1. Approval of the Agenda

“Human Resources Terms of Reference and Annual Work Plan Review” added to the agenda as item 6.4.

“CUPE 2419 Negotiations 2010”, added to the In Camera I as item 8.1

Maze - McLellan
Moved approval of the agenda as amended. CARRIED

2. Approval of the Minutes

2.1 Board Meeting of 20 July 2010

McLellan - Maze
Moved approval of the minutes as circulated. CARRIED

3. Business Arising

3.1 Policy Regarding the Authority to Create New Corporate Entities, Appendix 1 of the Agenda

Ready - Benedicenti
That the Board of Governors approves the attached policy number 10.130 “Authority to Create Corporate Entities”.

S. Pollon presented the item and noted that management is taking corrective action to improve the University’s governance and confirmed that the motion is supported by the Audit and Risk Management committee.

It was confirmed that the corporate entity’s independent Board has the authority to dissolve the corporate entity not the University’s Board of Governors.

The question was called on the motion. CARRIED

3.2 Creation and Transfer of Funding Agreements and Assets - IPAC-CO2, Appendix 2 of the Agenda

Pollon-Maze
That the Board of Governors approves the following two actions regarding the creation
of IPAC-CO2 and the transfer Funding Agreements and Assets from the University of Regina to IPAC-CO2:

1. Retroactive approval of the University of Regina (the “University”) involvement in the creation of a federal non-profit corporation known as IPAC-CO2 Research Inc. (referred to herein as “IPAC” or the “Corporation”).

2. Approval of the assignment of the Funding Agreements and assets accumulated from those funds to date, to IPAC.

S. Pollon presented the item and noted there were two amendments: the table at the bottom of page 1 of the Decision Item should read October 24, 2009, not 2008. On page 3 of number 10, the last sentence should be deleted.

The item is brought forward to establish IPAC-CO2 as its own separate entity. The motion is supported by the Audit and Risk Management Committee.

The question was called on the motion. CARRIED

3.3 Approval of College Avenue Campus Revitalization Project, Appendix 3 of the Agenda

McLellan - Timmons

That the Board of Governors approves this project as the University’s top priority Major Capital Project for 2011-12 including the intended scope, schedule and order of magnitude cost estimate provided in the following plan:

Phase 1:
Design: $ 7,000,000
College Building + Conservatory fully restored: $ 38,000,000
Darke Hall restoration: $ 11,000,000
New Darke Hall atrium/Event space /Retreat Centre/
Removal of Gallery Building: $ 11,000,000
Total: $ 67,000,000

Note: The following information is not included in the motion above.

Concept Development will also be completed for a future second phase, which will include an expansion wing and the possible addition of a second tower on the east side of the College Building. Approximate size of the expansion is proposed to be 60,000 square feet. The cost estimate for the Phase 2 addition is $32,000,000.

P. McLellan presented the item and noted it was brought back from the discussion at the July Board meeting.

The Board engaged in a lengthy discussion around the College Avenue Campus project which involved the following key points:

Some Board members would like to include phase 2 in the motion in order to provide a complete picture to the government. This would include the second phase at a cost estimate of $32,000,000. It was pointed out that phase 2 is not a priority project for the University this year and the project does not have a consensus among the Finance and Facilities Committee or the Board.
D. Button provided a past example of how this type of ‘ask’ has worked in the past. It was noted that when the University proposed the new Kinesiology facility, the University included the full $32,000,000 in the Operations Forecast, which was the total cost of the project. It was pointed out that even though the government may approve the total cost of a project in the operations forecast it does not mean that government will provide the total dollars. The government usually has an expectation that there will be other funding sources towards large projects of this scale. Once the University has commitment from the government then a plan can be implemented to find the other funding sources.

Several Board members asked to have more detail provided. V. Timmons noted that a detailed feasibility fundraising study and a space needs analysis will be reported back to the Finance and Facilities Committee at the December meetings. In addition, the Board asked to have management include a market feasibility study that includes forecasted enrolments, assumptions of expenditures, types of functions that will be carried out at the College Avenue Campus and a long term strategy with respect to growth in the future.

V. Timmons pointed out the $67 million dollars is the smallest ‘ask’ that the University has put forward in years. It was also noted that management has put a lot of effort into this project and the government has been encouraging and supportive to bring the ‘ask’ forward.

It was noted that the motion is a first step to move forward on this project. The approval of this motion authorizes management to include the $67 million dollar ‘ask’ in the Operations Forecast. P. McLellan pointed out there is much more work to be done on this file and there will be further approvals by the Board as the project moves forward.

The question was called on the motion. CARRIED
(S. Pollon and B. Barootes) OPPOSED

3.4 Faculty of Nursing Budget, Verbal Status Report

V. Timmons provided an update to the Board. It was noted that the nursing budget has not been approved by the government but there is word that the announcement might be made this week on Wednesday, September 29th in Saskatoon.

It was noted that the By-Election in Saskatoon could have caused the announcement to be delayed.

4. Strategic Item(s)

4.1 Draft 2011-2012 Operations Forecast for the University of Regina, Appendix 4 of the Agenda

McLellan -Addison

That the Board of Governors approves the content of the draft 2011-2012 Operations Forecast (slide summary) for presentation to Saskatchewan Advanced Education, Employment and Immigration and Saskatchewan Finance and authorizes the President to approve a full-text version, consistent with the slide summary, for submission to the Minister of Advanced Education, Employment and Immigration.

P. McLellan presented the item and noted that management provided a presentation to the Finance and Facilities Committee. The slideshow presentation was included in the Board
package for all Board members to view. McLellan confirmed that the committee provided positive feedback to management and complimented them on their thorough analysis of the University’s needs for 2010-2011.

The question was called on the motion. CARRIED

5. Administrative Item(s)

5.1 Classroom Building Roof Replacement, Appendix 5 of the Agenda

McLellan - Benedicenti

*That the Board of Governors approves the replacement of the Classroom Building Roof at a project cost of $125,200. The funding source is Facilities Management Sustaining Capital.*

P. McLellan presented the item and noted that the Finance and Facilities Committee were in support of the motion going forward.

The question was called on the motion. CARRIED

5.2 Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Appendix 6 of the Agenda

McLellan – Pollon

*That the Board of Governors approves the attached Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund.*

P. McLellan presented the item and noted the Finance and Facilities Committee were in support of the motion.

It was noted that the management receives advisement from the University of Regina’s Trust and Endowment Committee and from AON and Hewitt.

The question was called on the motion. CARRIED

5.3 Annual Report: Management Discussion and Analysis, Appendix 7 of the Agenda

Pollon - Maze

*That the Board of Governors approves the addition to the content of the annual report for future years of:*

1) A one-page overview section; and,
2) A discussion of the variance between financial operating results (“actual”) and the operating budget in the Summary of Financial Results.

S. Pollon presented the item and noted that at the July committee meeting the Audit and Risk Management Committee had asked management to investigate adding the Management Discussion and Analysis (MD&A) into future Annual Reports. Management is considering making a few additions, as per the motion above, but would like to further investigate including the variances of the ‘actual numbers’ on a ‘year by year’ basis. Management will report back to the Audit and Risk Management Committee at the December meeting.

The question was called on the motion. CARRIED
5.4 September 2010 “Talking Points”, Appendix 8 of the Agenda

The item was presented for information. It was noted there was an amendment to the item. Under State of the University the second bullet should read, “Relationships with the federated colleges are doing well.”

An omnibus motion was made with respect to the following four motions:

Ready - Barootes

6. **Consensus Items**

6.1 Audit and Risk Management Terms of Reference and Annual Work Plan Review, Appendix 9 of the Agenda, *appended to the minutes as Appendix 1*

Recommends that the Board of Governors approves the recommended amendments to the Terms of Reference and Annual Work Plan Review for the Audit and Risk Management Committee.

6.2 Finance and Facilities Terms of Reference and Annual Work Plan Review, Appendix 10 of the Agenda, *appended to the minutes as Appendix 2*

Recommends that the Board of Governors approves the recommended amendments to the Terms of Reference and Annual Work Plan Review for the Finance and Facilities Committee.

6.3 Governance and Nominations Terms of Reference and Annual Work Plan Review, Appendix 11 of the Agenda, *appended to the minutes as Appendix 3*

Recommends that the Board of Governors approves the recommended amendments to the Terms of Reference and Annual Work Plan Review for the Governance and Nominations Committee.

6.4 Human Resources Terms of Reference and Annual Work Plan Review, *circulated at the meeting, appended to the minutes as Appendix 4*

Recommends that the Board of Governors approves the recommended amendments to the Terms of Reference and Annual Work Plan Review for the Human Resources Committee.

The question was called on the omnibus motion. CARRIED

7. **Reports (For Information)**

7.1 Chair, Verbal Report

Chair, S. Barber updated the Board on the following:

- The Board was reminded about the Christmas Board dinner on the evening of December 6th. Both Jeanne Shami and Greg Swanson will be recognized at the dinner. The Board is welcome to pass along any comments to S. Barber.
- S. Barber reported that she is trying to book the annual meeting with Minister Norris in order to follow policy with the Protocol Agreement.
7.2 Chancellor, Verbal Report

Chancellor Ready reported that the Senate is in order and there is nothing more to report.

7.3 President’s Report, Appendix 12 of the Agenda

The President presented the report for information. The report has a new format and she asked to receive feedback from the Board on the new report.

- It was noted that Convocation will be held on Saturday, October 16th and Tom Shepherd will be receiving the Honorary Degree
- Student enrolments have increased this fall which is positive
- The Employee Engagement Survey results were positive
- The President is doing some international travel in order to build relationships with other Universities

It was noted that the Board would like to see some statistics on the number of students that were recruited from the various high schools around the province this past year. V. Timmons agreed to bring to bring a report back to the Board at a future meeting.

It was also noted that the University is continuing to focus on recruitment efforts around the province and have several community events planned this fall that include an Education Lecture in Melville on October 4th. K. Addison expressed interest in involving URSU in the community events in order to support the President and the University.

7.3.1 Institutional Dashboard, Appendix 13 of the Agenda

The Institutional Dashboard is a tool that is used by the board to review and monitor data. The Board continues to enjoy receiving the dashboard information.

V. Timmons pointed out that student satisfaction is down concerning food services. The University is currently undergoing a review of the food services on campus. She also noted that there is an analysis being done to add student retention and/or student success measures to the dashboard.

7.3.2 Strategic Question, For Discussion

V. Timmons presented the following question to the Board, “How can a Board member contribute value to the continued success of the University?”

There were several suggestions that came forward from the strategic question that included the following:

The Board asked if the University could look at a partnership opportunity around the 100th Anniversary Celebration with the Saskatchewan Roughriders. It was noted that the University has been in discussions with the Roughrider club but have not confirmed any events to date. It was agreed that the University would look at extending Convocation invitations to the Saskatchewan Roughrider Board of Directors in order to invite them to see Tom Shepherd receive the Honorary Degree on October 16th. It was also noted that the University of Regina Alumni are holding Saskatchewan
Roughrider events in Edmonton and Toronto.

The Board agreed that any ideas or suggestions that come forward regarding the strategic question must have full support from the Board before it goes forward to management.

It was suggested that the Board could help the University advocate the Government of Saskatchewan to bring the ‘per student funding gap’ in alignment with the University of Saskatchewan in order for the University of Regina to be more competitive nationally. The Board would like management to prepare an analysis that includes; impacts to the student experience and the capacity to meet the University’s objectives. It was agreed that the Board would re-visit this item once the analysis has been completed and then a plan can be implemented on how the Board and the University can move forward to work with government on this issue.

It was also suggested that the Board would like management to work on formalizing a ‘communications plan for the Board’. Management agreed to bring a presentation back to the Board on how the University plans to communicate to the Board, especially for emerging and crisis issues.

7.4 URSU President, Appendix 14 of the Agenda

K. Addison presented his report to the Board of Governors for information.

A recess was called at 2:55 p.m.

8. **In Camera Session 1:** 3:04 p.m. (*L. Jankowski withdrew*)

8.1 CUPE 2419 Negotiations 2010, *verbal update*

(*Vice-Presidents withdrew at 3:11 p.m.*)

8.2 2010 Board Evaluation Summary Report, Appendix 15 of the Agenda

8.3 2010 Board Skills Matrix Report, Appendix 15 of the Agenda

9. **In Camera Session 2:** 3:22 p.m. (*A. Revet and President Timmons withdrew*)

10. **Items for Information**

The following items were received for information:

**Audit & Risk Management**

10.1 Draft Minutes of the Audit & Risk Management Committee of 19 July 2010, Appendix 16 of the Agenda

10.2 Meeting of the Audit & Risk Management Committee of 26 September 2010, Appendix 17 of the Agenda

**Finance & Facilities**

10.3 Draft Minutes of the Finance & Facilities Committee of 19 July 2010, Appendix 18 of the Agenda
10.4 Meeting of the Finance & Facilities Committee of 26 September 2010, Appendix 19 of the Agenda

**Governance and Nominations**
10.5 Draft Minutes of the Governance and Nominations Committee of 19 July 2010, Appendix 20 of the Agenda
10.6 Meeting of the Governance and Nominations Committee of 26 September 2010, Appendix 21 of the Agenda

**Human Resources**
10.7 Draft Minutes of the Human Resources Committee of 19 July 2010, Appendix 22 of the Agenda
10.8 Meeting of the Human Resources Committee of 26 September 2010, Appendix 23 of the Agenda

11. **Adjournment** – 3:35 p.m. Moved by McLellan.

Annette Revet
University Secretary

Susan Barber
Chair