Health, Safety & Emergency Preparedness
Information for Staff

Call 911 for fires, crime in progress, violence, or medical emergencies. If you are calling from a U of R land line phone just dial 911, then call Campus Security at 306-585-4999.

When you hear a fire alarm:

- Follow the directions of Emergency Wardens (orange vests), and Campus Security.
- Immediately proceed to the nearest available fire exit and leave the building.
- Close the door if you are the last person out.
- Do not use elevators during an evacuation. If you or someone else is unable to evacuate down the stairs:
  - Ensure that you/they take shelter on the landing of a fire exit stairwell.
  - All inside fire exit stairwells are places of refuge which will provide at least one hour fire protection when all doors are closed.
  - Immediately notify Campus Security or the Fire Department of the location of the person.
- Upon exiting, move a safe distance away from the building.
- Do not re-enter the building until the Fire Department or Campus Security gives clearance.

Other emergencies:

- In the event of emergencies other than a fire (for example: tornado, chemical spill, or armed intruder), the Emergency Notification System (ENS) will be activated
- A message will be broadcast on beacons, computers, and building speaker systems across campus
- Follow the instructions as communicated via the ENS
- Check for situation updates as they become available on the U of R Emergency Webpage at http://www.uregina.ca/emergency/
- Download the ENS software to receive ENS alerts to your computer http://www.uregina.ca/emergency/ens/index.html
- Download the UofR mobile app (available for iOS and Android) to receive ENS alerts on your smartphone http://www.uregina.ca/external/communications/app/

Sample Emergency Message:
TORNADO WARNING issued for Regina.
Remain indoors.
Take shelter in interior rooms or stairwells without windows.

University of Regina Armed Intruder Preparedness Video
Run - Hide – Decide (available in 6 languages)
While an armed intruder event is very unlikely to occur at the University of Regina, it is important that faculty, staff, and students know what to do in the event that it does.
The University of Regina, has produced a short training video depicting the correct actions to take in the event of an armed intruder on our campus.
http://www.uregina.ca/hr/hsw/emergency-management/armed-intruder/index.html

Health, Safety & Wellness Contact Information
Phone: 306-337-2370
Office: AdHum 435
Hours: Monday to Friday, 8:15 am - 4:30 pm
E-mail: health.safety@uregina.ca
Web: http://www.uregina.ca/hr/hsw
Violence & Harassment

Discrimination & Harassment Prevention Services provides confidential consultations to anyone who feels that they have experienced inappropriate and disrespectful behaviour. There are many possible solutions, including personal coaching, mediation, and a formal complaint process. Please contact the Coordinator at 306-585-5400 or respect@uregina.ca for assistance.

Working/Studying Alone

Are you studying or working alone day or night and would like somebody to ensure you are safe? The Lone Worker/Student Service is provided by Campus Security 24 hours a day. Call Campus Security at 306-585-4999 or see http://www.uregina.ca/fm/campus-security/programs/index.html

Safe Walk Along Service

Campus Security can be contacted to walk you to your vehicle or bus stop to ensure you get to your transportation safely. Call them at 306-585-4999. Available anytime, day or night.

Designated Smoking Areas

Smoking (which includes using electronic cigarettes) is only allowed in designated areas. Please respect the health of our campus community by only smoking in these designated areas. See maps of these areas by searching http://www.uregina.ca/contact/maps-directions/

Hand washing

Hand washing is one of the best ways to remove germs, avoid getting sick, and prevent the spread of germs to others.

1) Wet your hands with clean, running water
2) Apply soap – lather your hands by rubbing them together
3) Scrub your hands for at least 20 seconds
4) Rinse your hands well under clean, running water
5) Dry your hands using a paper towel or air dry them.

Ergonomic Services for Faculty & Staff

At the UofR we offer an ergonomic assessment to closely examine the relationships between individuals and their work environment. If you have questions or concerns related to ergonomics, contact Health, Safety & Wellness at health.safety@uregina.ca

Employee and Family Assistance Program (EFAP)

Free confidential counselling services are available for staff with benefits coverage, and their eligible dependents. If you are experiencing stress, anxiety, depression, grief or relationship issues, EFAP can help. To learn more or access the program, visit https://www.uregina.ca/hr/faculty-staff/employee-assistance.html

Sexual Assault: UR Safe, UR Supported, UR Strong

This program responds to, and helps educate our campus community on incidents of sexual assault, sexual violence and prevention. Further information can be found at http://www.uregina.ca/ursafe/