Call to order: 8:13 a.m.

Chair, Paul McLellan provided a welcome and introductions were made to new Board members P. Klein and C. Warner.

P. McLellan and President Timmons acknowledged B. Pollock for her exceptional work and service to the University of Regina over the past 12 years and wished her well with her consulting practice.

P. McLellan asked the Board of Governors to declare a conflict of interest should they have one with any of the items discussed at the meeting. P. McLellan and M. Brigham provided clarification with their perceived conflicts.

1. Approval of the Agenda

   Item 5.3 Audit of Research Processes was added to the agenda as a decision item.

   Maze - Brigham
   Moved approval of the agenda as amended. CARRIED

2. Approval of the Minutes

   2.1 Board Meeting of 5 December 2012, circulated with the agenda

   Sgrazzutti - Kwochka
   Moved approval of the minutes as circulated. CARRIED

3. Business Arising - None

4. Strategic Item(s)

   4.1 Strategic Presentation (Fundraising), For Discussion

   W. Deschamps, Associate Vice-President (Development) presented on “University of Regina – Donor Relations”. The presentation was distributed at the meeting and is appended to the Minutes as Appendix 1.

   It was suggested that the University should communicate more direct messaging with internal staff, regarding how the funds raised through fundraising directly impact the University.
A special thank you was given to Chancellor Ready for his work with the fundraising campaign.

P. McLellan thanked W. Deschamps for her informative presentation and the Board of Governors for their participation in the fundraising campaign.

(W. Deschamps withdrew from the meeting at 9:50 a.m.)

5. Administrative Item(s)

5.1 Bookstore Textbook Margins, Appendix 1 of the Board Agenda

Elliott - Brigham

That the Board of Governors approves a change in how Text Book Margins are set in the Bookstore to delegate the authority to set text book rates to the Manager of the Bookstore rather than having a fixed margin.

L. Elliott presented the item and noted the Finance and Facilities Committee supports the recommendation brought forward for approval.

The question was called on the motion. CARRIED

5.2 Key Messages, Appendix 2 of the Board Agenda

President Timmons presented the item for information. Timmons provided an update on the Council Meeting that was held on March 6th.

5.3 Audit of Research Processes

Bourassa - Maze

That the Board of Governors approves the Audit Planning Memorandum plan as drafted.

E. Bourassa presented that item which came forward from the Audit and Risk Management Committee. The item was distributed at the meeting and is appended to the Minutes as Appendix 2. The objective of the audit to be conducted by the Provincial Auditor will be formative and will be to assess whether the University has effective processes to protect its interests in research and commercialization of research.

Bourassa noted there was one small suggested change on the last line of page 3 which will give management the ability to provide the report to the Ministry of Advanced Education. This suggested change will be discussed with the Provincial Auditor.

The question was called on the motion. CARRIED

6. Consensus Items

6.1 Appointment of CUPE 5791 Representatives to the Non-Academic Benefits Committee, Appendix 3 of the Board Agenda
Maze - Ready

That the Board of Governors approve the appointment of Bradley (Brad) Martin, Jamie Mellor and Wendy Whitebear as CUPE 5791 representatives to the Non-Academic Benefits Committee. (see Attachment A)

P. Maze noted that three previous CUPE representatives resigned in 2012.

The question was called on the motion. CARRIED

6.2 Freedom of Information and Protection of Privacy Policy, Appendix 4 of the Board Agenda

Elliott - Ready

That the Board of Governors approve the revised Freedom of Information and Protection of Privacy policy.

There was a friendly amendment suggested to page 2 to make the language more clear regarding a breach through disposal. A. Revet will review and update the policy.

The question was called on the motion. CARRIED

6.3 Internal Audit Policy, Appendix 5 of the Board Agenda

Bourassa - Ready

That the Board of Governors approve the revised Internal Audit policy.

E. Bourassa pointed out that the policy has been updated with the new policy template that includes definitions, rules and responsibilities and consequences for noncompliance.

The question was called on the motion. CARRIED

6.4 Memorandum of Understanding: Board Recruitment Protocol, Appendix 6 of the Board Agenda

Ready - Elliott

That the Board of Governors approve the signing of the Memorandum of Understanding: Board Recruitment Protocol between the Province of Saskatchewan, as represented by Saskatchewan Advanced Education, and the University of Regina and the University of Saskatchewan (Attachment A).

W. Ready noted that the document has been reviewed by all stakeholders.

The question was called on the motion. CARRIED

6.5 Board of Governors 2012-13 Committee Memberships for the Year Remaining, Appendix 7 of the Board Agenda

Elliott - Sgrazzutti

That the Board of Governors approves the Standing Committee Membership structure for the remaining year of 2012-13 as indicated below:
1. AUDIT AND RISK MANAGEMENT COMMITTEE

Membership:
Four independent members of the Board
Elaine Bourassa (Chair)
William Ready
Patrick Maze
Daniel Kwochka
Cathy Warner

2. FINANCE AND FACILITIES COMMITTEE

Membership:
President
Vianne Timmons
Four other members of the Board
Lee Elliott (Chair)
Student Union President
Mark Brigham
Daniel Kwochka

3. GOVERNANCE AND NOMINATIONS COMMITTEE

Membership:
Chair of the Board (Committee Chair)
Paul McLellan
Vice-Chair (Committee Vice-Chair)
Lee Elliott
Member of the Board
Vacant
Chancellor
William Ready
President
Vianne Timmons

4. HUMAN RESOURCES COMMITTEE

Membership:
Chancellor
William Ready
President
Vianne Timmons
Three other members of the Board
Patrick Maze (Chair)
Elaine Bourassa
Pam Klein

The question was called on the motion.  CARRIED

(The Board had a brief recess at 9:25 a.m. and reconvened at 9:36 a.m.)

7. Reports (For Information)

7.1 Chair, Verbal Report
The Chair gave an update on the following items:
- The Governors Development Certification Program begins on March 15th in Saskatoon. Five members of the Board are registered for the program: L. Elliott, P. Klein, D. Kwochka, P. Maze and C. Warner.
- The Governance and Nominations Committee are scheduled to meet via conference call with John Jacques after the Board meeting to discuss the President’s performance review. The President’s draft goals for 2013-14 will be presented to the Board for approval at the meeting in May.
- The Chair has received several letters from faculty and has followed up on all letters received.
• McLellan and President Timmons have had several meetings with the Minister of Advanced Education.
• It was noted that the Board will meet at 4:30 p.m. on March 20th to discuss the provincial budget announcement. The Finance and Facilities Committee will plan to meet 30 minutes prior to the Board Meeting on March 20th.
• The Governance and Nominations Committee continue to follow up on various items that came forward from the Board Bylaws Committee.
• The University Secretariat office is working in conjunction with Information Services to explore options to work towards an electronic Board solution.

7.2 Chancellor, **Verbal Report**

7.2.1 University of Regina Senate Report for 9 February 2013, Appendix 8 of the Agenda

Chancellor Ready presented the report for information. There will be an election at the Senate Meeting held on June 5th to elect a new Chancellor and a Senate representative to the Board. Chancellor Ready ends his second term as Chancellor on June 30, 2013 and P. Maze ends his first term as Senate representative to the Board on June 30, 2013 and is eligible to seek a second three-year term.

Convocation will be held on June 5th, 6th and 7th at the Conexus Arts Centre.

7.3 President’s Self-Evaluation for May 1, 2012 - present, Appendix 9 of the Agenda

President Timmons presented the report for information.

President Timmons encouraged Board members to send in their recommended priorities for the President’s goals and objectives for 2013-14.

7.3.1 Institutional Dashboard, Appendix 10 of the Agenda

President Timmons presented the report for information.

7.4 URSU President, Appendix 11 of the Agenda

N. Sgrazzutti presented the report for information. It was reported that URSU was able to add six members to Council for a total of eleven members who were able to attend the Council Meeting on March 6th. The student body would like to have more communication around the Academic Program Review; in particular, more specific sessions held on a program/department basis rather than a general forum session. Discussions continue between URSU and the Wascana Student Association (SA) over the negotiations with the student nursing fees.

E. Bourassa noted that the Audit and Risk Management Committee reviewed the insurance held by the University and is satisfied with the level of insurance.

(L. Jankowski withdrew from the meeting at 10:35 a.m.)
8. **In Camera Session I:** 10:35 a.m.

8.1 Labour Relations Update, *Verbal Update*

(K. Kummerfield joined the meeting at 10:55 a.m. L. Elliott and M. Brigham left the meeting while discussing URFA due to the potential conflict of interest. L. Elliott and M. Brigham returned to the meeting at 11:07 a.m. K. Kummerfield left the meeting at 11:17 a.m.)

(D. Button, T. Chase, B. Pollock, D. Fitzpatrick, A. Revet and I. Hanna withdrew from the meeting at 11:50 a.m.)

8.2 Approval of Distinguished Service Award Nomination, *distributed confidentially*

Brigham - Ready

*That the Board of Governors approves the Distinguished Service Award be given to the individuals appended to the official file.*

The question was called on the motion CARRIED

(A. Revet returned to the meeting at 12:15 p.m.)

(President Timmons withdrew from the meeting at 12:35 p.m.)

9. **In Camera Session II:** 12:36 p.m.

10. **Items for Information**

The following items were received for information:

**Audit & Risk Management**

10.1 Draft Minutes of the Audit and Risk Management Committee of 4 December 2012, Appendix 12 of the Agenda

10.2 Meeting of the Audit & Risk Management Committee of 11 March 2013, Appendix 13 of the Agenda

**Distinguished Service Award Advisory**

10.3 Meeting of the Distinguished Service Award Advisory Committee of 11 March 2013, Appendix 14 of the Agenda

**Finance & Facilities**

10.4 Draft Minutes of the Finance & Facilities Committee of 4 December 2012, Appendix 15 of the Agenda

10.5 Meeting of the Finance & Facilities Committee of 11 March 2013, Appendix 16 of the Agenda

**Governance and Nominations**

10.6 Draft Minutes of the Governance and Nominations Committee of 4 December 2012, Appendix 17 of the Agenda

10.7 Meeting of the Governance and Nominations Committee of 11 March 2013, Appendix 18 of the Agenda
10.8 Meeting of the Governance and Nominations Committee of 12 March 2013, Appendix 19 of the Agenda

Human Resources
10.9 Draft Minutes of the Human Resources Committee of 4 December 2012, Appendix 20 of the Agenda
10.10 Meeting of the Human Resources Committee of 11 March 2013, Appendix 21 of the Agenda

11. Adjournment – 12:45 p.m. Moved by Ready.

Annette Revet
University Secretary

Paul McLellan
Chair