Introduction

The Faculty of Kinesiology & Health Studies’ Mission is “To enhance the well-being of students, colleagues, and community members through quality education, innovative research, top-tier athletics, and diverse community programming. The development of a Kinesiology & Health Studies Undergraduate Program Advisory Committee (KHS-UPAC) will assist KHS meeting its commitment to the stated values of Excellence, Student-Centered, Collaboration, Pride, and Integrity.

The KHS-UPAC will assist KHS to achieve a number of objectives as identified in the current 2015-2020 KHS Strategic Plan. More specifically, the Committee will assist with achieving:

1. Student Success Objective “Enhance the learning environment, delivery approaches, and student supports for all unique learner needs” as measured by:
   - Increased completion rates of KHS students’ and increased labour force attachment rates

2. Quality Programs, Academics, and Research Objective “Ensure continued focus on meaningful and relevant programs that are aligned with student needs and interests, community issues, and market trends” through key actions such as:
   - Continue to align and adapt classes to students’ and labour market needs while maintaining core competencies in the foundational knowledge upon which the degrees are based.
   - Evaluate the relevance of our academic and non-academic courses and programs, and
   - Ensure programs and courses reflect and address persistent community issues, new scientific knowledge and advances, as well as established market trends

3. Community Connection Objective “Increase focus on building partnerships with community stakeholders and organizations” through the key actions such as:
   - Improve relationships with government, business community, and non-profit organizations and associations
   This can be evinced through an:
   - Increased number of collaborative projects with governments, businesses, and community based organizations

Function

The KHS-UPAC provides a link between the Faculty of Kinesiology at the University of Regina and the local/provincial/national kinesiology, recreation, sport, and health community. The Committee’s function is to counsel, assist, provide insight and outside perspective, and to support and advocate on matters relating to the KHS undergraduate program.

Role

The role of KHS-UPAC is purely advisory, final decisions on any recommendations remain with the Kinesiology & Health Studies Faculty Council and its other decision making/discussion bodies (ie. Admissions and Studies or Academic Staff Meeting). The Committee makes recommendations to the Faculty on the organization and delivery of its undergraduate program, the structure of its curriculum, and the current and future focus on experiential learning opportunities for students.
Based on a comprehensive understanding of the program’s goals and objectives, committee members are expected to:

- Provide solicited and unsolicited advice
- Provide suggestions on program improvements in undergraduate education
- Provide suggestions for consideration on course curriculum and content for current relevance to professional practice
- Inform on needs and views of the organizations and fields/industries/professions they represent
- Communicate with and advocate for the Faculty, its undergraduate program, and its students
- Assist with experiential learning opportunities including Fieldwork, Internship, and course based experiential learning
- Facilitate relationships and contacts with other external agencies and stakeholders
- Provide, when and where possible, access to resources and facilities to support student development
- Encourage and support student and faculty collaboration with partner organizations and other stakeholders
- Assist with identifying new partnership and program opportunities

Committee Structure and Membership

The KHS-UPAC shall consist of a maximum of 10 voluntary members in addition to the Dean of the Faculty of Kinesiology & Health Studies, Associate Dean – Undergraduate Program, and Academic Program Coordinator. A Chair and Vice-Chair shall be appointed by the Dean after consultation with the Committee.

Committee members will be asked to commit to serve a 3-year term. The development of the initial Committee will require a graduated transition to ensure continuity of membership. As such, of the voluntary members, three members will initially be asked to serve a 1-year term, three members asked to initially serve a 2-year term and four members asked to serve a 3-year term in order to facilitate the continuity of Committee membership. Committee members may serve to a maximum of 2 terms. Terms run September 1 through August 31.

The Committee will include individuals who represent the following stakeholders:

- 2 KHS faculty members
- 4 external members representing the BKIN degree program
- 2 external members representing the BSRS degree program
- 1 member representing the BHS program
- 1 member who may not necessarily represent one of our current degree programs

Nomination

KHS faculty and staff, as well as individuals representing external stakeholder groups, may nominate committee members. Selection will be made the Dean. A request for interest in serving on the KHS-UPAC will be distributed by the Associate Dean – Undergraduate to individuals and/or organizations that are relevant to our degrees with the direct intent to ensure a committee that is representative of the diversity and breadth of potential employers and the disciplines the individuals or organizations may represent. Suggestions from faculty (e.g. names/organizations) to be included in this request can be solicited.

Individuals and/or organizations that respond can be presented to faculty via email or at an ASM for ratification and/or voting if necessary. The Dean reserves the right to appoint individuals and/or organizations to ensure appropriate cross-disciplinary representation.

Frequency of Meetings

The advisory committee will meet twice per year, typically once in the fall semester and once in the winter semester. The Dean (or designate), together with the Chair, will set the meeting dates and develop the agenda. The Chair and/or Dean may call additional meetings as required or deemed necessary.