Minutes Monday 20 August 2018 / 9:30am – 12:00pm / AH 527

MEMBERS D Juschka (Chair), D Blanchford, J Brown (via Zoom), T Chase, D Malloy, A Sardarli (via Zoom)

REGRETS M Andrews, J Farney, J Krammer, J McKenzie (URSU President) M Montgomery, R Rajakumar, G Russell

GUESTS Dr Kathy McNutt, Associate Vice-President (Research) and Dean, Faculty of Graduate Studies Dean Rick Kleer, Dean of Arts and Richard MacLennan, Department Head Psychology Dean Doug Farenick, Dean of Science and Renata Raina-Fulton, Department Head Chemistry and Biochemistry

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1. **Call to order and approval of agenda**
   As there was no quorum for this meeting, we were unable to approve the agenda.

2. **Approval of 9 July 2018 Minutes**
   As there was no quorum, these minutes will be approved at the September meeting.

3. **Chairs Remarks**
   The chair provided her remarks to the committee members.

   The chair noted CCAM’s Terms of Reference should be updated as there has been a change to the meeting rotation of Council Committee meetings. The CCAM’s TOR state the committee should report through Executive of Council and to Council. Going forward, CCAM would submit reports only to Executive of Council.

4. **Faculty of Graduate Studies and Research, Verbal Response to AUR External Reviewers Report**
   Associate Vice-President (Research) and Dean, Faculty of Graduate Studies, Kathy McNutt joined the CCAM to provide the verbal response to the AUR External Reviewers report.

   Kathy provided a report in response to the external reviewers report, which will be made available on the CCAM webpage here- https://www.uregina.ca/president/executive-team/provost-vp-academic/academic-unit-reviews/2017-18%20AURs/fgsr.html.

   The Chair will provide a follow-up letter to the department following this meeting.

5. **Department of Psychology, Verbal Response to AUR External Reviewers Report**
Dean of Arts, Rick Kleer and Department Head, Richard MacLennan joined the CCAM to provide the verbal response to the AUR External Reviewers report.

The Chair will provide a follow-up letter to the department following this meeting.

6. **2018-19 CCAM Chair**
   As there was no quorum for this meeting, the CCAM chair will be determined at the September meeting.

7. **Department of Chemistry and Biochemistry, Verbal Response to AUR External Reviewers Report**
   Dean of Science, Douglas Farenick and Department Head, Renata Raina-Fulton joined the CCAM to provide the verbal response to the AUR External Reviewers report.

   The Chair will provide a follow-up letter to the department following this meeting.

8. **Growth in Enrolment and Additional Resources**
   This item will be discussed at the September meeting.

9. **Other Business/ Adjournment**
   No other new business was addressed.

   The meeting adjourned at 11:22am.