MINUTES OF A MEETING OF
THE COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND
RESEARCH
MONDAY, May 4, 2015 AT 2:30 PM IN ED 621


Regrets: P. Bruno, A. Cameron, J. Cormier, L. Domm, A. Revet, C. Roberston, S. Stewart

1. APPROVAL OF THE AGENDA

Hadjistavropoulos - Volodin

MOVED to approve the agenda as circulated. CARRIED

2. APPROVAL OF MINUTES from March 9, 2015

Camp - Montgomery

MOVED to approve the minutes as circulated. CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 Follow-Up Report from the March 25, 2015 Executive of Council Meeting

3.2 Graduate Grading System and Descriptions

A change of wording regarding the Guidelines/Notes for Instructors was discussed. It was recommended to remove “when assigning grades in norm-referenced contexts”. The paragraph should read as follows:

The average marks for a course or assignment should generally fall within the range of 78-84%. There should also be a reasonable spread of grades within a class (attached).

4. REPORT FROM THE VICE-PRESIDENT (RESEARCH)

Dr. Malloy informed Council as follows:

- The Board of Governors has met, therefore the budget should be completed. He is optimistic in regard to funding for FGSR.
- U of R is moving towards a full membership with MITACS at a cost of $80,000 a year. This will allow full access to all MITACS programs. It is anticipated that already in the first year, the benefits will be making up the cost of the membership.
5. REPORTS FROM FGSR

5.1 Dean

Enrollment

<table>
<thead>
<tr>
<th></th>
<th>Full Time</th>
<th>Part Time</th>
<th>Enrolled but not regist.</th>
<th>PhD</th>
<th>Internat.</th>
<th>Total</th>
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<td>574</td>
<td>490</td>
<td>401</td>
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<td>556</td>
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<td>252</td>
<td>497</td>
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<td>Winter 2015</td>
<td>811</td>
<td>636</td>
<td>234</td>
<td>244</td>
<td>513</td>
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<td>445</td>
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2015 Graduate Research Fellowships

<table>
<thead>
<tr>
<th>Faculty of Arts</th>
<th>Program</th>
<th>Nominations</th>
<th>Awarded</th>
<th>Total for Faculty</th>
<th>Total Masters</th>
<th>Total PhD</th>
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<tr>
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<table>
<thead>
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<th>Faculty of Science</th>
<th>Program</th>
<th>Nominations</th>
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<th>Total for Faculty</th>
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<th>Total PhD</th>
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<tbody>
<tr>
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<tr>
<td>Physics</td>
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<table>
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<tr>
<th>Faculty of Engineering and Applied Science</th>
<th>Program</th>
<th>Nominations</th>
<th>Awarded</th>
<th>Total for Faculty</th>
<th>Total Masters</th>
<th>Total PhD</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>Petroleum Systems Engineering</td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process Systems Engineering</td>
<td></td>
<td>1</td>
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<td></td>
<td>16</td>
<td>13</td>
<td>13</td>
<td>9</td>
<td>4</td>
</tr>
</tbody>
</table>
**Deadlines for Graduate Research Fellowships**

February 15\textsuperscript{th} Deadline:
- Johnson-Shoyama Graduate School
- Justice Studies/Police Studies
- Nursing
- Psychology
- Social Work
- Women's and Gender Studies

April 15\textsuperscript{th} Deadline:
- Biology
- Chemistry/Biochemistry
- Computer Science
- Education
- English
- Engineering and Applied Science
- Fine Arts
- Geography
- Geology
- Gerontology
- History
- Kinesiology and Health Studies
- Mathematics/Statistics
- Physics
- Social and Political Thought

**EVENTS**

**Budget:**
- March 17: Unit budget presentation
- March 18: Provincial Budget Day
- May 25: University budget letters distributed to units

March 26 & 27
- Mitacs workshop: Project Management I

April 30
- Western 3MT: Kayla Balderson will represent UofR

May 10 – 22
- Shen Kuo program will visit:
  - North China Electric Power University
  - Hunan University
- Discussions with South West Petroleum University
  - Joint programs
  - 10-20 fully funded students
## FULL PARTNER ($80,000)

<table>
<thead>
<tr>
<th>Programs</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governance</td>
<td>Is eligible to be a member of the corporation in the “Full Member” category. If approved:</td>
</tr>
<tr>
<td></td>
<td>- Receives notice and attends Annual General Meetings of Members</td>
</tr>
<tr>
<td></td>
<td>- Has 8 votes as a Member of the “Full Member” category</td>
</tr>
<tr>
<td></td>
<td>- One Academic Representative, elected annually by all members, sits on the Board of Directors</td>
</tr>
<tr>
<td>Mitacs on Campus</td>
<td>Eligible to host a Mitacs office</td>
</tr>
<tr>
<td></td>
<td>Eligible for Co-Sponsored Business Develop Specialists</td>
</tr>
<tr>
<td>Marketing &amp; Communications</td>
<td>Full Partner Profile at annual Mitacs Awards Reception</td>
</tr>
<tr>
<td></td>
<td>Full Partner profile (logo) in communications vehicles (e.g., website, annual report)</td>
</tr>
<tr>
<td></td>
<td>Targeted promotion of Partner through social media</td>
</tr>
</tbody>
</table>
OTHER UPDATES

- A project will soon start to implement Banner workflow for FGSR
- Queen Elizabeth II Diamond Jubilee Scholarship will soon be announced
- SIOS Funding continues:
  - announcement for entrance and general competition forthcoming

5.2 Associate Dean Report
No report.

5.3 Manager, Graduate Scholarships and Awards
No report.
5.4 **Director, Graduate Student Services**  
No report.

5.5 **PhD Committee – Dr. Ken Montgomery**  
- The committee reviewed and approved one PhD Special Case application.  
- The committee has recommended a clarification be made to the requirements for D-level accreditation for faculty members. Recommendation is that faculty members are expected to have graduated one or more thesis-based masters student as their supervisor.  
- The committee will be providing feedback on preliminary guidelines pertaining to the manuscript thesis possibilities.

5.6 **Scholarship and Awards Committee**  
No report.

6. **REPORTS FROM FACULTIES**

6.1 Faculty of Education

**MOTION 1: New Courses**

Montgomery - Hadjistavropoulos

MOVED to create the following three new courses effective Winter 2016.

**EADM 826 Leadership Development in Education (3)**  
This course will focus on applied research in educational leadership. Based upon a review of related literature, students will conduct research relevant to educational leadership in K-12 education. Topics will include educational leadership, self awareness and leadership, the role of leadership in schools, and the application of current leadership development models to the Saskatchewan school system.

**ED 817 Research Methods with Indigenous Peoples (3)**  
This course, through readings and discussion, will examine issues and research methods particular to research with Indigenous peoples including ethical considerations and protocols. Students will examine the developing paradigm in Indigenous research and explore research methodologies proposed by Indigenous researchers.

**ED 823 Introduction to Post-colonial Theories and Representations (3)**  
This course examines power relations, marginality, hybridity and voice through a post-colonial frame, and traces the effects of colonial histories played out globally and in this geographic location. Under examination are claims of representation and knowledge as they are lived and contested through Indigenous, settler-colonial, and diasporic societies.

CARRIED
MOTION 2: Course Changes

Montgomery – Hadjistavropoulos

MOVED to change the course descriptions of the following two courses effective Winter 2016.

ED 801 - Educational Statistics and Research Design (3)
This course introduces students to experimental design, statistical analysis of data in educational research and experiments, and computer data analysis. Topics include a review of common research designs and their underlying assumptions, hypothesis testing, parametric and non-parametric tests of significance, the analysis of variance, and methods of correlation.

ED 900 - Project (Alternate credit 3 or 6 credit hours)
Project hours are individual study under the direction of a faculty member. Registration can be repeated; a maximum of 6.0 credit hours will be counted in the program.

CARRIED

MOTION 3: Archive Courses

Montgomery - Cappello

MOVED to archive the following three courses effective Fall 2015.

ED 820 – Western Ideas in Education
There is no record that ED 820 has ever been scheduled and, therefore, this course should be archived.

ED 870AW – Research Methods with Indigenous Peoples
ED 870AW was an experimental course and will be replaced by a new calendar course ED 817 Research Methods with Indigenous Peoples.

ED 870AX – Introduction to Post-colonial Theories and Representations
ED 870AX was an experimental course and will be replaced by a new calendar course ED 823 Introduction to Post-colonial Theories and Representations.

CARRIED

6.2 Faculty of Engineering and Applied Science

MOTION 1: Approval of a PhD program in Process Systems Engineering

Idem – Volodin

MOVED to approve the following PhD programs in Process Systems Engineering effective Fall 2015.

a) PhD following MASc degree
b) PhD following MEng degree
(a) PhD in PSEng – following a Master’s (MASc) degree (60 credit hours)

<table>
<thead>
<tr>
<th>Courses*</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENPC 8xx or ENPC 880AA-ZZ – Selected Topics</td>
<td>3</td>
</tr>
<tr>
<td>ENPC 8xx or ENPC 880AA-ZZ – Selected Topics</td>
<td>3</td>
</tr>
<tr>
<td>ENxx or approved course 8xx*</td>
<td>3</td>
</tr>
<tr>
<td>ENxx or approved course 8xx*</td>
<td>3</td>
</tr>
<tr>
<td>ENGG 800-Comprehensive Review of a Selected Topic in Engineering</td>
<td>3</td>
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<tr>
<td>ENGG 900-Graduate Seminar in Engineers</td>
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</tr>
<tr>
<td>ENPC 901-Research</td>
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</tbody>
</table>

Total Credit Hours 60

*up to two courses may be taken from the list of approved courses

(b) PhD in PSEng – following a Master’s (MEng) degree (63 credit hours)

<table>
<thead>
<tr>
<th>Courses*</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENPC 8xx or ENPC 880AA-ZZ – Selected Topics</td>
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</tr>
<tr>
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</tr>
<tr>
<td>ENGG 800-Comprehensive Review of a Selected Topic in Engineering</td>
<td>3</td>
</tr>
<tr>
<td>ENGG 900-Graduate Seminar in Engineers</td>
<td>0</td>
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<tr>
<td>ENGG 903-Research Methodology in Engineering</td>
<td>3</td>
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<tr>
<td>ENPC 901-Research</td>
<td>45</td>
</tr>
</tbody>
</table>

Total Credit Hours 63

*up to two courses may be taken from the list of approved courses

Courses Approved for Process Systems Engineering

ENGG 811 Advanced Process Control
ENGG 813 Advanced Fluid Mechanics
ENGG 814 Advanced Thermodynamics
ENGG 815 Modeling, Simulation and Computer-Aided Processes
ENGG 816 Engineering Systems Analysis and Design
ENGG 817 Applied Artificial Intelligence
ENGG 818 Advanced Numerical Methods
ENGG 819 A Systems Engineering Approach to Project Management
ENIN 833 Computer-Aided Process Engineering
ENIN 835 Principles and Prevention of Corrosion
ENPE 861 Fluid Flow in Porous Media
ENPE 821 Advanced Reservoir Simulation
ENEV 831 Physical-Chemical Processes for Water and Waste Treatment
ENEV 832 Biological Processes for Wastewater Treatment
ENEV 863 Air Quality Management
ENEV 864 Petroleum Waste Management
ENEL 831 Control Systems Theory and Design
ENIN 880AA-ZZ – Selected Topics
ENEV 886AA-ZZ – Selected Topics
MATH 8xx  
STAT 8xx  
CS 8xx  
CHEM 8xx  
GBUS 8xx  

Minimum Admission requirements:  
The applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research.  

CARRIED  

MOTION 2: Approval of a PhD program in Software Systems Engineering  

Idem – Ibrahim  

MOVED to approve the following PhD programs in Software Systems Engineering effective Fall 2015.  

a) PhD following MASc degree  
b) PhD following MEng degree  

(a) PhD in SSE – following a Master’s (MASc) degree (60 credit hours)  

<table>
<thead>
<tr>
<th>Courses*</th>
<th>Credit Hours</th>
</tr>
</thead>
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<tr>
<td>ENSE 890AA-ZZ – Selected Topics</td>
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<td>ENSE 901-Research</td>
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</tbody>
</table>

Total Credit Hours 60  

*up to two courses may be taken from the list of approved courses  

(b) PhD Program in SSE – following a Master’s (MEng) degree (63 credit hours)  

<table>
<thead>
<tr>
<th>Courses*</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENSE 8xx or ENSE 885AA-ZZ – Selected Topics or</td>
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<td>ENSE 890AA-ZZ – Selected Topics</td>
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<td>ENSE 8xx or ENSE 885AA-ZZ – Selected Topics or</td>
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<td>ENxx or approved course 8xx*</td>
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<td>ENGG 800-Comprehensive Review of a Selected Topic in Engineering</td>
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<td>ENGG 900-Graduate Seminar in Engineers</td>
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<tr>
<td>ENGG 903-Research Methodology in Engineering</td>
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</tr>
<tr>
<td>ENSE 901-Research</td>
<td>45</td>
</tr>
</tbody>
</table>

Total Credit Hours 63  

*up to two courses may be taken from the list of approved courses
Courses Approved for Software Systems Engineering
ENGG 812: Advanced Probability and Statistics
ENGG 815: Modeling, Simulation and Computer-Aided Processes
ENGG 816: Engineering Systems Analysis and Design
ENGG 817: Applied Artificial Intelligence
ENGG 818: Advanced Numerical Methods
ENGG 819: A Systems Engineering Approach to Project Management
MATH 8xx
STAT 8xx
CS 8xx
GBUS 8xx

Minimum Admission requirements:
As listed in the FGSR website for PhD in all programs in the Faculty of Engineering & Applied Science.

CARRIED

6.3 Faculty of Social Work

MOTION 1: Course Description Change – SW 885
Watkinson - Camp

MOVED to change SW 855 – Thesis Proposal course description effective Fall 2015.

SW 885 Thesis Proposal
Student registered in the thesis route will complete a comprehensive thesis proposal.

CARRIED

MOTION 2: Program Change – MISW 904
Watkinson – Volodin

MOVED to change MISW 904 – Internship from 12 credit hours to 9 credit hours effective Fall 2015.

CARRIED

MOTION 3: Reactivate and Rename Course – ASW 900/MISW 900
Watkinson – Volodin

Current MISW Internship

<table>
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<tr>
<th>Course</th>
<th>Credits</th>
</tr>
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<tr>
<td>MISW 800 – Cultural Camp</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 810 – The Residential School Experience and Its Legacy of Abuse</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 822 – Traditional Aboriginal Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 830 – Individual Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 850 – Group, Family and Community Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 860 – Community-based Participatory Research</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 904 – Internship</td>
<td>12 cr hrs</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30 cr hrs</strong></td>
</tr>
</tbody>
</table>

Proposed MISW Internship

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<th>Course</th>
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</thead>
<tbody>
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<td>MISW 800 – Cultural Camp</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 810 – The Residential School Experience and Its Legacy of Abuse</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 822 – Traditional Aboriginal Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 830 – Individual Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 850 – Group, Family and Community Counseling</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 860 – Community-based Participatory Research</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 900 – Report</td>
<td>3 cr hrs</td>
</tr>
<tr>
<td>MISW 904 – Internship</td>
<td>12 cr hrs</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30 cr hrs</strong></td>
</tr>
</tbody>
</table>

CARRIED

7. OTHER BUSINESS

8. ADJOURNMENT (3:22PM)

NOTE:
The next FGSR Faculty Council Meeting is scheduled for **Monday, July 6, 2015 at 2:30PM**.
The meeting was **cancelled**
(The deadline for submission of agenda items is **Monday, June 22, 2015**).

Prepared by: Rebecca Sparvier
On behalf of: Dean Eberlein
May 12, 2015
GRADUATE GRADING SYSTEM AND DESCRIPTIONS

The University of Regina employs a percentage grading system. A grade of less than 70% is a failing grade for graduate programs. A graduate student may fail (achieve a grade of less than 70%) one course and continue in his/her program. Should a student fail a second graduate class in her/his program, he/she will be required to discontinue from that program.

GRADING DESCRIPTIONS
Percentage grades

95-100
An exceptional performance:
- exemplary knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work is original and demonstrates insight, understanding and independent application or extension of course expectations in ways that would contribute significantly to expertise in the relevant field(s) (e.g., it is publishable)
- demonstrates exceptional depth/scope of research, theory, and techniques supported extensively by the relevant literature and far exceeding course expectations
- exceptional level of analytical and critical ability demonstrating independent application of unique and multi-perspective solutions to complex problems related to the subject material
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

90-94
An outstanding performance:
- superior knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and outstanding ability to integrate multiple perspectives in comprehensive and complex ways
- demonstrates outstanding depth/scope of research, theory, and techniques supported extensively by the relevant literature and exceeding course expectations
- outstanding level of integration of course material demonstrating analytical and critical insight, understanding, and independent application or extension of course expectations in relation to difficult problems related to the subject material
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

85-89
An excellent performance:
- excellent knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and makes insightful points that represent a high level of integration, comprehensiveness and complexity
- demonstrates excellent depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
- excellent ability to solve difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

80-84
A very good performance:
• very good knowledge and understanding of the subject material, relevant issues, literature, and techniques
• the work demonstrates ability to apply knowledge and understanding in new ways and/or to provide new analysis or new interpretation
• demonstrates a good depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
• very good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
• the work is relatively free of errors in grammar, spelling, format, citation style, or referencing and demonstrates very good communication, coherence, and clarity

75-79
A good or satisfactory performance:
• good knowledge and understanding of the subject material, relevant issues, literature and techniques
• the work is complete and some new analysis or new interpretation is provided
• arguments are supported by evidence and demonstrate a good depth/scope relevant to course expectations and relevant literature
• good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
• the work contains few errors in grammar, spelling, format, citation style, or referencing and demonstrates satisfactory communication, coherence, and clarity

70-74
A minimally acceptable performance or marginal pass:
• a basic grasp of the subject material, relevant issues, literature and techniques
• the work is complete, but little new analysis or new interpretation is provided
• arguments are sufficiently supported by evidence and demonstrate minimally acceptable depth/scope relevant to course expectations and relevant literature
• basic ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
• the work contains multiple errors in grammar, spelling, format, citation style, or referencing and/or there are difficulties in effective communication, coherence, or clarity

0-69
An unacceptable or failing performance:
• a weak grasp of the subject material, relevant issues, literature and techniques
• the work is incomplete, with no new analysis or new interpretation
• arguments are not supported by evidence and/or demonstrate very limited depth/scope relevant to course expectations and relevant literature (See also the Faculty of Graduate Studies and Research (FGSR) policy on ‘academic conduct and misconduct’ http://www.uregina.ca/gradstudies/grad-calendar/policy-univ.html#conduct)
• unsatisfactory ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
• the work contains many errors in grammar, spelling, format, citation style, or referencing and/or there are substantial difficulties in effective communication, coherence, or clarity
With the exception of the grades of NP and XF (see “Calculation of Grade Point Averages,” below), none of the following grades has a numeric value. Grades of AG, C, and P are passing grades. Grades of F, N, NP, and XF are failing grades. The remaining grades are neutral.

AG    Aegrotat standing                  IP    In Progress
AU    Audit, no credit                  MC    Maintenance of Candidacy
AW    Audit withdrawal                  N    No Credit for Hours Shown
C    Credit for hours shown            NP    Not Passed
CW    Compulsory withdrawal            NR    Not Yet Reported
DE    Deferred examination             P    Pass Standing
F    Failure                           W    Withdrew from Course
IN    Incomplete                        XF    Academic Misconduct

**Approximate Grade Equivalencies:**

<table>
<thead>
<tr>
<th>University of Regina Numeric – Percent Grading System</th>
<th>Approximate Alpha Equivalents</th>
<th>Approximate Numeric 0.0-4.0 Equivalents</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-100</td>
<td>A+</td>
<td>4.0</td>
</tr>
<tr>
<td>85-89</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>80-84</td>
<td>A-</td>
<td>3.7</td>
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<tr>
<td>75-79</td>
<td>B+</td>
<td>3.3</td>
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<tr>
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<tr>
<td>0-69</td>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>
Guidelines/Notes for Instructors (for separate document):

1. Students must maintain an average of 75% or greater to qualify for co-op placements (may be higher in some programs)
2. Students must maintain an average of 80% or greater to qualify for many scholarships
3. In designing the course and the course syllabus, instructors are reminded that at least 75% of the work used to arrive at a student's grade should be of such a nature that it can be reassessed by an independent examiner.

The average marks for a course or assignment should generally fall within the range of 78-84%. There should also be a reasonable spread of grades within a class.