# How to Apply for Scholarships in GAP:

Once you have created your GAP account and setup your **Student Profile**, you are now ready to start applying for Scholarships/Awards that are currently accepting applications.

You can view scholarships that are currently accepting applications by clicking on the icon **Awards Currently Accepting Applications.** 

E-	<b>*</b>		User Acceptance Testing Mode				
ଜ	Welcome to GAP - The Graduate Awards Portal syst	tem for the University of Regina		_			
	E		8	Filter Portals			
				My Pending Award Applications	>		
	Awards Currently Accepting Applications	Search All Awards	View My Profile	My Award Applications I am Applying for this Term (Winners Have Not Been Selected)	>		
				My Awards that have been Declined in the Past 6 months	>		
				Awards I have been Offered or Accepted in the Past 6 months	>		
	Apply for Awards	Change Password					

You will be able to view the eligibility of the scholarships by clicking on the green scholarship name on the left hand side of the screen.

Awards Currently Accepting Applications												8-Apr-20			
Q~	Go	Actions ~													к <sup>2</sup>
1-23															
Scholarship Name	Scholarship Type	II of Awards	Award Value	Deadline	Award Category	Student Status	Faculty	Department	Entrance Award	Disability	Female	Travel	Citizenship	Indigenous	GPA
International Energy Agency (IEA) Greenhouse Gas R&D Programme Climate Change Graduate Travel Scholarship 🖄	Main Scholarship Awards	2	\$6,800	May 30	Ph.D. & Masters	Both	Arts, Engineering & Applied Science, Science	Biology, Physics, Geography and Environmental Studies, All Engineering Systems, Chemistry and Biochemistry, Geology	No	Non Applicable	Non Applicable	Yes	Non Applicable	Non Applicable	80
Constance Jones Scholarship for Students of Aboriginal Ancestry 🖄	Main Scholarship Awards	1	\$10,000	May 30	Masters	Full-time	All Faculties	All Departments	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Yes	80
Dr. Mary Cronin Literacy Scholarship 🖄	Main Scholarship Awards	1	\$1,000	May 30	Ph.D. & Masters	Both	Education	All Education	Yes	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
Dean of Arts' Building Dreams and Futures Scholarship (2	Main Scholarship Awards	1	\$1,900	May 30, September 30	Ph.D. & Masters	Both	Arts	All Arts	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Yes	80
Dr. J.D. Mollard Graduate Award 🖻	Main Scholarship Awards	1	\$1,700	May 30	Ph.D. & Masters	Full-time	Engineering & Applied Science	All Engineering Systems	Yes	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
Joseph W. Schwann Graduate Award (さ	Main Scholarship Awards	1	\$1,200	May 30	Ph.D. & Masters	Full-time	Kinesiology & Health Studies	All Kinesiology	Yes	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
John R. Kowalchuk Graduate Studies Scholarship I콘	Main Scholarship Awards	1	\$1,600	May 30	Ph.D. & Masters	Full-time	All Faculties	All Departments	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	70
John R. Kowalchuk Scholarship in Social Work 🖻	Main Scholarship Awards	1	\$1,700	May 30	Ph.D. & Masters	Full-time	Social Work	All Social Work	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	70
Gerhard Herzberg Fellowship (2	Main Scholarship Awards	1	Awill be noted in your award letter in your UR Self-service account in 10 business days, please check the value at that time	May 30	Ph.D. & Masters	Full-time	Science	All Science	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	80
University of Regina Academic Assistants Union CUPE 2419 Bursary (2)	Main Scholarship Awards	1	\$1,000	February 28, May 30	Ph.D. & Masters	Both	All Faculties	All Departments	No	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	70

On the eligibility screen below, it will give the award description and all of the required information for you to determine whether or not you are eligible for the award. Please ensure you read the eligibility requirements carefully. *Please know you must be fully eligible for each scholarship before applying, or you will be disqualified from that specific competition in which you are ineligible.* 

In Awards Currently Accepting Applications	
✓ Eligibility for Interna Change Graduate Tr	ational Energy Agency (IEA) Greenhouse Gas R&D Programme Climate ravel Scholarship
Award Information	
Scholarship Type	Main Scholarship Awards
Award	International Energy Agency (IEA) Greenhouse Gas R&D Programme Climate Change Graduate Travel Scholarship
Award Description	This scholarship was created to assist graduate students pursuing research on climate change. The award will cover the cost of attending the bi-annual Greenhouse Gas Control Technologies Conference as well as other aspects of research in Climate Change at the University.
Area of Study	Unrestricted, Biology, Chemistry and Biochemistry, Engineering, Geography, Geology, Physics
ligibility Information	
Eligibility Description	To be eligible an applicant must meet the following criteria:
	- be enrolled in any Master's or Doctoral program at the University of Regina;
	- be pursuing research on climate change;
	- be a registered full-time student or registered for a minimum of three credit hours of thesis research in the semester the award is presented
	- have a minimum cumulative grade point average (CGPA) of 80%; and
	- has a paper or poster accepted in the Greenhouse Gas Control Technologies Conference, held bi-annually (www.leagreen.org.uk)
	<ul> <li>- after dave, student must submit receipts providing proof of dave, such as, boarding pass, dansportation, notel, food receipts, etc.</li> <li>-students must submit all receipts to FGSR within 6 weeks of last day of event</li> </ul>
Applications	In addition, students will need to upload the following:
	- University of Regina Unofficial Transcript from your U of R Self Service titled "Current Registration & List of Courses (Unofficial Transcript)".
	you have no grades yet at the U of R, you MUST provide a COPY of your last institution transcript and you must also include the Grading in order to be considered.
	<ul> <li>Proof that a paper or poster has been accepted. If you have not received acceptance at time of application, then you must submit this b June 13, 2018.</li> </ul>
	All of these items are needed for an application to be considered complete.
* Student Status	O Full-time
	Part-time
	O Both
* Citizenship	Non Applicable
Value	\$6,800
GRA	80
Deadline	May 30
* Female	Yes Non Applicable

To get out of the eligibility screen at the top left hand corner click on *the Awards Currently Accepting Applications* green words to take you back to the list. Once you have viewed the awards and have determined which ones you would like to apply for, click on the **house** icon at the top left hand side of the page and it will take you back to your home page.

Before proceeding to apply for awards always make sure that your **Student Profile** is up to date as this information carries into your application. You would click on **View my Profile** to look at the student profile.

To apply for awards click on the icon **Apply for Awards**.

Welcome to GAP - The Graduate Awards Portal s	ptem for the University of Regina	8	Filter Portals My Pending Award Applications	>
Awards Currently Accepting Applications	Search All Awards	View My Profile	nyy miaria pipiliautosis ain papiging un unis remin (Winners Yane Nict Been Selected) My Awards that have been Dedined in the Past G months	>
			Awards I have been Offered or Accepted in the Past 6 months	>
Apply for Awards	Change Password			

This page is where you are going to choose whether you are applying for one of the **Main Scholarships**, or a **Graduate Travel Award**.

<ul> <li></li></ul>	<section-header><section-header><section-header><section-header><text><text><text><text><text><text></text></text></text></text></text></text></section-header></section-header></section-header></section-header>	
	Olarship Details Select Scholarship Type: Main Scholarship Awards - Spring Term - 2023 arch Awards that Match my Criteria	

Once you make this selection then click on the yellow disk button to save your selection and then click on the yellow **Search Awards that Match my Criteria**.

To choose the awards that you want to apply for, tick off the box on the left hand side beside the Scholarship Name column that you would like to apply for. You can choose more than one scholarship to apply for at a time. Then go to the top right hand side of the screen and click on **Apply for Selected Awards.** 

â	nlk	a Student Award			Report Da	te 18-Apr-2023									
	Q v Gs Atlone v											Apply for Selected Awards $\kappa^{2}$			
	1-1	12 0 items selected													
		Scholarship Name	# of Awards	Award Value	Deadline	Award Category	Faculty	Department	Fully Qualified	Disability	Female	Travel	Citizenship	Indigenous	
		Groome Family Fellowship in Health Research	Variable	/will be noted in your award letter in your UR Self-service account in 10 business days, please check the value at that time	May 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		University of Regina Alumni Association Leadership Awards 🖄	1	\$2,600	May 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		Carillon Award 🖄	1	\$1,500	September 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		University of Regina Alumni Association Donald O. Wells & Deborah Wells International Study Award [2]	1	\$1,125	May 30, September 30	Ph.D. & Masters	All Faculties	All Departments	Yes	Non Applicable	Non Applicable	Yes	Non Applicable	Non Applicable	
		Dr. E.C. Leslie Graduate Student Entrance Scholarship 🗷	3	\$5,500	May 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		Edgar A. Wahn Scholarship 🗷	2	\$5,500	May 30	Ph.D. & Masters	Arts, Science, Engineering & Applied Science	Geography, Biology, Chemistry and Biochemistry, Geology, Environmental Sys Engineering	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		John R. Kowalchuk Graduate Studies Scholarship 🖄	1	\$1,600	May 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		University of Regina Academic Assistants Union CUPE 2419 Bursary (츠	1	\$1,000	February 28, May 30	Ph.D. & Masters	All Faculties	All Departments	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		La Cite universitaire francophone Scholarship	2	\$5,000 disbursed into two payments of \$2,500 each	May 30	Masters	La Cite universitare francophone, Education, Arts	All La Cite universitare francophone, All Education, French	Yes	Non Applicable	Non Applicable	Non Applicable	Non Applicable	Non Applicable	
		International Energy Agency (IEA) Greenhouse Gas R&D Programme Climate Change Graduate Travel Scholarship (2)	2	\$6,800	May 30	Ph.D. & Masters	Arts, Engineering & Applied Science, Science	Biology, Physics, Geography and Environmental Studies, All Engineering Systems, Chemistry and Biochemistry, Geology	Non Applicable	Non Applicable	Non Applicable	Yes	Non Applicable	Non Applicable	

This will take you to your application wizard.

## Application Wizard Step by Step

#### Step 1 – Application

In Step 1 it will show you the eligibility of all of the scholarships that you have chosen to apply for.

There are a few things to note at the top of the screen that are important to your application. On the top left hand side, it will tell you which competition it is and your application number, ie. *This application number is very important to remember.* If you have any issues with your application, we must have this number in order to check details for you.

Application	Main Scholarship Awards	Publications and Presentations	Awards Held	Research or Study	Proposal
					E
Spring Term 2023 - A	Application # 10	2742 ④		Status	_
	top on the right to proceed			In-Progress	
o review your Application Completion Letters click the	button on the right.			Cancel Application	Submit Application
Student Information					
Scholarship Type	Main Scholarship Awards				
Application Number	102742				
First Term Registered in Current Program	201830				
Student ID	200325842				
Last Name	Polsom				
First Name	Jonathon				
Program Information					
rogram mormation					
Degree Program	MA English Thesis				
Faculty	Arts				
Department	English				
Awards being applied for					
Award Selection					
Award - Groome Family Fellow	wship in Health Re	search - Application #	102742		
Groome Family Fellowship in H	lealth Research				
Eligibility Category	Eligibility Crite	ria			
Scholarship Type	Main Scholarshi	p Awards			
Area of Study	Kinesiology & H	lealth Studies			
Elinibility Description	There will be 1 a and Health Stud during the tenu	ward at \$23,500 or 2 awards at \$11,7 dies program who meets the followir re of the fellowship - Has a minimur	50. Presented annually to a g criteria: - Entering or cont n CGPA (cumulative grade p	Master's or Doctoral student tinuing student, and must b point average) of 80% - Deve	t in a Kinesiology e enrolled full-time eloping, or has

Also on the top right hand side you will see your application status. When you are filling out your application, your status will say that it is **In-Progress.** This will change to **Submitted** once you have completed all of your application and you click on the **Submit Application** button. *This is very important that after you have completed all steps that you go back into STEP 1 - Application and click on the Submit Application. If you do not submit it we cannot review your application.* 

You will also notice that there is a **Cancel Application** button. You can choose to cancel your application at any time during this process before you click on the **Submit Application** button.

You can now click on the yellow **Next** button on the top right hand side of the page to continue to move through the wizard.

#### Step 2 – Main Scholarship Awards

This is where you will enter your **Most Significant Contribution & Transcripts**. You may copy and paste into this field if you choose to. Please note that this is not your study proposal. Select your most significant contribution and demonstrate the connection between your most significant contribution and your graduate studies. You most significant contribution can be a research, creative or community-related contribution. Briefly explain how your contribution inspires your academic pursuits as a graduate student.

<	Application	Main Scholarship Awards	Publications and Presentations	Awards Held	Research or Study Proposal	Next >
Mos	st Significant Co	ntribution & Tran	scripts ①	-t significant contribution -	nd your graduate studies	E Vaux maat
significant co as a graduate	ontribution can be a resea e student.	rch, creative or communit	y-related contribution. Briefl	y explain how your contrib	ution inspires your acaden	nic pursuits
Most Signif	icant Contribution					
Describe your SIN MUST be comple	GLE MOST significant contribution eted in order to be considered for this award! Maximum of 250 words *	(This is NOT your study propose))				li.
Last remain * Are you regist	ing requirements of you tered in your last remaining require- ments of your graduate program?	Uur graduate program	you must register in the required credit hours,	but registration must be for a minimum of	3 credit hours.	
Transcripts	op <b>files</b> here or owse your device ttached will need to upload UP TO DATE Transcr	ots, which include CURRENT SEMESTER	REGISTRATION, University of Regina Unofficial	Transcript titled 'Current Repistration & Lis	t of Courses (Unofficial Transcript)' found	n UR Self Service
OR University of Regi the unofficial transcr upload them.	na Official Transcript from MyCreds. Ple pt found in UR Self Service or the official	ase refer to the MyCreds   MesCertif lean transcript from MyCreds, you MUST also	ner FAQs for more information on fees and ho provide a copy of your last institution transcri	w to register. IMPORTANT: If you are an en ot along with the grading key in order to be	concessions concerned interscript found in trance student with no grades yet at the U considered. You must combine these docu	l of R, in addition to iments into one and
PDF documents are	e preferred, Word documents are not	accepted by the system.				

You will also upload your transcript here. Please upload the following:

University of Regina Unofficial Transcript titled "Current Registration & List of Courses (Unofficial Transcript)" found in UR Self Service. <u>OR</u> you can attach your official transcript from MyCreds. Please refer to the **MyCreds™** | **MesCertif™** <u>learner FAQs</u> for more information on fees and how to register. *If this is your first semester at the University of Regina* with no grades yet, in addition to the unofficial transcript found in UR Self Service *or* the official transcript from MyCreds, you MUST also provide a copy

of your last institution transcript along with the grading key in order to be considered. **You must** combine these documents into one and upload them.

Click the yellow **Next** button at the top right hand side of the page nd it will save your progress and move you onto **Step 3**.

#### Step 3 – Publications and Presentations

If you entered publications in your Student Profile they will show up here. If you do not have any Publications, then you can click on **No.** If you want to add another Publication that is the same type as some of the other ones you have already listed **please copy and paste it into the same box**. If it is a new type you can click on the on the yellow **Add another Publication Type** and then fill in the information in the boxes. *Please make sure that all like publications and presentations types are copy and paste d together in the same box*. Only use the type from the drop down box once and then copy and paste all like types together.

<		<b>o</b>	•	0		Next >						
	Application	Main Scholarship Awards	Publications and Presentations	Awards Held	Research or Study Proposal							
🖽 Pi	ublications and Pre	sentations ④										
Please list all publications, presentations, performances and/or exhibitions completed, beginning with the most recent.												
Please copy and	paste ALL LIKE types together.											
Please know that	t any changes to your Publications/Presentat	ions/Contributions, must be upd	lated in your Student Profile.									
lf you make char When available, i	nges on a specific scholarship application to include web links and/or DOI (digital object	your Publications/Presentations/ tidentifier) to the publications ar	Contributions, that will NOT be saved in your stud nd presentations.	dent profile.								
Review informat	ion on this form click the Next > button	on the right to proceed.										
Publicatio	ns and Presentations Info	rmation										
* Do you	u have any Publications or Presentations?	Ves No										
Publicatio	ns					+						
Listing	of your Publications an	d Presentations										
	* Publications and Presentations Type	Refereed Books	~									
Please For eva	copy and paste ALL LIKE types together in one box. mole all Referent Books will be listed in one											
	box.											
	Refereed Books:											
•	Refereed Books											
Dubling	and Developing Developing Complex											
Publicatio	(Authors, Date, Title, Journal, Vol, Pages)	test				4						
						///.						
		+ /	Add another Publications and Presenta	tions								

Please know that if you add a new publication here, it will not be saved to your Student Profile. It will only be part of this specific application. If you want your addition/change to remain on your GAP profile, please add it to your Student Profile in GAP. Click o the yellow **Next** button on the top right hand side and it will save your progress and move you onto **Step 4.** 

### Step 4 – Awards Held

If you entered Scholarships/Awards held in your Student Profile, they will show up here. If you do not have any Scholarships/ Awards Held, then you can click on **No**. If you want to add another Scholarship or Award to the list, you can click on the yellow **Add another Awards Held** and then fill in your information. *Please know that if you add a new Awards Held here in your application it will not be saved to your Student Profile. It will only be part of this application. If you want it to remain on your GAP profile, please add it in to your Student Profile in GAP.* 

<	Application N	Vain Scholarship Awards	Publications and Presentations	Awards Held	Research or Study Proposal	Next >
	vards Held ®					
For this section,	start with the most recent scholarship or a	ward held. For each scholarshi	ip received, list period held, institution it wa	s held at and the amount.		
Please know that	t any changes to your Awards Held, must	be updated in your Student Pr	ofile.			
lf you make cha	nges on a specific scholarship application	to your Awards Held, that will	NOT be saved in your student profile.			
Review informati	on on this form click the Next > butto	on on the right to proceed.				
* Do you h Please do not ir	ave any Scholarships or Awards Held? Include stipends and salary as they are not scholarships, but work.	Yes No				
Awards He	eld					+
Dr. Ken	Probert Memorial Schola	arship				
* Is the	Scholarship or Awards Held (Internal or External)?	Internal External				
	Name of Scholarship	Dr. Ken Probert Memorial !				
	Institution Held At	University of Regina				
	Period Held	03-Sep-2018				
	Amount (\$)	\$2,100.00				
			+ Add another Awards Held			

Click yellow **Next** button on the top right hand side of the page and it will save your progress and move you onto **Step 5**.

#### **Step 5 – Research or Study Proposal**

In your Student Profile you would have entered your Research or Study Proposal. It will pull this information in from your Student Profile. *Please know if you make any changes in this screen it will not change in your Student Profile. If you want it to remain on your GAP profile, please add it in to your Student Profile in GAP.* 

<	Application	Main Scholarship Awards	Publications and Presentations	Awards Held	Research or Study Proposal	Additional Items	Letter of Support	Next >
A R	esearch o	r Study Propo	sal 0					B
Course-Bas - List the cours and briefly expl - Explain the wi - Explain why y - Be clear and s	ed Students es that you have take lain in a sentence hov ider significance of you you chose your specifi specific. Convey your	in and will take to complete yo w each course contributes to y our studies. How will your wor ic area of study. What will the passion.	our degree. For each course, list your professional and/or person kplace, your community, or soc completion of your degree hel	the number and title on al development. ciety be enhanced? p you achieve?	ly.			
Research-B - Include hypo - Explain how t - Convey your - Describe Equi	thesis, objectives, rese the research makes ar passion and be clear ity, Diversity and Inclu	earch method, etc. as it pertain original contribution to know and specific. Ision (EDI) considerations in yo	is to your research. vledge in your field and the sigr our research plan, if applicable.	nificance of your project.	ha description of your second	ch chauld be intelligible to	nen sesialiste as well a	e coocialiste
Please present	your research in eas	k the Next > button on the	e right to proceed.				non-specialists, as wen a	в эрестопата
Research	Information							
	* Program	n Route Selection Thesis	~					
Research or Stu	idy Proposal Descript should not exceed apleted in order to b	ion (The proposal testing te one typed page) we considered for this award! *	est					<b>~</b> //.
Please know that	tyou MUST HIT SUBM	IT in Step 1, in order for this appli	cation to be submitted. If you do no	t, it sits PENDING, until you :	submit and will not be considered	for review.		

Click on the yellow **Next** button on the top right hand side of the page and it will save your progress and move you onto **Step 6.** 

#### Step 6 – Additional Items

Certain awards/scholarships will require Additional Items. It will give you a description of the additional item required. Then you can click on the **Browse your device** to add a document.

If you are adding in a financial needs statement, in your statement please tell us your story as to WHY or the nature of your financial need.

<	Application	Main Scholarship Awards	Publications and Presentations	Awards Held	Research or Study Proposal	Additional Items	Letter of Support	Next >				
Certain Awa Review info	Additional In Inds require Additional In Immation on this form dis ments are preferred, Wo	formation attached to the Award formation attached to the Award ick the Next > button on the ri rrd documents are not accepted	Application. Provide the Ad ght to proceed. by the system.	ditional Items requested	by clicking the Upload File but	ion.						
Additic	Additional Items           Dr. E.C. Leslie Graduate Student Entrance Scholarship           Award         Dr. E.C. Leslie Graduate Student Entrance Scholarship											
	Description 1 page document demonstrating leadership potential, volunteer accomplishments and financial need.  * Additional Item Upload  Drop <b>files</b> here or Browse your device No Document Attached											
Please know	lease know that you MUST HIT SUBMIT in Step 1, in order for this application to be submitted. If you do not, it sits PENDING, until you submit and will not be considered for review.											

Click yellow **Next** button on the top right hand side of the page and it will save your progress and move you onto **Step 7.** 

#### **Step 7 – Letter of Support**

Please know that SOME of our Main scholarships will require a **Letter of Support**. Please know that some scholarships may require more than one Letter of Support and it will be noted in the **Description** if it is **Letter of Support 1, 2 or 3**, for that award. **Please read the eligibility criteria in the award/scholarship to see if one is required.** 

The **Award Name will be listed and will** tell you which scholarship the letter of support is for. Then you will enter the Professors' email address, the Professor's name.

<	Application	Main Scholarship Award	s Publications and	Awards Held	Research or Study	Additional Items	Letter of Support	Next >
			Presentations		Proposal			
	.etter of Su	upport ()						
Review inform	mation on this form cli	ck the Next > button on t	the right to proceed.					
Letter o	f Support Info	rmation						
Dr. E.C	C. Leslie Grad	luate Student En	trance Scholarshi	D				
				r				
		Award Dr. I	E.C. Leslie Graduate Stude	nt Entrance Scholarship	2			
		Description Lett	er of Support					
	* Pr	ofessor Email Address						
		Professor Name						
Please know t	hat you MUST HIT SUBN	AIT in Step 1, in order for this ap	plication to be submitted. If you do	not, it sits PENDING, until you	submit and will not be considered	for review.		

# We recommend that before you even submit your application that you ask your professor if they will be willing to provide you with a Letter support.

An email will be sent to your professor requesting a Letter of Support for you, once you submit your application. Once we receive your Letter of Support **by email** from your professor, we will attach it to your application in the GAP system.

#### **Submitting your Application**

Once you have entered all of your information, then click on the yellow **Next** button, and it will take you to back to **Step 1 – Application**. Now that your application is complete, you should click on the **Submit Application** button at the top right hand side of the page in order to complete your application process. If you do not click **Submit Application**, your application will simply sit on your account and not be sent forward for review/consideration.

Once you submit your application you will receive an email that your application has been successfully submitted. Your **Application Number** will be noted on this email. *Please make sure you keep your Application # handy, because if you have any questions regarding your application, we will require this number to look into your inquiry for you.* 

Application Main Scholarsh	ip Awards Publications and Presentations	Awards Held	Research or Study Proposal	Additional Items	Letter of Support	Next >				
Spring Term 2023 - Application # 102745 ③     Suture In-Progress To review information Completion Letters click the Datton on the right.     Submit Application										
Student Information										
Scholarship Type	Main Scholarship Awards									
Application Number	102745									
First Term Registered in Current Program	201830									
Student ID	200325842									
Last Name	Polsom									
First Name	Jonathon									
Program Information										
Degree Program	MA English Thesis									
Faculty	Arts									
Department	English									
Awards being applied for										
Award Selection										
Award - Dr. E.C. Leslie Gradua	te Student Entrance S	cholarship - App	blication # 102745							

Alternately if you are not yet ready to submit your application please know that your progress has been saved as you have gone through the steps. You can close out of GAP or click on the **house** at the top let hand side of the screen to go back to your home screen.

#### To Go Back into a Saved In Progress Application

To go back into an application that is In Progress on the right hand side in the orange bars click on the plus sign beside *My Pending Award Applications* then a popup box will come up listing you pen ding application. Click on the **green application #**, this will take you back in to your application so you can finish your application and submit.

ធា	/elcome to GAP - The Graduate Awards Portal system for t	he University of Regina			_				
	Ę			River Portats.				>	
	Awards Currently Accepting Applications	ntly Accepting Applications Search All Awards		View My Profile		My Javard Applications I an Applying for this Term (Minners Hare Not Been Selected)			
					My Awards that have been Declined in the Past 6 months			>	
					Awards I have been (	Offered or Accepted in the	Past 6 months	>	
	Z					8			
	Apply for Awards	Change Password	Application #	Scholorship Type	Competition	Date Submitted			
			102742	Main Scholarship Awards	Spring Term 2023	18-Apr-2023			
			102743	Main Scholarship Awards	Spring Term 2023	18-Apr-2023			
			102744	Main Scholarship Awards	Spring Term 2023	18-Apr-2023			
			102745	Main Scholarship Awards	Spring Term 2023	18-Apr-2023			

## **Checking the Status of your Application AFTER Submission**

Now that you have submitted your application, you will have to wait for the adjudicators to review the applications.

When the adjudication period is done you will receive an email notification titled **Award Competition Completed Notification**. It will tell you to log into GAP and check the results of the competition.

When you log back into GAP, on the right hand side of the screen you will need to look under two statuses for your success and regrets letters.

*My Awards that have been Declined in the Past 6 Months* this is for scholarships that you were not successful in. When you click on this header you will get a popup that will show you the Application #, Award Name, Date Submitted and Status. If you click on the **green application** # it will take you into the screen where you will find your regret letter. Click on the **paper clip** button on the top right hand side of the screen. Then click on the Regret letter file in there and it will bring up your letter in PDF form.

		My Awards that have been Declined in the Pact 6 months			User Acceptan	ccentance lesting Mode	ඛ
<u>ل</u>	Welcome to GAP - The Grad	Application	is that have been becaued in the Past 6 months	Date	~		
	_	#	Award Name	Submitted	Status	s Filter Portals	
	Ē	102729	University of Regina Alumni Association Donald O. Wells & Deborah Wells International Study Award	10- Apr-2023	Declined	ined	
	Awards Currently	102729	University of Regina Academic Assistants Union CUPE 2419 Bursary	10- Apr-2023	Declined	My Award Applications I am Applying for this Term	
	Application	102729	International Energy Agency (IEA) Greenhouse Gas R&D Programme Climate Change Graduate Travel Scholarship	10- Apr-2023	Declined	ined My Awards that have been Declined in the Past 6 months	
		102729	University of Regina Alumni Association Leadership Awards	10- Apr-2023	Declined	Awards I have been Offered or Accepted in the Past 6 months	
		102729	John R. Kowalchuk Graduate Studies Scholarship	10- Apr-2023	Declined	ined	
		102730	University of Regina Academic Assistants Union CUPE 2419 Bursary	10- Apr-2023	Declined	ined	
		102730	International Energy Agency (IEA) Greenhouse Gas R&D Programme Climate Change Graduate Travel Scholarship	10- Apr-2023	Declined	ined	
	Apply for Aw	102730	Constance Jones Scholarship for Students of Aboriginal Ancestry	10- Apr-2023	Declined	ined	
		102730	Edgar A. Wahn Scholarship	10- Apr-2023	Declined	ined	
		102730	Dean of Arts' Building Dreams and Futures Scholarship	10- Apr-2023	Declined	ined	
		102730	Carillon Award	10- Apr-2023	Declined	ined	
		102730	Dr. E.C. Leslie Graduate Student Entrance Scholarship	10- Apr-2023	Declined	ined	

The other header to check is *Awards I have been Offered or Accepted in the Past 6 months*. This is where you will find the awards/scholarship that have been **offered** to you. You will click on this header and you will get a popup that will show you the Application #, Award Name, Date Submitted and Status. If you click on the **green application #** it will take you into the screen You will click on this bar and it will show you the Application #, Award Name, Date Submitted and Status. The first status you will see will be **Offered**. You will have to click on the blue **application #** and then either **ACCEPT** the award or **DECLINE** the award/scholarship. You will not see the letter in the Files folder until you have **ACCEPTED** the award/scholarship.

Award Nat Saskatchewan Innovation and Ex Eligibility Category Scholarship Type	e Saskatchewan Innovation and Excellence Graduate Scholarship ccellence Graduate Scholarship Eligibility Criteria Saskatchewan Innovation & Excellence Scholarship Science, Engineering and Applied Science, Health Studies, Psyd	
<b>Eligibility Category</b> Scholarship Type	Eligibility Criteria Saskatchewan Innovation & Excellence Scholarship Science, Engineering and Applied Science, Health Studies, Psych	
Scholarship Type	Saskatchewan Innovation & Excellence Scholarship Science, Engineering and Applied Science, Health Studies, Psych	
	Science, Engineering and Applied Science, Health Studies, Psych	
Area of Study	languages and culture, Media, Art and Performance, Internedi education francais, Johnson-Shoyama Graduate School of Publ Police Studies, Social and Political Thought and Special Case pro	hology, Kinesiology & Health Studies, Nursing, Justice Studies, Aboriginal a, Journalism, Intercultural Education, Indigenous Education, Maitrise en lic Policy, Applied Economics and Policy Analysis, Geography, Linguistics, ograms
Eligibility Description	Program – Students must fall into the following categories in o Thesis Students, including MAP's - MFA & PhD Thesis Project Applied Science, Health Studies, Justice Studies, Aboriginal lang Intercultural Education, Indigenous Education, Matrisse en Edu Applied Economics and Policy Analysis, Geography, Linguistics, *For clarification, Health Studies includes health studies, psych Holders of these awards are required to be accepted as a fully- University of Regina. In Good Standing – Students must have a grade from a previous semester's work will render the student their first semester of maintenance and PhD students in their Time - Award recipients are required to be registered full-time are required to register in no less than 6 credit hours of course semester when there are outstanding unfulfilled requirements between 3 and 5 credit hours of unfulfilled requirements remai are obliged to register to qualify for funding, Holders of Major awards such as national scholarships, i.e. NSERC, SSHRC or CH Graduate Research Fellowships) are NOT eligible to receive fun- that is intended to finance their studies are NOT eligible.	rrder to be eligible for a scholarship: • PhD Thesis Students or Master's (Research Creation) students: • Students in Science, Engineering and guages and culture. Media, Art and Performance, Intermedia, Journalism, ication Francis Johnson-Shoyama Graduate School of Public Policy. Police Studies, Social and Political Thought and special case programs ology and clinical psychology, nursing and kinesiology Qualifications - qualified student in a Master's or Doctoral degree program at the and maintain a minimum 80% average. An incomplete and/or failing ineligible for support. Post-Program Maintenance – Master's students in first year of maintenance, ARE eligible to receive funding. Registered Full- in the semester in which the funding is to be received and, accordingly, e or thesis or course credit) in their program furing the corresponding (i.e. thesis or course credit) in their program. For students having ining, this remainder will define the number of credit hours in which they Awards (value of \$17,500 or over) - Students who are holding major IR or equivalent (includes major internal awards such as the FGSR ding. Government Funding – Students who hold government funding
	ELIGIBILITY CONTINUED: Employment - Students may hold er during the tenure of the award. Students holding a University	nployment (on or off-campus) to a maximum of 12 hours per week Teaching Fellowship (UTF), a Graduate Teaching Fellowship (GTF) or

After you have accepted the offer on the top right hand side of your application click on the paper click button to view your success letter in PDF format. Please know that we cannot make any payments until you have accepted the award/scholarship.

Scholarship - Applica	ation # 102741 () Status Accept the Award Dedine the	Award
Award Saskatchewan Innovation and	Name Saskatchewan Innovation and Excellence Graduate Scholarship	
Eligibility Category	Eligibility Criteria	
Scholarship Type	Saskatchewan Innovation & Excellence Scholarship	
Area of Study	Science, Engineering and Applied Science, Health Studies, Psychology, Kinesiology & Health Studies, Nursing, Justice Studies, A languages and culture, Media. Art and Performance, Intermedia, Journalism, Intercultural Education, Indigenous Education, Ma education francais, Johnson-Shoyama Graduate School of Public Policy, Applied Economics and Policy Analysis, Geography, Lin Police Studies, Social and Political Thought and Special Case programs	boriginal itrise en guistics,
Eligibility Description	Program – Students must fall into the following categories in order to be eligible for a scholarship: • PhD Thesis Students or M Thesis Students, including MAPs - MFA & PhD Thesis Project (Research Creation) students: • Students in Science. Engineering Applied Science, Health Studies, Justice Studies, Aboriginal languages and culture, Media, Art and Performance, Intermedia, Jou Intercultural Education, Indigenous Education, Matrisse en Education Francis Johnson-Shoyama Graduate School of Public Po Applied Science, Health Studies, Justice Studies, psychology and clinical psychology, nursing and kinesiology Qualificat Holders of these awards are required to be accepted as a full-qualified student in a Master's or Doctoral degree program at 1 University of Regina. In Good Standing – Students must have and maintain a minimum 80% average. An incomplete and/or fa grade from a previous semester's work will render the student ineligible for support. Post-Program Maintenance – Master's st their first semester of maintenance and PhD students in their first year of maintenance, ARE eligible to receive funding. Registe Time - Award recipients are required to be registered full-time in the semester in which the funding is to be received and, acc are required to register in no less than 6 credit hours of course or thesis work pertaining to their program during the correspo semester when there are outstanding unfulfilled requirements (i.e. thesis or course credit) in their programs. For students havi between 3 and 5 credit hours of unfulfilled requirements (value of \$17.500 or over) - Students who are holding awards such as national scholarships, i.e. NSERC, SSHRC or CIHR or equivalent (includes major internal awards such as the FGS Graduate Research Fellowships) are NOT eligible.	aster's and rnalism, licy, yrams ons - te liling didents in red Full- rdingly, nding ng nich they najor R nding
	ELIGIBILITY CONTINUED: Employment - Students may hold employment (on or off-campus) to a maximum of 12 hours per w	eek

We hope you found these step by step instructions helpful. If you have feedback on how we can make this document more user friendly, we are happy to hear from you at <u>grad.funding@uregina.ca</u>

Best of luck in with the application process!