

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Tuesday, 4 May 2010, Administration-Humanities 527**

---

Present: S. Barber (Chair – joined the meeting at 8:16 a.m.), K. Addison, B. Barootes, L. Elliott, B. Grebinski, P. McLellan, S. Pollon, W. Ready, J. Shami, G. Swanson (Chaired the meeting until 8:25 a.m.), V. Timmons

Resource: G. Boire, D. Button, D. Gauthier, L. Jankowski (recording secretary), B. Pollock, A. Revet

Guest: R. Williams

Call to order: 8:01 a.m.

**1. Approval of the Agenda**

“Special Board Meeting of 26 April 2010” added to the agenda as Item 2.3, as an item for decision.

“CUPE Negotiations Update” added to the agenda as Item 8.2, from the Human Resources Committee as an item for decision.

“Distinguished Service Award” added to the agenda as Item 8.3, from the Governance and Nominations Committee as an item for decision.

McLellan - Grebinski

*Moved approval of the agenda as amended.*

CARRIED

**2. Approval of the Minutes**

2.1 Board Meeting of 9 February 2010

Ready - Shami

*Moved approval of the minutes as circulated.*

CARRIED

2.2 Special Board Meeting of 5 March 2010

Shami - Elliott

*Moved approval of the minutes as circulated.*

CARRIED

2.3 Special Board Meeting of 26 April 2010, *appended to the Minutes as Appendix 2*

Shami - Barootes

*Moved approval of the minutes as circulated.*

CARRIED

**3. Business Arising**

A. Revet provided an update on the *University of Regina Act* revisions. The revisions were sent formally to the Government of Saskatchewan in February 2010. The University Secretariat office is working closely with the Ministry of Advanced Education, Employment and Labour on this item. The clause regarding federations and affiliations that was brought forward at the Board meeting in February for approval changed back to the original language as per the Minutes from the February 9<sup>th</sup> Board meeting to what was submitted formally to the Government on February 10, 2010.

#### 4. Strategic Item(s)

Chair, G. Swanson noted that items 4.3 and 4.2 need to be approved prior to approving item 4.1 so the order of approving the Agenda items has been revised.

- 4.3 2010-11 Sustaining Capital Priority Project List including a request for additional funding of the Knowledge Infrastructure Program (KIP) Projects, Appendix 3 of the Agenda

McLellan - Addison

*Moved that the Board of Governors approves the Facilities Management (FM) Sustaining Capital Priority Projects listed in Table 1 and the cancellation of the projects as listed in Table 2, shown below.*

Discussion of the types of projects that were deferred on page 2 followed. It was noted that the projects were deferred because there were cuts to the grants which impacted the budget.

The question was called on the motion.

CARRIED

- 4.2 Tuition and Course Fees 2010-11, Appendix 2 of the Agenda

McLellan- Timmons

*Moved that effective September 1, 2010, that the Board of Governors approve a general increase in tuition and course fees for credit courses of 5 per cent\*, with the following exceptions:*

- *An increase in the differential fee for international undergraduate students so that tuition for international undergraduate students will increase to 3.0 times the domestic rate, but with the elimination of the international student services fee of \$17.85 per credit hour currently paid by international undergraduate students;*
- *An increase in the surcharge for international graduate students from \$350 per semester to \$500 per semester;*
- *An increase in the course fee for undergraduate courses in the Faculty of Business Administration from \$21.05 per credit hour to \$31.05;*
- *No increase in the tuition rate for courses in the Johnson- Shoyama Graduate School of Public Policy;*
- *An increase in the program tuition fee for new students in the Executive MBA program to \$34,000; and,*
- *No increase in tuition for newly admitted graduate students in other programs in the Kenneth Levene Graduate School of Business and for those currently paying \$633.33 per credit hour.*

*\* Note that tuition per credit hour will be rounded to the dollar and course fees to the \$0.05.*

Several Board members expressed concerns over the increases to tuition fees and wondered if it would be a significant loss to revenues if there was no increase to tuition. It was noted that the loss to revenues would be significant, approximately \$2 million, if there was no increase to tuition.

President Timmons confirmed that the Ministry of Advanced Education, Employment and Labour asked the University to keep the tuition fee increase to around 5%. The University of Saskatchewan will also be increasing their tuition fees close to the same percentage.

Discussion followed.

K. Addison asked that the minutes reflect that he did not support this motion. The students know the University received what was described in the media as a 4.5% increase to the University budget this year from the provincial government so it could be perceived that the University is hitting the students up for another 5%, even though he acknowledges that this is not the case.

D. Button distributed a hand out at the meeting to compare the budget to the salary and benefit increases at the University, *appended to the Minutes as Appendix 3*.

It was confirmed that salary increases were accounted for prior to budget planning. President Timmons noted that the University of Regina increased the faculty salaries mainly for retention purposes and to bring their salaries in alignment with other Universities across Canada.

The question was called on the motion.

CARRIED  
(1 Opposed)

#### 4.1 2010-11 Comprehensive Budget Plan, Appendix 1 of the Agenda

Swanson - Timmons

1. *Moved that the Board of Governors approve the attached Comprehensive Budget Plan for 2010-11.*
2. *Moved that the Board of Governors approve the following student fee levels: the co-op fee \$615.00, the services fee for full-time students \$60.00 and part-time students \$45.00 and the application fee \$100.00 (effective for students applying for the winter semester 2011).*
3. *Moved that the Board of Governors authorize the borrowing of \$1.8 million for 2010-11 sustaining capital funding.*

President Timmons presented the item. The University was funded \$3 million less this year than what they had asked to receive from the Government of Saskatchewan. It was known that this year would be a conservative budget and management has proposed a solid balanced budget.

P. McLellan noted there was lots of discussion at the Finance and Facilities Committee meeting and he was happy there were no cuts to student services this year which includes; recruitment, UR International or the UR Guarantee Program and feels the investment into these programs should have a pay back to the University in the future.

It was mentioned that the University has a long term plan for refreshing technology through their evergreen program which includes replacing computers every four years. In addition, the University is currently under going an organizational review and administrative efficiencies review.

D. Button provided an update on administrative positions, there will be overall one additional faculty member, and the administrative positions will be decreased by four positions. It was also noted that management cut vacant positions to alleviate layoffs.

S. Pollon commented that the University should try to move towards using an 'accrual accounting system' rather than using a 'cash accounting system' in order to see the net

changes. He suggested that it is difficult for management to make decisions when adjustments are not accounted for and you don't know the bottom line. Pollon noted that most organizations that are similar in size to the University are using the accrual system.

The question was called on the motion.

CARRIED

## 5. Administrative Item(s)

### 5.1 Business Student Society Student Levy Fee, Appendix 4 of the Agenda

Swanson - Addison

*Moved that the Board of Governors approves an increase to the Business Administration Student Society fee for Business Administration Students registered in 9 or more credit hours, or those on a Co-op work term, from \$5.00 to \$25.00 per semester beginning September 1, 2010, assessed only in the fall and winter semesters.*

K. Addison noted that 93% of the students voted in favour of this increase. The increase in fees will help fund the society which benefits all business students while also offsetting the expected decrease in funding anticipated from the faculty.

The question was called on the motion.

CARRIED

### 5.2 Student Health and Dental Plan Insurance Premium Increase, Appendix 5 of the Agenda

Swanson - Addison

*Moved that the Board of Governors approves the Student Health and Dental premium be increased from \$187.50 per student per year to 191.50 per student per year.*

K. Addison noted that the fees are increasing to accommodate the increase in claims over the past year. It was noted that the insurance premium is mandatory for students; however, students can opt out. The plan is trying to make it easier and more convenient for students to opt out of the program. It was clarified that this is a national program and the University has to abide by the regulations of the program.

Addison noted that the majority of students value this program.

B. Barootes applauded K. Addison's leadership for encouraging health benefits to students. All the information for the health and dental plan is included with the student's orientation and calendar materials at the beginning of the semester so they are informed about the insurance plan.

The question was called on the motion.

CARRIED

### 5.3 Residence Three-Year Rate Increase, Appendix 6 of the Agenda

Swanson – McLellan

*Moved that the Board of Governors approves a three-year plan for increases in residence rates as noted below.*

*2011 – 12 – Rate increase of 5%*

*2012 – 13 – Rate increase of 5%*

*2013 – 14 – Rate increase of 5%*

G. Swanson presented the item and explained that the increase to rates needs to be approved now in order to publish the new rates for recruitment purposes. Historically, the

residences have had increases in the past of 8% and 6%. The average room rate is around \$575.00 per month for a one bedroom unit, within a two to four bedroom suite, which is comparable to the market rates offered in Regina and the surrounding University area.

D. Button noted the occupancy is approximately 98% full during the school year and approximately 40% in the summer months.

The question was called on the motion.

CARRIED

#### 5.4 Major Capital Project Development List, Appendix 7 of the Agenda

Swanson - Addison

*Moved that the Board of Governors approve the revised Major Capital Project Development List attached as Appendix I, with an amendment to move Number 14 – College Avenue Campus from category D to category C “Projects with Board Approval, in principle only.”*

The amendment was due to the importance of revitalizing the College Avenue Campus for the 2011 anniversary celebration.

President Timmons provided an update on the College Avenue Campus (CAC) file. It was noted that B. Schad was directed to lead the project to find out programming needs and underwent consultations. A Request for Expressions of Interest was sent out nationally to bring ideas and suggestions back to the University for consideration. The University received four proposals from the business community and has reviewed and completed interviews. The President plans to bring a recommendation back to the Board at the July or September Board meeting.

B. Barootes would like to have a Board discussion on the CAC prior to any decisions in order to have context as to what scenarios are being explored. Since the CAC is currently listed in category C the Board would have to approve moving it up the list for future serious discussions so it was decided that the CAC Board discussion could happen when the President brings forward the recommendation in July or September.

P. McLellan mentioned that the F&F Committee recommended management create a better document for the Board which would clarify the categories in a more effective way.

The question was called on the motion.

CARRIED

#### 5.5 Performance Measurement Framework, Appendix 8 of the Agenda

Grebinski - Ready

*Moved that the Board of Governors approve the proposed performance measurement framework for mâmawohkamâtowin: Our Work, Our People, Our Communities.*

B. Grebinski complimented management on the work that went into this report. It is a dynamic tool that will change but will address goals outlined in the strategic plan.

J. Shami pointed out that it is important to identify the needs of students and would hope this is important to consider in the performance measurement framework. It was stated that it is important to consider to use both ‘quantitative’ and ‘qualitative methods’ when identifying measurements.

The question was called on the motion.

CARRIED

5.6 Governance Practices 2009-10: Compliance with the Adapted TSX Corporate Governance Guidelines, Appendix 9 of the Agenda

Grebinski - Ready

*Moved that the Board of Governors approves the overall rating of 'compliance' as defined in the attached report (Attachment A), Governance Practices (Fiscal 2008-09): Compliance with the Adapted TSX Corporate Governance Guidelines.*

It was reported that this report is an internal document that is used to assess the Board's governance practices and is reported to the Board on an annual basis.

The question was called on the motion.

CARRIED

5.7 2009-10 Annual Report Format, Appendix 10 of the Agenda

Grebinski - Barootes

*Moved that the Board of Governors approve the proposed revised format for the 2009-10 Annual Report.*

The report has been refined and simplified in order to report the required information for the Ministry of Advanced Education, Employment and Labour and the Provincial Auditor.

The question was called on the motion.

CARRIED

5.8 May 2010 "Talking Points", Appendix 11 of the Agenda

President Timmons provided an update on First Nations University (FNUUniv). It was noted that all parties have signed all the agreements that came out of the Memorandum of Understanding. It was announced on May 3<sup>rd</sup> that the Saskatoon Campus would close along with lay-offs of staff and faculty. The Saskatoon campus buildings and land will be sold. President Timmons noted that First Nations University has enough operating funds in place until August, 31, 2010 and hopes that further federal funding will be approved soon. It was confirmed that the University is keeping track of all fall registrations and will look after students and their programs with help from the government if they need it. If FNUUniv receives the additional federal funding of \$4.2 million they will be able to operate for the full year. Timmons noted that she continues to support the First Nations University while protecting the University of Regina.

A. Revet will be working in the new Liaison position. She will have offices at both FNUUniv and at the University Secretariat office.

President Timmons noted that Project Hero caused a lot of tension at the University. She and the Executive Team stand by their decision with supporting the program along with 50 other institutions across the country. It was also noted that the University also continues to support freedom of speech.

K. Addison commended President Timmons for supporting Project Hero.

A recess was called.

## 6. Consensus Items

6.1 Respectful Work and Learning Environment Policy, Appendix 12 of the Agenda

Barootes - McLellan

*Moved that the Board of Governors approve the revised Respectful Work and Learning Environment Policy as Attachment A.*

B. Barootes noted there were amendments made to the policy due to the provincial legislation changes around personal harassment in the work place. There was further clarification added to the definitions in the policy.

It was mentioned there are several harassment cases per year that are reported at the University. The numbers for the harassment cases are reported to the Board on a regular basis and a report will be coming to the Human Resources Committee in July 2010.

The question was called on the motion.

CARRIED

## **7. Reports (For Information)**

### **7.1 Chair, Verbal Report**

Chair, S. Barber updated the Board on the following:

- The Board Retreat will be held on September 26 and 27 in Regina. Information can be found under Appendix 22, Attachment A.
- The committee preferences form will be send out in the next couple of weeks in order to look at selecting committee members for this year.
- The Board evaluations will be done in July.
- There will be exit interviews completed with M. Bundon, J. Shami and G. Swanson.
- An Expression of Interest has been sent out to the Board for the Vice-Chair position. There will be two members replaced on the Governance and Nominations Committee this year, if you are interested please send your information to S. Barber before the end of May 2010.

### **7.2 Chancellor, Verbal Report**

Senate will elect the new Senate Representative to the Board at the Senate meeting on June 9<sup>th</sup>.

Chancellor Ready wished A. Revet all the best in her new role with First Nations University.

### **7.3 President's Report, Appendix 13 of the Agenda**

The President presented the report for information. President Timmons reported on the application numbers which are up 12.3% overall. It was also noted that the three Federated Colleges and the U of R worked together on a recruitment strategy plan over the past year which proved to be very successful. Luther's numbers were down slightly so the colleges will look at some changes for this year's recruitment strategy. It was noted that the University should look at recruiting more in rural Saskatchewan which includes some of the local First Nation Band offices in the Regina region.

Discussion on the importance of creating policy around students who have been Required to Discontinue (RTD) and making it easier for them to re-enter into University. It was noted that Student Affairs is currently working on a program to help RTD'd students get back into University. It was suggested that it might be beneficial to report the retention of first and second year students in a dashboard report. President Timmons noted that this

can be reported at a future Board meeting.

G. Boire updated the Board on the Aboriginal Symposium which will take place in the fall of 2010. It was noted that regardless on the status of First Nations University the national symposium event will go ahead. They may look to include SIAST in this event.

There was a discussion on the residential facilities at the University. D. Button mentioned that the University is currently carrying lots of debt so they are not exploring development of conventional residential buildings at this time. He noted the break even point for profitability of the new residences is around the fourteen year mark, which is better than what the long term business plan has as a target due to higher rental rates and low vacancies which they have experienced over the last couple of years. The University had consultants look at the option of 'Public Private Partnerships' (P3's) during the development stage of the new residences, but they were advised to build, own and operate the residences themselves. The community gardens location is being reviewed as a potential option for new family and mature student residences in the future and a good opportunity to explore the opportunity for a P3 development. It was mentioned that the University of Saskatchewan is currently pursuing housing options on their campus so this could be a good model to use in the future.

P. McLellan wanted to congratulate the administration for the selection of the Honorary Degree recipients for the 2010 Spring Convocation.

7.3.1. Institutional Dashboard Format, Appendix 14 of the Agenda

The Institutional Dashboard is a tool that is used by the board to review and monitor data. The Board continues to enjoy receiving the dashboard information.

7.3.2 ***In Camera Session 1:*** Strategic Question, *For Discussion*  
(L. Jankowski withdrew at 10:15 a.m.)

Meeting resumed at 10:40 a.m.

7.4 URSU President, Appendix 15 of the Agenda

K. Addison presented his report to the Board of Governors for information.

8. ***In Camera Session 1:*** 10:45 a.m. (*Vice-Presidents and R. Williams withdrew and K. Kummerfield joined the meeting*)

8.1 2009-2010 Adjustment to Out-of-Scope Compensation, *circulated confidentially and appended to the Minutes as Appendix 1*

Barootes - McLellan

*Moved that the Board of Governors approves the compensation adjustment for the out-of-scope group as presented by the President, effective May 1, 2010 to April 30, 2011.*

The question was called on the motion.

CARRIED  
(1 Opposed)

8.2 Collective Bargaining Update (CUPE 1975), *verbal update*

Verbal updated was provided by K. Kummerfield.

(K. Kummerfield withdrew)

8.3 Distinguished Service Award Nomination

Ready – Swanson

*Moved that the Board of Governors approves that Mo Bundon be presented with the 2010 Board of Governors' Distinguished Service Award at either the Spring and Fall convocation ceremony, dependent on the recipient's availability.*

The question was called on the motion.

CARRIED

9. *In Camera Session 2*: not required

10. **Items for Information**

The following items were received for information:

***Audit & Risk Management***

10.1 Draft Minutes of the Audit & Risk Management Committee of 7 December 2009, Appendix 16 of the Agenda

10.2 Meeting of the Audit & Risk Management Committee of 3 May 2010, Appendix 17 of the Agenda

***Distinguished Service Awards***

10.3 Draft Minutes of the Distinguished Service Awards Committee of 8 February 2010, Appendix 18 of the Agenda

***Finance & Facilities***

10.4 Draft Minutes of the Finance & Facilities Committee of 8 February 2010, Appendix 19 of the Agenda

10.5 Meeting of the Finance & Facilities Committee of 3 May 2010, Appendix 20 of the Agenda

***Governance and Nominations***

10.6 Draft Minutes of the Governance and Nominations Committee of 8 February 2010, Appendix 21 of the Agenda

10.7 Meeting of the Governance and Nominations Committee of 3 May 2010, Appendix 22 of the Agenda

***Human Resources***

10.8 Draft Minutes of the Human Resources Committee of 8 February 2010, Appendix 23 of the Agenda

10.9 Meeting of the Human Resources Committee of 3 May 2010, Appendix 24 of the Agenda

11. **Adjournment** – 11:40 a.m. Moved by Addison.



Annette Revet  
University Secretary



Susan Barber  
Chair