
MEMBERS	d Gregory (Co-Chair), K McNutt (Co-Chair), B Butz (Resource), D Cherwaty, J Dale (@ 4:00 pm), R Konecsni, N Paskewitz, R Petry,
GUESTS	S Bhat, <i>Research and Development Consultant</i> ; N Middlemiss, <i>URSU Operations Manager</i> ; C Reyda, <i>Facilities Management</i> , J Raymond, <i>Student Affairs</i> ; Yaya Siggins, <i>UR International</i> ; B Waytuck, <i>University Library</i>
REGRETS	K Bommavaram (<i>GSA rep</i>), J Crivea, E Limacher, (<i>University Advancement & Communications</i>), G Singh Lehal (<i>URSU rep</i>), N Tajik (<i>PACS student support</i>)

1. Welcome and call to order. Receipt of agenda and February 18, 2021 meeting notes.

The Co-Chairs welcomed everyone and called the meeting to order. Agenda and meeting notes from February 18, 2021 received without emendation.

OPERATIONS AND OTHER ISSUES

2. Follow-up on February 18 Action Items

- **URSU and URGSA Student Plan (sustainability perspective)**
 - URSU provided PACS an update and a draft of the survey questions. N Middlemiss asked PACS members to review the survey and provide him any edits, suggestions, feedback by Thursday March 25. URSU hopes to have the survey distributed in early April.
- **Thematic Working Group Questions**
 - Small edits will be made to these questions and an updated version distributed.
 - PACS has agreed that a training session/workshop for all thematic working group volunteers would be beneficial. This will provide everyone a shared understanding of expectations, priorities and offer the opportunity to offer any additional ideas and/or suggestions.
 - PACS discussed a possible timeline to offer volunteers and discussed a max of three meetings of each thematic working group (ensuring the volunteers know how much time they need to dedicate to the initiative).
- **Draft Sustainability Action Plan**
 - Immense thanks to S Bhat on putting together the Sustainability Progress Report! This helps us measure what we have done and helps us determine what more we need to do.
 - PACS will be given until Thursday, March 25 to send S Bhat and B Butz edits and/or suggestions.
 - Once final edits are made, the document will be sent to the President.
 - B Butz, E Limacher, N Middlemiss, and C Reyda will meet and discuss a communications plan. This will help determine the appropriate venues to rollout and announce the 2015-2020 Sustainability Progress Report.

3. Thematic Working Group formation and composition

An invitation to the UR Campus Community, including our Student body, needs to be sent out in early April. PACS will invite participation from anyone who wishes to serve on a particular thematic working group and will embrace the engagement. If the leads feel that there are some specific individuals they would like to invite, they should feel free to do so. Given the nature of the invitation, an open call for participation, we could generate some large working groups. In order to manage data collection efficiently, the leads of these groups can utilize Zoom breakout room, mentimeter, etc. It will be important to offer these individuals some timelines and commitment requirements (3 meeting maximum) in the invitation.

PACS agreed to a Fall implementation timeline and noted that the Sustainability Action Plan will be 5-years with short, medium and long-term goals/objectives.

Actions to be completed by April 15:

Sustainability Final Report: Sent to the President and widely announced/communicated.

URSU and URGSA Student Plan (sustainability perspective): Survey distributed.

Thematic Working Group Questions (N Paskewitz, R Petry, C Reyda): Finalized and prepared for the working Groups

Communications: Create a timeline for announcements, invitations, etc.

Communications to showcase a story/stories on the outcomes of the 2015-2020 Sustainability Progress Report

- Celebrate the good things that have been accomplished over the past five year (in relation to the 2015-2020 Sustainability Strategic Plan). It is important to share this information and ensure our Campus Community is aware of our successes.

4. ADJOURNMENT at 4:07 PM

NEXT MEETING: APRIL 15, 2021 3:15 – 4:15 PM (ZOOM)
