINUTES
   3.1 Follow-Up Report from the November 26, 2014 Executive of Council Meetings – (APPENDIX A)
   3.2 Follow-Up Report from the February 7, 2015 Senate Meeting (APPENDIX B)
   3.3 ECON 836 - Economics of Public Safety (APPENDIX C)

4. REPORT FROM THE VICE-PRESIDENT (RESEARCH)

5. REPORTS FROM FGSR
   5.1 Dean
   5.2 Associate Dean
   5.3 Manager, Graduate Scholarships and Awards
   5.4 Director, Graduate Student Services
   5.5 PhD Committee
   5.6 Scholarship and Awards Committee

6. REPORTS FROM FACULTIES
   6.1 Business Administration (APPENDIX D)
   6.2 Faculty of Graduate Studies and Research (APPENDIX E)
   6.3 Johnson Shoyama Graduate School (APPENDIX F)
   6.4 Faculty of Science (APPENDIX G)
   6.5 Faculty of Social Work (APPENDIX H)

7. OTHER BUSINESS

8. ADJOURNMENT

NOTE:
The next meeting of the Council Committee on the Faculty of Graduate Studies and Research is scheduled for Monday, May 4, 2015 at 2:30PM in CW 113.
(The deadline for submission of agenda items is April 20, 2015).
3.1

FOLLOW UP REPORT FROM
EXECUTIVE OF COUNCIL MEETING
28 JANUARY 2015

Items in bold indicate further approval is required by Senate and/or possibly the Board. Other items reached final approval at Executive of Council unless otherwise indicated and will go to Senate for information only

COUNCIL COMMITTEE ON FACULTY OF GRADUATE STUDIES AND RESEARCH

MOTION 1: Arts - Master of Arts Economics Program Changes
MOTION 2: Arts-Master of Arts in French Studies Program Change
MOTION 3: Business Administration Public Safety Management
MOTION 4: JSGSPP - Curriculum Changes to the Master of Public Administration (MPA)
MOTION 5: Nursing Admission Requirements
MOTION 6: Nursing - Sequence of Courses
MOTION 7: Social Work - Addition of SW 885 to MSW Thesis Based
MOTION 8: Social Work - Removal of Course
APPENDIX B

3.2

UNIVERSITY OF REGINA
SENATE MEETING
7 February 2015
Follow-Up Report

The following FGSR-related items reached final approval at Senate and will be reported to the Board for information only.

Faculty of Graduate Studies and Research
- Master of Social Work (MSW) Admission Requirement Changes
- Business Administration – Public Safety Management
- Nursing – Admission Requirements

The following FGSR-related items/reports were presented to Senate for information only and will be reported to the Board for information only.

Faculty of Graduate Studies and Research
- Arts – Suspension of the MA and MSc – Geography Program
- Business Administration – Master of Business Administration Co-op Programs
- Business Administration – Master of Human Resource Management Co-op Programs
- Business Administration – Master of Administration of Leadership Co-op Programs
- Engineering and Applied Science – Revision – Software Systems Engineering
- Engineering and Applied Science – Revision – Electronic Systems Engineering
- Engineering and Applied Science – Revision – Industrial Systems Engineering
- Engineering and Applied Science – Revision – Petroleum Systems Engineering
- Engineering and Applied Science – Revision – Environmental Systems
- Graduate Studies and Research – Graduate Work Experience
- Social Work – Master of Social Work Program Changes
- Arts – Master of Arts Economics Program Changes
- Arts – Master of Arts in French Studies Program Changes
- JGSPP – Curriculum Changes to the Master of Public Administration (MPA)
- Nursing – Sequence of Courses
- Social Work – Addition of SW 885 to MSW Thesis Based
- Social Work – Removal of Courses

February 9, 2015
3.3  **ECON 836 – ECON 835 - Economics of Public Safety**

The course number for the newly approved ECON 836 - Economics of Public Safety had been used in the system previously. As such, ‘836’ cannot be re-used. The Department of Economics and the Faculty of Arts has assigned "835":  ECON 835 - Economics of Public Safety".
APPENDIX D

6. Reports from Faculties

6.1 Faculty of Business Administration

MOTION 1: That active students in good standing in the MBA Business Management, Master of Administration Leadership, and Master of Human Resource Management degree programs be permitted to transfer to the Co-op route, based on the entrance criteria that was in place for the now phased out Work Placement program, at the time they were admitted to their respective program.

(end of Motion 1)

Rationale:
The Co-op route was approved as a replacement program for the work placement program effective 201520.

Students who were admitted to the MBA Business Management, Master of Administration Leadership, and Master of Human Resource Management prior to 201520, were unaware of the new entrance requirements, and might not meet the newly established threshold.

Active students currently in the MBA Business Management, Master of Administration Leadership, and Master of Human Resource Management programs, have been participating in good faith in the phased out work placement program and may not meet the newly established criteria for transfer into the new co-op route, that has replaced it.

MOTION 2: That current students in good standing in the MBA International Program, be permitted to register into MBA 801–Grad Work Term 1, or MBA 802–Grad Work Term 2 provided they meet the criteria that was in place for the former work placement program, at the time they were admitted to the MBA international program.

(end of Motion 2)

Rationale:
The Co-op route had been approved after the MBA International program had been made historic, therefore no Co-op route was proposed.

Current students in the phased out MBA International program do not have a Co-op route, but had chosen the University of Regina, Levene MBA International program partially based on their understanding that they would be eligible to gain work experience, through work placements.

Currently non-Co-op students are permitted by visa regulations to work up to 20 hours off campus during the Fall/Winter semesters and full time in the summer, or on campus any semester.
MOTION 3: That the calendar descriptions for Work Term courses, MBA 801, 802, 803 and GBUS 801, 802 and 803 be changed to reflect their application to the newly established Co-op program.

(end of Motion 3)

Rationale:

MBA 801  Grad Work Term I
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.

Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

MBA 802  Grad Work Term II
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.

Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

MBA 803  Grad Work Term III
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada and have completed MBA 801 and MBA 802 in good standing.

Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 801  Grad Work Term I
Current
This co-op placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 802  Grad Work Term II
Current
This co-op placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.

Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 803  Grad Work Term III
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.

Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

Rationale:
The calendar descriptions for each course refer to the admission requirements of the now historic work placement program, rather than the newly created Co-op programs. The new calendar descriptions do not refer to admission criteria.

MOTION 4: That students who have accepted a Co-op Work placement, be ineligible for a Graduate Teaching Assistant (GTA) position in that same semester unless approved by the Associate Dean, Graduate and Research, Faculty of Business Administration.

(end of Motion 4)

Rationale:
Historically doing both a GTA and a Co-op placement in the same semester has proven to negatively impact student success, and timely program completion.
MOTION 5: That the prerequisites for MBA 815-Business Policy and Strategy be changed effective 201520 from: Completion of 15 credit hours in 800-level Business Administration courses or permission of the Dean of Business Administration
To: Must complete any two courses from the Levene MBA with specializations program.

(end of Motion 5)

Rationale:
MBA students will have taken foundations courses prior to admission to the program. Current course sequencing within the program provides further background for success in MBA 815-Business Policy and Strategy.
6.3 Faculty of Graduate Studies & Research

**MOTION 1: Change in Graduate Student Status**
That fully-qualified graduate students be classified as “probationary” after failing one graduate course. Upon successfully repeating or replacing the failed course, the student’s status will be changed back to “fully-qualified”. The failed grade must be resolved within one year. Effective Fall 2015.

(end of Motion 1)

**Rationale:**
For fully-qualified students, two failed courses results in an RTD. This new, intermediate category will show students the seriousness of failing a graduate course. This status will not appear on the student’s transcript. Once fully implemented, academic units and FGSR will be able identify at risk students and develop remediation programs within line faculties.

**MOTION 2: Number of Courses taught by Supervisor or Co-Supervisor**
That no supervisor or co-supervisor may teach more than 50% of course work in a student’s program. Effective Fall 2015.

(end of Motion 2)

**Rationale:**
Current policy specifies that up to half the course work to be credited to a student's program may be undertaken with the supervisor as the course instructor. Given the interdisciplinary nature of many graduate programs, it is often beneficial for graduate students to have a co-supervisor, and the current regulation does not address the allowance for co-supervision.

**MOTION 3: Pearson Test of English (PTE) Academic**
That the Pearson Test of English (PTE) Academic be added as an approved test of English Language Proficiency for admission to the Faculty of Graduate Studies and Research with an overall score of 59. Effective Fall 2015.

(end of Motion 3)

**Rationale:**
To provide applicants to the Faculty of Graduate Studies and Research with another English Language Proficiency (ELP) test option to meet minimum admission requirements.
Background information on the PTE Academic:

**Canadian Universities using the PTE Academic at the Graduate Level – minimum scores as defined by the Graduate Studies Office**

<table>
<thead>
<tr>
<th>University</th>
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<th>Band Scores</th>
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<tr>
<td>Simon Fraser</td>
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<td>65 in writing and speaking</td>
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<td></td>
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<td>University of Calgary</td>
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<td>University of Saskatchewan</td>
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<td>65 for MBA</td>
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<td></td>
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<tr>
<td>Brock University</td>
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<td></td>
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<tr>
<td>Queen’s University</td>
<td>65</td>
<td>70 for MBA</td>
</tr>
<tr>
<td>Memorial University</td>
<td>58</td>
<td>58 in reading, writing, listening, speaking</td>
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<tr>
<td>University of Windsor</td>
<td>65</td>
<td>70 for MBA</td>
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The attached Fact Sheets provide information on Accuracy, Security Features and Worldwide Testing Centres.
### Concordance Estimates

#### Estimates of concordance between PTE Academic and TOEFL iBT

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<th>TOEFL iBT Score</th>
<th>PTE A Score</th>
<th>TOEFL iBT Score</th>
<th>PTE A Score</th>
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Estimates of concordance between PTE Academic and IELTS

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<th>PTE A Score</th>
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<td>10 - 28</td>
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Items for Information

Will be posted to the Faculty of Graduate Studies and Research website.

GRADUATE GRADING SYSTEM AND DESCRIPTIONS

The University of Regina employs a percentage grading system. A grade of less than 70% is a failing grade for graduate programs. A graduate student may fail (achieve a grade of less than 70%) one course and continue in his/her program. Should a student fail a second graduate class in her/his program, he/she will be required to discontinue from that program.

GRADING DESCRIPTIONS

Percentage grades

95-100

An exceptional performance:

- exemplary knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work is original and demonstrates insight, understanding and independent application or extension of course expectations in ways that would contribute significantly to expertise in the relevant field(s) (e.g., it is publishable)
- demonstrates exceptional depth/scope of research, theory, and techniques supported extensively by the relevant literature and far exceeding course expectations
- exceptional level of analytical and critical ability demonstrating independent application of unique and multi-perspective solutions to complex problems related to the subject material
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

90-94

An outstanding performance:

- superior knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and outstanding ability to integrate multiple perspectives in comprehensive and complex ways
- demonstrates outstanding depth/scope of research, theory, and techniques supported extensively by the relevant literature and exceeding course expectations
- outstanding level of integration of course material demonstrating analytical and critical insight, understanding, and independent application or extension of course expectations in relation to difficult problems related to the subject material
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive
85-89

An *excellent* performance:

- excellent knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and makes insightful points that represent a high level of integration, comprehensiveness and complexity
- demonstrates excellent depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
- excellent ability to solve difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

80-84

A *very good* performance:

- very good knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates ability to apply knowledge and understanding in new ways and/or to provide new analysis or new interpretation
- demonstrates a good depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
- very good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work is relatively free of errors in grammar, spelling, format, citation style, or referencing and demonstrates very good communication, coherence, and clarity

75-79

A *good or satisfactory* performance:

- good knowledge and understanding of the subject material, relevant issues, literature and techniques
- the work is complete and some new analysis or new interpretation is provided
- arguments are supported by evidence and demonstrate a good depth/scope relevant to course expectations and relevant literature
- good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains few errors in grammar, spelling, format, citation style, or referencing and demonstrates satisfactory communication, coherence, and clarity
A minimally acceptable performance or marginal pass:

- a basic grasp of the subject material, relevant issues, literature and techniques
- the work is complete, but little new analysis or new interpretation is provided
- arguments are sufficiently supported by evidence and demonstrate minimally acceptable depth/scope relevant to course expectations and relevant literature
- basic ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains multiple errors in grammar, spelling, format, citation style, or referencing and/or there are difficulties in effective communication, coherence, or clarity

An unacceptable or failing performance:

- a weak grasp of the subject material, relevant issues, literature and techniques
- the work is incomplete, with no new analysis or new interpretation
- arguments are not supported by evidence and/or demonstrate very limited depth/scope relevant to course expectations and relevant literature  (See also the Faculty of Graduate Studies and Research (FGSR) policy on ‘academic conduct and misconduct’ http://www.uregina.ca/gradstudies/grad-calendar/policy-univ.html#conduct)
- unsatisfactory ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains many errors in grammar, spelling, format, citation style, or referencing and/or there are substantial difficulties in effective communication, coherence, or clarity
With the exception of the grades of NP and XF (see “Calculation of Grade Point Averages,” below), none
of the following grades has a numeric value. Grades of AG, C, and P are passing grades. Grades of F, N,
NP, and XF are failing grades. The remaining grades are neutral.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>AG</td>
<td>Aegrotat standing</td>
</tr>
<tr>
<td>AU</td>
<td>Audit, no credit</td>
</tr>
<tr>
<td>AW</td>
<td>Audit withdrawal</td>
</tr>
<tr>
<td>C</td>
<td>Credit for hours shown</td>
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<tr>
<td>CW</td>
<td>Compulsory withdrawal</td>
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<tr>
<td>DE</td>
<td>Deferred examination</td>
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<tr>
<td>F</td>
<td>Failure</td>
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<tr>
<td>IN</td>
<td>Incomplete</td>
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<tr>
<td>IP</td>
<td>In Progress</td>
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<tr>
<td>MC</td>
<td>Maintenance of Candidacy</td>
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<td>N</td>
<td>No Credit for Hours Shown</td>
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<td>NP</td>
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<tr>
<td>W</td>
<td>Withdrew from Course</td>
</tr>
<tr>
<td>XF</td>
<td>Academic Misconduct</td>
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**Approximate Grade Equivalencies:**

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<thead>
<tr>
<th>University of Regina Numeric – Percent Grading System</th>
<th>Approximate Alpha Equivalents</th>
<th>Approximate Numeric 0.0–4.0 Equivalents</th>
</tr>
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<tbody>
<tr>
<td>95-100</td>
<td>A+</td>
<td>4.0</td>
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<tr>
<td>90-94</td>
<td>A</td>
<td>4.0</td>
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<tr>
<td>85-89</td>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>80-84</td>
<td>B+</td>
<td>3.3</td>
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<tr>
<td>75-79</td>
<td>B</td>
<td>3.0</td>
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</tr>
</tbody>
</table>
Guidelines/Notes for Instructors (for separate document):

1. Students must maintain an average of 75% or greater to qualify for co-op placements
2. Students must maintain an average of 80% or greater to qualify for many scholarships
3. In designing the course and the course syllabus, instructors are reminded that at least 75% of the work used to arrive at a student's grade should be of such a nature that it can be reassessed by an independent examiner.
4. When assigning grades in norm-referenced contexts, the average marks for a course or assignment should generally fall within the range of 78-84%. There should also be a reasonable spread of grades within a class.
6.3 Johnson Shoyama Graduate School of Public Policy

MOTION 1: Program Change

That JSGS 812-Aboriginal Health Policy, JSGS 814-Biostatistics for Public Health, JSGS 823-Health Promotion, JSGS 824-Health Program Planning and Evaluation be added to the list of electives for the Master’s Certificate in Health Systems Management effective Spring 2015.

(end of Motion 1)

Rationale:
This change ensure that students in this program have a selection of electives to choose from and that JSGS has a sufficient inventory to ensure adequate course scheduling options to meet student demand.

Master's Certificate in Health Systems Management:

This certificate program provides students with a good understanding of the complex issues that will be encountered by those managing health systems in today’s changing health care organizations. It will be of interest either to those currently working in health care administration or to those who want to move into health care administration.

<table>
<thead>
<tr>
<th>Required:</th>
<th>JSGS 827</th>
<th>Health Care Organization and Administration</th>
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<td>Choose 2 of:</td>
<td>JSGS 812</td>
<td>Aboriginal Health Policy</td>
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<td>JSGS 814</td>
<td>Biostatistics for Public Health</td>
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<td>JSGS 817</td>
<td>Health Policy</td>
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<td>JSGS 823</td>
<td>Health Promotion</td>
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<td>JSGS 824</td>
<td>Health Program Planning and Evaluation</td>
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<td>JSGS 829</td>
<td>Decision Making in Health Care Organizations</td>
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<td>JSGS 832</td>
<td>Population-Based Management</td>
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<td>Health Law and Policy</td>
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<td>JSGS 837</td>
<td>Health Economics</td>
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</table>
MOTION 2: Discontinuance of Program
That the Master of Public Policy in Health Services Research Stream (GPPMOHSR-M) be discontinued effective Spring 2015.

(end of Motion 2)

Rationale:
JSGS is unable to continue offering the specialized MPP stream due to program supports drawing to an end in 2015 with the departure of the lead faculty for the MPP-HSR and the Western Regional Training Centre for Health Services Research (WRTC) funding ceasing. Interested thesis based students may still apply for the Master of Public Policy GPPMOPPOLM (no specialization stream).
6.4 Faculty of Science

**MOTION 1: New Courses**
That BIOC 800-Literature Review and 801-Research Proposals be approved effective Fall 2015.

(end of Motion 1)

**Rationale:**
These new courses are for biochemists in the biochemistry discipline, meriting a biochemistry designation for student transcripts.

**MOTION 2: New Course**
That BIOC 901-Research thesis research be approved effective Fall 2015.

(end of Motion 2)

**Rationale:**
This course ensures that biochemistry research is in the biochemistry discipline, meriting a biochemistry designation for student transcripts.
6.4 Faculty of Social Work

MOTION 1: Program Change
That the Schedule Types of 'Lab', 'Report', 'Field', 'Field Trip', 'Internship', 'Seminar', 'Directed Reading'
be added to SW 890AA-ZZ effective Spring/Summer 2015.

(end of Motion 1)

Rationale:
To accommodate future scheduling needs, the change will maximize the flexibility of scheduling SW 890
course series.
7. OTHER BUSINESS

Discussion on supervision of graduate students with interdisciplinary research.