Call to order: 8:05 a.m.

Chair, Paul McLellan provided a welcome to all at the meeting and congratulated N. Sgrazzutti on being re-elected as President of the University of Regina Students’ Union (URSU). McLellan also recognized and thanked Chancellor Ready for his service to the University over the past six years.

P. McLellan asked the Board of Governors to declare a conflict of interest should they have one with any of the items discussed at the meeting. McLellan declared a conflict with item 5.1. L. Elliott and M. Brigham noted that if URFA negotiations were to be discussed, they would excuse themselves for that portion of the meeting. D. Kwochka noted that if HTC was to be discussed, he would excuse himself for that portion of the meeting.

1. **Approval of the Agenda**

   Item 4.2 will come before item 4.1 on the agenda.

   Sgrazzutti - Maze
   
   Moved approval of the agenda as amended. CARRIED

2. **Approval of the Minutes**

   There was an omnibus motion on the following two motions.

   Kwochka – Bourassa

   2.1 Board Meeting of 12 March 2013, circulated with the agenda

   Moved approval of the minutes as circulated.

   2.2 Special Board Meeting of 20 March 2013, circulated with the agenda

   Moved approval of the minutes as circulated.

   The question was called on the omnibus motion. CARRIED

3. **Business Arising**

   E. Bourassa provided an update on the Research Audit. The audit is well underway and should be complete in a few weeks. Once the report is complete there will be a Special Audit and Risk Management Committee meeting and Board meeting arranged either in person or by conference call.

   Management is planning to give a presentation on the Saskatchewan Universities Funding Mechanism (SUFM) at the July Board meeting.
P. McLellan noted that the Protocol Agreement is complete and ready to sign.

D. Button provided an update on the residence project. It was noted that the site is blocked off and demolition has started. Management offered to do a presentation on the residence project at the July Board meeting.

L. Elliott confirmed that the University received funding from government for the new Day Care facility.

President Timmons provided an update on College Avenue Campus and noted that management continues to work with the alumni, community and the City of Regina to move the initiative forward.

4. **Strategic Item(s)**

4.2 Tuition and Fees 2013-14, Appendix 2 of the Agenda

L. Elliott presented the item. It was reported that the Committee agreed to recommend that the Board approve a 4.4% tuition increase for all undergraduate credit hours. It was also noted that there was one item missing from the motion regarding the fee for the Post-Graduate Diploma in Business Foundations. The information for the missed item is noted in the second last paragraph on page four of the decision item and is the last bullet in the following motion.

Elliott - Sgrazzutti

*That the Board of Governors approves, to be effective September 1, 2013, the following tuition and fee actions:*

- That tuition for all undergraduate credit hours be increased by 4.4 per cent, rounded to the nearest $0.25;
- That tuition for master’s and PhD students be increased by 10.0 per cent (rounded to the nearest $0.25), except for those in programs in the Levene Graduate School of Business and the Johnson-Shoyama Graduate School of Public Policy;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s MPA program be set at $1,192 per three-credit course;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s MPP and PhD programs be set at $1,280 per semester;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s new Master of Health Administration program be set at $2,010 per three-credit course;
- That the program tuition for new students in the Executive MBA program be increased to $42,600;
- That tuition in the MBA International program, including the travel charge, be set at $2,224.50 per three-credit course;
- That tuition for graduate business courses (MBA, MHRM, MAL, certificates) be set at $2,298 per three-credit course;
- That tuition for the MBA with Specializations be set at $2,298 per three-credit course, plus a travel charge $636 per course, for a total of $2,934 per course;
- That the graduate international surcharge be increased from $800 to $1000 per semester;
- That the fee for courses in the Certificate programs in Local Government Authority and Advanced Local Government Authority be set at $689.50 per course;
- That the fee for all other certificate courses in CCE be set at $373.00;
- That the Co-op Fee and Recreation and Athletic Fees be increased by 5 per cent.
- That tuition in the Post-Graduate Diploma in Business Foundations be set at $1,500 per course.
President Timmons reported that it would be a challenging budget year for the University. Timmons stressed that the University continues to be underfunded as compared to the national average and offers low tuition fees as compared to other Universities across Canada.

Discussion followed.

The question was called on the motion. CARRIED

4.1 2013-14 Comprehensive Budget Plan, Appendix 1 of the Agenda

L. Elliott presented the item and noted most of the Committee’s discussion focused on the tuition increases. The Committee agreed to recommend the Board approve a 4.4% tuition increase for undergraduate students. D. Button reported the plan would be modified to reflect the change. It was noted that the second bullet on page three will be changed to 4.4%, rather than 4.99%; the second bullet on page six will be changed to 4.4%, rather than 4.99%; and, the last sentence in the fifth bullet on page seven will be changed to read, ‘With respect to enrolments, budgeted revenue is based on the assumption that undergraduate course registrations will increase marginally from those in 2012-13, in addition to the nursing enrolments.’

Elliott - Maze
That the Board of Governors approve the amended Comprehensive Budget Plan for 2013-14.

Discussion followed on the budgeting process, pension plan liabilities, sustaining capital fund and the unrestricted endowment fund.

P. McLellan thanked management and their teams for their work on presenting a difficult but thoughtful budget.

The question was called on the amended motion. CARRIED

(The Board had a brief recess at 9:38 a.m. and reconvened at 9:48 a.m.)

4.3 Residence Three-year Rate Increase, Appendix 3 of the Agenda

Elliott - Kwochka
That the Board of Governors approves a three-year plan for increases in residence rates as noted below.

2014-15 - Rate increase of 4.5%
2015-16 - Rate increase of 4.5%
2016-17 - Rate increase of 4.5%

L. Elliott presented the item and noted the residences are at full capacity.

The question was called on the motion. CARRIED

5. Administrative Item(s)

(P. McLellan declared a conflict of interest with item 5.1 and withdrew from the meeting at 9:50 a.m. and L. Elliott took over as Chair of the meeting)
5.1 Refurbish Parking Lot 3, Appendix 4 of the Agenda

Timmons - Kwochka

*That the Board of Governors approve a $1.7M project to refurbish the east end of parking lot 3, electrify 255 of the stalls and improve the parking lot entrance.*

President Timmons presented the item. Discussion followed.

The question was called on the motion. CARRIED

(P. McLellan joined the meeting at 9:56 a.m. as Chair).

5.2 Performance Measurement Framework – Targets for 2013-14, Partial Results for 2012-13 and Amended Measures Recommended, Appendix 5 of the Agenda

E. Bourassa presented the item and noted the Audit and Risk Management Committee had a full discussion on this item. The Committee recommended to withdraw the item in order that management could set the targets that were missing and to keep targets set for at least two years rather then move the measure down. The Performance Measurement Framework will be updated with the new targets and brought back to the Special Audit and Risk Management Committee meeting and Special Board Meeting in May for approval.

5.3 Annual Report Format for 2013-14, Appendix 6 of the Agenda

E. Bourassa presented the item and noted the Committee recommended to change the format in the 2012-13 Annual Report rather than wait until next year. Management will communicate the change to the Ministry of Advanced Education and the Provincial Auditor. The motion was amended to reflect this change.

Bourassa - Warner

*That the Board of Governors approves the proposed Annual Report format consisting of a joint message from the Chair and President, Management Discussion and Analysis and Audited Financial Statements effective 2013-2014 moving forward, and 2012-13 at management’s discretion.*

The question was called on the motion. CARRIED

5.4 University of Regina Students’ Union (URSU) – Authorization for collection of Fees, Appendix 7 of the Agenda

Elliott - Sgrazzutti

1. *That the Board of Governors approve the collection and remittance of the University of Regina Students’ Union Fee increases as listed in the following table:*

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Current</th>
<th>New Fee Rates Effective September 1, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>=&lt; 8 Credit Hours</td>
<td>=&gt; 9 Credit Hours</td>
</tr>
<tr>
<td>Students’ Union Fee</td>
<td>13.45</td>
<td>26.90</td>
</tr>
<tr>
<td>CFS Saskatchewan Fee</td>
<td>0.70</td>
<td>1.40</td>
</tr>
<tr>
<td>CFS National Fee</td>
<td>2.10</td>
<td>4.20</td>
</tr>
<tr>
<td>Regina Public Interest Research Group (RPIRG)</td>
<td>5.00</td>
<td>5.00</td>
</tr>
</tbody>
</table>
2. That the Board of Governors approve the assessment of the Carillon fee not only in the fall and winter semesters, but also in the spring/summer semester effective May 1, 2014; and,

3. That the Board of Governors approve that all URSU fees collected by the University on behalf of URSU be remitted directly to URSU by the University.

L. Elliott presented the item.

The question was called on the motion.  CARRIED

5.5 Name Change for the Canadian Centre for Public Safety and Policing, Appendix 8 of the Agenda

Elliott - Klein
That the Board of Governors approve a name change for the Tier I Centre from “Canadian Centre for Public Safety and Policing” to “Canadian Centre for Public Safety and First Responders”.

L. Elliott presented the item and President Timmons provided an update on the Centre.

The question was called on the motion.  CARRIED

5.6 2013-14 Sustaining Capital Priority Project List, Appendix 9 of the Agenda

Elliott - Kwochka
That the Board of Governors approve the Facilities Management (FM) Sustaining Capital Priority Projects listed in Table 1.

L. Elliott presented the item. It was noted that the list fits with the Strategic Plan. Discussion followed.

Management agreed to start to report the detailed Sustaining Capital List on an annual basis and will report at the July Board meeting.

The question was called on the motion.  CARRIED

5.7 Key Messages, Appendix 10 of the Agenda

President Timmons presented the item for information. There was further discussion on the Council Meeting and Research Audit.

6. Consensus Items

6.1 Statement of Investment Policies and Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Appendix 11 of the Agenda

Elliott - Sgrazzutti
That the Board of Governors approves the attached (Attachment A) Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective May 1, 2013.
L. Elliott presented the item. It was noted that ‘high’ should be changed to ‘higher’ in the first sentence in the fifth paragraph on page one of Attachment A.

The question was called on the motion. CARRIED

6.2 Governance Practices 2012-13: Compliance with the Adapted TSX Corporate Governance Guidelines, Appendix 12 of the Agenda

Bourassa - Maze

*That the Board of Governors approves the overall rating of ‘compliance’ in all 14 categories as defined in the attached report (Attachment A), Governance Practices (Fiscal 2012-13): Compliance with the Adapted TSX Corporate Governance Guidelines.*

E. Bourassa presented the item and noted that this is an item brought forward to the Board for approval on an annual basis. Discussion followed and it was agreed that the item will continue to come to the Board on an annual basis since it reflects the governance work of the Board.

Should management change the format to the 2012-13 Annual Report, this document will need to be updated to reflect those changes. It was also noted that the correct policy name, Policy Governance (GOV-070-010), should be added to the top of page two of Attachment A.

The question was called on the motion. CARRIED

(The Board had a brief recess at 10:24 a.m. to have an In Camera session to deal with item 9.2 on the agenda. The Board met with consultant J. Jacques, all University resources including President Timmons withdrew from the meeting.)

9. In Camera Session II: 10:32 a.m.

9.2 Summary of President’s 360 Performance Review, circulated confidentially

Ready - Elliott

*That the Board of Governors accepts the President’s Performance Review for 2012-13 as provided by consultant Mr. John Jacques.*

CARRIED

(The Board reconvened at 11:08 a.m. and M. Brigham withdrew from the conference call.)

7. Reports (For Information)

7.1 Chair, Verbal Report

The Chair gave an update on the following items:

- The Chair noted that the Board can expect to receive the Board Skills Matrix, preferences for Board committee assignments and interest in officer positions through Class Climate software before the July Board meeting.
- The annual Board Evaluation survey will also be sent out to the Board through Class Climate in July.
- The Chair attended the 2013 Association of Governing Boards (AGB) Conference in San Francisco in mid April and the 2013 CUBA-ACCAU Conference in Calgary in early May.
- The Chair thanked A. Revet and President Timmons and their teams for providing excellent support to the Board.
- It was noted that the Board will be moving to an electronic Board solution. Implementation should take place in the fall.
- McLellan would like to invite Ken Coates from the Johnson Shoyama Graduate School of Public Policy to present to the Board in the fall.
- President Timmons noted that the Strategic Planning process will begin in 2014.

7.2 Chancellor, *Verbal Report*

Chancellor Ready presented the report for information and noted there will be an election at the Senate Meeting held on June 5th to elect a new Chancellor and a Senate representative to the Board. P. Maze ends his first term as Senate representative to the Board on June 30, 2013 and is eligible to seek a second three-year term.

Chancellor Ready updated the Board regarding the Honorary Degree recipients for the Spring Convocation.

7.3 President’s Report, Appendix 13 of the Agenda

President Timmons presented the report for information.
- Congratulated P. Klein for her work with the CIS women’s basketball championship that was held at the University of Regina in March.
- The Aboriginal Summit will be held at the University of Regina on May 23 and 24, 2013 and all Board members are invited to attend. The program will be sent out to the Board.
- Ken Steele will be speaking at the University of Regina on May 8th and all Board members are invited to attend. The University Secretariat office will send the information to Board members.
- President Timmons attended a Northern Tour this Spring and visited Pinehouse Lake and Cumberland House. It was a positive tour and the University will continue to stay connected with these communities.

(L. Jankowski withdrew at 11:45 p.m. and K. Kummerfield joined the meeting.)

Items 7.3.1, 7.3.2 and 7.4 were dealt with after the *In Camera I* session.

8. *In Camera Session I*: 11:45 a.m.

8.1 *In Camera Board Meeting of 12 March 2013, circulated confidentially*

Elliott - Kwochka

*Moved approval of the minutes as circulated.* CARRIED

(D. Button, T. Chase and A. Revet were excused from the meeting for items 8.2 and 8.3.)

8.2 2013-2014 Adjustment to Out-of-Scope Compensation, *circulated confidentially*

Maze - Bourassa

*That the Board of Governors approves the compensation adjustment for the out-of-scope group as presented by the President, effective May 1, 2013 to April 30, 2014.*

*That the Board approves a salary adjustment of 1.5% which considers the fiscal realities and deviates from the compensation philosophy aligning out-of-scope salary ranges with the 60th percentile of the Western Canada Broader Public Sector, and adjust for the*
2013 projected inflation and the projected 2013 Broader Canadian Public Sector salary increase.

That the Board approves an increase of 1% to pension contributions which increase the current contribution level from 6.5% to 7.5% matched. This recommendation is in line with what has been offered in bargaining with the Academic bargaining unit.

The question was called on the motion. CARRIED

The item is appended to the Minutes as Appendix 1.

8.3 2012-2013 Out-of-Scope Pay for Performance Adjustment, circulated confidentially

Maze - Bourassa

That the Board of Governors approves the pay for performance adjustment for the out-of-scope group effective July 1, 2013 for the performance year May 1, 2012 to April 30, 2013 with the following restrictions:

- A Pay for Performance range from 0 – 5% based on individual employee performance, with the maximum overall budget for all performance pay to be 3% of base salaries for all eligible employees. (This recommendation mirrors the practice followed by the Provincial Crowns for 2013 and the Board approved process for 2011.)

The question was called on the motion. CARRIED

The item is appended to the Minutes as Appendix 2.

(K. Kummerfield left the meeting at 12:15 p.m. and D. Button, T. Chase and A. Revet returned. Items 7.3.1, 7.3.2 and 7.4 were dealt with. L. Elliott left at 12:20 p.m.)

7.3.1 President’s Objectives 2013-2014, Appendix 14 of the Agenda

Ready - Elliott

That the Board of Governors approve the President’s Objectives for 2013-14, as amended.

L. Elliott noted that the measureable for fundraising for the College Avenue Campus was recommended to be 100% (rather than 80% as suggested).

The question was called on the amended motion. CARRIED

7.3.2 Institutional Dashboard, Appendix 15 of the Agenda

President Timmons presented the report for information.

7.4 URSU President, Appendix 16 of the Agenda

N. Sgrazzutti presented the report for information.

10. Items for Information

The following items were received for information:
Audit & Risk Management
10.1 Draft Minutes of the Audit and Risk Management Committee of 11 March 2013, Appendix 17 of the Agenda
10.2 Meeting of the Audit & Risk Management Committee of 6 May 2013, Appendix 18 of the Agenda

Finance & Facilities
10.3 Draft Minutes of the Finance & Facilities Committee of 11 March 2013, Appendix 19 of the Agenda
10.4 Draft In Camera Minutes of the Finance & Facilities Committee of 11 March 2013, circulated confidentially
10.5 Draft Minutes of the Special Finance & Facilities Committee of 20 March 2013, Appendix 20 of the Agenda
10.6 Meeting of the Finance & Facilities Committee of 6 May 2013, Appendix 21 of the Agenda

Governance and Nominations
10.7 Draft Minutes of the Distinguished Service Award Committee of 11 March 2013, Appendix 22 of the Agenda
10.8 Draft Minutes of the Governance and Nominations Committee of 11 March 2013, Appendix 23 of the Agenda
10.9 Draft Minutes of the Governance and Nominations Committee of 12 March 2013, Appendix 24 of the Agenda
10.10 Meeting of the Governance and Nominations Committee of 6 May 2013, Appendix 25 of the Agenda

Human Resources
10.11 Draft Minutes of the Human Resources Committee of 11 March 2013, Appendix 26 of the Agenda
10.12 Meeting of the Human Resources Committee of 6 May 2013, Appendix 27 of the Agenda

11. Adjournment – 12:45 p.m. Moved by Ready.

Annette Revet
University Secretary

Paul McLellan
Chair