Call to order: 9:08 a.m.

Chair, Paul McLellan provided a welcome.

P. McLellan asked the Board of Governors to declare a conflict of interest should they have one with any of the items discussed at the meeting. No declaration was made.

1. Approval of the Agenda
   
   Bourassa - Maze
   Moved approval of the agenda as circulated. CARRIED

2. Approval of the Minutes
   
   Ready - Bourassa
   Moved approval of the following minutes as circulated.
   2.1 Board Meeting of 17 July 2012, circulated with the agenda
   2.2 Board Electronic Ballot of 19 July 2012, circulated with the agenda

   The question was called on the omnibus motion. CARRIED

3. Business Arising - None

4. Strategic Item(s)
   
   4.1 2013-2014 Operations Forecast for the University of Regina, Appendix 1 of the Agenda
   
   Elliott - Brigham
   That the Board of Governors approve the content of the draft 2013-2014 Operations Forecast (slide summary – Attachment A) for presentation to Saskatchewan Advanced Education and Saskatchewan Finance and authorize the President to approve a full-text version, consistent with the slide summary, for submission to the Minister of Advanced Education.

   L. Elliott presented the item for approval. It was noted that the Finance and Facilities Committee felt the presentation provided beneficial information with a modest and reasonable ask to government. Elliott added that management had scenario options in place and is prepared if the funding level is decreased.

   President Timmons reported that management will present to the Ministry of Advanced Education and Ministry of Finance on September 13th and is tentatively scheduled to present to the Treasury Board on October 11th.

   Discussion followed.
The question was called on the motion. CARRIED

5. Administrative Item(s)

5.1 CKHS Roof Replacement – Request Approval of Revised Scope, Appendix 2 of the Agenda

Elliott - Kwochka

*That the Board of Governors approve:*

1. *Deferral of the replacement of the roofs on Gyms 1 and 2;*

2. *The replacement of the podium roof on CKHS for a total project cost of $400,000; and,*

3. *The assignment of the remaining $400,000 to other minor sustaining capital projects including roof repairs and asbestos removal.*

L. Elliott presented the item for approval.

The question was called on the motion. CARRIED

5.2 Key Messages, Appendix 3 of the Agenda

President Timmons presented the item for information.

6. Consensus Items

An omnibus motion was made on the following five motions.

Bourassa - Elliott

6.1 2012-13 Audit and Risk Management Terms of Reference and Annual Work Plan Review, Appendix 4 of the Agenda

*That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plan Review for the Audit and Risk Management Committee.*

6.2 2012-13 Distinguished Service Award Terms of Reference and Annual Work Plan Review, Appendix 5 of the Agenda

*That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plan Review for the Distinguished Service Award Committee.*

6.3 2012-13 Finance and Facilities Terms of Reference and Annual Work Plan Review, Appendix 6 of the Agenda

*That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plan Review for the Finance and Facilities Committee.*

6.4 2012-13 Governance and Nominations Terms of Reference and Annual Work Plan Review, Appendix 7 of the Agenda

*That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plan Review for the Governance and Nominations Committee.*
It was noted that ‘Define procedure for vice-chair and chair election (if required)’ should be removed under May 2013 of the Annual Work Plan section.

6.5 2012-13 Human Resources Terms of Reference and Annual Work Plan Review, Appendix 8 of the Agenda

That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plan Review for the Human Resources Committee.

P. Maze noted that there were three amendments made to the Terms of Reference and Annual Work Plan that include:

- point 2 under ‘Duties’ should be changed to read; ‘Annually recommend for approval to the Board the economic compensation and the performance compensation for out-of-scope employees’.
- add in Senior Advisor, Government Relations as a resource person for the Human Resources Committee.
- add in a bullet to the ‘As required’ section that reads, ‘Reports on Employee Engagement Survey - for information’.

The question was called on the omnibus motion. CARRIED

7. Reports (For Information)

7.1 Chair, Verbal Report

- The Chair noted that President Timmons, the Chancellor and he met with the Regina MLA caucus in late July which was a very beneficial meeting. There are plans to meet with the Regina Opposition MLA’s in the near future.
- The Provincial Cabinet will hold a meeting on campus on October 3rd.
- There is an upcoming meeting planned with Minister Morgan to discuss the process for Order-in-Council appointments to the Board and the draft Protocol Agreement.
- The Distinguished Service Award will be presented at Convocation in October to the family of the late Andrew (Andy) Glavacevic to honour his dedicated service to the University of Regina.

7.2 Chancellor, Verbal Report

The Chancellor reported the following:

- There are two Senate Appeal hearings to be held on September 12th.
- Convocation will be held on October 20th which will include the Distinguished Service Award to be presented to the family of the late Andrew (Andy) Glavacevic and the awarding of Honorary Doctorates in law to Donald Kramer and Claire Kramer.
- The Chancellor provided a briefing on the fundraising initiative for College Avenue Campus and that he will be following up with each Board member individually.

7.3 President’s Report, Appendix 9 of the Agenda

President Timmons presented the report for information and highlighted the following activities:

- There was a ULT retreat held in late August with a presentation from Deputy Minister Greenberg.
- The UR Early program that was piloted this Fall to optimize the use of our facilities in non-peak hours attracted 225 student enrolments.
• The Board is invited to attend a family event on campus on September 26th to celebrate the success of the College Avenue Campus fundraising initiative. The event will feature the Darke Hall Five. Invitations to the event were emailed to the Board.

• Timmons highlighted the success of the nursing program on campus and how the Faculty of Nursing is growing.

• The University hosted the first cohort of 11 government-sponsored Brazilian undergraduate students through the Science without Borders program, following a visit to Brazil by President Timmons.

• UR International and the Faculty of Education hosted a group of 40 Chinese professors for a four-week course on TESOL (Teachers of English to Speakers of Other Languages), as a result of the mission to China in May.

• Five University of Regina students left for Mexico in late August as part of a three-week course on indigenous culture.

• Five alumni have been selected for the University’s Alumni Crowning Achievement Awards, which will be presented later this Fall.

• Timmons noted that His Worship Pat Fiacco was the recipient for the Community Service Award which will be presented on November 28th.

• Timmons provided an update on the College Avenue Campus revitalization project.

Timmons distributed a draft copy of the highlights from the economic impact study that was completed by the Conference Board of Canada for the University of Regina. The highlights from the study entitled; “Fueling the Surge: The University of Regina’s Role in Saskatchewan’s Growth” are appended to the Minutes as Appendix 1.

7.3.1 Institutional Dashboard – Admissions and Registration Update for Fall 2012, Appendix 10 of the Agenda

President Timmons presented the report for information and highlighted the increase in enrolments, in credit hours delivered online, self-declared aboriginal enrolments and graduate enrolments.

Timmons noted that the University has experienced levelling off in the percentage of students attending University from the Regina area. The Provost is seeking to better understand this result and this will inform future recruitment strategies for attracting students from Regina.

7.4 URSU President, Appendix 11 of the Agenda

M. Young presented the report for information. It was reported that there will be a By-Election held in September. The campaign will run from September 17th to 24th with the new President announced on September 28th and subsequently ratified in early October by the Board. Young noted that URSU is working to create a ‘hub’ at the University of Regina in order to increase the number of students that use public transportation.

President Timmons congratulated M. Young and his team for a job well done during ‘Welcome Week’. Timmons also thanked the University Executive Team for helping students with ‘Residence Move-In Day’ on campus.

The Board committee chair’s reported to the Board on discussions that took place at the committee meetings. L. Elliott, Chair of the Finance and Facilities Committee provided highlights from the committee discussion on the Residence Project. Several Board members inquired if it was possible to include a new University Club in the Residence Project. D. Button confirmed that management is aware of the need for a new dining facility on campus but it would not fit into the Residence Project due to the challenge of public access and the limited side square footage around the proposed building.
Button and team will continue to look for opportunities to either build and/or renovate the University Club.

The Board had a brief five minute recess at 11:00 a.m.

(L. Jankowski, B. Pollock and I. Hanna withdrew from the meeting at 11:05 a.m.)

8. **In Camera Session I:** 11:05 a.m.

D. Button provided a brief update on labour relations at which time he withdrew from the meeting at 11:15 a.m.

8.1 2012 Board Evaluation Summary Report, Appendix 12 of the Agenda

The item was provided for information. The Board discussed the results of the evaluation.

8.2 2012 Board Skills Matrix Rating Report, Appendix 13 of the Agenda

The Board of Governors reviewed the results of the Board skills matrix and discussed the attributes that would be highlighted in searching for the next order-in-council appointment.

(President Timmons withdrew from the meeting at 11:46 a.m.)

9. **In Camera Session II:** 11:46 a.m.

9.1 Amend the University of Regina Supplementary Executive Retirement Plan (SERP), *circulated confidentially*

Elliott – Ready

*That the Board of Governors amend the University of Regina Supplementary Executive Retirement Plan (SERP) as circulated.*

The item is *appended to the official file*.

The question was called on the motion. CARRIED

10. **Items for Information**

The following items were received for information:

**Audit & Risk Management**

10.1 Draft Minutes of the Audit and Risk Management Committee of 16 July 2012, Appendix 14 of the Agenda

10.2 Meeting of the Audit & Risk Management Committee of 10 September 2012, Appendix 15 of the Agenda

**Finance & Facilities**

10.3 Draft Minutes of the Finance & Facilities Committee of 16 July 2012, Appendix 16 of the Agenda

10.4 Meeting of the Finance & Facilities Committee of 10 September 2012, Appendix 17 of the Agenda
10.5 Draft Minutes of the Governance and Nominations Committee of 18 July 2012, Appendix 18 of the Agenda
10.6 Meeting of the Governance and Nominations Committee of 10 September 2012, Appendix 19 of the Agenda

Human Resources
10.7 Draft Minutes of the Human Resources Committee of 16 July 2012, Appendix 20 of the Agenda
10.8 Meeting of the Human Resources Committee of 10 September 2012, Appendix 21 of the Agenda


Annette Revet
University Secretary

Paul McLellan
Chair