MINUTES OF A MEETING OF
THE COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH
MONDAY, March 9, 2015 AT 2:30 P.M. IN CW 113


Regrets: H. Ibrahim, A. Revet, A. Volodin, S. Whalley,

1. APPROVAL OF THE AGENDA

Bredohl - Haig

MOVED To approve the agenda be circulated. CARRIED

2. APPROVAL OF MINUTES from January 12, 2015

Rogers - Cameron

MOVED To approve the minutes as circulated. CARRIED

3. BUSINESS ARISING FROM THE MINUTES
3.1 Follow-Up Report from the January 28, 2015 Executive of Council Meeting
3.2 Follow-Up Report from the February 7, 2015 Senate Meeting
3.3 ECON 836-ECON 835 – Economics of Public Safety

The reports were received for information.

4. REPORT FROM THE VICE-PRESIDENT (RESEARCH)

Dr. Malloy informed Council as follows:

- Revenue Numbers:
  Overall, the research revenue has declined. At this point, this is not a cause for concerns that there is no clear trend. While SSHRC funding has declined, NSERC funding has significantly increased. CIHR funding is lower, partly because there were two intakes a year as is with SSHRC. Our contract research has increased in part due to a major grant for Engineering.
• **Projects:**
  New initiatives specific to graduate students have started. The Canadian First proposal contains a substantial amount of funding for graduate students. If successful, there is funding for approximately 30 graduate students. We also have other funding from Sask Power specifically earmarked for graduate students. In the spring, we are working with ISM, Computer Science and JSGS to increase external funding for graduate students.

• **Alliance of Canadian Comprehensive Research Universities (ACCRU)**
  Dr. Peter Leavitt and seven others are on a committee that is looking at some raw data for NSERC. The data seem to indicate that medium and small sized universities are indeed being systemically disadvantaged in terms of NSERC awards. Dr. Leavitt has presented this to NSERC – they have delayed their response. Dr. Leavitt and colleagues are now trying to present this information in a journal publication in the hope that there will be changes in the future.

5. **REPORTS FROM FGSR**
   5.1 Dean

**Enrollment**

<table>
<thead>
<tr>
<th></th>
<th>Full Time</th>
<th>Part Time</th>
<th>Enrolled but not regist.</th>
<th>PhD</th>
<th>Internat.</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>SS 2013</td>
<td>574</td>
<td>490</td>
<td>401</td>
<td>242</td>
<td>390</td>
<td>1465</td>
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<tr>
<td>Fall 2013</td>
<td>845</td>
<td>584</td>
<td>199</td>
<td>236</td>
<td>475</td>
<td>1628</td>
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<tr>
<td>Winter 2014</td>
<td>810</td>
<td>587</td>
<td>211</td>
<td>241</td>
<td>472</td>
<td>1608</td>
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<tr>
<td>SS 2014</td>
<td>615</td>
<td>534</td>
<td>382</td>
<td>238</td>
<td>456</td>
<td>1531</td>
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<tr>
<td>Fall 2014</td>
<td>905</td>
<td>556</td>
<td>183</td>
<td>252</td>
<td>497</td>
<td>1644</td>
</tr>
<tr>
<td>Winter 2015 (as of Jan. 12)</td>
<td>814</td>
<td>627</td>
<td>240</td>
<td>243</td>
<td>514</td>
<td>1681</td>
</tr>
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</table>

We have achieved a record total enrolment at the graduate level. There is an increase of 4.5% over last year. There is a slightly faster increase of the number of international students than domestic students. Ideally, in order to grow the research enterprise, the number of PhD students and the number of full-time students should increase. They have been fairly static compared to last year.

**Staffing Changes in FGSR**

- Executive Assistant
  Rebecca Sparvier

- Admissions and Registration:
  Jennifer Temple: Phone: 306-337-2484 E-mail: Gss1@uregina.ca
  Business Administration
  Johnson-Shoyama Graduate School of Public Policy
  Nursing
  Social Work
  Indigenous Social Work
FGSR Scholarship Updates
Main changes to Tri-Council Enhancements:
- No supervisor contribution is required any more. FGSR will cover the entire enhancement.
- The required GTA per year can be upgraded to a Graduate Teaching Fellowship.

Main changes to Graduate Research Fellowships (GRFs):
- The maximum number of nominations and awards per line faculty per year was increased from 20% to 30% of all GRFs.
- For 2015: max. 6 nominations and max. 6 awards per line faculty (Masters and/or PhD)
- The supervisor's contribution can also come from the supervisor's department or line faculty.
- The required GTA per year can be upgraded to a Graduate Teaching Fellowship.
- There will be two nomination deadlines per year.
- The GRF offer is valid for the same period as the student’s admission is valid, i.e., GRFs can now be started in any semester, as long as it is the first semester of a student’s program.
- If admission dates are changed (e.g., deferred), there is no guarantee the GRF offer will remain valid.

FGSR’s Nomination Deadlines for GRFs
February 15th:
- Fine Arts
- Johnson-Shoyama Graduate School
- Justice Studies/Police Studies
- Nursing
- Psychology
- Social Work
- Women’s and Gender Studies

April 15th:
- Biology
- Chemistry/Biochemistry
- Computer Science
- Education
- English
- Engineering
- Geography
- Geology
- Gerontology
- History
- Kinesiology and Health Studies
- Mathematics/Statistics
- Physics
- Social and Political Thought

**Note:** Faculty-internal deadlines are earlier. Check with your Associate Dean.

**UPCOMING EVENTS**
- March 21: 3MT
- March 26 & 27: Mitacs workshop: Project Management I
- May 10 – 22: Shen Kuo
- Budget: March 17: Unit budget presentation
  March 18: Provincial Budget Day
  May 25: University budget letters distributed to units

**QUESTIONS/ANSWERS**
- How many applications have been received for the first deadline? Three
- Have they been announced? Will be announced this week.

5.2 **Associate Dean Report**
- The Canadian Association of Graduate Studies (CAGS) is launching a project called Imagining Future Research Challenges and it asks what role does graduate research play in building Canada’s future. This is also linked to SSHRC’s Imagining Canada’s Future initiative. The University of Regina was selected along with 15 other universities across Canada. Each institution could select a specific question to be discussed by graduate students. There will be roundtable discussions focusing on graduate research and humanities in social sciences with input from other areas and with invited guests. This report will go back to CAGS in May, who will use the findings to circulate to develop future work.

The question selected by UofR is: How are the experiences and aspirations of Aboriginal people in Canada essential in building a successful shared future? The roundtable discussion is scheduled for April 10th.

Information will be circulated to the Council for assistance in identifying graduate students to participate.

5.3 **Manager, Graduate Scholarships and Awards**
Canadian Graduate Scholarships (CGS) Masters results in be announced April 1st.

5.4 **Director, Graduate Student Services**
No report.

5.5 **PhD Committee – Dr. Ken Montgomery**
The committee is in the process of reviewing one PhD Special Case application.
5.6 Scholarship and Awards Committee
No report.

6. REPORTS FROM FACULTIES

6.1 Faculty of Business Administration

MOTION 1: As a friendly amendment, two motions proposed by the faculty have been combined into one motion.

Camp – Montgomery

MOVED to allow active students in the MBA Business Management and MBA International degree programs be permitted to transfer to the Co-op route if they are in good academic standing effective Spring/Summer 2015.

CARRIED

MOTION 2: Work Term Course Changes

Camp - Rogers

MOVED To change the calendar descriptions for Work Term courses, MBA 801, 802, 803 and GBUS 801, 802 and 803 to reflect the newly established Co-op program effective Spring/Summer 2015.

MBA 801 Grad Work Term I

Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.

Proposed
This work placement is for students wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

MBA 802 Grad Work Term II

Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

MBA 803 Grad Work Term III
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada and have completed MBA 801 and MBA 802 in good standing.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 801 Grad Work Term I
Current
This co-op placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 802 Grad Work Term II
Current
This co-op placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

GBUS 803 Grad Work Term III
Current
This work placement is for students who have completed at least 40% of their program, are students in good academic standing, and wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks. Students will be expected to write briefing notes, do research, write reports and perform other duties as assigned.
Proposed
This work placement is for students who wish to gain work experience in business or management in Canada. Students will be exposed to the skills used by managers at senior levels in business and management and will perform a variety of tasks.

MOTION 3: This motion was converted to an Item for Information
That students who have accepted a Co-op Work placement, be ineligible for a Graduate Teaching Assistant (GTA) position in that same semester unless approved by the Associate Dean, Graduate and Research, Faculty of Business Administration. The reason for this change is that historically, doing both a GTA and a Co-op placement in the same semester has proven to negatively impact student success and timely program completion.

MOTION 4: Change Prerequisites for MBA 815-Business Policy and Strategy
Camp – Senkow

MOVED To change the prerequisites to “As must complete any two courses from the Levene MBA with specializations program” effective Spring/Summer 2015.

CARRIED

6.2 Faculty of Graduate Studies and Research

MOTION 1: Change in Graduate Student Status
Rogers – Bredohl

MOVED To classify fully-qualified graduate students as “probationary” after failing one graduate course. Upon successfully repeating or replacing the failed course, the student’s status will be changed back to “fully-qualified”. The failed grade must be resolved within one year or at the earliest opportunity effective Fall 2015.

CARRIED

MOTION 2: Number of Course taught by Supervisor or Co-Supervisor
Rogers – Camp

MOVED To no supervisor or co-supervisor may teach more than 50% of course work in a student’s program effective Fall 2015

CARRIED

MOTION 3: Pearson Test of English (PTE) Academic
Rogers – Haig

MOVED To add the Pearson Test of English (PTE) Academic as an approved test of English Language Proficiency for admission to the Faculty of Graduate Studies and Research with an overall score of 59 effective Fall 2015.

Background information attached in Appendix E of the Agenda.

CARRIED
Discussion
It was suggested the assignment of grades be revisited.
Dean Eberlein asked Thomas Hadjistavropoulos to submit wording for the
Guidelines/Notes for Instructors.

6.3 Johnson Shoyama Graduate School of Public Policy

MOTION 1: Program Change

Zarzeczny – Dupeyron

MOVED to add JSGS 812-Aboriginal Health Policy, JSGS 814-Biostatistics for Public
Health, JSGS 823-Health Promotion, JSGS 824-Health Program Planning and Evaluation
to the list of electives for the Master’s Certificate in Health Systems Management
effective Spring 2015.

Master’s Certificate in Health Systems Management:
This certificate program provides students with a good understanding of the complex
issues that will be encountered by those managing health systems in today’s changing
health care organizations. It will be of interest either to those currently working in health
care administration or to those who want to move into health care administration.

<table>
<thead>
<tr>
<th>Required:</th>
<th>JSGS 827</th>
<th>Health Care Organization and Administration</th>
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<td>Choose 2 of:</td>
<td>JSGS 812</td>
<td>Aboriginal Health Policy</td>
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<tr>
<td></td>
<td>JSGS 814</td>
<td>Biostatistics for Public Health</td>
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<td>JSGS 817</td>
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<td>JSGS 829</td>
<td>Decision Making in Health Care Organizations</td>
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<td>Health Law and Policy</td>
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<td>JSGS 837</td>
<td>Health Economics</td>
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CARRIED

MOTION 2: Discontinuance of Program

Zarzeczny – Dupeyron

MOVE to discontinue the Master of Public Policy in Health Services Research Stream
(GPPMOHSM) effective Spring 2015.

CARRIED
6.4 Faculty of Science

MOTION 1: New Courses

Butz – Donnelly

MOVED to approve BIOC 800-Literature Review and 801-Research Proposals effective Fall 2015. CARRIED

MOTION 2: New Course

Butz – Bredohl

MOVED to approve BIOC 901-Research thesis effective Fall 2015. CARRIED

6.5 Faculty of Social Work

MOTION 1: Program Change

Watkinson - Camp

MOVED to add Schedule Types of ‘Lab’, 'Report', 'Field', 'Field Trip', 'Internship', 'Seminar', 'Directed Reading’ to SW 890AA-ZZ effective Spring/Summer 2015. CARRIED

7. OTHER BUSINESS

Discussion on supervision of graduate students with interdisciplinary research. This discussion was initiated by the Faculty of Education.

Current Policy for Supervisory Committees

- Master’s:
  The Supervisory Committee consists of at least the following:
  a) Supervisor of the student's principal academic unit or program area
  b) One member of the student's principal academic unit or program area
     (Faculty of Engineering and Applied Science requires two members).

- PhD:
  The Supervisory Committee consists of:
  a) The Head of the academic unit or designate, (or, for faculties without departments, the Dean of the faculty) serves as the Chair of the doctoral committee
  b) The student’s research supervisor(s)
  c) A minimum of two members from the principal academic unit
     (cannot both be Adjunct). ...

One member who is from a department other than the principal one and serves as an internal-external member. Adjunct professors to the principal academic unit are not eligible to serve as the internal-external committee member.
Current practices at UofR regarding Supervision of Students with Interdisciplinary Research

- MA Interdisciplinary or MFA Interdisciplinary in Fine Arts with concentrations:
  - One supervisor from each concentration
- Engineering:
  - Primary supervisor has to be from program area of student
  - Practice: In interdisciplinary cases, co-supervisor from other area.
- Special Case PhD:
  - Primary supervisor has to be from “home” academic unit
  - Practice: One supervisor from each area of study

Challenge

- Workload issue
- What is considered “internal-external” when it comes to examiners?
- Ultimate Question: We want to see students succeed. How do we provide the best support for them?

Discussion

Current policy states that a supervisor needs to be in the student's program area. This appears to be adequate and workable. Requests for exceptions can be made to the Dean, FGSR providing a rationale and assurances that the student receives adequate supervision. However, it is to be noted that such exceptions will impact a faculty member's ability to function as an internal/external examiner within the other area(s).

8. ADJOURNMENT (4:08PM)

NOTE:
The next FGSR Faculty Council Meeting is scheduled for **Monday, May 4, 2015 at 2:30PM**

PLEASE NOTE ROOM LOCATION CHANGE – **ED 621**

(The deadline for submission of agenda items is April 20, 2015).

Prepared by:  Rebecca Sparvier
On behalf of:  Dean Eberlein
March 11, 2015