

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, 8 February 2011, Administration-Humanities 527

Present: S. Barber, K. Addison, B. Barootes, L. Benedicenti, L. Elliott, B. Grebinski, P. Maze, P. McLellan, S. Pollon, W. Ready, V. Timmons

Resource: D. Button, L. Jankowski (recording secretary), R. Kelln, G. Maslany, B. Pollock, A. Revet

Call to order: 8:01 a.m.

Susan Barber, Chair asked Board members to declare any conflict of interest at the start of the Board meeting. S. Pollon declared a conflict of interest with item 4.1.

1. Approval of the Agenda

Addison - Pollon

Moved approval of the agenda as circulated.

CARRIED

2. Approval of the Minutes

2.1 Board Meeting of 7 December 2010

There was a correction at the bottom of Page 4, delete 'Managing' from the last sentence.

Benedicenti - McLellan

Moved approval of the minutes as amended.

CARRIED

President Timmons reported to the Board on the following items: it was noted the final draft of the Campus Master Plan written report is near final and the Board can expect to receive a copy once it is complete; there will be a hiring policy review following the hiring of the Vice-President (Research); the Board Chair and University Secretary discussed the conflict of interest regarding members of SERP being on the Board and it was agreed there is no conflict of interest for these Board members; it was reported that there are 324 students currently enrolled in the UR Guarantee Program; there was an addition of a contract revenue indicator on the institutional dashboard which was updated without the IPAC-CO2 funds indicated.

2.2 Board Meeting of 15 December 2010 (*E-mail Ballot*)

Benedicenti - Timmons

Moved approval of the minutes as circulated.

CARRIED

3. Business Arising - None

4. Strategic Item(s)

(S. Pollon withdrew from the meeting at 8:06 a.m. due to a conflict of interest.)

4.1 First Nations University of Canada – Conditions Precedent for the Administrative Services Contract effective April 1, 2011, Appendix 1 of the Agenda

McLellan - Addison

That the Board of Governors approves the recommendation that the Liability Amount required to meet the condition precedent outlined in clause 9.2 in the Administrative Services Contract be set at \$750,000.00 and that these funds will be held by the University of Regina in a segregated interest bearing account (which cannot be seized or attached by any creditor of First Nations University of Canada). Following the termination of the Administrative Services Contract (March 31, 2014), all remaining funds (and any interest earned thereon) will be returned to First Nations University of Canada.

There was a correction to the item so an updated copy of the item was distributed at the Board meeting, *appended to the Minutes as Appendix 1*. In addition, there was a typo on the document on page 1 the third paragraph should read 'institutions' rather than intuitions.

P. McLellan, Chair of the Finance and Facilities Committee presented the item and recommended to the Board for approval. It was noted that this item has been fully reviewed and recommended by legal counsel.

President Timmons noted that the University has established a liaison team that will be in place to support the First Nations University moving forward. Timmons will be meeting with the First Nations University (FNU) Board on February 9th to review the conditions precedent in the Administrative Services Contract, and the working relationship over the next three years with FNU. Timmons also reminded the Board that there is an invitation that was sent out inviting all Board members to attend a joint reception and to participate in FNU's Annual Pow Wow event to be held on April 17th.

Discussion followed.

The question was called on the motion.

CARRIED

(S. Pollon joined the meeting at 8:26 a.m.)

5. Administrative Item(s)

5.1 Pension Plan for Academic and Administrative Employees of the University of Regina (Defined Contribution Component), Appendix 2 of the Agenda

Barootes - McLellan

That the Board of Governors, as Plan Sponsor for the Pension Plan for Academic and Administrative Employees of the University of Regina enter into an agreement with Sun Life Financial as the service provider for the Defined Contribution (DC) Component of the Pension Plan for a transition to take effect July 1, 2011.

B. Barootes, Chair of the Human Resources Committee presented the item and recommended to the Board for approval. It was mentioned that the pension committee met the needs and wants of the members in the plan and there was much due diligence completed over the past year. Sun Life was the unanimous choice for the pension committee.

D. Button noted that there are 860 members in the pension plan and that all have a variety of needs when considering their own pension. Sun Life was recommended for a number

of reasons, but mainly due to the various investment options that can be provided to the members and partly due to the five year contract with guaranteed fees. All fees associated with setting up the new service provider will be borne by the existing pension plan.

The question was called on the motion.

CARRIED

5.2 February 2011 “Talking Points”, Appendix 3 of the Agenda

The item was presented for information.

It was suggested to edit bullet number four under Budget to read #1 capital priority, *appended to the Minutes as Appendix 2*

President Timmons noted there were over 1,000 applications for 350 seats for the new Nursing program and over 600 of the applicants met the qualifications for the program. It was mentioned that the Dean of Nursing has been hired along with two faculty members.

6. Consensus Items – No Items

7. Reports (*For Information*)

7.1 Chair, Verbal Report

- S. Barber, P. McLellan and President Timmons will meet with the Minister following the Board meeting to provide a tour of College Avenue Campus and to have a strategic conversation on the initiative.
- There was a conference call in January to discuss the Protocol Agreement. Minister Norris suggested changes to the agreement that were discussed and it will be redrafted for further review by Minister Norris.

7.2 Chancellor, Verbal Report

7.2.1 University of Regina Senate Report for 5 February 2011, Appendix 4 of the Board Agenda

The report was submitted for information. The Chancellor acknowledged the new program called, ‘Creation of Bachelor of Education/Bachelor of Kinesiology and Health Studies Joint Degrees Program’.

The Chancellor provided an update on his concerns with the number of Senate appeals that have come forward recently with plagiarism. The Chancellor would like to see something further that could be done to prepare students to guard against acts of plagiarism. Management confirmed that this issue has been discussed at Dean’s Council and they are working to increase its efforts in educating students on plagiarism.

The Chancellor responded to the question on why the following program was deleted: ‘Suspension of Admission and Sunset clause for the Bachelor of Adult Education and Training’. The rationale for the deletion of the program is the lack of students enrolled in the program and that the University has alternative programs for students to pursue who have an interest in this field.

7.3 President's Report, Appendix 5 of the Agenda

The President presented the report for information. There was a correction on page 4 in the second paragraph that should read 9% more international first-year students, rather than 40%.

President Timmons met with the federal Minister of Finance to discuss government funding for internationalization.

It was noted that Shirley Douglas will be presented an Honorary Doctor of Fine Arts on Thursday, February 24, 2011 at an ACTRA event in Toronto in order to accommodate her inability to travel. The ceremony will be recorded and broadcast via video at the University of Regina's Spring Convocation Ceremony held on June 9, 2011.

The University of Regina may host the North American Indigenous Games in 2014. There are plans for a site visit in March.

The President's Centennial Gala event will be held on May 28th and was noted in the '100 Years of Excellence in Education' document which was handed out at the Board meeting, *appended to the Minutes as Appendix 3.*

President Timmons noted that the University of Regina have applied to host a 'Confucius Institute' at the University of Regina. The institute is sponsored by the Chinese government and must include a library, offer credit and non-credit classes, and offer teachings in Chinese culture, language and history. Timmons met with the Chinese Embassy officials in Ottawa and they have received the application. There will be further discussions in March when Timmons travels to China to meet with government officials. Timmons noted that the University of Saskatchewan has also applied.

7.3.1. Institutional Dashboard, Appendix 6 of the Agenda

There was a lengthy discussion on the University's reputation and retention of students, in particular first year students.

It was noted that the reputation numbers have dropped mainly due to the timing when surveys are sent out, as well as the lack of students and faculty applying for awards. Management is aware of this and are working to improve these areas.

President Timmons noted the number one reason for first year students to leave is lack of engagement at the University which was one of the main reasons for implementing the UR Guarantee Program. Timmons noted the number is slightly down from the fall but this could be aligned with the FNUniv crisis that happened last year. On the other hand, the Nursing program is a positive program to build on.

K. Addison noted that URSU has a Club Mentorship Program which provides funding for student's society program and student clubs which could help to engage new students at the University.

(D. Boehm joined the meeting at 9:15 a.m.)

7.3.2 Strategic Question, *For Discussion*

7.3.2.1 2010 Enterprise Risk Management Risk Register, Appendix 7 of the Agenda

S. Pollon, Chair of the Audit and Risk Management Committee introduced the item. D. Boehm was asked to provide an overview of the process which is a biennial cycle. The next steps are to identify owners of the top ten risks and develop action plans. The action plans will come forward to the Audit and Risk Committee meetings during the year.

There were discussions on the importance of managing change, the need for a greater concern with regards to fraud, the need to focus on the top ten risks in order to manage effectively, the need to improve government relations and the need to get the Board to advocate to the government.

(D. Boehm withdrew from the meeting at 9:50 a.m.)

7.4 URSU President, Appendix 8 of the Agenda

K. Addison provided an update on the report. The URSU position has been filled in the office. The URSU General Elections will be held on March 16th and 17th, not March 9th and 10th. Addison also added that the URSU Strategic Plan will be final this week and that the plan will be shared at the next Board meeting.

President Timmons noted there was over 35% participation from students in the Academic Program Review survey, which is an excellent turn out. It was noted that URSU and the President's office have a valuable partnership and a respectful working relationship.

A recess was called at 10:00 a.m.

8. *In Camera Session I:* 10:10 a.m. (*L. Jankowski and University resources withdrew*)

(10:32 a.m. President Timmons left the meeting.)

8.1 Presidential Review and Presidential Contract Renewal, Appendix 9 of the Agenda

McLellan - Ready

Recommends that the Board of Governors approves that the Governance Committee, with the assistance of the University Secretary and the AVP Human Resources, retain a third party service provider to refine and administer the 360 degree review of the President's performance over the past year. The results of the 360 degree review will be presented to the Board through the Governance Committee as one of the components to inform the Board relative to the Presidents' annual performance and salary review and relative to a decision as to whether or not her contract as President and Vice-Chancellor of the University will be renewed for a period of up to five years.

The question was called on the motion.

CARRIED

(11:15 a.m. President Timmons returned to the meeting.)

9. *In Camera Session 2:* 11:22 a.m. (A. Revet and President Timmons withdrew)

10. Items for Information

The following items were received for information:

Audit & Risk Management

- 10.1 Draft Minutes of the Audit & Risk Management Committee of 6 December 2010, Appendix 10 of the Agenda
- 10.2 Meeting of the Audit & Risk Management Committee of 7 February 2011, Appendix 11 of the Agenda

Finance & Facilities

- 10.3 Draft Minutes of the Finance & Facilities Committee of 6 December 2010, Appendix 12 of the Agenda
- 10.4 Meeting of the Finance & Facilities Committee of 7 February 2011, Appendix 13 of the Agenda,

Governance and Nominations

- 10.5 Draft Minutes of the Governance and Nominations Committee of 6 December 2010, Appendix 14 of the Agenda
- 10.6 Meeting of the Governance and Nominations Committee of 7 February 2011, Appendix 15 of the Agenda

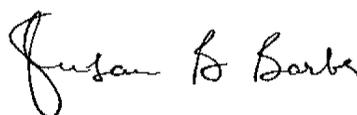
Human Resources

- 10.7 Draft Minutes of the Human Resources Committee of 6 December 2010, Appendix 16 of the Agenda
- 10.8 Meeting of the Human Resources Committee of 7 February 2011, Appendix 17 of the Agenda

11. Adjournment – 11:45 a.m. Moved by Ready.



Annette Revet
University Secretary



Susan Barber
Chair