

MOVE OUT CLEANING CHECKLIST:

- ✓ **BATHROOM(S)**
- ✓ Clean toilet bowl & seat
- ✓ Clean tub and/or shower surround
- ✓ Wash off all counters
- ✓ Clean mirror
- ✓ Clean sink and faucets
- ✓ Wash floor
- ✓ Empty the garbage

- ✓ **LIVING ROOM** (where applicable)
- ✓ Vacuum carpet and upholstered furniture
- ✓ Wipe off the top of the table(s) and window sills

- ✓ **MAIN TILED AREAS** (where applicable)
- ✓ Sweep & wash floors

- ✓ **KITCHEN** (where applicable)
- ✓ Clean out all your cupboards/drawers and wipe them out
- ✓ Take **all** your food out of the fridge and freezer and wipe out the empty spots you've left behind
(If you have food you do not want to keep, please dispose of it properly in your building's garbage room)
- ✓ Clean microwave
- ✓ Clean oven and stove/cook top. Replace foil burner liners (where applicable)
- ✓ Wipe off range hood
- ✓ Wipe off all counters
- ✓ Sweep and wash tiled floors
- ✓ Empty the garbage and recycling

- ✓ **BEDROOM**
- ✓ Clean mirror (where applicable)
- ✓ Dust all surface areas
- ✓ Wipe off the window sills
- ✓ Wipe the top of the wardrobe closet and wipe out the closet drawers (where applicable)
- ✓ Wipe the top of the desk and dresser and wipe out the drawers
- ✓ Wipe off the mattress and bed frame
- ✓ Vacuum the floor including behind the furniture and under the bed.
- ✓ Empty the garbage

- ✓ When you leave please make sure **the windows are closed and your bedroom door is locked behind you.**

Upon departure, housing facilities staff will inspect your space for damages and to determine if you have cleaned appropriately. If your cleaning has not been done, you may be assessed the time it takes for facilities to prepare the room for the next occupant.