

THESIS TITLE PAGE CHECKLIST:

ITEM	LINE	DESCRIPTION	COMMON PROBLEMS
1	Thesis Title	Avoid using scientific symbols or Greek letters; spell out the words	Symbols are included; most symbols will not be searchable when using National Archives and cannot be catalogued by the Library
2	A Thesis Submitted to	Exactly as shown on sample title page	Usually not a problem
3	The Faculty of Graduate Studies and Research	Must be Exact	Missing “Faculty” or the Academic Unit is listed. Only the FGSR can grant degrees
4	Degree Name	Degree should be specific in which you are registered.	Short forms or incorrect programs. No “s” at the end of Master
5	in	Required	Word is capitalized – should be lower case
6	Program	Specific major for which you are registered	Computer Science, Electronic Systems Engineering, etc.
7	University of Regina	Must have U of R listed	No Problems
8	by	Required	Capitalized
9	Student Name	Must be your full name under which you are registered at the University of Regina	Students do not include their middle names; Student’s change their name but have not changed their name on the university system.
10	Regina, Saskatchewan	Required	Students list the city where they live.
11	Month and Year	Must be the month and year in which your thesis is submitted for library approval	Not corrected from a previous submission of the thesis. Month not current.
12	Copyright Symbol, Year: Student name	First name can be abbreviated with a period and then family name. Year must be current and do not include the month.	Year not current, or name incorrect.