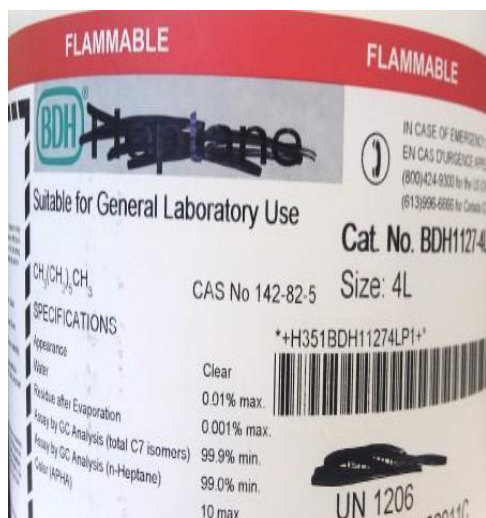


Disposal Procedures For: Empty Bottles & Barcodes



Clean Empty Bottles Well

1. Triple rinse the bottle. **NOTE:** You may need to collect the rinsate as chemical waste (anything that is toxic or is harmful to the environment should not be poured down the drain – check the SDS or email health.safety@uregina.ca if not sure).
 2. Deface the label by using a black marker to cross off any chemical names/identifiers
 3. Remove the bottle cap and throw it away separately (this prevents the bottle from being reused by others).
- OR**
4. When bottle is clean, you may reuse it for waste (only if the container is compatible with the waste).

Record Barcodes Well

1. Make sure you remove the inventory barcode from any bottle/container that has been emptied.

A handy way to keep barcodes is to stick them on a piece of paper posted in the lab.

You can also record the barcode numbers...make sure you do not make any typos!

2. When you have obtained a few barcodes, provide the paper to UR Stores and they will ensure these items are removed from your faculty inventory.

[illegible]

Contact Health & Safety

1. Complete the Chemical Inventory Form and email it to health.safety@uregina.ca.
2. Health and Safety will provide you new barcodes to put on the bottles
3. If you see chemical container(s) that do NOT have barcode(s), or if a barcode is starting to wear out and is getting hard to read, please email health.safety@uregina.ca

Tips & Tricks:



Barcodes have a hard time sticking to chemical bottles stored in refrigerators and freezers. Using clear tape to cover the barcode will help prevent the ink from washing off and will help the barcode stay on the bottle.



It is most effective to apply barcodes to a dry bottle (room temperature) so let the bottle warm up a little and dry it off with a paper towel prior to applying the barcode.



To learn more about **Vetere** (chemical inventory system) you can access the how-to manual on the Health & Safety website.