

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, 20 July 2010, Administration-Humanities 527

Present: S. Barber, K. Addison, B. Barootes, L. Elliott, B. Grebinski, P. Maze, P. McLellan, S. Pollon, W. Ready, V. Timmons

Resource: D. Button, R. Kelln, L. Jankowski (recording secretary), G. Maslany, B. Pollock, A. Revet

Regrets: L. Benedicenti

Call to order: 7:59 a.m.

1. Approval of the Agenda

Barootes - Pollon

Moved approval of the agenda as circulated.

CARRIED

2. Approval of the Minutes

2.1 Board Meeting of 4 May 2010

McLellan - Elliott

Moved approval of the minutes as circulated.

CARRIED

2.2 Special Board Meeting of 3 June 2010

Grebinski - Addison

Moved approval of the minutes as circulated.

CARRIED

3. Business Arising - None

4. Strategic Item(s)

4.1 University Financial Statements and Summarized Financial Statements – Appendix 1 of the Agenda

There were amendments made to the revised decision item (*Appendix 1 of the minutes*), the updated version of the financial statements (*Appendix 2 of the minutes*), the updated summarized financial statements (*Appendix 3 of the minutes*), a report of the changes to the financial statements (*Appendix 4 of the minutes*) and changes to the notes of the financial statements (*Appendix 5 of the minutes*). All five appendices were circulated to the Board members. It was noted that the changes were due to a change in interpretation for \$2 million in IPAC-CO2 assets that was discussed as part of the annual audit by the Provincial Auditors. This new interpretation caused a number of changes to the audited financial statements.

President Timmons provided an update to the Board regarding the IPAC-CO2 matter. B. Grebinski noted that the Provincial Auditors were satisfied with the adjustments made to the audited financial statements and recommended approval from the Board.

Grebinski - Ready

That the Board of Governors approves the:

1. *Financial Statements of the University of Regina for the year ended April 30,*

- 2010, dated July 16, 2010; and,
 2. *Summarized Financial Statements of the University of Regina for the year ended April 30, 2010, dated July 16, 2010.*

The question was called on the amended motion. CARRIED

- 4.2 Financial Statements for the Pension Plan for the Academic and Administrative Employees of the University of Regina, the University of Regina Non-Academic Pension Plan, and the University of Regina Master Trust, Appendix 2 of the Agenda

Grebinski- Elliott

That the Board of Governors approves:

1. *the financial statements of the University of Regina Master Trust for the year ended December 31, 2009 as circulated;*
2. *the financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2009 as circulated; and,*
3. *the financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2009 as circulated.*

G. Grebinski presented the item.

The Surplus difference noted on page 2 of the University of Regina Non-Academic Pension Plan item was due to the positive market rate adjustments.

The question was called on the motion. CARRIED

- 4.3 Draft Memorandum of Audit Observations, Appendix 3 of the Agenda, *Attachment A was distributed prior to the meeting*

B. Grebinski presented the draft Memorandum of Audit Observations for information and noted there were three recommendations from the Provincial Auditors which all related to the IPAC-CO2 matter.

V. Timmons provided a brief overview of the IPAC-CO2 matter and reviewed the auditors recommendations listed on pages 4 and 5. The auditors recommended that a policy be created that would assist in future governance relating to the initiatives such as IPAC-CO2 and management indicated that it will comply and address the observations raised by the auditors.

- 4.4 2009-10 Annual Report, Appendix 4 of the Agenda

Grebinski - Maze

That the Board of Governors approve the draft content for the 2009-10 Annual Report and authorize the President to approve additional material and amendments as necessary to satisfy the Provincial Auditor's requirements, consistent with the draft material.

B. Grebinski presented the item and noted the Annual Report is written in a new format that includes various measures and aligns with the strategic plan. Grebinski noted the report was easy to follow and congratulated management on their efforts.

The question was called on the motion. CARRIED

5. Administrative Item(s)

5.1 Presentation on the Saskatchewan Collaborative Bachelor of Science in Nursing, Appendix 5 of the Agenda

V. Timmons introduced Dr. Sheila Dresen, Acting Dean of Nursing who gave a PowerPoint presentation to the Board. The slide deck was included with the Board agenda.

The board members asked several questions regarding the nursing program which included the evaluation process, space needs for the program, how the finances would be reported for the program, pharmacology course offered, faculty qualifications, first qualified first admitted policy, admission requirements, and tuition fees. S. Dresen, V. Timmons and G. Maslany all responded with answers to the questions.

V. Timmons noted that the budget for the nursing program will go to the Board for approval at the September Board meeting, as long as the Operations Forecast is approved by Cabinet on July 28th, 2010. V. Timmons will advise the Board if the Operations Forecast is approved by Cabinet in July.

V. Timmons thanked S. Dresen for all her work on this initiative.

5.2 College Avenue Campus Redevelopment Project, Appendix 6 of the Agenda

McLellan - Addison

That the Board of Governors approves phase 1a and 1b of the project outlined below as the University's first priority Major Capital Project for 2011/2012 including the intended scope, schedule and order of magnitude budget provided in the following phased plan:

<i>Phase</i>	<i>Description</i>	<i>Budget</i>
<i>1a</i>	<i>Phase 1: College Building + Conservatory fully restored</i>	<i>\$43,000,000</i>
<i>1b</i>	<i>Darke Hall restoration (\$12,000,000) New DH atrium / event space / Retreat Centre / Removal of Gallery Building (\$12,000,000)</i>	<i>\$24,000,000</i>
<i>2</i>	<i>New building, east of CB</i>	<i>\$32,000,000</i>

P. McLellan presented the item and noted the Finance and Facilities Committee recommended approval of phase 1a and 1b for a total of \$67 million which would go towards revitalizing the College Avenue Campus (CAC). Phase 2 was not recommended at this time due to the item having a lower priority need. The motion was amended at the committee meeting on July 19th. The committee felt the University would have a better chance of getting the capital from government by only including priority items in the Operations Forecast. It was suggested that phase 1a and 1b were priority projects to start working on this year, but phase 2 did not qualify as a priority project at this time.

V. Timmons noted the project would be developed over five years and is tied to the strategic plan. The funding partners would include: Province of Saskatchewan, City of Regina, University of Regina, possible federal funding through the Capital Commission

fund and from fundraising efforts. President Timmons noted she has community support to revitalize CAC and it is a great location for the University to have a presence closer to downtown.

The Board had a lengthy discussion on this item which included the following: which projects are classified as priority, the potential impacts on CAC if the project does not move forward, potential missed opportunities, the fundraising and feasibility study that is underway, public perceptions around approving phase 1a, 1b and 2.

Discussion continued.

Following the discussion, the Board agreed that the item would be withdrawn and the Finance and Facilities Committee would meet in September to further discuss which phases would be approved as priority projects for the 2010-2011 fiscal year.

McLellan – Addison

That the Board of Governors withdraw the motion on the table.

WITHDRAWN

Grebinski – Maze

That the Board of Governors approves to bring the motion forward at the September 27th Board meeting.

CARRIED

5.3 Major Capital Project Development List, Appendix 7 of the Agenda

McLellan – Timmons

That the Board of Governors approve the revised Major Capital Project Development List attached as Appendix I. For reference, the current Major Capital Project Approval Process is included as Appendix II.

P. McLellan presented the item and noted this would be the last time the Board would see the current format used for listing the University's capital projects. Management is currently reviewing other sources to find a suitable model to use moving forward.

The question was called on the motion.

CARRIED

5.4 University of Regina Non-Academic Pension Plan – Amendment 2010-1, Appendix 8 of the Agenda

Barootes - Elliott

That the Board of Governors approves Amendment 2010-1 as recommended by the Non-Academic Benefits Committee (NABC) to provide effective January 1, 2011, that the Plan no longer permit members to transfer their entitlement out of the Plan upon retirement. Furthermore, effective January 1, 2011, the minimum transfer of twice employee contributions with interest be removed for service accrued after December 31, 2010; and other housekeeping changes as it relates to the definition of "earnings".

B. Barootes presented the item for approval.

The question was called on the motion.

CARRIED

5.5 University of Regina Non-Academic Pension Plan – Actuarial Valuation on the Plan as at December 31, 2009, Appendix 9 of the Agenda

Barootes - Timmons

That the Board of Governors approve the Actuarial Valuation on the Pension Plan for the Non-Academic Employees of the University of Regina as at December 31, 2009 for filing with the regulatory agencies in order to comply with the September 30, 2010 filing deadline and the University request solvency relief in accordance with The Pension Benefits Regulations.

B. Barootes presented the item and noted there is a typing error on page 2 of the item. The Total Value of Assets should read \$99,864,000, rather than \$98,864,000.

The question was called on the motion. CARRIED

- 5.6 Pension Plan for the Academic and Administrative Employees of the University of Regina – Actuarial Valuation on the Plan as at December 31, 2009, Appendix 10 of the Agenda

Barootes – Elliott

That the Board of Governors approve the Actuarial Valuation on the Pension Plan for the Academic and Administrative Employees of the University of Regina as at December 31, 2009 for filing with the regulatory agencies in order to comply with the September 30, 2010 filing deadline.

B. Barootes presented the item for approval.

The question was called on the motion. CARRIED

- 5.7 July 2010 “Talking Points”, Appendix 11 of the Agenda

The item was presented for information.

- 5.8 Agenda for the Board Retreat, Appendix 12 of the Agenda

S. Barber presented the item for information. It was noted that Dr. Teal McAteer will be presenting at the Board Retreat on September 27th. The following Board members expressed interest in golfing on Sunday, September 26th: P. McLellan, V. Timmons, L. Elliott, P. Maze, B. Grebinski, K. Addison, D. Button and A. Revet.

A recess was called at 10:08 a.m.

6. Consensus Items

An omnibus motion was made with respect to the following three motions:

McLellan - Barootes

- 6.1 Acting President Assignment, Appendix 13 of the Agenda

That the Board of Governors, in the absence of the President for periods of normal business travel, illness, or vacation, approve the following priority for Acting President be observed:

1. *The Vice-President (Academic) or, if absent,*
2. *The Vice-President (Administration) or, if absent,*
3. *The Vice-President (Research) or, if absent*
4. *The Vice-President (External Relations).*

If all the vice-presidents will be absent, the President may designate another member of the senior leadership team as Acting President for a period of not more than three days.

6.2 Granting of Armorial Bearings for the University of Regina, Appendix 14 of the Agenda

That the Board of Governors approves the University of Regina to submit an application to receive armorial bearings from the Canadian Crown under the powers exercised by the Governor General.

6.3 Appointment of CUPE-1975-1 Representative to the Non-Academic Benefits Committee, Appendix 15 of the Agenda

That the Board of Governors approves the appointment of Dean Mueller as a CUPE-1975 representative to the Non-Academic Benefits Committee.

The question was called on the omnibus motion.

CARRIED

6.4 Human Resources Terms of Reference and Annual Work Plan Review, Appendix 16 of the Agenda

Barootes - Ready

That the Board of Governors approves the Terms of Reference and Annual Work Plan for the Human Resources Committee (below).

B. Barootes presented the item and highlighted the amendments to the work plan which came out of the Human Resources Committee meeting on July 19. Most of the changes are noted under the July 2011 heading of the work plan:

July 2011

Move - "Performance based salary adjustments for out-of-scope – for approval from July 2011 to May 2011

Move - "Pension plan solvency and actuarial valuation – for approval to the bottom section 'As required'

Add - "Pension plans update – for information to the bottom section called 'As required'

Delete - "Annual summary of out-of-scope – for information

The question was called on the motion.

CARRIED

For the record, the amended terms of reference and work plan is attached as [Appendix 6 of the minutes](#).

7. Reports (For Information)

7.1 Chair, Verbal Report

Chair, S. Barber updated the Board on the following:

- A new Protocol Agreement has been drafted and sent to the government for discussion and eventual approval.
- Reminded the Board members to complete their evaluation and matrix forms and submit back to the University Secretariat office.

- The University is working on a public announcement for the new Board members and Chancellor appointments.
- The next Governance Leadership Series is tentatively planned for October 4th and 5th, 2010 in Saskatoon.

7.2 Chancellor, Verbal Report

Senate elected Patrick Maze as the new Senate Representative to the Board at the Senate meeting on June 9th, 2010.

7.2.1 Report of the University of Regina Senate for 9 June 2010, Appendix 17 of the Agenda

The Senate Report was provided for information.

7.3 President's Report, Appendix 18 of the Agenda

The President presented the report for information with the following First Nations University of Canada (FNUiv) highlights:

- Liaison office is set up and working
- New legislation governing FNUiv was passed in June
- Management continues to work through restructuring of the organization in order to make it a sustainable institution
- In the process of selling off the Saskatoon campus

It was noted that FNUiv applications are down 30% for fall 2010 which is understandable considering all the controversy over the past year.

7.3.1. President's Objectives for 2010-2011, Appendix 19 of the Agenda

V. Timmons presented the item and highlighted the following: awards received during the year, strategic plan, employee engagement survey, organizational review, community outreach, launch of the Women's Leadership Conference, 360 reviews and the work that went into First Nations University of Canada over the past year.

V. Timmons acknowledged and thanked her management team for a great year.

V. Timmons presented her six new goals for the 2010-2011 year. It was noted that the sixth goal will be amended to include work with First Nations University of Canada.

McLellan - Pollon

That the Board of Governors moves to accept the President's Objectives for 2010-2011.

The question was called on the motion.

CARRIED

B. Barootes congratulated the management team for leading the employee survey initiative and for the commitment to report back on the feedback from staff.

7.3.2 Institutional Dashboard, Appendix 20 of the Agenda

V. Timmons presented the item for information. It was noted that the student satisfaction number needs to improve, as well as library facilities.

There was a question on the increase of health and safety incidents. It was noted that the University has improved their tracking methods and there is an increase in resources responding to inquiries.

It was also noted that management would consider adding compensation rebates for worker's compensation to the dashboard.

7.3.3 Strategic Question, *For Discussion*

V. Timmons distributed a hand-out titled "100 Years of Excellence in Post-Secondary Education" (*Appendix 7 of the minutes*). The strategic question was asked to the Board, "What are the reasonable outcomes for the College Avenue Campus 2011 celebrations"?

The Board provided the following feedback:

- partnering event with URSU
- alumni event which features video streaming
- a non-fundraising event targeted to the broader community
- it was confirmed the Massey Lecture will be held at the University of Regina on October 14th, 2010. Tickets can be purchased at the Conexus Arts Centre

7.4 URSU President, Appendix 21 of the Agenda

K. Addison presented his report to the Board of Governors for information.

8. *In Camera Session I:* 10:45 a.m. (*Lana Jankowski withdrew*)

8.1 Board of Governors 2010-11 Chair, Vice-Chair and Standing Committee Memberships, Appendix 22 of the Agenda

Ready - Barootes

That the Board of Governors approves the 2010-11 Chair, Vice-Chair and Standing Committee Membership structure as indicated below.

The question was called on the motion.

CARRIED

8.2 Recommendation of the Faculty Appeals Committee, *circulated to the Board members*

V. Timmons excused herself for this portion of the meeting.

Ready - Maze

That the Board of Governors accepts the decision of the Faculty Appeals Committee regarding the denial of tenure for the faculty member on the basis that the decision of the Faculty Appeals Committee was not unreasonable and within the range of reasonable outcomes of the Faculty Appeals committee based on the evidence presented at the hearing.

Human Resources hold the official copy of the documentation on this matter.

The question was called on the motion. CARRIED

- 8.3 Approval of the *In Camera* Minutes for 8.3.1, 8.3.2, 8.3.3 and 8.3.4, *circulated to the Board members*

McLellan - Grebinski
Moved approval of the in camera minutes as circulated. CARRIED

10:55 a.m. (A. Revet withdrew)

- 8.4 Out-of-Scope Compensation Annual Performance Adjustment, *circulated confidentially to the Board members, (Appendix 8 of the minutes).*

Barootes - Ready
That the Board of Governors approves the performance adjustment compensation for the out-of-scope group as presented by the President, effective July 1, 2010 for the performance year May 1, 2009 to April 30, 2010.

The question was called on the motion. CARRIED

9. In Camera Session II: 11:15 a.m. (President withdrew)

- 9.1 Presidential Compensation, *distributed to the Board members at the meeting*

McLellan - Barootes
Moved approval of the President's 2010-11 compensation as distributed at the meeting and appended to the President's official personnel file.

The question was called on the motion. CARRIED

10. Items for Information

The following items were received for information:

Audit & Risk Management

- 10.1 Draft Minutes of the Audit & Risk Management Committee of 3 May 2010, Appendix 23 of the Agenda
 10.2 Meeting of the Audit & Risk Management Committee of 19 July 2010, Appendix 24 of the Agenda

Finance & Facilities

- 10.3 Draft Minutes of the Finance & Facilities Committee of 3 May 2010, Appendix 25 of the Agenda
 10.4 Draft Minutes of the Special Finance and Facilities Committee of 2 June 2010, Appendix 26 of the Agenda
 10.5 Meeting of the Finance & Facilities Committee of 19 July 2010, Appendix 27 of the Agenda

Governance and Nominations

- 10.6 Draft Minutes of the Governance and Nominations Committee of 3 May 2010, Appendix 28 of the Agenda
 10.7 Meeting of the Governance and Nominations Committee of 19 July 2010, Appendix 29 of the Agenda

Human Resources

- 10.8 Draft Minutes of the Human Resources Committee of 3 May 2010, Appendix 30 of the Agenda
- 10.9 Meeting of the Human Resources Committee of 19 July 2010, Appendix 31 of the Agenda

11. Adjournment – 11:48 a.m. Moved by McLellan.



Annette Revet
University Secretary



Susan Barber
Chair