# Checklist for the Submission of a Thesis/Dissertation

This form must be submitted with the thesis and accompanying documentation to FGSR.

<table>
<thead>
<tr>
<th>Student’s Name:</th>
<th></th>
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<tbody>
<tr>
<td>Degree and Area:</td>
<td></td>
</tr>
<tr>
<td>Thesis Title:</td>
<td></td>
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</tbody>
</table>


<table>
<thead>
<tr>
<th>Student:</th>
<th></th>
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<tbody>
<tr>
<td>Student is currently registered.</td>
<td></td>
</tr>
<tr>
<td>Student has completed all course requirements.</td>
<td></td>
</tr>
</tbody>
</table>

**Forms:**

- **Thesis Committee Release Form**, signed by all committee members is attached. (If any member has not signed, an explanation must accompany the thesis submission.)
- The Nomination Form for External Examiner is attached. For a nominee who is not accredited by FGSR please include an email address and CV (electronic is preferred).

**External Examiner Conflict of Interest Checklist**

- External examiner nominee has been contacted and is available.
- All forms are signed by either the Graduate Program Coordinator, Department Head or Dean or Designate.

**Thesis Formatting:**

- The ready-to-defend thesis is submitted electronically and is formatted correctly according to FGSR guidelines. The thesis should be library-ready, with no major editing required.
- Abstract length is maximum of 2 pages
  (In order to ensure that the abstract will display correctly when posted to Library & Archives Canada, you may submit a version of the abstract in WORD or UTF-8/Unicode character set to: grad.defense@uregina.ca.)
- Acknowledgements and Dedication (optional) are each a maximum of 1 page.

**Other:**

- Students in the Faculty of Engineering and Applied Science only: Exit Inspection for Study Space/Offices and Labs form is completed
- Student in the Faculty of Science only: Lab Departure Procedure and Checklist

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Name of Department Head or Designate

Signature

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May 2021