

**University of Regina Board of Governors Agenda for the Meeting of
Tuesday 20 July 2010, 8:00 a.m. - 12:00 p.m.
Room 527, Administration-Humanities Building**

Call to Order

1. Approval of the Agenda

2. Approval of the Minutes

- 2.1 Board Meeting of 4 May 2010 - *Circulated with the Agenda*
- 2.2 Special Board Meeting of 3 June 2010 – *Circulated with the Agenda*

3. Business Arising

4. Strategic Item(s)

- 4.1 University Financial Statements and Summarized Financial Statements – *For Approval (A&RM), Appendix 1*
- 4.2 Financial Statements for the Pension Plan for the Academic and Administrative Employees of the University of Regina, The University of Regina Non-Academic Pension Plan, and the University of Regina Master Trust – *For Approval (A&RM), Appendix 2*
- 4.3 Draft Memorandum of Audit Observations – *For Information (A&RM), Appendix 3 (to be distributed electronically)*
- 4.4 2009-10 Annual Report – *For Approval (A&RM), Appendix 4*

5. Administrative Item(s)

- 5.1 Presentation on the Saskatchewan Collaborative Bachelor of Science in Nursing – *For Information, Appendix 5*
- 5.2 College Avenue Campus Redevelopment Project – *For Decision (F&F), Appendix 6*
- 5.3 Major Capital Project Development List – *For Decision (F&F), Appendix 7*
- 5.4 University of Regina Non-Academic Pension Plan – Amendment 2010-1 – *For Decision (HR), Appendix 8*
- 5.5 University of Regina Non-Academic Pension Plan – Actuarial Valuation on the Plan as at December 31, 2009 - *For Decision (HR), Appendix 9*
- 5.6 Pension Plan for the Academic and Administrative Employees of the University of Regina – Actuarial Valuation on the Plan as at December 31, 2009 – *For Decision (HR), Appendix 10*
- 5.7 July 2010 “Talking Points” - *For Information (GOV&NOM), Appendix 11*
- 5.8 Agenda for the Board Retreat – *For Information (GOV&NOM), Appendix 12*

6. Consensus Item(s)

- 6.1 Acting President Assignment – *For Decision (GOV&NOM), Appendix 13*
- 6.2 Granting of Armorial Bearings for the University of Regina – *For Decision (GOV&NOM), Appendix 14*
- 6.3 Appointment of CUPE-1975-1 Representative to the Non-Academic Benefits Committee – *For Decision (HR), Appendix 15*
- 6.4 Human Resources Terms of Reference and Annual Work Plan Review – *For Decision (HR), Appendix 16*

7. Reports (For Information)

- 7.1 Chair - *Verbal Report*
- 7.2 Chancellor - *Verbal Report*
 - 7.2.1 Report of the University of Regina Senate for 9 June 2010 – *For Information (GOV&NOM), Appendix 17*
- 7.3 President’s Report, Appendix 18
 - 7.3.1 President’s Objectives for 2010-2011 – *For Information (GOV&NOM), Appendix 19*
 - 7.3.2 Institutional Dashboard – *For Information (GOV&NOM), Appendix 20*
 - 7.3.3 Strategic Question, *For Discussion (GOV&NOM)*

7.4 URSU President, Appendix 21

8. In Camera Session I

- 8.1 Board of Governors 2010-11 Chair, Vice-Chair and Standing Committee Memberships – *For Decision (GOV&NOM)*, Appendix 22
- 8.2 Recommendation of the Faculty Appeals Committee – *For Decision (GOV&NOM)*, circulated to Board members only
- 8.3 Approval of the *In Camera* Minutes for 8.3.1, 8.3.2, 8.3.3 and 8.3.4
 - 8.3.1 *In Camera* Board Meeting Minutes of 27 January 2010, circulated to Board members only
 - 8.3.2 *In Camera* Board Meeting Minutes of 25 February 2010, circulated to Board members only
 - 8.3.3 *In Camera* Board Meeting Minutes of 14 March 2010, circulated to Board members only
 - 8.3.4 *In Camera* Board Meeting Minutes of 21 March 2010, circulated to Board members only
- 8.4 Out-of-Scope Compensation Annual Performance Adjustment – *For Decision (HR)*, circulated confidentially

9. In Camera Session II

- 9.1 Presidential Compensation – *For Decision (GOV&NOM)*, distributed at the meeting

10. Items for Information

Audit & Risk Management

- 10.1 Draft Minutes of the Audit and Risk Management Committee of 3 May 2010, Appendix 23
- 10.2 Meeting of the Audit & Risk Management Committee of 19 July 2010, Appendix 24

Finance & Facilities

- 10.3 Draft Minutes of the Finance & Facilities Committee of 3 May 2010, Appendix 25
- 10.4 Draft Minutes of the Special Finance & Facilities Committee of 2 June 2010, Appendix 26
- 10.5 Meeting of the Finance & Facilities Committee of 19 July 2010, Appendix 27

Governance and Nominations

- 10.6 Draft Minutes of the Governance and Nominations Committee of 3 May 2010, Appendix 28
- 10.7 Meeting of the Governance and Nominations Committee of 19 July 2010, Appendix 29

Human Resources

- 10.8 Draft Minutes of the Human Resources Committee of 3 May 2010, Appendix 30
- 10.9 Meeting of the Human Resources Committee of 19 July 2010, Appendix 31

11. Adjournment



Annette Revet
Executive Director, University Governance



Susan Barber
Chair

mâwawohkamâtowin: Our Work, Our People, Our Communities

Our Vision

The University of Regina is a welcoming, student-focused institution that combines deep-rooted values with innovative thinking, classroom theory with real-world practice, and global ideas with regional needs. We aspire to be one of Canada's best comprehensive universities.

Our Mission

<p>The University of Regina . . .</p> <ul style="list-style-type: none">• Provides high quality, accessible education that prepares learners for productive and creative lives.• Produces innovative and relevant research and scholarship to expand human knowledge and support social, environmental and economic development.• Embraces diversity.• Responds to the needs of Saskatchewan peoples, particularly First Nations and Métis peoples.	<ul style="list-style-type: none">• Engages with and serves communities: local, provincial and beyond.• Strives for and promotes sustainability and efficiency.• Offers a welcoming, rewarding study and work environment that fosters creativity, engagement, continuous learning, and the opportunity to succeed.• Recognizes the historic values and cultures of Saskatchewan while preparing for a prosperous and significant future.
--	--

MEMORANDUM

To: Susan Barber, Chair
Board of Governors

From: Vianne Timmons
President and Vice-Chancellor

Date: July 7, 2010

Re: President's Report for 2009-10 (April 22, 2010 – July 7, 2010)

This report summarizes my progress on the six key areas of priority related to the Strategic Plan that the Board and I identified for this academic year. I have also included an update on my own academic research program, and as in past reports, a short summary of some of the University's highlights since the last Board report is included in Appendix 1.

Progress in the six key areas of priority is as follows:

OUR WORK: Teaching, Research and Public Service

- **Establish a strategic planning implementation process that is focused on campus engagement**

The draft University of Regina Annual Report is provided as a Board Item for this meeting. I refer you to that document, because in it you will see a detailed list of highlights related to Strategic Plan implementation over the course of the past year.

It is also of note that each unit on campus has developed its own strategic plan that is aligned with the University's plan. The implementation of these individual unit plans is underway.

- **Improve administrative efficiencies**

In the last report, I mentioned that the University had begun implementing a PeopleAdmin E-recruitment system that will reduce the time necessary to hire staff

and reduce the paper burden that exists for those conducting hiring competitions. At that time, the system had been implemented for CUPE 1975, APT and Out-of-Scope competitions. The second phase has now been launched for academic staff and sessional positions.

The organizational review being led by Dr. Harvey King, Director of CCE, is proceeding. The committee has begun consulting with various committees, units and individuals on campus, and will determine which individual reviews of areas are a priority. Throughout, the University will remain committed to an open and transparent process for reviews – one which actively involves employees who work in the areas being reviewed.

The Print Optimization Project is currently underway on campus, with the goals of reducing the environmental impact of University printing, and reducing the University's total cost of producing printed materials. This is an important part of our efforts to increase administrative efficiency and move toward a more sustainable campus. To that end, environmental improvements achieved by the project will be shared with each department head once the project is fully implemented in the fall.

OUR PEOPLE: Engagement, Diversity, Success and Esteem

- **Build a strong senior leadership team at the University and contribute to the continued development of a strong leadership team at the Board**

Since the last Board Report, two Vice-Presidents – Dr. Gary Boire and Dr. David Gauthier – have announced that they will be assuming executive positions at other universities. Although this will mean a transition period for the University of Regina executive team, I am confident that our leadership remains stable. The two acting Vice-Presidents – Dr. Rod Kelln and Dr. George Maslany – each have decades of experience in leadership roles at the University. As well, searches will be begun as soon as possible to fill the two Vice-President positions for the long term.

Dr. Paitoon Tontiwachwuthikul has been appointed Dean of the Faculty of Engineering and Applied Science for a third term. He has done a great job developing the Faculty during his past two terms, and will continue to be a great asset to the Faculty and the University itself as Dean.

Planning continues for the fall ULT retreat in Saskatoon. The retreat will have a strong focus on Strategic Plan implementation and working with the results of the recently conducted employee engagement survey.

- **Continue to focus on stabilizing enrolments**

When comparing the year-over-year registration statistics, using June 29, 2010 as the snapshot date of record, it is clear that overall enrolment at the University of Regina has indeed stabilized, and in fact increased. With approximately two months left for students to register for the Fall 2010 term, we are seeing a rise in registered undergraduate students of 5.4% for the University of Regina proper, and the overall number including the Federated Colleges is up 2.7%.

It is also of note that 85% of the Fall 2010 term's undergraduate registrants are full-time students. With two months to go until classes start, undergraduate registrants are carrying an average load of 11.6 credit hours, holding at the same level as last year. There are 6,395 full-load equivalents at the undergraduate level, an increase of 2.2% over the same time last year when we had 6,226 full-load equivalents.

At the graduate level, the Faculty of Graduate Studies and Research has 1,265 students registered for fall 2010, up 93 students over the same time last year. This is an increase of 7.9%. The average credit load of graduate students thus far is slightly up, moving to 2.1 credits from 2.0 credits.

In total, the combined number of undergraduate and graduate students registered for the fall 2010 term is currently 9,535 students, an increase of 312 or 3.4% overall compared to last year. This number will undoubtedly grow as registration continues over the next two months.

Our Communities: Presence and Partnerships

- **Continue to focus on building relationships with the campus, city, provincial and national communities**

Since my last report, I have continued building strong relationships both on campus and beyond. An important event on campus was the signing in June of the fee-sharing and academic agreements with Champion and Luther. Other events I hosted included a reception for staff who have worked at the University for between 15 and 24 years, a luncheon for those retiring this year, and a reception for donors. I also hosted a reception for students who have won national awards in the past year, and gave welcome remarks at CCE's Distinguished Canadian award banquet as well as two conferences that took place on campus.

Going beyond campus, I attended successful alumni events in Vancouver and Victoria in recent months. I was also invited to deliver several keynote addresses to provincial and national audiences. For example, I gave a presentation on "Schools for the Future" to the Canadian Association of Principals annual national conference, and was a keynote speaker at a national "Women in Leadership" Conference in Regina. I also presented the Saskatchewan Library Association's annual Mary Donaldson Memorial Lecture on family literacy, and spoke to both the Academic Advising Association of Saskatchewan and the Association of Registrars of

Universities and Colleges in Canada. In addition, I was the keynote speaker at an “Understanding the Early Years” conference in Moose Jaw.

As the Board is aware, the University is in the early stages of planning a celebration for 2011 of the centennial of Regina College, the forerunner of the University of Regina. This celebration, which will build pride on campus and in the community, will engage faculty, staff, students, alumni and the public through a series of five or so “signature events” throughout the year. More detail on these events will be available in the coming months.

In the past few months, I was also able to help strengthen the University’s relationship with northern communities. I had the opportunity of attending and speaking at the Yukon College Convocation in Whitehorse, where the latest group of University of Regina Social Work and Education students have completed their degrees through our partnership with the college. The students and faculty there were very appreciative of the fact that the University had representation at this ceremony. In May, I participated in a community outreach event in La Ronge, where I met with alumni as well as community and business leaders.

In recent months, I have continued meeting with officials from different levels of government both in Regina and in Ottawa, discussing a variety of topics including First Nations University of Canada and key areas of focus for University research.

My work on behalf of the University continued with a number of national organizations such as the Canadian Bureau for International Education and the Association of Universities and Colleges of Canada (AUCC). I was particularly active in AUCC, hosting a roundtable discussion on public accountability at the international AUCC “Transatlantic Dialogue” in New York.

- **Engage with the First Nations and Métis communities**

Since the last Board meeting, the First Nations University of Canada situation has become somewhat more stable. In early May, the provincial government announced that it would restore its funding, and in early June, the federal government announced that \$4 million in funding would be available for the coming academic year. The federal government has not made a commitment beyond that timeframe, however. These decisions show confidence in the new administration and governance of FNUniv, and in its new partnership with the University of Regina.

Much work remains to be done, and restructuring is a necessary process at FNUniv in the next few months. To help with this transition, the University has established a Liaison Office under Annette Revet to provide advisory assistance to help strengthen FNUniv’s administrative capacity going forward. I remain in close contact with both Ms. Revet and Dr. Shauneen Pete regarding the issue of FNUniv’s funding, as well as with both levels of government and FSIN.

It is also of note that I provided welcoming remarks at the Aboriginal Leadership Conference that was held on campus in late April. There were more than 300 people in attendance, many of whom are future leaders in the Aboriginal community. I also gave welcome remarks at the University's National Aboriginal Day celebrations, and met with Shawn Atleo, National Chief of the Assembly of First Nations, to discuss Aboriginal issues in education.

- **Other Areas of Focus**

In the area of raising the University's profile, there are a couple of items of particular interest. For one thing, research revenues from all sources totalled \$24,950,000 for 2009-2010 – the highest-ever total at the University of Regina. Since 2007-2008, the University has increased its annual research revenue by nearly \$3,000,000. This is a reflection of the quality of work that is taking place at the University.

Also of note is Vice-President (Administration) Dave Button's work as President-Elect of the Rocky Mountain Region of APPA (the Association of Physical Plant Administrators of Universities and Colleges). At the APPA Conference in Boston in July, Mr. Button will be a guest speaker at two sessions. One speech will be on geothermal energy, and the other will see him participate in the closing plenary panel discussion that includes Jill Biden (wife of US Vice-President Joe Biden) as well as the Vice-President Administration from Harvard and the Chancellor of the City University of New York. This is a reflection of the esteem in which Mr. Button is held among his colleagues.

- **My Academic Research**

My academic research program has been active over the past couple of months. The HRSDC-funded ESL Family Literacy project has progressed rapidly in both Regina and Charlottetown. Researchers at both sites have created 10 family literacy program modules in consultation with the families, and are now in the process of running the pilot program at both sites. As the pilot program progresses through to the end of August, the modules will be refined, and a new set of families will be recruited. At that point, the project will run in earnest from September through March, yielding data that will determine its effectiveness in improving family literacy for newcomers to Canada.

A large amount of activity has taken place for the SSHRC-funded Community-University Research Alliance project on which I am Education Team Lead. In late April, I hosted the 25-member national research team at the University of Regina, at which time we developed work plans for the different areas of the project, including my area of inclusive education policy. Working with two members of the Faculty of Education and a graduate student, I am researching ways in which we can change key elements of inclusive education policy across Canada. An important part of this process will be the Inclusive Education Conference my research team is co-hosting in

Regina in November, at which we plan to discuss potential policy revisions with representatives of the Council of Ministers of Education in Canada. The Saskatchewan Ministry of Education has agreed to provide financial support for this conference.

Over the next several months, I will finish the final report for my HRSDC-funded Train-the-Trainer family literacy project. This process will involve visiting First Nations in Atlantic Canada that have participated in the project over the past couple of years. The report will be complete by the spring of 2011.

I have also continued my work as Chair of the 2012 Halifax World Congress for the International Association for the Scientific Study of Intellectual Disabilities (IASSID), of which I am President-Elect. We are currently developing sponsorship packages to be sent to potential supporters, and have secured the support of internationally renowned advocate Jean Vanier as Official Patron of the conference. I am working with the IASSID executive to develop the conference program, and advertisements for the conference will shortly be sent to major academic journals and to other related conferences.

Over the past couple of months, I reviewed several drafts of my co-edited book entitled *A Long Walk to School: Global Perspectives on Inclusive Education*. This past week, the final draft was approved, and the book is now in press, and due to be released in the next month or so. Another book which I have co-edited, called *Exploring Inclusive Teaching Practices through Professional Inquiry*, is also nearing completion. The manuscript has not yet been sent to the publisher, but my co-editor and I will be doing so within the next couple of months after we make our final edits.

As I complete my second full year as President of the University of Regina, I am proud of the progress we have made together. I look forward to building on these successes in the coming year and beyond.



Vianne Timmons
President and Vice-Chancellor

Appendix 1

University of Regina Highlights – April 22, 2010 – July 7, 2010

April

- On April 27, the Aboriginal Student Centre hosted the second annual National Aboriginal Leadership Seminar, with approximately 300 people attending.

May

- Honorary doctorate recipient and former Saskatchewan Roughrider George Reed was the recipient of the Seniors Education Centre's 26th annual Distinguished Canadian Award.
- An event was held to announce that the Canadian Chiropractic Research Foundation will be funding the Chiropractic Research Chair in the Faculty of Kinesiology and Health Studies. Dr. Paul Bruno will be assuming that position.
- The International Association for Philosophy and Literature held its 34th annual conference at the University of Regina. Congratulations to Dr. Lynn Wells, who was conference co-ordinator.
- The University of Regina and the University of Saskatchewan signed an MOU to create the Saskatchewan Energy Innovation Alliance to establish a network of partners related to clean energy solutions. This may provide great opportunities in a number of faculties in the years to come.
- Dr. Chris Yost of the Faculty of Science received funding for a timely project on making water safer and free of contaminants. He will be actively training graduate students through this NSERC-funded research.

June

- Spring Convocation took place on June 9, 10 and 11, with more than 1,700 graduates.
- During Convocation, three awards for faculty were presented:
 - The Alumni Association Award for Excellence in Research to Dr. Greg Marchildon
 - The Alumni Association Award for Excellence in Teaching to Dr. Philip Charrier and Rob Giberson
 - The Alumni Association Award for Excellence in Public Service to Bruce Anderson
- Also at Convocation, the Board of Governors Distinguished Service Award was presented to former Board Chair Mo Bundon.

- There were some notable student award winners at Convocation: Cori Lea Saas was awarded the President's Medal, as well as the Saskatchewan Teacher's Federation Prize. Chrystene Ells won the Governor-General's Academic Gold Medal, and Jeannette Peters won the Governor-General's Academic Silver Medal.
- The Canadian Plains Research Center (CPRC) provided the latest instalment of funds raised by book sales for the CanWest "Raise-a-Reader" program. This instalment brings the three-year total to \$35,000. At the same time, CPRC launched the book that will raise money for this year's "Raise-a-Reader" program – Rollie Bourassa's "One Family's War."
- A campus event was held to celebrate the signing of the fee-sharing and academic agreements between the University of Regina and Campion and Luther Colleges.
- The annual National Aboriginal Day celebration took place on campus on June 21.
- The CUPE-1971-01 Collective Bargaining Agreement was signed on June 22, which is a big step forward for the University.