Call to order: 8:03 a.m.

Chair, Paul McLellan provided a welcome and introduced Haanim Nur, President of URSU and Ian Hanna, Senior Advisor, Government Relations.

1. Approval of the Agenda
   Remove item 6.1 from the agenda.

   Pollon - Bourassa
   Moved approval of the agenda as amended.  CARRIED

2. Approval of the Minutes
   2.1 Board Meeting of 7 February 2012, circulated with the agenda

   Barootes - Brigham
   Moved approval of the minutes as circulated.  CARRIED

3. Business Arising - None

   A. Revet walked through the amendments that were distributed at the meeting.

4. Strategic Item(s)
   4.1 2012-13 Comprehensive Budget Plan, Appendix 1 of the Agenda

   Elliott - Brigham
   That the Board of Governors authorize the borrowing of $5.387 million for 2012-13 sustaining capital funding.

   D. Button pointed out that the Government of Saskatchewan communicates the sustaining capital funding through a budget letter for the year. It was noted that the government is silent on future commitments which is an ongoing risk to the University.

   The question was called on the motion.  CARRIED

   Elliott - Timmons
   That the Board of Governors approve the amended Comprehensive Budget Plan for 2012-13.

   L. Elliott presented the item, summarizing the discussion that took place at the committee meeting. The revised operating budget was distributed at the meeting and is appended to the Minutes as Appendix 1.
Management noted they are monitoring the faculties with increased enrolments in order to balance resources accordingly.

The question was called on the amended motion. CARRIED

4.2 Tuition and Fees 2012-13, Appendix 2 of the Agenda

Elliott - Maze

That the Board of Governors approves, to be effective September 1, 2012, the following tuition and fee actions:

- That tuition for all undergraduate students registered in programs in the Faculty of Arts be set at $177.00 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Business Administration be set at $206.75 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Education be set at $182.25 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Engineering and Applied Science be set at $196.50 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Fine Arts be set at $187.50 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Kinesiology and Health Studies be set at $187.50 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Nursing be set at $197.25 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Science be set at $187.50 per credit hour;
- That tuition for all undergraduate students registered in programs in the Faculty of Social Work be set at $182.25 per credit hour;
- That all course fees be eliminated;
- That the Services Fee be eliminated for all students;
- That tuition for masters students be set at $219.00 per credit hour, except for those in programs in the Levene Graduate School of Business and the Johnson-Shoyama Graduate School of Public Policy;
- That tuition for PhD students be set at $1,421.25 per semester, except for those in the Johnson-Shoyama Graduate School of Public Policy;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s MPA program be set at $1,156.50 per three-credit course;
- Tuition in the Johnson-Shoyama Graduate School of Public Policy’s MPP and PhD programs be set at $1,242 per semester;
- That tuition for graduate business courses (MBA, MHRM, MAL, certificates) be set at $2,187 per three-credit course;
- That tuition in the MBA International program to be set at $2,074 per three-credit course;
- That the program tuition for new students in the Executive MBA program be increased from $35,000 to $39,900;
- That the graduate international surcharge be increased from $600 to $800 per semester;
- That the fee for courses in the Certificate programs in Local Government Authority and Advanced Local Government Authority be set at $656.75 per course;
- That the fee for all other certificate courses in CCE be set at $355.25;
- That the co-op fee be set at $723.25; and,
- That the Recreation and Athletic Fee be set at $57.65 for part-time students and $76.90 for full-time students.
L. Elliott presented the proposed fee changes.

The question was called on the motion. CARRIED

4.3 2012-13 Sustaining Capital Priority Project List, Appendix 3 of the Agenda

Elliott - Maze
That the Board of Governors approves the Facilities Management (FM) Sustaining Capital Priority Projects listed in Table 1.

L. Elliott presented the item and noted this is a standard item that is brought forward to the Board for approval due to the nature of the costs of the projects.

The question was called on the motion. CARRIED

4.4 Construction of a 608 Bed Residence, 150 Car Parkade and two 90 Child Daycares (herein after called the Residence Project, Appendix 4 of the Agenda

Elliott - Nur
That the Board of Governors provides Design Approval (Level II Capital Approval) for $2.5M for the Residence Project. Funding for this phase is derived as follows:

1. Government Contribution (approval already received) $1,000,000
2. University of Regina $1,500,000

L. Elliott deferred to President Timmons to present the item. Timmons noted that the design approval is a positive indicator from the government and the University is eager to move forward on the project.

D. Button pointed out that the University have explored other options in the past but plan to use the same construction management model since they have the experience with this model and it has been a successful model to use in the past. It was mentioned that the University should consider analyzing other options for construction of the building and operations of the facility once it is completed.

Management noted that the Board, through the Finance and Facilities Committee, will receive regular updates on the project moving forward.

The question was called on the motion. CARRIED

4.5 President’s Objectives 2012-13, Appendix 5 of the Agenda

Ready - Elliott
That the Board of Governors approve the President’s Objectives for 2012-13.

President Timmons pointed out that this is the first year that the objectives are aligned with the Performance Measurement Framework and the Strategic Plan. There was further discussion around hosting a Summit on Aboriginal Post-Secondary Education and enhancing the Supplemental Instruction program beyond the Faculty of Science.

The question was called on the motion. CARRIED

(There was a break at 9:00 a.m. and the meeting reconvened at 9:10 a.m.)
4.6 Performance Measurement Framework – Targets for 2012-13, Appendix 6 of the Agenda

Pollon - Ready

That the Board of Governors approves the amended performance measurement targets (Attachment A) for the fiscal year 2012 – 2013.

S. Pollon presented the item and noted there was a revised document distributed at the meeting, which reflects the changes that were noted at the Audit and Risk Management Committee meeting, appended to the Minutes as Appendix 2. Pollon mentioned that the document reflects an iterative process to determine the targets year to year.

There was further discussion around the measurement, “Number of new students enrolled in the UR Guarantee program”. It was decided to change the target from 350 to 400.

The question was called on the amended motion. CARRIED

5. Administrative Item(s)

5.1 Financial Statements for the University of Regina Master Trust, the Pension Plan for the Academic and Administrative Employees of the University of Regina, and the University of Regina Non-Academic Pension Plan, for the year ending December 31, 2011, Appendix 7 of the Agenda

Pollon - Maze

That the Board of Governors approves:

1. the financial statements of the University of Regina Master Trust for the year ended December 31, 2011 as circulated;
2. the financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2011 as circulated; and,
3. the financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2011 as circulated.

S. Pollon presented the item and noted the Provincial Auditors had no matters to report to the Board. Pollon further added that this is the last time that the Master Trust Financial Statements will be reported as they are no longer required. The most significant change took place in July 2011 for the transfer of $66 million of assets to Sun Life.

Management distributed four handouts at the Board meeting which include the following: University of Regina Master Trust Financial Statements, appended to the Minutes as Appendix 3, Changes made to Board Package financial statements, appended to the Minutes as Appendix 4, Certain Other Matters Letter for the Pension Plan for the Academic and Administrative Employees of the University of Regina, appended to the Minutes as Appendix 5, Management Letter addressed to P. McLellan for the Master Trust and the pension plans, appended to the Minutes as Appendix 6.

The question was called on the amended motion. CARRIED

5.2 Enterprise Risk Management Framework, Appendix 8 of the Agenda

Pollon - Bourassa

That the Board of Governors approves the updated Enterprise Risk Management Framework (Attachment A).
S. Pollon presented the item and noted that management is moving towards adopting the ISO 31000 model as it seems to be more practical and based on analysis done seems to be a better fit for the University.

The question was called on the motion.  CARRIED

5.3  URSU – Authorization for Collection of Fees, Appendix 9 of the Agenda

Elliott - Nur
That the Board of Governors approves the collection and remittance of the University of Regina Students’ Union “Student Union Related Fee” increases as listed in the following table:

<table>
<thead>
<tr>
<th>Fee Name</th>
<th>Current Fee</th>
<th>New Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>≤ 8 Credit Hrs</td>
<td>≥ 9 Credit Hrs</td>
</tr>
<tr>
<td>CFS Saskatchewan</td>
<td>$0.70</td>
<td>$1.35</td>
</tr>
<tr>
<td>CFS National</td>
<td>$2.05</td>
<td>$4.10</td>
</tr>
<tr>
<td>Refugee Fund</td>
<td>$2.00</td>
<td>$2.00</td>
</tr>
<tr>
<td>URSU Health</td>
<td>n/a</td>
<td>$93.60</td>
</tr>
<tr>
<td>URSU Dental</td>
<td>n/a</td>
<td>$97.90</td>
</tr>
<tr>
<td>Education Students' Society</td>
<td>$3.50</td>
<td>$3.50</td>
</tr>
</tbody>
</table>

The new fees would be effective September 1, 2012. The CFS National and CFS Saskatchewan fees will also now be collected and remitted directly to the Canadian Federation of Students National Office.

The Refugee Fund increased due to sponsoring four students instead of 2 students.

The question was called on the motion.  CARRIED

5.4  Ad-hoc Board Bylaws Review Committee – Terms of Reference, Appendix 10 of the Agenda

Ready - Nur
That the Board of Governors approves the amended Terms of Reference for the Ad-hoc Board Bylaws Review Committee (Attachment A).

An updated copy of the item was distributed at the Board meeting, appended to the Minutes as Appendix 7.

W. Ready presented the item and noted the following Board members be appointed to the committee: Lee Elliott (Chair), Brenda Barootes, Elaine Bourassa, Daniel Kwochka, Vianne Timmons (President as an ex officio member of the Committee). The University Secretariat and the Coordinator, Enterprise Risk Management would attend the Committee meetings as resources.

It was noted that a work plan and meeting schedule will be sent out. The meetings will be independent of the normal Board schedule.

The question was called on the amended motion.  CARRIED

5.5  Key Messages, Appendix 11 of the Agenda

The item was presented for information by President Timmons.
6. **Consensus Items**

An omnibus motion was made on the following six motions.

Pollon - Bourassa

6.2 **Accounts Receivable Write off Policy, Appendix 13 of the Agenda**

That the Board of Governors approves the new Policy number 30.25.15 “Accounts Receivable Write Off Policy” to replace in its entirety Policy number 90.20.10.06 “Student Accounts Receivable – Write Off Policy” effective April 30, 2012.

6.3 **Trust and Endowment Committee Terms of Reference, Appendix 14 of the Agenda**

That the Board of Governors approves the attached (Attachment A) amended terms of reference for the Trust & Endowment Committee.

6.4 **Statement of Investment Policies and Goals – University of Regina Trust and Endowment Fund, Appendix 15 of the Agenda**

That the Board of Governors approves the 2012 Statement of Investment Policies and Goals (SIP&G) for the University of Regina Trust & Endowment Funds (Attachment A) updating the Short Term and Bonds Section of the policy.

6.5 **Statements of Investment Policies and Goals – University of Regina Pension Plans, Appendix 16 of the Agenda**

That the Board of Governors approve the 2012 Statements of Investment Policies and Goals (SIP&Gs) for the Academic and Administrative Pension Plan – Defined Benefit Component (Attachment A) and the Non-Academic Pension Plan (Attachment B) updating the Short Term and Bonds Section of each policy.

6.6 **Appointment of University Member to the Academic and Administrative Benefits Committee, Appendix 17 of the Agenda**

That the Board of Governors approves the appointment of Willadell Garreck as the University of Regina Faculty Association, Administrative, Professional and Technical (APT) Employees representative to the Academic and Administrative Benefits Committee.

6.7 **Governance Practices 2011-12: Compliance with the Adapted TSX Corporate Governance Guidelines, Appendix 18 of the Agenda**

That the Board of Governors approves the overall rating of ‘compliance’ as defined in the attached report (Attachment A), Governance Practices (Fiscal 2011-12): Compliance with the Adapted TSX Corporate Governance Guidelines.

The question was called on the omnibus motion. CARRIED

7. **Reports (For Information)**

7.1 **Chair, Verbal Report**

The Chair provided a verbal report including his activities since the last meeting highlighting the following:
• Board dinner with SIAST held on May 3rd at the University Club and K. Peterson was recognized for his service on the Board;
• CUBA Conference in St. John’s, Newfoundland held from April 18th to 21st;
• Board Evaluation Survey and Committee Preferences will be sent out electronically to all Board members in late May or early June;
• Seeking interest in Chair and Vice-Chair office positions;
• Board BBQ will be held at P. McLellan’s residence on July 16th;
• P. McLellan conducted an exit interview with K. Peterson.

7.2 Chancellor, Verbal Report

The Chancellor reported that three of the four vacant Senate districts have been filled by acclamation and the Senate Nominating Committee will be appointing a representative for a one-year term in the one vacant district. There were no Senate appeals to report to the Board since the last meeting. It was mentioned that Convocation will be held on June 6th, 7th and 8th at the Conexus Arts Centre and the Honorary Degree Dinner will be held at the Conexus Arts Centre on the evening of June 7th.

7.3 President’s Report (Self-Evaluation and Major Speaking Engagements), Appendix 19 of the Agenda

President Timmons presented the report for information. Timmons pointed out that the report aligns with the President’s objectives and is a reflection of activities undertaken over the past year. Timmons acknowledged the University Executive Team (D. Button, T. Chase, D. Fitzpatrick, B. Pollock, A. Revet) for a great year and is pleased with the quality and hard work of the team.

7.3.1 Institutional Dashboard, Appendix 20 of the Agenda

President Timmons presented the report for information.

7.3.2 Strategic Discussion Topics, Appendix 21 of the Agenda

P. McLellan presented the report and plans to tailor future presentations around scheduled Board meetings. McLellan asked that Board members present any feedback or suggestions on strategic discussion topics to him.

7.3.3 Academic Program Review – Update, Appendix 22 of the Agenda

T. Chase presented the item and reported that this is the single largest kind of initiative that has ever been conducted on campus. Chase provided an update on where the review is currently at and noted that some of the approvals will flow through Senate over the next year.

Discussion continued.

A handout was distributed at the meeting which lists all the countries where the international students are from and the number of students currently studying at the University of Regina (excluding the ESL students), appended to the Minutes as Appendix 8. T. Chase reported that the UR International department is doing extremely well recruiting and providing services to international students on campus.

President Timmons reported that the University has received $800,000 in signed committed donations for the College Avenue Campus fundraising initiative. The University’s goal is $5 million in donations for this year and $10 million in total. It was noted that the College Avenue Campus Committee continues to meet and plans to provide a report to the President in June regarding development options for the lands.
B. Pollock mentioned that the executive team, past chairs and chancellors have been personally involved with the campaign and there are plans to host a lunch to solicit interest from faculty and staff on campus. Pollock noted that External Relations have followed up with several prospective donors who have expressed interest in donating funds to other areas outside the University.

7.4  URSU President, Verbal Update

H. Nur presented a verbal report to the Board which included the following:

URSU has not signed an agreement with SIAST – Wascana Campus with regards to fees with the Faculty of Nursing students. URSU is currently working through arbitration with SIAST in hopes to come to an agreement soon.

URSU is working on the following campaigns and activities: Bottle Water Free Campaign; Mini Composting Program; affordable housing; advantages of taking public transit; lower tuition fees and lobbying the federal government to change their policy on an annual 2% cap on funding for aboriginal students.

P. McLellan asked Committee Chairs to highlight anything from their committee meetings.

S. Pollon pointed out that the Tri-Council Research Grant just completed an audit and it did not go well with compliance matters. Management is committed to improving its monitoring of the processes in place. It was noted that this will be a standing agenda item at the Audit and Risk Management Committee meetings over the next year.

B. Barootes noted that management may consider submitting to the Labour Legislation Review that is being conducted by the provincial government.

(L. Jankowski, I. Hanna, B. Pollock and D. Fitzpatrick withdrew from the meeting at 10:35 a.m.)

8.  In Camera Session I: 10:35 a.m.

8.1 2012-2013 Adjustment to Out-of-Scope Compensation, circulated confidentially

Barootes - Bourassa

That the Board of Governors approves the compensation adjustment for the out-of-scope group as presented by the President, effective May 1, 2012 to April 30, 2013.

That the Board approves a salary adjustment of 2.0% based on the compensation philosophy aligning out-of-scope salary ranges with the 60th percentile for the Western Canada Broader Public Sector, and adjust for the 2012 projected inflation and the projected 2012 Broader Canadian Public Sector salary increase.

The document is appended to the Minutes as Appendix 9.

The question was called on the motion.  CARRIED

8.2 2011-12 Out-of-Scope Pay for Performance Adjustment, circulated confidentially

Barootes - Maze

That the Board of Governors approves the pay for performance adjustment for the out-of-scope group effective July 1, 2012 for the performance year May 1, 2011 to April 30, 2012 with the following restrictions:
A Pay for Performance range from 0 – 5% based on individual employee performance, with the maximum overall budget for all performance pay to be 3% of base salaries for all eligible employees. (This recommendation mirrors the practice followed by the Provincial Crowns for 2012 and the Board approved process for 2011.)

The document is appended to the Minutes as Appendix 10.

The question was called on the motion. CARRIED

(D. Button, T. Chase, A. Revet and President Timmons withdrew from the meeting at 11:00 a.m.)

9. **In Camera Session II**: 11:00 a.m.

   Ready – Maze
   Moved to accept the President’s Performance Review as provided by consultant Mr. John Jacques.

   The President’s Performance Review is appended to the President’s personnel file.

   The question was called on the motion. CARRIED

10. **Items for Information**

   The following items were received for information:

   **Audit & Risk Management**
   10.1 Draft Minutes of the Audit and Risk Management Committee of 6 December 2011, Appendix 23 of the Agenda
   10.2 Draft Minutes of the Electronic Ballot of 30 January 2012, Appendix 24 of the Agenda
   10.3 Meeting of the Audit & Risk Management Committee of 7 May 2012, Appendix 25 of the Agenda

   **Finance & Facilities**
   10.4 Draft Minutes of the Finance & Facilities Committee of 6 February 2012, Appendix 26 of the Agenda
   10.5 Meeting of the Finance & Facilities Committee of 7 May 2012, Appendix 27 of the Agenda

   **Governance and Nominations**
   10.6 Draft Minutes of the Governance and Nominations Committee of 6 February 2012, Appendix 28 of the Agenda
   10.7 Draft Minutes of the Distinguished Service Award Committee of 6 February 2012, Appendix 29 of the Agenda
   10.8 Meeting of the Governance and Nominations Committee of 7 May 2012, Appendix 30 of the Agenda

   **Human Resources**
   10.9 Draft Minutes of the Human Resources Committee of 6 February 2012, Appendix 31 of the Agenda
   10.10 Meeting of the Human Resources Committee of 7 May 2012, Appendix 32 of the Agenda

11. **Adjournment** – 11:34 a.m. Moved by Pollon.