

# COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH

## TERMS OF REFERENCE

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<b>Membership:</b>	<i>Ex Officio*:</i>	President and Vice-Chancellor Provost and Vice-President (Academic) Vice-President (Research) University Secretary Registrar Dean, FGSR, Chair Associate Deans, FGSR Dean, Centre for Continuing Education University of Regina Executive Director or Director of Johnson Shoyama Graduate School Associate Deans of Research and Graduate (or equivalent) from each Faculty, the Archer Library and La Cité universitaire francophone President, Graduate Students' Association (GSA)
	<i>Appointed:</i>	Federated Colleges (one accredited Faculty member from each) Accredited Faculty members (2 from each Faculty/academic unit offering graduate programs; 3 if the Faculty/academic unit has > 100 graduate students) Elected FGSR members on Executive of Council Chairs, FGSR Standing Committees 4 graduate student representatives of thesis and professional programs. The selection process is to be determined by FGSR in consultation with the GSA. 2 members of Senate
	<i>Resources (non-voting):</i>	Faculty Administrator, FGSR Manager, Graduate Scholarships and Awards, FGSR Manager, Admissions and Registration, FGSR Executive Assistant to the Dean of FGSR

**Terms of Office:** 2 years for accredited Faculty members and members of Senate, normally staggered at one year re: termination date.  
1 year for graduate student representatives

**Quorum:** 20 voting members.

**Resources:** FGSR Dean's Office

### **Roles and Responsibilities:**

1. To establish and maintain high academic standards across all graduate programs by establishing and updating regulations governing academic standards for admission, academic performance within the program and degree requirements.
2. To recommend new program proposals and updates or eliminations of existing programs to Executive of Council.

3. To review new course proposals, course revisions, and requests to make courses historical.
4. To serve as an advisory body to the Dean of the FGSR.

**Note:** The Council Committee will have the option to refer new, or substantially revised, graduate academic programs to the Council Committee on Academic Mission (CCAM) or Council Committee on Budget (CCB) when necessary.

**Sub-Committees:**

There are three standing committees of the Council Committee on the Faculty of Graduate Studies and Research:

[PhD Committee](#)

[Program Development Advisory Panel \(PDAP\)](#)

[Scholarship and Awards Committee](#)

The Council Committee on the Faculty of Graduate Studies and Research can delegate authority for some matters to the standing committee(s) and will periodically review the work of each committee. As necessary, sub-committees may be formed to deal with non-routine matters; and that from time to time, and as necessary, Faculty members, or others, who are not on the Council Committee on the Faculty of Graduate Studies and Research, may be invited to attend meetings.