

Golf Cart Use on Campus

Event organizers may occasionally request golf carts to assist with moving people and/or materials around campus. These requests will be submitted in writing to Hospitality Services, with a copy of all approved applications provided to Health and Safety and University of Regina Protective Services.

Golf carts will not be provided by the University of Regina but may be rented by event organizers. Golf carts may be operated on campus grounds **only** with permission from University of Regina Protective Services.

Golf Carts are considered Powered Mobile Equipment under the Saskatchewan Employment Act; any use of this equipment on campus will be governed by this Act and associated regulations.

Event organizers will provide the following information to request Golf Carts for an event:

- 1) Reason for Use
- 2) Names of Operators
- 3) Proof of Operators training – University staff being asked to operate golf carts in the course of their duties will be provided training which includes a competency assessment. Non-university golf cart operators must provide proof of adequate powered mobile equipment training before being allowed to operate a golf cart on university property.

Additionally, event organizers will be responsible for the following Golf Cart operating requirements:

1. Pedestrians have the right away at all times.
2. Keys must be removed each time the operator exits the golf cart.
3. Golf carts must be used on sidewalks or authorized areas only as designated by the University.
4. If golf carts are equipped with seat belts they must be worn at all times. It is the operator's responsibility to ensure everyone is wearing them before movement.
5. No golf carts are to be operated 1/2 hr before sunset or in darkness, unless equipped with front headlights and rear taillights.
6. Operators cannot consume any impairing substances before and during operation (e.g., alcohol, prescribed medications, etc.).
7. If the golf cart is battery powered, the batteries must be maintained and approval from FM Electrical Services must be obtained to use the carts charging equipment if it will be plugged into a U of R electrical outlet.
8. If the golf cart is fuel operated, all fuel must be stored in an ULC approved container and any spills must be reported immediately to University of Regina Protective Services.
9. Golf cart maintenance records must be available if requested.

For more information, see Golf Cart Operating Basics:

<https://www.youtube.com/watch?v=YDWQ8z3eQvg>