

PROGRESS REPORT



Faculty of
Graduate Studies
and Research

All PhD students are required to submit an annual progress report to their supervisor for review and approval at the end of every Winter Term (April 30). Once completed and signed by all required individuals, the report must be submitted to grad.supervision@uregina.ca. Students should sign the report only after discussing their supervisor's evaluation with them. The report becomes part of the student's official academic file. Students will be contacted by FGSR only if additional information or documentation is required.

Student Name	Student ID Number	Submission Year
		Winter 2026
Program	Are you in Maintenance of Candidacy?	
	Yes No	Note: The full supervisory committee must meet once per year when students are in maintenance.

Committee Membership (at least one member of the committee must be a full member of the academic unit delivering the program and at least one from a different area)

Supervisor: Name and Academic Unit	Co-Supervisor (if applicable): Name and Academic Unit
Supervisory Committee Members: Name and Academic Unit. There must be a minimum of 4 committee members including Supervisor(s).	

Student's Report (If extra space is required, please attach a separate page)

Academic and/or research progress: *Please summarize your progress to date, including courses completed toward your degree and the number of courses remaining. Describe your research objectives for the past year and indicate whether they were achieved. Outline your research and academic objectives for the coming year and note any remaining program requirements.*

If non-academic matters have affected your progress this year, please consult the Student Support webpage .

Supervisor's and/or Supervisory Committee Report (If extra space is required, please attach a separate page)

Academic and/or research progress: Assess whether the student's progress in course completion and other program requirements aligns with program expectations and established timelines. Indicate whether the student is on track to complete the program within the prescribed time limit. If non-academic factors have affected the student's progress, please note how these have been considered in the assessment. **If there are concerns regarding progress or areas requiring improvement, please provide details. Supervisors are responsible for ensuring that appropriate supports are in place to assist the student.**

Evaluation	N/A	Satisfactory	Concerns / Difficulties	Unsatisfactory
Research plan/progress				
Requisite knowledge				
Research skills				
Work ethic				
Other:				

Overall Evaluation	Satisfactory	Concerns / Difficulties	Unsatisfactory
What is your assessment of the student's overall progress?			

If there are any Concerns/Difficulties or Unsatisfactory Progress, the Line Faculty Associate Dean or Designate and the FGSR Dean or Designate will review this report and follow-up with the appropriate people as necessary.

Please note that failure to meet objectives on progress reports may be cited in a recommendation to the FGSR Dean as grounds for discontinuation from the program of study. By signing below, all parties acknowledge that the graduate student research progress report has been discussed.

I acknowledge that I have discussed and read my supervisor's comments regarding my progress

Student Signature

Date

Supervisor Signature

Date

Co-supervisor Signature (if applicable)

Date

Once complete, please forward your report to grad.supervision@uregina.ca. If you are in maintenance, please copy all Supervisory Committee members on the email.

INTERNAL USE ONLY

Processor (initials & date):

Student's Time Limit:

The following signatures are only required if a report is less than satisfactory and will be collected by FGSR.

Line Faculty Associate Dean or Designate

I confirm that the concerns identified have been discussed with the appropriate individuals

Line Faculty Associate Dean Signature

Date

FGSR Dean or Designate

Supervisor/Student contacted with follow-up notes attached: Yes

No

FGSR Dean or Designate Signature

Date