

PROGRESS REPORT



University
of Regina

Faculty of
Graduate Studies
and Research

All PhD students are required to submit an annual progress report to their supervisor for review and approval at the end of every Winter Term (April 30). Completed reports, with all the required signatures, are to be sent to Grad.ExecutiveAssistant@uregina.ca. This report forms part of the student's official file.

Form revised: September 2023

Student Name	Student ID Number	Submission Year
_____	_____	10 (ending April 30)
Program	Are you in Maintenance of Candidacy?	
_____	Yes, the full Supervisory Committee will meet: _____ No	
INTERNAL USE ONLY		
Received and Filed by FGSR:		Student's Time Limit: _____
_____	_____	Supervisor(s) / Student contacted and follow-up notes attached:
FGSR Dean or Designate Signature Date		
<i>Only signed if a report is less than Satisfactory.</i>		

Committee Membership

Supervisor: Name and Academic Unit	Co-Supervisor (if applicable): Name and Academic Unit
1.	2.
Internal Supervisory Committee Members: Name and Academic Unit; two members are to be from the home academic unit	
3.	4.
5.	6.
Internal to the U of R but external to the Student's Academic Unit: Name and Academic Unit	
7.	

Student's Report (If extra space is required, please attach a separate page)

Academic and/or research progress:

e.g. Courses completed this past year; How many courses do you need to complete? What were your research objectives for this past year and did you achieve them? What are your objectives for the next year? Do you have any program requirements that remain?

Do you have any non-academic matters that have affected your progress this term? Yes No

If yes, have appropriate supports been put in place (e.g. through your supervisor, Graduate Chair/Coordinator, FGSR, Centre for Student Accessibility)? Yes No If no, please consult the [Student Support webpage](#).

Supervisor's (and/or Supervisory Committee) Report (If extra space is required, please attach a separate page)

Academic and/or research progress:
 Is the progress in terms of course completion and other program requirements in line with the expectation of the program? Is the student on track to complete the program within their time limit? If non-academic matters have affected the student's progress, have these been factored into the assessment? **If there are any concerns with progress and/or areas that require improvement, please explain.**

Overall Evaluation	Satisfactory	Concerns / Difficulty	Unsatisfactory
What is your general assessment of the student's research progress?			

*If there are any Concerns, Difficulty, or Unsatisfactory Progress, the FGSR Dean or Designate will review this report and follow-up as necessary. **All Satisfactory Progress will be submitted to FGSR but the final approval will be at the Program/Faculty level.***

Evaluation of Research Progress	N/A	Satisfactory	Concerns / Difficulty	Unsatisfactory
Research progress				
Research plan				
Requisite knowledge				
Research skills				
Work ethic				
Other: _____				

Please note that failure to meet objectives on progress reports may be cited as a recommendation to the FGSR Dean as grounds for discontinuation from the program of study. By signing below, all parties acknowledge that the graduate student research progress report has been discussed.

Student Signature Date

1. Supervisor Signature Date 2. Co-supervisor Signature (if applicable) Date

Department Head / Program Chair / Line Faculty Associate Dean Signature Date

Supervisory Committee (If in Maintenance of Candidacy)

3. Internal Supervisory Committee Member Date 4. Internal Supervisory Committee Member Date

5. Internal Supervisory Committee Member Date 6. Internal Supervisory Committee Member Date

7. Internal to the U of R but external to the Student's Academic Unit Date