

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Wednesday, 4 May 2011, Administration-Humanities 527

Present: S. Barber, B. Barootes, L. Benedicenti, L. Elliott, P. Maze, P. McLellan, K. Peterson, S. Pollon, W. Ready, V. Timmons

Resource: T. Chase, B. Christie, L. Jankowski (recording secretary), R. Kelln, K. Kummerfield, B. Pollock, A. Revet

Regrets: K. Addison (Guest), D. Button, B. Grebinski, G. Maslany

Call to order: 8:01 a.m.

Susan Barber, Chair introduced K. Peterson, President of the University of Regina Students' Union and T. Chase, (Incoming) Provost and Vice-President (Academic).

1. Approval of the Agenda

Pollon - Benedicenti

Moved approval of the agenda as circulated.

CARRIED

2. Approval of the Minutes

There was an omnibus motion made for the following two motions.

Maze - Barootes

2.1 Board Meeting of 8 February 2011

Moved approval of the minutes as circulated.

2.2 Board Meeting of 8 April 2011

Moved approval of the minutes as circulated.

The question was called on the omnibus motion.

CARRIED

3. Business Arising - None

4. Strategic Item(s)

4.1 Tuition and Course Fees 2011-12, Appendix 1 of the Agenda

P. McLellan presented the item. The motion was split into four separate motions. *Note that tuition per credit hour is rounded to the next \$0.50 and course fees to the next \$0.05.*

McLellan - Benedicenti

That the Board of Governors approves, effective September 1, 2011, an increase in undergraduate tuition and course fees for credit courses of 3 per cent.

P. McLellan presented the item and noted the increase was included in the budget. The provincial government has provided advice and guidance on this decision. Management is aware that this will have an impact on the students.

The question was called on the motion.

CARRIED

McLellan – Pollon

That the Board of Governors approves, effective September 1, 2011, that graduate tuition increase by 20% over the next four years (5% per year) in addition to the 3% increase in tuition for this year and any increases approved in subsequent years.

P. McLellan presented the item and noted the Finance and Facilities Committee recommended to amend the original motion in order to stage the fee increase over four years. It was noted that this amendment will impact the budget plan but management has agreed to deal with the impact accordingly.

Management has completed comparative data with other Universities and it is clear that the University of Regina's graduate student fees are among the lowest in the country.

Management will consider adding Mount Royal University to the list of comparative institutions when these comparative analyses are done.

The question was called on the amended motion.

CARRIED

McLellan – Pollon

That the Board of Governors approves, effective September 1, 2011, the following omnibus motion for:

- *An increase of 3 per cent in the tuition rate for students taking courses in the Johnson- Shoyama Graduate School of Public Policy's MPA program;*
- *An increase in the surcharge for international graduate students from \$500 per semester to \$600 per semester;*
- *An increase in the program tuition fee for new students in the Executive MBA program from \$34,000 to \$35,000;*
- *The fee for courses in the Certificate programs in Local Government Authority and Advanced Local Government Authority be increased from \$540 to \$585 per course.*

The question was called on the omnibus motion.

CARRIED

McLellan – Pollon

That the Board of Governors approves, effective September 1, 2011, the following omnibus motion for:

- *Tuition in the Johnson-Shoyama Graduate School of Public Policy's MPP program to be assessed at the PhD per semester rate (effective April 1, 2011);*
- *No increase in the tuition for graduate business courses (MBA, MHRM, MAL, certificates);*
- *Tuition in the new MBA International program to be set at \$1,450 per three-credit course (effective April 1, 2011);*
- *A reduction of all course fees by \$12.20 per credit and an increase of all undergraduate tuition by the same amount, \$12.20 (before the application of the 3 per cent increase); and,*
- *The course fee for Nursing be set at \$19.45 per credit hour (no further 3 per cent increase).*

The question was called on the omnibus motion.

CARRIED

4.2 Approval of Parking User Fee/Parking Revenue Increases and Construction of a New Parking Lot, Appendix 2 of the Agenda

McLellan presented the item and the motion was split into two separate motions.

McLellan - Pollon

That the Board of Governors approve an average increase to the University of Regina Parking User Fees/Parking revenue of 4%, 4% and 4% for 2012-13, 2013-14, and 2014-15 respectively.

President Timmons noted that the money collected goes into a parking trust account.

The question was called on the motion.

CARRIED

McLellan - Pollon

That the Board of Governors approve the construction of a new parking lot to be located adjacent to the Artificial Turf Field at an estimated cost of \$1.3M to be funded from the parking trust fund.

The Finance and Facilities Committee recommended this item for approval as it aligns with the Campus Master Plan and with the increased enrolments. The committee acknowledged the need for more parking spaces at the University.

The question was called on the motion.

CARRIED

4.3 Housing Proposal, Appendix 3 of the Agenda

McLellan - Pollon

That the Board of Governors seeks the approval of the Minister to construct a 608 Bed Residence, 150 car underground Parkade and two 90 Child Daycare Facilities east of the Language Institute for a total cost of \$69.85M. Funding for the project will be derived as follows:

<i>1. Mortgage supported by revenue for the 608 bed spaces</i>	<i>\$36,500,000</i>
<i>2. Loan supported by revenue for 150 Car Parkade</i>	<i>\$3,250,000</i>
<i>3. Parking Reserve Fund payment for Parkade</i>	<i>\$2,000,000</i>
<i>4. Mortgage supported by revenue for 2 -90 child daycares</i>	<i>\$2,800,000</i>
<i>5. Government Contribution for Affordable Housing</i>	<i>\$24,300,000</i>
<i>6. Government Contribution for two Accessible Childcare Facilities</i>	<i>\$1,000,000</i>
<i>Total</i>	<i>\$69,850,000</i>

P. McLellan presented the item as Chair of the Finance and Facilities Committee and commended the staff for the well written report, in particular, B. Christie and N. Wagner. It was noted that this project aligns with the Campus Master Plan, student needs, other stakeholders, partners and the community.

The model for the project is similar to the model used at the University of Saskatchewan. It was noted that the City of Saskatoon supported the utilities for the project. President Timmons mentioned that she has not spoken to the City of Regina but plans to once the request has been submitted to the Government of Saskatchewan assuming the Board approves the recommendation. Management was encouraged to also engage the City of Regina in this project as it aligns with the shortage of affordable housing in the city.

Timmons mentioned that the Deputy Minister of Advanced Education, Employment and Immigration is aware the request is coming forward. Timmons added that she has been given clear direction from the government that they are in support of residential housing for the University.

McLellan clarified that this would not be a full public private partnership but is a design build approach.

President Timmons added that the project aligns with the master plan through increasing the concentration of people on the University of Regina campus which will have many benefits to the University. It was further noted that with the increased enrolments in international students adds enormous pressures on the University for housing space and threatens the retention of first year students.

The question was called on the motion.

CARRIED

4.4 Approval of Facilities Management's 2011-12 Sustaining Capital Priority Project List, Appendix 4 of the Agenda

McLellan - Maze

That the Board of Governors approve the Facilities Management (FM) Sustaining Capital Priority Projects listed in Table 1.

The question was called on the motion.

CARRIED

4.5 2011-12 Comprehensive Budget Plan, Appendix 5 of the Agenda

P. McLellan presented the item and noted that the motion would be split into individual motions.

McLellan – Barootes

That the Board of Governors approve the following student fee levels, effective for the fall semester of 2011: the co-op fee \$633.45, the services fee for full-time students \$61.80 and part-time students \$46.35, and the recreation and athletic fee for full-time students \$73.90 and part-time students \$55.40.

The question was called on the motion.

CARRIED

McLellan – Benedicenti

That the Board of Governors authorize the borrowing of \$1.8 million for 2011-12 sustaining capital funding.

The question was called on the motion.

CARRIED

McLellan – Pollon

That the Board of Governors approves the attached Comprehensive Budget Plan for 2011-12 with an amendment to reflect the change to the graduate tuition as recommended and approved in the previous motion and that management adjust expenditures to ensure a balanced budget.

McLellan presented the item and noted that management had balanced the budget even though there were challenges with increased salaries and benefits and a low capital grant.

With the increase in graduate fees now split over four years, management has agreed to find the extra funds in the budget to make up the difference.

There was a lengthy discussion on the funding issue with the MacKenzie Art Gallery. It was noted that the President, Chair and Vice-Chair will meet with the MacKenzie Art Gallery officials next week. The President plans to review the services that are currently provided to the University of Regina's art collection and she would like to verify the costs associated with their services.

The line item on page 8 of the budget will be changed to reflect the "President's Art Collection", not "Norman MacKenzie Gallery". In addition, the language on page 10 of the budget plan will be changed to reflect the same change.

There was also a discussion on the write-off accounts for students who do not pay their accounts at the University. It was noted that most of the debt is from unpaid tuition fees. It was added that the students cannot convocate or receive their transcripts until the debt is paid off. President Timmons noted that the University would be compromising the most vulnerable students if the policies were changed to pay cash up front.

The question was called on the amended motion.

CARRIED

5. Administrative Item(s)

- 5.1 Master Trust Financial Statements for the year ending December 31, 2010, Appendix 6 of the Agenda

Pollon - Maze

That the Board of Governors approves the financial statements of the University of Regina Master Trust for the year ended December 31, 2010 as circulated.

S. Pollon presented the item and noted it normally is presented at the July Board meeting but was brought forward early to balance the work load in July.

The question was called on the motion.

CARRIED

- 5.2 Policy for Out-of-Scope Academic Administrative Appointments, Appendix 7 of the Agenda

Barootes - Ready

That the Board of Governors approves the revised Policy for Out-of-Scope Academic Administrative Appointment as attached, (see Attachment A).

B. Barootes presented the item. It was noted there were amendments made to the policy at the Human Resources Committee meeting. The changes proposed will allow more flexibility with both the policy and the procedures. The amended policy is *appended to the Minutes as Appendix 1.*

The question was called on the motion.

CARRIED

- 5.3 Presidential Performance Review, Appendix 8 of the Agenda

Printing Services missed printing page 2 of the document so a copy was distributed at the meeting, *appended to the Minutes as Appendix 2.*

Ready - McLellan

That the Board of Governors approves the process as outlined for this year's Presidential review which will be used to inform the Board regarding the President's performance review for this year as well as for offering the President a subsequent 5-year term (effective 2013).

S. Barber presented the item. Barber noted that a consultant was hired to lead the 360° process for the President's Performance Review. The consultant provided a 360° tool to use for both internal and external stakeholders. The President provided the list of approximately 20 external stakeholders which will be engaged during the process.

Discussion followed.

The question was called on the motion.

CARRIED

5.4 May 2011 "Talking Points", Appendix 9 of the Agenda

The item was presented for information. An updated version of the item was distributed at the meeting, *appended to the Minutes as Appendix 3*.

There was a discussion regarding the talking points and several clarifications were made at the meeting.

6. Consensus Items

An omnibus motion was made on the following five motions.

Pollon - Barootes

6.1 Pension Plan for Academic and Administrative Employees of the University of Regina (Defined Contribution Component) – Amendment 2011-1 and Schedule A, Appendix 10 of the Agenda

That the Board of Governors approves Amendment 2011-1 as recommended by the Academic and Administrative Benefits Committee (AABC) effective July 1, 2011. The Plan will allow the introduction of alternative investment options in which members can choose to invest. Furthermore, the Plan is being amended to transfer the custodianship of the Defined Contribution Component's assets to a service provider.

6.2 Future Accounting Standards for the University of Regina, Appendix 11 of the Agenda

That the Board of Governors approves the use of the Canadian Institute of Chartered Accountant's (CICA) standards for Not-for-Profit Organizations in Part III of the CICA Handbook, and the continued use of the Restricted Fund Method of presentation, for the preparation of the University of Regina's April 30, 2013 and future financial statements.

6.3 Future Accounting Standards for Pension Plans, Appendix 12 of the Agenda

That the Board of Governors approves the choice to use the Canadian Institute of Chartered Accountants (CICA) Part II – Accounting Standards for Private Enterprise for the University

Pension Plan financial statement items not covered by the standards for Pension Plans in Part IV.

6.4 Future Accounting Standards for Master Trust, Appendix 13 of the Agenda

That the Board of Governors approves the continued use of pre-changeover accounting standards found in Part V of the Canadian Institute of Chartered Accountants (CICA) Handbook to prepare the December 31, 2011 University of Regina Master Trust Financial Statements.

6.5 Governance Practices 2010-11: Compliance with the Adapted TSX Corporate Governance Guidelines, Appendix 14 of the Agenda

That the Board of Governors approves the overall rating of 'compliance' as defined in the attached report (Attachment A), Governance Practices (Fiscal 2010-11): Compliance with the Adapted TSX Corporate Governance Guidelines.

Management noted there were amendments made to the materials at the Audit and Risk Management Committee meeting.

The question was called on the omnibus motion.

CARRIED

(A recess was called at 9:27 a.m. and joined again at 9:48 a.m.)

7. Reports (For Information)

7.1 Chair, *Verbal Report*

- S. Barber attended the CUBA Conference in Saskatoon from April 28th to 30th. Several Board members attended sessions on governance training sessions.
- The Protocol Agreement has been revised and sent to the Deputy Minister of Advanced Education, Employment and Immigration for their review. This is being done in partnership with the University of Saskatchewan.
- Board members can expect to receive an email soliciting Board names for the Chair and Vice-Chair positions for 2011-12.

7.2 Chancellor, *Verbal Report*

The Chancellor reported on the following three items: the 2011 Senate Election is complete; the Call for Nominations for the Senate Representative to the Board was sent out to Senate members on April 27th and is also posted on the website. The new representative will replace Ben Grebinski on the Board of Governors starting July 1, 2011; and Shirley Douglas received an Honorary Degree in February, 2011.

7.3 President's Report – Progress Report for September 1, 2008 – April 15, 2011, Appendix 15 of the Agenda

The President presented the comprehensive three year report which is *appended to the official file*.

Timmons noted that there have been community connection tours to North Battleford and Prince Albert in April.

President Timmons noted that she sat on the Presidential Search Committee for First Nations University of Canada (FNUniv) and they are very close to announcing the new President. B. Christie is the lead person currently working with FNUniv and A. Revet continues to provide advice in her role with the FNUniv Board of Governors.

It was mentioned that T. Chase officially starts his new position on July 1, 2011 as he is currently working through a transition period and G. Maslany will be done on June 30th.

Application numbers are up with the majority of student applying from Saskatchewan. There was a further discussion on the recruitment of aboriginal students. President Timmons noted that she continues to attend the AUCC meetings and aboriginal education is a priority.

President Timmons announced that she has agreed to become the Honorary Consul of Korea. There will be an event held in Vancouver in the near future.

B. Pollock provided a briefing on the President's Gala event which will be held on May 28th. It was pointed out that the tickets are \$250.00 each and this is a major fundraising event to raise funding for College Avenue Campus.

The President announced that there will be a public unveiling of the Centennial Commemorative Envelope with Canada Post on May 9th. An invitation will be sent to the Board via email. The President also noted that there are several community organizations who are looking at the University as a place to fund charities.

It was raised that there should be a discussion on future funding and its impact on the University as a generative question for discussion. It was suggested to bring this forward as the Strategic Question at a future Board meeting.

McLellan – Maze

That the Board of Governors accept the President's Report entitled Progress Report for September 1, 2008 – April 15, 2011 which describes the President's accomplishments towards the approved stated objectives for the first three years of her tenure.

The question was called on the motion.

CARRIED

7.3.1. Institutional Dashboard, Appendix 16 of the Agenda

The report is presented for information.

It was noted that IPAC-CO2 is now functioning as a complete separate entity to the University. Discussion followed.

7.3.2 Strategic Question – Saskatchewan Degree-Granting Consultations, Appendix 17 of the Agenda

President Timmons noted that T. Chase is the lead of this file and both he and P. McLellan attended the session on April 21st in Saskatoon. T. Chase highlighted the chief points of controversy and time lines for the consultations.

It was noted that the government has two areas of concerns: quality assurance was key and funding for program duplication in the province.

Management will keep the Board posted on the process.

7.4 URSU President, Appendix 18 of the Agenda

K. Peterson provided an update on the report. It was clarified that the term ‘skyrocketing’ is in context of the situation and any increase to tuition would be skyrocketing.

A recess was called at 10:40 a.m.

8. *In Camera Session 1:* 10:50 a.m. (*L. Jankowski, A. Revet and University resources except K. Kummerfield withdrew*)

8.1 2011-2012 Adjustment to Out-of-Scope Compensation, *circulated confidentially*

Barootes - Maze

That the Board of Governors approve the compensation adjustment for the out-of-scope group as presented by the President, effective May 1, 2011 to April 30, 2012.

That the Board approves a salary adjustment of 2.5% based on changing the compensation philosophy to align out-of-scope salary ranges with the 60th percentile of the Western Canada Broader Public Sector, and adjust for the 2011 projected inflation and the projected 2011 Broader Canadian Public Sector salary increase.

The document is *appended to the official file*.

The question was called on the motion.

CARRIED

8.2 2010-2011 Out-of-Scope Pay for Performance Adjustment, *circulated confidentially*

Barootes - Maze

That the Board of Governors approve the pay for performance adjustment for the out-of scope group effective July 1, 2011 for the performance year May 1, 2010 to April 30, 2011 with the following restrictions:

A Pay for Performance range from 1 – 5% based on individual employee performance, with the maximum overall budget for all performance pay to be 3% of base salaries for all eligible employees. (This option mirrors the practice followed by the Provincial Crowns.)

The document is *appended to the official file*.

The question was called on the motion.

CARRIED

9. *In Camera Session 2:* 11:15 a.m. (*President Timmons and K. Kummerfield withdrew*)

10. Items for Information

The following items were received for information:

Audit & Risk Management

- 10.1 Draft Minutes of the Audit & Risk Management Committee of 7 February 2011, Appendix 19 of the Agenda

- 10.2 Meeting of the Audit & Risk Management Committee of 3 May 2011, Appendix 20 of the Agenda

Finance & Facilities

- 10.3 Draft Minutes of the Finance & Facilities Committee of 7 February 2011, Appendix 21 of the Agenda
 10.4 Meeting of the Finance & Facilities Committee of 3 May 2011, Appendix 22 of the Agenda,

Governance and Nominations

- 10.5 Draft Minutes of the Governance and Nominations Committee of 7 February 2011, Appendix 23 of the Agenda
 10.6 Draft Minutes of the Governance and Nominations Committee of 20 April 2011, Appendix 24 of the Agenda
 10.7 Meeting of the Governance and Nominations Committee of 3 May 2011, Appendix 25 of the Agenda

Human Resources

- 10.8 Draft Minutes of the Human Resources Committee of 7 February 2011, Appendix 26 of the Agenda
 10.9 Meeting of the Human Resources Committee of 3 May 2011, Appendix 27 of the Agenda

11. Adjournment – 11:25 a.m. Moved by Maze.



Annette Revet
 University Secretary



Susan Barber
 Chair