Founding Partners Agreement

We, the undersigned representatives from Campion College, UofR Facilities Management, Institut français, Institute for Energy Environment and Sustainable Communities, Luther College, and the University of Regina Students Union (URSU), agree to the following:

We believe that the sustainable development of our natural environment and the social wellness of our communities is important;

We believe that higher education institutions must be leaders in sustainable development, and support University of Regina students in becoming active citizens and invested in understanding the complex dynamics between environmental and social issues;

We understand that in order to address issues of sustainability and community engagement, we need to work collaboratively and establish strong partnerships across our campus; and

We support the commitments that have been made in the 2009-2014 University of Regina Strategic Plan, as well as the leadership of faculty, centres and institutes, departments, units and student groups to foster a culture of sustainability.

Therefore, we agree to invest $2,000 or more in the Sustainability and Community Engagement Fund for 2014-2015, and have two representatives, at least one of whom is a student, sit on the Steering Committee.

We do so in accordance with the SEF Partner Terms of References which are attached to this agreement.
We are the founding Partners of the Sustainability and Community Engagement Fund at the University of Regina Campus.

Dr. Gordon Huang Ph.D.
Executive Director, Institute for Energy Environment and Sustainable Communities

Bryan Hills Ph.D.
President, Luther College

John Meehan, Ph.D., S.J.
President, Campion College

Brooke Paterson
Vice President External Affairs, University of Regina Student Union

Sheila Petty Ph.D.
Director, Institut français

Nelson Wagner
Associate Vice-President, UofR Facilities Management

Andrew Gaudes Ph.D.
Dean, Facultu of Business and Administration

June 4, 2014
Date:

May 8, 2014
Date:

April 30, 2014
Date:

April 29, 2014
Date:

May 5, 2014
Date:

April 30, 2014
Date:

July 10, 2014
Date:

Final, April 25, 2014
Sustainability and Community Engagement Fund (SEF)
Partner Terms of References

1. The SEF is a resource to be used to invest in innovative, effective and empowering projects that foster a culture of sustainability and community engagement at the University of Regina.

2. To be a Partner, and a member on the Steering Committee, you must be a recognized unit (Faculty, College, Centre/Institute, Administrative Unit, or Student Group) of the University of Regina and contribute a minimum of $2,000 annually to the SEF.

3. The Steering Committee of the SEF is composed of two representatives from each Partner. At least one representative from each Partner must be a student, with the possibility that the other representative be a staff or faculty.

4. All decisions regarding the guidelines and policies of the SEF are made by consensus. The governance structure of the steering committee should be based on the principles of equality, trust, dialogue, and collaboration.

5. A Call for Proposals will be launched no later than September of each year and is open to proposals from students, staff and faculty. Students must be involved in all project proposals.

6. The Steering Committee will decide the recipients of funding from the annual grant competition, and will make these decisions by a majority vote.

7. A quorum of half plus one is needed to hold a Steering Committee meeting, 50% of members present for quorum must be students.

8. Steering Committee members are excluded from the review and decision-making of a project proposal from their respective unit (including Faculty, College, Centre/Institute, Administrative Unit or Student Group.) If a member is in a real, perceived or potential conflict of interest, they will remove themselves from the meeting until a
decision on the project proposal is made. Quorum will not be lost if a Partner need to remove himself for conflict of interest.

9. Priorities for the use of the Fund will defined by the Steering Committee.

10. UofR Facilities Management is responsible to administratively host the Fund in a capital account, and provide financial reports to the Steering Committee at least twice per year and upon request.

11. By the end of July of each year, the Partners will transfer the funds they will invest in the SEF for the coming year to the SEF account.

12. External donors are not considered Partners and will not be part of the Steering Committee.

13. All Partners and external donors will be named and/or recognized with their logo in publications and advertisements related to the SEF for that fiscal year.

14. Each year, the Steering Committee can choose to save a portion of the funds for future use.

15. If a Partner wishes to end its participation in the SEF they will advise the Steering Committee one year in advance. Funds already committed will not be refunded.

16. If the SEF ceases to exist, the remaining funds will be distributed equally to already approved and existing SEF projects.

17. The Steering Committee will review these Terms of Reference once a year.